

CODE OF GOOD PRACTICE FOR STAFF, FACILITATORS and VOLUNTEERS

The following guidelines are intended to be a common sense approach that both reduce opportunities for the abuse of young people and vulnerable adults and help to protect staff, students and volunteers from any false allegation.

You SHOULD:

- Treat all young people and vulnerable adults with respect and respect their right to personal privacy**
- Ensure that, whenever possible, there is more than one adult present during activities or that you are within sight or hearing of others**
- Exercise caution when discussing sensitive issues with children or vulnerable adults**
- Exercise caution in initiating any physical contact with a young person or vulnerable adults**
- Operate within the guidance offered by this Code**
- Challenge all unacceptable behaviour and report all allegations or suspicions of abuse**
- Keep parents fully informed of all anticipated activities**

You should NOT

- Spend excessive time alone with young people or vulnerable adults away from others**
- Take young people or vulnerable adults alone in a car journey, however short**
- Take young people or vulnerable adults to your home**
- Engage in physical or sexually provocative games including horseplay**
- Allow or engage in inappropriate touching of any form**
- Make over-familiar or sexually suggestive comments or approaches to a young person or vulnerable adult even as a 'joke'**
- Enter changing rooms or bedrooms that are assigned to the opposite sex unless there is an emergency**
- Let allegations, over familiar or sexually suggestive comments or approaches made by a young person or vulnerable adult go unchallenged or unrecorded.**
- Do things of a personal nature that young people or vulnerable adults can do for themselves.**
- Take photographs, videos or other images of a young person without the express permission of their parents.**

Signed by the Coordinator
Discovery Initiative
– 01/03/2010