



**Pecos Cyber Academy (PCA)  
BOARD MEETING  
MINUTES**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, July 19, 2022, at 5:00 p.m.

<https://zoom.us/j/94427491635?pwd=NXo0MWw0R253ODN2dnFRY3Z0Zk8xdz09>

Meeting ID: 944 2749 1635

Passcode: 260728

One tap mobile

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**Held via teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic:**

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

**AGENDA**

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

II. Call to Order: *5:03 p.m.*

Roll Call– K. Anderson

Board Members in attendance: *Kyla Anderson, Vivian Cullen, and Lorissa Marshall.*

Others in attendance: *Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), June Boles (High School Principal), Daelena Potter (Special Education Director), Kelli Loudermilk (Middle School Principal), Kelly Fontanilla (Elementary Principal), Dan Hill (Attorney), Greg Aguilar (K-8 Counselor), Lynn Barr, Sharon Hart, and Amy Begay (Board Liaison).*

III. Routine Business – K. Anderson

- a. Approval of Agenda-*Agenda modified to table item VI. Item d, Kyla Anderson has not time to review the information regarding Ms. Hart.*

RESOLVED: The Agenda was approved with the amended part of the tabled. Motion passed unanimously.

IV. Oral Reports

- a. School Leader's Report-K. Hite-Pope
  - *Introduced new High School Principal June Boles. Third year teacher with PCA with most qualified credentials.*
  - *All staff and teacher contracts sent out and completed.*
  - *Teachers all return on July 26, 2022*
  - *Grievance Policy introduced to the Board to review for the next meeting.*
- b. High School Principal Report
  - *Finalizing Teachers Schedules*
  - *Focus on High School Student success*
  - *English Language Learners making larger effort to meet their needs*
  - *Special Education students focus to get them into inclusion services*
  - *Want all students to be actively engaged with school*
- c. Middle School Principal Report
  - STRIDE Curriculum
  - Parent information sessions being held questions and answers i.e., username and passwords
  - CLEVER program up and running
  - STRIDE and CLEVER work to get Renaissance testing completed
  - K-12 will have access to CLEVER as well.

- d. Elementary Principal Report
  - A second interventionist has been hired
  - Focus on engaging parents more with Parent help sessions and Family Events once a month
  - All elementary teachers are getting Certified in LETTERS, some are completed, some still in progress and the last will be certified by the end of next school year.
  
- e. Special Education Report
  - Excited to have an all-new staff
  - Total 14 Special Education Teachers
  - One Special education Coordinator
  - Two Special Education Administrative Assistants
  - One nurse practitioner
  - One Speech Language Pathologist
  - One Social Worker
  - Six new Special Educational Teachers to Pecos Cyber Academy
  - Focus on Literacy and Reading
  - All staff to complete Cultural Linguistic Responsive Training
  - This year we shall celebrate any and all student successes
  
- f. Financial Report – G. Lopez
  - i. Bank Reconciliation June 2022 (attached) - *no variances*
  - ii. Consolidated Board Report - *no issues*
  - iii. Recommendation of Financial Items for Board Approval from the Finance Committee
    - a. Acceptance of the SY 22-23 Budget
    - b. Pearson Invoice 18379488 (May)

RESOLVED: Acceptance of the SY 22-23 Budget and Approval of the Pearson Invoice were approved. Motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from Meeting on June 7, 2022 (attached)
- b. Approval of Minutes from Meeting on June 21, 2022 (attached)

RESOLVED: Minutes from the June 7 and June 21 meetings approved. Motion passed unanimously.

#### VI. Action Items

- a. Pecos Cyber Academy Travel and Per Diem Rates (discussion/vote)  
*Gloria Lopez explained that mileage rate is the same for this year, but the attached memo shows the increased in per diem for the travel.*

RESOLVED: the change in the per diem for the Travel reimbursement for SY 22-23 was approved. Motion passed unanimously.

- b. SY 22/23 Student Handbook (discussion/vote)
- c. SY 22/23 Employee Handbook (discussion/vote)  
*Dr. Kim Hite-Pope apologized as both Handbooks were not ready to be voted on and being updated and reformatted as needed.*
- d. Approve Sharon Hart as a new Board Member (discussion/vote)- *tabled*

VII. Information Items

- Equity Council Update-*Greg Aguilar*
  - *The next meeting is August 28 and will work to complete the Assessment*
  - *The email recommended by the Board for the Equity Council is now posted on the website for parents and family to use.*
- Resignation of Board Member Jennifer Sears

RESOLVED: Accepted the resignation of Jennifer Sears. Motion passed unanimously.

- Resignation of Board Member Vivian Cullen *removed as Vivian Cullen has rescinded the resignation.*

VIII. Statement of Closure-*no further business.*

IX. Adjournment- 5:43 p.m.

Confirmation of Next Meeting Date – Tuesday, August 23, 2022, at 5:00 p.m.