

Administrative Report
January 20, 2023 to February 9, 2023

Fire Department

1. Runs to Date:
 - a. Squad- 95; Year Total- 185
 - b. Fire- 27; Year Total- 42
 - c. Primary Squad Runs & Assist for other Branches- 1; Year Total- 5
2. Auxiliary training for the month is February 1st and February 15th
3. Cub Scouts toured the station on Thursday, February 3rd
4. New pickup has been put in service
5. Had a vehicle fire at 4310 Mud Pike. The vehicle was totaled. Estimated Loss- \$7,000
6. Flowed test a hydrant on Albers Road and one hydrant at the Fairgrounds (future development)
7. Attended the Northwest Ohio Chief's meeting at Findlay on Wednesday, February 8th

Police Department

1. Calls for Service- 1,189
2. Reports Written- 304
3. Arrests- 34
4. Citations- 43
5. Crashes- 19
6. Warnings- 105
7. Reports of Interest:
 - a. On 01/31/2023 Celina Police Department assisted the Mercer County Sheriff's Office with a search for a missing Beavercreek man whose car was found on US127 near the Overdrive entertainment facility. Due to the nature of circumstances Celina Police Department officers were asked to take our military surplus ATV's to the area and search. The search failed to locate the man and as of this writing he remains missing.
8. Total Police Department Calls for Services, YTD: 1,856

Parks Maintenance

1. Dump trash from parks
2. Clean restrooms
3. Working on equipment

Public Works

1. Work on equipment
2. Cut parking lot to sub grade and stoned at Bryson Park
3. Cleaned up dump
4. Plowed streets and salted
5. Fixed storm tile behind Chiefs
6. Fixed sewer on Meadowview Drive

Sewer Collection

1. Locates for utilities
2. Completed tap locations for residents with sewer issues (Locates)
3. Clean and camera storm and sanitary lines
4. Clean leaves out of catch basins
5. Collect data for GIS

Customer Accounts/Meter Readers

1. Billed 2,031 customer billings
2. Sent out 512 delinquent billings
3. Sent out finals/refunds
4. Shut off 16 customers
5. Meter readers continue routes

Water Treatment Plant

1. Water Distribution
 - a. Water meter replacement program
 - i. Replacing 2-wire probes with 3-wire probes for future radio readers
 - ii. Prep work for SW area waterline replacement
 - b. Fire Hydrant painting to continue in the Spring 2023
 - c. Pine St. waterline to be replaced next week
 - d. Lead service line research & replacement program
 - i. Replacement of customer lines will continue with water main projects
2. Water Plant
 - a. Continued weekly sampling for Microcystin analysis:
 - i. Raw Water 01/24/2023 – 4.60 ug/L
 - ii. Raw Water 01/31/2023 – 2.20 ug/L
 - iii. Raw Water 02/07/2023 – 2.01 ug/L
 - iv. All finished water samples were Non-Detect for Microcystin Toxin
 - v. Continued lagoon effluent Microcystin monitoring (NPDES Permit)
 - vi. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
 - b. WTP Buildings, Grounds, & Operations:
 - i. North clarifier tank
 1. Wall painting and floor sealing, completed
 - ii. Carbon exchange for tank #2, completed
 - iii. Carbon exchange for tank #4, scheduled for April 4th, 2023
 - iv. Sand Filter Bldg. Project
 1. Equipment PO's have been submitted
 - v. DAF Bldg.
 1. Bug mitigation project, waterline installation continues
 - vi. Carbon Dioxide System

1. Compressor equipment replacement, on order
3. Water Dept. Training
 - i. AWWA district water meeting scheduled for April 20th, 2023 @ Celina WTP
 - ii. Technology Committee Meetings
 1. Scheduled zoom meeting February 21st, 2023
 2. Sludge Handling Sub-Committee, TBA
4. Bryson Pool Operations
 - a. Pool, closed for season
 - i. Winterization completed

Wastewater

1. Modified airline on #2 screw air compressor to accommodate sewer plug service
2. Assisted Collections crew with camera job in manhole of Myers Rd LS force main discharge
3. Sent Jones & Henry comment letter regarding City's draft NPDES Permit to OEPA
4. Removed debris from Bruns LS check valves; pulled #1 pump and hosed wet well
5. Received draft Proposal letter from Jones & Henry for No Feasible Alternatives Analysis (NFA)
6. Completed 2022 Annual Sewage Sludge Report and submitted to OEPA
7. Corresponded with City Administrators and Jones & Henry regarding draft Cost Proposal for No Feasible Analysis (NFA) for the elimination of the WWTP bypasses; corresponded with Garrett Lutz/Jerry Barger and Jones & Henry to provide access to City GIS maps
8. Received reply email from OEPA regarding our comments to NPDES draft Permit during preview period with revised draft Permit attached; forwarded email to SSD/Mayor/WW Asst. Supt, and Jones & Henry
9. Scheduled jar testing with Neo Materials / Patrick Ummel to compare phosphorus treatment chemicals; testing completed
10. Woolace Electric completed installation of lift station components for SCADA except Havemann moisture sensor; installed Havemann moisture sensor
11. Crane 1 Services completed annual inspections of WW cranes and winches
12. Talked to VTF to discuss 2023 biosolids hauling and application
13. Jerry Barger loaded GIS shortcut (Read Only) on desktop computers
14. NeoWater / Patrick Ummel completed jar testing (FX300 vs sodium aluminate)
15. Received Landfill Disposal Recertification for biosolids disposal
16. Rovisys made site visit; set up desktop computers and started SCADA integration
17. Collected 1 of 7 biosolids sample for Fecal Coliform / metals testing
18. Collected #1 of 7 sludge fecal sample (BoJhun made error on first sample so repeated); collected #2 of 7 sample
19. Brian Shannon / Electric Dept added fiber optic light to fiber loop to determine IN /OUT fiber pairs at Rec-Plex lift station; did same at other stations
20. Reviewed Jones & Henry Agreement proposal for SSD
21. Studied and worked on RAS flowmeter signal cable conduit needs

- 22. Received shipment of Schreiber equipment
- 23. Rovisys working on SCADA integration

Electric Distribution

- 1. Set 5 poles
- 2. New Services
 - a. Underground 3
- 3. Street Lights
 - a. Repairs 7
 - b. New Installs 2
 - c. Replaced 5
- 4. Underground Locates (OUPS) 40
- 5. Traffic Signals
 - a. Replaced 2 crosswalk buttons at Logan and Portland
- 6. Trouble Calls
 - a. 1/21/2023-State Route 49 and Skeels Road- accident
 - b. 1/28/2023-Broken Arm-Hayes Road
 - c. 2/4/2023-Outage-Fleetfoot Road-broken riser wire
- 7. Large Projects
 - a. Continue replacing poles and moving lines on Miller Road
 - b. High Tech Electric (contractor) replacing poles on Feeder 4
- 8. EV Charging Stations
 - a. Number of sessions- 5
 - b. Total length of sessions- 27 hours and 56 minutes

Income Tax – January 2023

	2021 Month-to-date	2022 Month-to-date	2023 Month-to-date	2021 Year-to-date	2022 Year-to-date	2023 Year-to-date	2021 vs 2022 Year change	2023vs 2022 Year percent
Business	68,609.18	8,348.09	44,857.93	68,609.18	8,348.09	44,857.93	36,509.84	437.3
Non Resident Bus	2,796.96	1,297.20	4,220.32	2,796.96	1,291.20	4,220.32	2,929.12	226.8
Resident	48,370.45	45,716.52	40,390.07	48,370.45	45,716.52	40,390.07	-5,326.45	-11.6
Non-resident	5,338.01	4,070.98	3,662.31	5,338.01	4,070.98	3,662.31	-408.67	-10.0
Withholding	433,597.68	407,365.39	474,319.00	433,597.68	407,365.39	474,319.00	66,953.61	16.4
Non Resident W/H	14,222.05	11,324.18	14,227.07	14,222.05	11,324.18	14,227.07	2,902.89	25.6
Grand Total	572,934.33	478,116.36	581,676.70	572,934.33	478,116.36	581,676.70	103,560.34	21.6

	2020	2021	2022	2023
January	\$458,919.27	\$572,934.33	\$478,116.36	\$581,676.70
February	\$466,258.90	\$395,309.69	\$473,587.98	
March	\$553,445.37	\$492,151.79	\$448,002.22	
April	\$768,825.17	\$850,639.88	\$698,445.36	
May	\$495,500.19	\$778,967.41	\$719,166.91	
June	\$625,636.75	\$797,943.26	\$653,890.17	
July	\$466,411.86	\$520,341.61	\$733,311.33	
August	\$539,462.46	\$472,333.24	\$781,346.45	
September	\$581,692.39	\$707,295.13	\$549,578.60	
October	\$431,152.95	\$489,278.54	\$602,278.54	
November	\$436,695.93	\$475,970.73	\$509,200.32	
December	\$614,341.53	\$546,619.75	\$491,072.40	
Grand Total	\$6,438,342.77	\$7,099,785.36	\$7,137,996.64	