

## **Disclaimer and Warning:**

This resource applies only to **Utah law**. If you have any questions, you should review your issues with an attorney or other professional. If this does not suit your situation or is incorrectly applied, you may cause harm to yourself and others. **Use this resource at your own risk.**

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Date:  
Name of Notice Recipient:  
Address of Notice Recipient:

Re: Resignation as Trustee  
Name of Trust:  
Name of Resigning Trustee:

Dear \_\_\_\_\_,

Pursuant to the provisions of Article \_\_\_\_\_, Section \_\_\_\_\_ of the above referenced trust, please consider this correspondence notice of the my resignation as Trustee.

A Successor Trustee either (check one):

\_\_\_\_ Has been named as Successor Trustee pursuant to Article \_\_\_\_\_, Section \_\_\_\_\_ of the trust and is being sent a copy of this resignation.

\_\_\_\_ Will be named as Successor Trustee pursuant to Article \_\_\_\_\_, Section \_\_\_\_\_ of the trust and is being sent a copy of this resignation.

This resignation shall be effective on \_\_\_\_\_. All original documentation regarding the administration of the trust for the period from \_\_\_\_\_ to \_\_\_\_\_ will be made available to the successor trustee on or after \_\_\_\_\_.

The Successor Trustee will later provide you a notice evidencing their acceptance of appointment as successor trustee.

Please call if you have any questions. Thank you for the opportunity to be of service.

Very truly yours,

\_\_\_\_\_  
Resigning Trustee Signature

cc: Successor Trustee Name:  
Trust Maker Name(s):  
Beneficiary Name(s):