

Douglas Elementary School Volunteer Code of Conduct

Thank you so much for volunteering at our school! We sincerely appreciate your time and willingness to help our students. Please abide by the following Code of Conduct:

- Treat all students, teachers, parents, and staff members with respect, patience, integrity, courtesy, dignity, and consideration.
- Use positive reinforcement rather than criticism, competition, or comparison when working with students.
- Be dependable, recognizing the commitment and responsibility to the volunteer assignment.
- Accept assignments consistent with your interest, abilities, and available time.
- Accept assignments with an open mind and a willingness to learn.
- Treat all individuals with dignity and respect. Make a personal commitment to be nonjudgmental.
- Respect all confidential information. **Volunteers are responsible for maintaining the confidentiality of all privileged information to which they are exposed while serving as a volunteer, whether this information involves a student, staff member, volunteer, or parent.**
- Refrain from gossiping about students, families, teachers, staff members, volunteers, or other persons at Douglas Elementary. Always be considerate of how my actions affect Douglas Elementary School and the community as a whole.

Thank You!