

## *Sonshine Club and After School Rules*

1. Children are to ask permission before going to the restroom, water fountain, or to the gym. Permission must also be granted before toys from First Assembly can be checked out.
2. Talking is not allowed in the cafeteria without permission from the teacher
3. Talking is not allowed while the children are in line.
4. Talking is not allowed in the foyer or hallways of the school.
5. CHEWING GUM OR CANDY SHOULD NOT BE BROUGHT FROM HOME.
6. Children are allowed to buy an afternoon snack. Items are available for \$.25 to \$1.00 \*\*Please note, the privilege of buying snack can be revoked if a child has been causing disciplinary problems.
7. Lunch items can not be placed in the refrigerator. Children are not allowed in the kitchen.
8. All medicines must be labeled and accompanied with a medication permission slip indicating dosage and times to be given. All medicines must be given to the teacher.
9. Children will be assigned a locker to store their belongings. The locker should be kept neat and clean. Students should not remove things from other lockers. Food of any type should be removed from the locker daily. \*\*Children can go to their lockers without a teacher's permission only when they first arrive and when they are leaving to go home. Any other time, children must ask permission before going to their lockers. (LOCKERS ARE TO BE CLEANED OUT EACH FRIDAY.)
10. Children are to respect and take good care of the school property both inside and out.
11. Children are not permitted to use the telephone. If a children needs to make an emergency call it will be made by a teacher.
12. Toys are allowed to be brought from home unless the toys are on the restricted list or if the toy causes any type of problem.

### **RESTRICTIONS:**

**Toy guns or knives**

**Pokemon, digimon or similar toys/articles**

**Merchandise pertaining to spirits, powers, or magic(ex. Harry Potter)**

**Monster or demonic type toys**

**Rock music items**

\*\*NOTE: Parents should use good discretion in allowing children to bring controversial items to the Christian Day Care Facility.

13. Book bags must remain in the students' locker during the day. No exceptions.
14. Handbags/pocketbooks/purses are allowed as long as they do not cause problems.
15. Lockers, purses, book bags, and any other items brought to day care are subject to search should the administration deem necessary.
16. Game Boy items may be played inside only on rainy days. Only approved Game Boy games will be allowed.

NOTE: Children are responsible for any toys or items brought from home. If an item is either lost or broken, FACS will not be held responsible.

### ***Playground Rules***

1. Children are to stay within the assigned boundaries on the playground at all times unless permission is given by the teacher.
2. Children are never to play with rocks or sticks. NO EXCEPTIONS
3. Children are not allowed to play games that could scare or harm themselves or other children.
4. Children are to go down the slide on their bottoms only, never head first or backwards. Only one child is allowed on the slide at a time. No toys are to be on the slide.
5. Only one child is allowed on a swing at a time. No swinging double is allowed. No twisting, standing, or high swinging is allowed on the swings.
6. Only the students tall enough to reach the parallel bars by themselves without any aid are allowed to play on the bars. No one is to use a seesaw, chair, or any other item to help themselves reach the bars. Students are not allowed to assist one another in getting on the bars. Only three children are allowed on a bar at one time.
7. Only one student is allowed at the water fountain. There should be no playing in the water.
8. Children are not allowed to sit on the tables on the playground, in the gymnasium, or in the school.
9. Children should keep all areas of the school property clean. No littering at any time!
10. Students are to take good care of all playground equipment and properties.

## ***Student Conduct***

A Christian and wholesome atmosphere is to be maintained at FACS. Therefore the following guidelines must be observed at all times:

1. Children must obey all general, school, and playground rules
2. Children must show respect to every teacher and employee of FACS.
3. Children must take proper care of all school and church property.
4. Children must show respect to other students and their personal belongings.
5. Children are not allowed to bring the following items: radios, stereos, cassette players, CD players, pagers, cellular phones, rock music and related paraphernalia, wrestling paraphernalia, pokemon or digimon paraphernalia, any magazines or books not approved by the administration.
6. Swearing, cursing, or use of any other type of indecent or vulgar language is not allowed.
7. Name calling is not allowed.
8. Discussion of personal relationships (boyfriend/girlfriend) is not allowed at any time on school property.
9. Tobacco, alcohol, or illegal drugs are not allowed on school property. Searches of student's personal items may be done without warning if there is a suspicion of violation. Anyone found using or in possession of tobacco, alcohol, or illegal drugs on or off the school property may be expelled or suspended.
10. Gambling is prohibited on school property.
11. Children are not allowed to go to another person's car.
12. No one is to have visitors without clearing them with the office on each visit. All visitors must abide by the rules of this handbook. A child may not leave with a person not on the pick-up authorization slip without written permission or telephone call from their parent/guardian.

## ***Student Dress Code***

1. Shorts, skirts, and dresses must be at a decent length. No minis.
2. Tank, spaghetti-strap, and other immodest tops are not allowed.
3. Clothing that reveals the lower back or stomach at any time should not be worn.
4. Tight fitting clothing is not permitted.
5. Low-cut tops or dresses can not reveal any cleavage.
6. Offensive or indecent slogan shirts are not allowed (tobacco, alcohol, slang language, rock groups, skulls, satanic symbols, etc.).
7. No chains of any kind may be worn (wallet, etc.)
8. Hats or caps of any kind are not to be worn inside any building by boys or girls.
9. No two piece swim suits in the summer.
10. Clothing with pictures or slogans of pokemon, digimon, Harry Potter, or other mystical/magical themes are not allowed.

**\*\*PLEASE NOTE:** If skirts or dresses are worn on the playground, the children are restricted from certain playground equipment (slide, swing, bars, etc) unless shorts are worn under the dress or skirt.

**IF YOU ARE UNSURE ABOUT CERTAIN TYPES OF CLOTHING, IT WOULD BE BEST TO NOT WEAR IT. PARENTS WILL BE CALLED OR NOTIFIED TO CORRECT ANY INFRACTION OF THE DRESS CODE!**

***First Assembly After School  
Application for Enrollment***

Date \_\_\_\_\_

**Child Information**

Full Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Grade \_\_\_\_\_  
MM/DD/YYYY M/F Home Phone \_\_\_\_\_

**Parent(s)/Guardian Information**

\_\_\_\_\_ Mother or Guardian Name Father or Guardian Name

\_\_\_\_\_ Address (If different) Address (If different)

Home Phone Marital Status Employer and Phone # Home Phone Marital Status Employer and Phone #

If not married, who has custody \_\_\_\_\_ (If sole custody, court documents should be attached)

**Emergency Contacts (If parent(s)/guardian can not be reached)**

\_\_\_\_\_ Name Relationship Phone Number

\_\_\_\_\_ Name Relationship Phone Number

\_\_\_\_\_ Name Relationship Phone Number

\_\_\_\_\_ Child's Physician Phone Hospital Preference

**Special Information**

(Allergies, Medications, Handicaps, Etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that my rate must be paid each week on Friday for the following week. I also understand that if my payment is made past noon on Monday, I should add a \$10.00 late fee to my payment.

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_ Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

# EMERGENCY INFORMATION

Emergency Contacts (If parent(s)/guardian cannot be *reached*)

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Name	Relationship	Phone Number
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Name	Relationship	Phone Number
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Name	Relationship	Phone Number
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Pediatrician	Phone Number	Hospital Preference
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**Special Information**  
(Allergies, Medications, Handicaps, Etc.)

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First Assembly Christian School  
2500 Arnold Drive  
Monroe, NC 28110

Date \_\_\_\_\_

***Pick-up Authorization Form***

Only the following people may pick up my child \_\_\_\_\_  
from First Assembly Christian School, Daycare, After School, or Sonshine Club. I/we understand that **identification may be required at any time** if the staff does not know the person picking up my child, and will not release my child if the person's name is not on this form unless given notice by me/us by telephone or in person. I/we also understand that it is my/our responsibility to update this form with any changes.

**Parent(s)/guardian are automatically allowed to pick up their child unless anyone has sole custody and has attached custody papers from court.**

_____ Name	_____ Relationship
_____ Name	_____ Relationship
_____ Name	_____ Relationship
_____ Name	_____ Relationship
_____ Name	_____ Relationship
_____ Name	_____ Relationship
_____ Name	_____ Relationship

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Home Phone