



AFRICAN AMERICAN RESOURCE CENTER at BOOKER

1005 S. Court Street, Rockford, IL 61102 | afamrcb@gmail.com | 815.962.9117 | www.aarcbooker.com

Dear Potential Volunteer:

Thank you for your interest in volunteering at the African-American Resource Center at Booker (AARC@B). Without our volunteers our programming would not be possible. Whatever program/component you decide to volunteer for, just know you are making a huge difference in the lives of families who have a parent or child accessing our resources here at AARC@Booker.

There are different types of volunteer opportunities to choose from; and your main responsibility is to be an associate in one of our programs. Each volunteer will be paired with a program or event. Your role is to assist with the daily activity or special event.

In the Office: You can help with office tasks such as stuffing envelopes, making phone calls, filing, putting together event packets, etc. You can do some of these things from home too!

At an Event: You can help with registration, parking, silent auction, raffle, etc. (tasks will vary depending on the event).

Committee: You can assist our seasoned staff and professional group, by joining a special event committee to help us with event planning and logistics.

To be eligible to be a volunteer you must first fill out the volunteer application. When it has been completed you can either mail, fax or scan your application to the address below. After receipt of your application, you will be contacted for orientation. After that, you will be contacted again via and assigned your volunteer of interest.

Again, thank you for your interest in our program. If you have any questions, please do not hesitate to contact me.



AFRICAN-AMERICAN RESOURCE CENTER AT BOOKER

VOLUNTEER APPLICATION

Volunteer Application

Please print clearly and fill out the application in its entirety

Name (first, middle and last)

Address _____ Apt/Suite _____

Is this Address Home? Business? Temporary?

City _____ State _____ Zip _____

Date of Birth _____ SS# _____ Valid Driver's License # _____

WK: _____ HM: _____ CELL: _____ Email _____

Please include area codes cell home, work Preferred method of communication (please circle): cell home work Best time to call:
_____ Male () Female () Email

Why are you interested in volunteering with AARC@BOOKER?

What skills and experience will you bring to your volunteer role?

(skills and qualifications can be acquired through employment, previous volunteer work or other activities such as hobbies and sports).

Education/Work Experience

Please describe any paid or volunteer/internship work experience you have had that might relate to your interest in volunteering/interning at AARC@Booker.

Which program, event, committee are you volunteering for? **(Please Circle)**

Teen Reach Homework Help Music Photography Program Aide
 Tutoring Basketball Spirit Squad Van Driver
 Mentorship

TANF Admin Asst. Computer Aid

AARCB Receptionist Office Clerk Custodian Newsletter
 Volunteer Coord

Committee Booker Fest Annual Dinner Special Events Salad Luncheon
 Father-Daughter Dance

When are you available to volunteer (Please indicate the times/days in the appropriate boxes)

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
AM							
PM							
EVENING							

If you are related to a staff, child or volunteer at AARC at Booker, please list their name below

Child(ren) ----- Staff _____ Volunteer _____
 Child(ren) ----- Staff _____ Volunteer _____
 Child(ren) ----- Staff _____ Volunteer _____
 Child(ren) ----- Staff _____ Volunteer _____

Emergency Contact Information

Emergency Contact _____

Relation to Contact _____

Telephone _____

*T Shirt Size _____ (\$5.00 payment not necessary with application)

Please forward the completed Application to:

Mail to:

AARC@Booker
 524 Kent Street
 Rockford, IL 61102

Fax: 779-210- 4601 **or Email:** executivedirector@aacrbooker.com