

# Any Time Any Face

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Today's Date: \_\_\_\_\_

Event Date: \_\_\_\_\_ (circle day of wk. – Mon Tues Wed Thurs Fri Sat Sun)

Services requested: Balloon twisting

Event description (theme, special activities): \_\_\_\_\_

Approximate # of people: \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Artist will arrive 15 minutes prior to start time.

For: \_\_\_\_\_ (boy or girl), Age: \_\_\_\_\_

Location of party: \_\_\_\_\_

Address: \_\_\_\_\_

Directions: \_\_\_\_\_

Client/contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home #: \_\_\_\_\_ Work #: \_\_\_\_\_

Cell#: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

Total Fee for services \_\_\_\_\_ \$ \_\_\_\_\_

Travel Fee and/or additional costs ..... \$ \_\_\_\_\_

**TOTAL AMOUNT DUE** ..... \$ \_\_\_\_\_

\*Less Retainer (50% of total) ..... \$ \_\_\_\_\_

**Balance must be paid in full prior to the event or paid in cash on the day of the event** \$ \_\_\_\_\_

If Client uses Artist for less time than booked for, the price will be adjusted accordingly. However, Client must pay for a **minimum of 1 hour** even if Client uses Artist for less than 1 hour.

**\*A 50% retainer fee is due at the time of booking and is non-refundable.** The retainer may be paid with a check (payable to Any Time Any Face). The day will not be reserved for the Client until the retainer is paid.

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**Cancellation:** If the Client cancels for any reason the retainer is non-refundable. If the event is rescheduled within a reasonable amount of time the deposit will be credited. If the event is cancelled within 24 hours of start time, payment is due in full.

**Should the Artist get sick,** the retainer will be refunded and every effort will be made to find a replacement.

**Rain date:** If your event is not rain or shine please be aware that availability can not be guaranteed without a 2nd (non-refundable) retainer to hold the rate date.

**Travel time:** If round trip travel miles are > 40 miles from Englishtown, NJ 07726 (as per mapquest) to the location of the event the Client understands that they will be charged \$2 per each additional mile.

**Overtime:** Any time beyond the time booked will cost \$125.00 per hour, to the nearest minute.

When asked to paint children and adults the children will be painted first.

**Breaks:** Artist will have paid breaks of 5-10 minutes every two hours.

**Returned Checks:** There will be a \$30 fee for returned checks, plus the amount of the check.

**Parking:** Parking must be provided for the artist near the event location, so equipment may be unloaded. The Client will reimburse artist for any parking fees.

**Extreme Adverse Working Conditions:** Artist has the right to cease painting and leave without refunding any monies if there are extreme adverse working conditions and the Client fails to remedy the situation after it has been brought to the Client's attention. Adverse conditions included but not limited to: destructive, violent, or extreme inappropriate behavior of a child or adult; illegal activities; dangerous conditions.

**Liability: Artist will NOT supervise children.** Their behavior and safety is the Clients' and /or Parents' responsibility. Artist cannot see other children and what they are doing while she is working. Please supervise all children of all ages. Children can choke or suffocate on uninflated or broken balloons. Keep balloons out of children's mouths. Discard broken balloons at once.

I have read, understand and accept the above Liability Statement, and the conditions of this agreement. I accept the details of this agreement as accurate.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail to: Any Time Any Face, 2 Bailey Ct. Englishtown, NJ 07726**

If you have any questions please contact Sue at 732-619-6775 or [sue@anytimeanyface.com](mailto:sue@anytimeanyface.com)