

Administrative Report
February 11, 2022 to February 24, 2022

Administration

1. Patrolman exam will be on March 12, 2022 at 9:00 AM. (4 signed up to take the exam)
2. Firefighter/Paramedic exam will be on March 26, 2022 at 9:00 AM. (6 signed up to take the exam)
3. New Hire (Police Dispatcher)

Engineering Department

1. 2022 Construction Update
 - a. Celina Community Parks Building
 - i. Plans have been prepared and are at present being reviewed for changes before being put out for bids.
 - ii. No Change**
 - b. 2022 Street Resurfacing Project
 - i. The Engineering Department is currently planning for next year's resurfacing project and plans to put out for bid this fall.
 - ii. The Street Resurfacing is scheduled to be advertised 10-28 and 11-4. The bid opening will be Thursday, November 18th.
 - iii. The bid opening was held on November 18th at 11:00am.
 - iv. Our Engineer's estimate for this project was \$2,950,000.00. The Shelly Company was the apparent low bidder for the project at \$2,838,125.00 and has been given notice of award.
 - v. No Change**
 - c. 2022 Fulton Street Reconstruction
 - i. The bid opening for this project was held December 10th at 11:00am. Our Engineer's estimate was \$2,500,000.00. Hohenbrink Excavating was the apparent low bidder for the project at \$2,319,496.37 and has been given notice of award.
 - ii. A pre-construction meeting was held on 2-1-22. Hohenbrink Excavating anticipates a start date of 3-1-22.
 - iii. No Change**
 - d. West Bank Road Development (Utility Extension)
 - i. This project was advertised on February 10th and 17th 2022. The bid opening was Thursday, February 24th at 11:00 a.m.
 - e. Lakeshore Park Basketball Court
 - i. Degen Excavating Company out of Lima, Ohio was given Notice of Award on October 19th, 2021. They intend to begin work in the coming Spring with a substantial completion date of May 15th, 2022

Fire Department

1. Runs to Date:
 - a. Squad- 75; Total- 229
 - b. Fire- 5; Total- 39
 - c. Primary squad runs & assist for other branches- 1; Total- 9

2. Will be attending the Ohio Fire Chief's Winter Symposium on March 1st and 2nd in Columbus
3. Attended the State EMS Medical Transportation Committee meeting on February 15th
4. Providing a squad and water rescue equipment for the Polar Bear Plunge at the Celina Moose on Saturday, March 5th
5. Several members will be attending a continuing education class for fire inspector at Van Wert Fire Department on March 3rd
6. Two members will be attending fire training (live burn) at Apollo in Lima on Saturday, March 5th
7. Will be attending fire training at Apollo in Lima on Saturday, February 26th
8. Assisted Montezuma Fire Department with a fire in the laundry mat at Zuma Thru on State Route 219 on Saturday, February 19th

Police Department

1. Calls for Service- 614
2. Reports Written- 190
3. Arrests- 29
4. Citations- 11
5. Crashes- 7
6. Warnings- 46
7. Reports of Interest:
 - a. In the early morning hours of 2/13/2022 an Ohio State Trooper called our help on US 127 near Monroe Road. Upon arrival Patrolman Zac Nelson found the Trooper in a violent confrontation, fighting on the ground in the ditch. Nelson was able to assist and get the suspect under control and into handcuffs.
 - b. On 2/14/2022 Celina Officers were called to America's Best Value Inn on State Route 703 regarding a man trespassing in a room. The man refused to come out or open the door. When officer's attempted entry he claimed to have a gun, sparking a 3-hour long standoff. Eventually entry was made by force and officers took the man into custody. No firearm was located.
8. Total Police Dept. Calls for Services, YTD: 2,282

Parks and Recreation

1. Sign up for Rec Baseball and Softball will start March 1, 2022 on Team Sideline

Parks Maintenance

1. Dump trash from parks
2. Clean restrooms
3. Clean up after geese
4. Working on equipment

Public Works

1. Work on equipment
2. Trimmed trees on streets and alleys
3. Patch potholes

4. Salt streets
5. Clear sidewalks from snow
6. Repair signs
7. Hauled snow

Sewer Collection

1. Locates for utilities
2. Jet sanitary and storm sewers
3. Camera sewers for repairs

Customer Accounts/Meter Readers

1. Billed 2,069 customer billings
2. Mailed out 435 delinquent billings
3. Shut off 13 customers
4. Mailed out finals and refunds
5. Meter readers continue to read routes

Water Treatment Plant

1. Water Distribution
 - a. Water meter replacement program
 - b. Lead service line research & replacement program
 - c. Installed a few new service taps
 - d. Fulton Street Project
 - i. Pre-construction meeting & contractor planning
 - ii. Pipe & fittings ordered for College Ave, Water Dept. to complete as soon as school is out for the summer & contractor will connect at Fulton Street
 - iii. Had a meeting with local plumber, to connect inside houses where any lead or galvanized service lines are found & replaced during project
 - e. Sludge line replacement at WTP south lot
 - i. Line and fittings received, start in a couple weeks with a little warmer temp
2. Water Plant
 - a. Continued weekly sampling for Microcystin analysis:
 - i. Raw Water 02/15/2022 – <0.30 ug/L
 - ii. Raw Water 02/22/2022 – <0.30 ug/L
 - iii. All finished water samples were Non-Detect for Microcystin Toxin
 - iv. Continued lagoon effluent Microcystin monitoring (NPDES Permit)
 - v. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
 - b. WTP Buildings, Grounds, & Operations:
 - i. Working with crews on an updated 10-year capital program / budget
 - ii. Replaced WTP effluent water turbidity meter, price quoting the sand filter (4) units, as they are no longer supported with service or parts

- iii. North raw water pump
 - 1. Removed and sent out for reconstruction, new shaft being turned
 - c. WTP Maintenance
 - i. Carbon exchange for tank #2 completed, tank #4 scheduled for April 5th, 2022
 - ii. WTP Bldg. exterior cleaning & prep for foundation painting, Spring
 - iii. DAF tanks #4 & #1, drained, cleaned, & inspected, and back online
- 3. Water Dept. Training
 - i. 3 operators & 2 distribution guys are scheduled to attend Spring Ohio AWWA District meeting in Waldo, Ohio, on March 24th, 2022, for continuing education credits
 - ii. Technology Committee Meetings
 - 1. Scheduled zoom meeting for February 15th, 2022, completed
 - a. New lead & copper rules for be finalized over the next few months
 - i. Mapping must be revised by the end of the year
 - ii. Lead service line replacement plan must be completed by the end of year, funding is available to systems with “dig ready projects”, systems must show annual progress, if lead is detected above the 90th percentile this progress must be expedited, no details yet
 - b. Lime sludge rules have been revised to allow WTP to land apply solids with Microcystin toxin limits, we are continuing to work with the University of Toledo on ways to further breakdown our toxin levels
 - 2. Sludge Handling Sub-Committee, TBA
 - a. We are going to be participating in a Water Research Foundation Project 5120, “Utility Field Guide for Developing a Cyanobacteria & Cyanotoxin Monitoring Program”
- 4. Bryson Pool Operations
 - a. Pool closed for season
 - 1. Pool painting project
 - a. Re-paint pool, waiting for 50 degrees overnight low or higher (Spring)?
 - 2. Main pool pump elbow cracked, parts in stock, spring repair
 - 3. Changing area curtain replacement - stall walls received

Wastewater

- 1. Completed fitting and installing floor plate over sludge line trench in East storage bldg.

2. Received and unloaded two 4,100 gallon HDLPE tanks and stored in East sludge bunker
3. Welded aluminum cage for Public Works
4. Researched new blower location in regards to piping
5. Received and unloaded Universal blower
6. Contacted Core&Main to see what stocked 4" ductile flanged pipe options were for new blower installation; ordered materials
7. Reported bypass event to OEPA
8. Assembled 4" airline pipe segments for Universal blower, determined where blower pad needed to be formed/poured
9. Rescheduled today's meeting (liftstation SCADA) with Rovisys for Tuesday, March 1st at 11:00 AM
10. Transferred calcium nitrate to Eaglebrooke and Walmart lift stations

Electric Distribution

1. Set 3 poles
2. New Services
 - a. Underground 1
3. Service Replacement
 - a. Upgrade Overhead 1
4. Street Lights
 - a. Repairs 4
 - b. Replaced 5
5. Underground Locates (OUPS) 33
6. Traffic Signals
 - a. Replaced controller at Myers Road and Lilac
 - b. Replaced pedestrian button at Wayne Street and Grand Lake Road
 - c. Repair school flasher on Portland Street
7. Tree Trimming
 - a. Trimmed trees in town
8. Request or Miscellaneous Jobs
 - a. Hooked up temporary on W. Wayne Street
 - b. Outage at MVP Dairy, bad cutout door
 - c. Outage at Walmart, broken lug on cutout
 - d. Replaced 2 poles on US 127 and 1 pole on SR 197
 - e. Training on new Tripsavers (Reclosers)
 - f. Remove Winter decoration and put up Flags
9. Trouble Calls
 - a. 2/19/2022- 3 calls due to high winds; broken riser wire on all 3
10. Large Projects
 - a. Set 3 transformers at Boardwalk Villas