Melba Cemetery Board Meeting Minutes

July 2, 2024

Meeting Time: 7:10-8:17pm

Welcome those in attendance: Suzy Leavitt, Nathan Svetich, Zac Cobb, Doris Van Schoiack, and Lisa Gonzalez.

Minutes from June 4, 2024 meeting read and approved by Nathan Svetich and Zac Cobb seconds approval.

Monthly bills, payroll and new expenditures presented to board for review and approval. Bills and payroll approved, board members signed checks Bills for July totaled .

Update on well inspection-Can Ada drilling findings for well use: at the pump well gets 75 gallons per minute with a 60-65 psi. Suzy to update Idaho Sprinkler for review on last month’s bid.

Voles in Cemetery: multiple citings and holes throughout the cemetery. Suzy has spoken with Calvin Owens with Nuissance Grabbers but he hasn’t been able to come out yet. Reviewed with board members and discussed that Nathan will purchase granules for Triston to place in holes throughout cemetery.

Purchase of 4 wheeler for cemetery: Suzy will be removing her 4 wheeler and trailer from cemetery to return to her home. Other equipment is available for employees to use for cemetery work-at current board does not deem necessary to purchase 4 wheeler at this time. Board will reassess in the future.

Cemetery Rules signs: Lisa presented template from Smart Sign. Nathan approved (Zac seconds) 7 signs at $52.95 each to be ordered by Lisa. These signs will be attached to current Section signs.

Cemetery Logo: Lisa presented multiple logos. It was motioned by Zac (Nathan seconds) to adopt and approve new logo. New logo will be used as letterhead, on the website, and eventually on printed flag.

Training session for diggers: Nathan has already spoken with Shawn and Triston. Motion made that employees under 18 years of age only driving lawn mowers.

Sales tax exempt: Lisa presented application. Suzy signed application to be submitted for approval of sales tax exemption. Lisa will submit to state.

Selling of excess dirt to community: Have Lillian look into any tax implications, if we can sell.

Cemetery Lot Buy back: Suzy will discuss with Marsing cemetery how they proceed with buy back and age of grave before buy back. Motion made as of 7/2/2024 buy back to be what individual originally paid for lot (Nathan set motion, Zac second)

Survey pins: Doris and Lisa will measure and mark all pins. Nathan will instruct Triston and other employees to dig around.

Pay for grave diggers, openers, closers: Hourly employees will be paid hourly. 1099 contractors will be paid current set fee.

Meeting adjourned at 8:17pm.

Board members entered into Executive session.