



2024 APPLICATION CHECKLIST

Complete the online application and submit supporting documents where prompted in the online application. All application packets must be submitted no later than 1 March 2024. Applicants will be notified when the SSC Scholarship Committee has received your application. You will be notified if anything is missing. Any applications that are incomplete or submitted beyond the deadline will not be considered. Any forms submitted in addition to those requested will not be considered. Please direct questions to SSC.Scholarship@gmail.com.

*If any circumstances require you to submit an application via mail, please contact the SSC Scholarship Coordinator at the email address above. If submitting via mail, the application packet must be postmarked no later than 24 February 2024. Please ensure all mailed materials are single-sided and attached using paper clips (no staples).

A COMPLETED APPLICATION PACKAGE MUST CONTAIN:

1. A completed Scholarship Applicant Form
2. Transcript of grades.
 - a. NOTE: High school grades should cover freshman through midterm senior year for graduating seniors. If the applicant does not attend a school certified by either the Department of Defense Education Activity or the State of Texas, the applicant's parent or guardian must provide a statement verifying the applicant's academic competence and satisfactory performance.
 - b. College transcript must cover the current 2023/2024 academic year
 - c. For Licensure/Vocational - Most recent academic institution transcript
 - d. Must include cumulative GPA and SAT and/or ACT scores.
3. Two Character Recommendation Letters
 - a. Letters can be from a member of your community or school who is not related to you (friend, neighbor, church leader, teacher, employer etc.)
4. Essay (Pasted into Application)

- a. Please respond to the prompt in section 5 of the online application in an essay no longer than 600 words. Your essay will be evaluated on clarity, organization of ideas, originality, creativity of content, and usage of standard English language. No format rules apply to this essay. We want to hear your thoughts and experience based on your response to the prompt listed.
5. A Copy of your sponsor's orders, DD214 OR Dependent Verification Form (found on sheppardspousesclub.org/scholarships)

SUBMIT YOUR COMPLETED APPLICATION ONLINE AND UPLOAD REQUIRED DOCUMENTS WHERE PROMPTED ON APPLICATION.