	EMPLOYEE W-
D	INFORMATION

PLOYEE W-2 Acct.

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ACCUPAY

Page of

EMPL NO	W-2, Box 12 Amount	 Code	W-2, Box 12 Amount	Code	W-2, Box 8, 10, 11 or 14 W-2, Box 8, 10, 11 or 14 Amount Code Amount Code					See Instr.	Apay Use Amount Code						
	13	21	23	31	33		43	1	51	53		61		69	70		78
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Columns 13 & 23 are carried to Form W-2, box 12 with code below:

CODE for col. 21 & 31 EXPLANATION

- A Uncollected social security tax on tips
- B Uncollected Medicare tax on tips
- C Cost of group term life insurance over \$50,000 (Subject to FICA. Entry will be added to W-2 boxes 1, 3 and 5)
- J Nontaxable sick pay
- K 20% excise tax on excess golden parachute payments
- L Substantiated employee business expenses (nontaxable)
- M Uncollected soc. sec. tax on life insurance for FORMER employee
- onconceted sec. sec. tax on the insurance for i ortivizit employer
- N Uncollected Medicare tax on life insurance for FORMER employee
- P Excludable moving expense reimbursements
- Q Nontaxable combat pay
- R Employer contributions to an Archer MSA
- T Adoption assistance
- V Income from the exercise of nonstatutory stock options
- W Employer contributions to a Health Savings Account
- Y Deferrals under sec 409A nonqualified plan
- Z Income under sec 409A nonqualified plan
- Permitted benefits under QSEHRA (will show FF on W-2)

Columns 33 & 43 are carried to Form **W-2 box 8, 10, 11 or 14.**

CODE for col. 41 & 51 EXPLANATION

- 1 Employee's share of Allocated Tips. Do not duplicate (W-2 box 8)
- 2 Dependent care benefits (W-2 box 10)
- 3 Nongualified plan distributions (W-2 box 11)
- 4 Educational assistance payments (W-2 box 14)
- Meals (W-2 box 14) Code may be used to replace
 "Meals/Lodging" description for amounts entered on D/S B.

 If an amount is entered here, it will be ADDED to the D/S B amount and reported on the W-2. Do not duplicate entries.
- 6 Lodging (W-2 box 14) Same as above.
- 7 Union dues (W-2 box 14)
- 8 Health insurance premiums (W-2 box 14)
- 9 Customized description from D/S A-1 (W-2 box 14)
- 10 Customized description from D/S A-1 (W-2 box 14)
- 11 Auto value (W-2 box 14)
- 12 Parsonage (W-2 box 14)
- 13 S-Corp Health Ins 2% S/H (W-2 box 14)

Columns 53 & 61:

Enter the federal and state income tax withheld by third-party sick pay payers. Entries will be added to withholding from D/S B and carried to W-2, W-3 and California DE-7.

Column 69:

Enter one of the following codes if it applies:

- 1 = Statutory employee
- 2 = Deceased employee
- 3 = Legal representative

Columns 70 & 78:

Apay Use boxes. Use only as directed.

REV 12-17