

108 - OC DANA POINT HARBOR

Operational Summary

Mission:

To provide a first class harbor, marina and public recreational facility by ensuring public access to the waterfront, boating, fishing, picnicking, shopping, dining, jogging, and bicycling. The Department will offer private business and marine educational opportunities, while managing a delicate coastal resource.

Strategic Goals:

The Department's goals are derived from the identified core services:

- Act as a responsible agent for the community by safeguarding Harbor environmental assets and the public's access to the coast and recreational boating, facilitating effective communication with our various stakeholder groups, and providing for commercial opportunities;
- Implement the Dana Point Harbor Revitalization Plan;
- Provide resources to commercial tenants to help them meet the County's standard for customer service; and
- Continue to pursue improvements in Harbor water quality.

Key Outcome Indicators:

Performance Measure	2008 Business Plan	2009 Business Plan	How are we doing?
	Results	Target	
ENSURE A RESPONSIBLY FUNCTIONING COUNTY FACILITY. What: Perform needed maintenance and upkeep and stay involved as a community. Why: Responsibility of the Department to provide the public with safe maritime and coastal opportunities.	Maintenance Dredge completed 100% in February 2009. Implement program enhancements for OC Sailing and Events Center (OCSEC). ADA improvements were made in many public facilities throughout the Harbor.	Survey analysis of Harbor infrastructures to identify areas requiring need of maintenance. Continue to review new OCSEC opportunities based on public input.	Dredging completed on time and under budget. Considering fall and winter programs at OCSEC. ADA issues were addressed with consideration given to anticipated construction related to revitalization project.

At a Glance:

Total FY 2008-2009 Current Modified Budget:	29,230,688
Total FY 2008-2009 Actual Expenditure + Encumbrance:	22,686,158
Total Final FY 2009-2010	30,155,532
Percent of County General Fund:	N/A
Total Employees:	16.00



Key Outcome Indicators: (Continued)

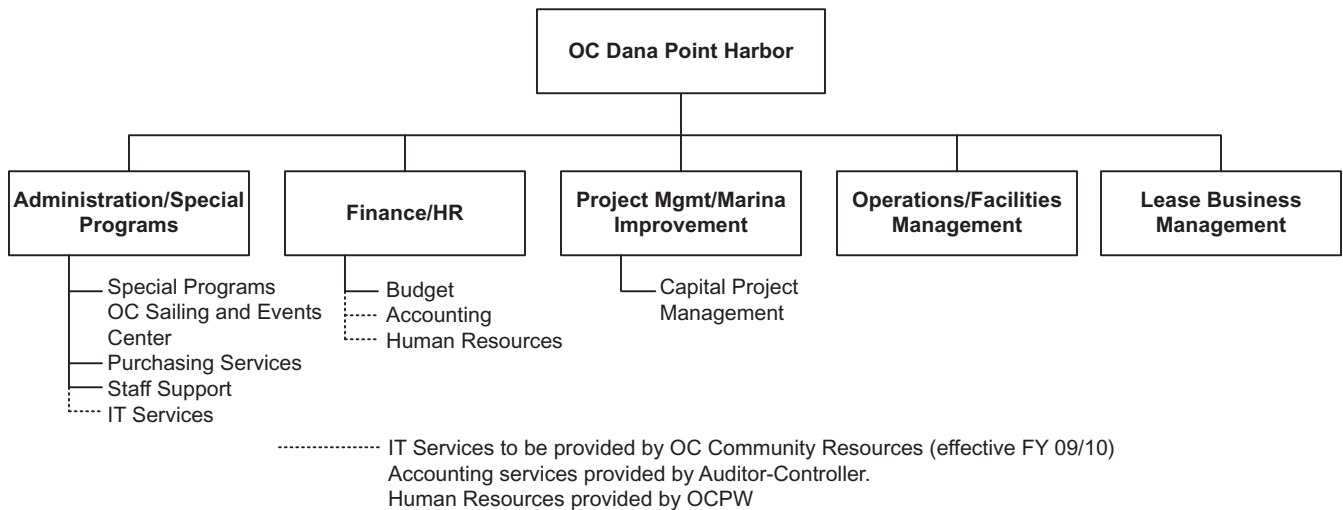
Performance Measure	2008 Business Plan	2009 Business Plan	How are we doing?
	Results	Target	
PROJECT - LANDSIDE AND WATERSIDE - COMPLETION. What: Manage the Revitalization process from entitlements through construction. Why: Revitalize Harbor facilities and improve infrastructure.	Continue to provide information to California Coastal Commission (CCC) staff regarding Local Coastal Program Amendment (LCPA), draft document reformatted and additional information provided as requested by CCC staff during meetings and conference calls. CCC hearing anticipated in late 2009.	Obtain all local approvals for landside project. Release SEIR for public review. Finalize SEIR for the waterside project. Continue to work with Boater Focus Group to address boater related issues in Dana Point Harbor.	Anticipate California Coastal Commission hearing on LCPA in late 2009. Finish analysis of alternatives for waterside improvements. Meeting with Boater Focus Group to define key elements.
OC DANA POINT HARBOR FULLY CAPABLE TO PROVIDE NEEDED RESOURCES AND A SAFE ENVIRONMENT. What: Responsibly managing the Harbor operations and planning for the future. Why: As a county facility the Harbor must meet standards for user ease and safety.	Replace roofs on all West Basin boater service buildings. Sign program median sign element 90% completed. Seek public input on proposed new median signs.	Complete sign program median sign element. Continue to responsibly address maintenance requirements. Continue to analyze parking needs	Parking issues are addressed as they arise. Version #3 of sign mockups are being created.
LESS HARBOR POSTINGS FOR BACTERIA LEVEL EXCEEDANCES. What: Pursuing new ideas to approach water quality issues in the Harbor. Why: Cleaner water allows for safe use by the many user groups.	Development of Harbor program to protect and improve water quality. Implement agreement with a qualified contractor for maintenance of all sewer lines in the Harbor.	Finalize policies and procedures document for Water Quality Control Program. Educate Harbor operators and users of new procedures.	Implement new opportunities for water quality improvements. Modifications were made to landscape areas and irrigation significantly reducing water use and runoff into the Harbor.

FY 2008-09 Key Project Accomplishments:

During the calendar year 2008, the OC Dana Point Harbor accomplished many of its goals. They are as follows:

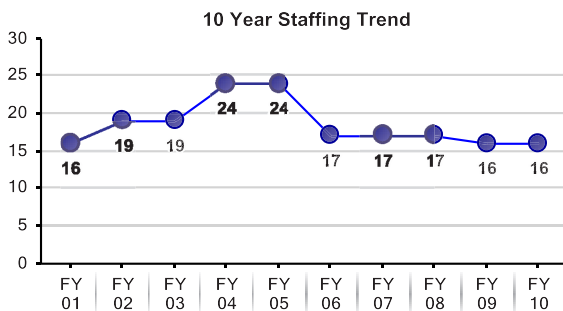
- OC Dana Point Harbor has been working closely with California Coastal Commission (CCC) staff to prepare for CCC hearing which is scheduled in June 2009.
- Developed on-line public access to Marina waitlists allowing public opportunity to review anticipated waiting times and progress in obtaining a slip.
- Worked collaboratively with marina operators and OC Parks to address various maintenance issues such as removal of debris and trash cleanup, increased attention to public restroom facilities, reduction in rodent population, and promptly removing graffiti and unauthorized/unsightly signs.
- Installed various recycling depository for disposal of items such as batteries, automatic transmission fluid, engine coolant and other boating/fishing material. Notified boaters and Harbor users of these new facilities through local media, newsletters, and email system.
- Developed Policies and Procedures for Water Quality Control Program. Developed strategy for Marina Operators to maintain Clean Marina Certification including educating the boaters on Clean Marina practices.
- Received \$9M loan approval from Department of Boating and Waterways for phase II of Loan B agreement.
- Dana Point Harbor Maintenance Dredging Project was completed on time and under budget.
- Assisted in the successful execution of 12 public programs and special events throughout the year. These events included the involvement of various local businesses, the Ocean Institute, the City of Dana Point and other outside agencies.

Organizational Summary



County Tidelands/Dana Point - This fund is financed by revenue derived from rents and leases on or adjacent to state tidelands in Dana Point Harbor, granted in trust to the County, and is for use to benefit those granted lands.

Ten Year Staffing Trend:



Ten Year Staffing Trend Highlights:

- In fiscal year 05/06, the Dana Point Tidelands Fund 108 transferred out 10 positions to the OC Parks (formerly Harbors, Beaches & Parks-HBP) Fund 405 for the creation of the Dana Point Harbor Department. These positions provided oversight for the portions of Dana Point Harbor included in the regional park system.
- An additional 2 positions were transferred to the OC Parks Fund 405 and the RDMD Fund 080 because these positions spend most of their working time in the above mentioned funds.

- An additional 2 positions were transferred from Fund 113 to the Dana Point Harbor Department to support the creation of the management team for the new Dana Point Harbor Department.
- An additional 2 positions, an Administrative Manager II and an Office Specialist, were approved by the Board of Supervisors for the Dana Point Harbor Department.
- The net decrease to Fund 108 was 8 positions. The total position count is 16.

Budget Summary

Plan for Support of the County's Strategic Priorities:

The Department will help enhance the quality of life in Orange County through effective management and development of the Harbor for the benefit of the community. Revenues from Harbor operations are used to preserve, develop and further enhance an integrated system of natural features, historical assets, and recreational and cultural opportunities while maintaining environmental integrity.



The Department plans to utilize the combination of California Department of Boating and Waterways low interest loans, bond debt, fund balance, reserves, and future cash flows to finance the Dana Point Harbor marina and commercial core renovation projects.

Changes Included in the Base Budget:

The Department does not have any significant changes in fiscal year 09-10 base budget. The Department continues to ensure that fund balance available are allocated to projects identified as crucial for the safety and well-being of Harbor tenants and visitors such as dredging, quay walls, and Harbor structures. These allocations are also necessary to demonstrate the commitment of the Department's resources to the establishment, improvement, and conduct of the Harbor as directed by the State of California upon the granting of Dana Point Tidelands.

Final Budget History:

Sources and Uses	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Budget Percent
Total Positions	16	16	16	16	0	0.00
Total Revenues	43,169,869	53,605,287	50,952,164	30,155,532	(23,449,755)	-43.75
Total Requirements	17,140,030	53,605,287	46,381,441	30,155,532	(23,449,755)	-43.75
Balance	26,029,839	0	4,570,723	0	0	-100.00

(1) Amounts include prior year expenditure and exclude current year encumbrance. Therefore, the totals listed above may not match Total FY 2008-09 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Detailed budget by expense category and by activity is presented for agency: OC Dana Point Harbor in the Appendix on page A102

Highlights of Key Trends:

- The safety of the public and environment is the priority for the Department. The staff of OC Dana Point Harbor continue to facilitate and oversee projects such as maintenance of asphalt and harbor outlets and restoration of public facilities to ensure compliance with Federal and State safety requirements as well as meet the needs and expectations of the public using the harbor.
- Enrollments in aquatic programs and activities offered at the OC Sailing and Events Center are expected to be decreased in FY 09-10 due to the slowing economy.
- The boater service facilities revenue is slightly decreased due to the combination of no slip fee increase and higher slip vacancies.
- Despite the aggressive marketing effort by the hotel management, revenue and occupancy rates from the Dana Point Marina Inn are expected to maintain at the same level due to the slowing economy.

Budget Units Under Agency Control:

No.	Agency Name	County Tidelands/ Dana Point	Revitalization	Finance HR	Project Management	Operations Facilities Management	Lease Business Management	Total
108	OC Dana Point Harbor	300,345	6,378,661	536,772	10,046,173	7,381,292	5,512,289	30,155,532
12K	Dana Point Marina DBW Loan Reserve	0	1,532,773	0	0	0	0	1,532,773
	Total	300,345	7,911,434	536,772	10,046,173	7,381,292	5,512,289	31,688,305



108 - OC Dana Point Harbor

Summary of Final Budget by Revenue and Expense Category:

Revenues/Appropriations	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Percent
Licenses, Permits & Franchises	\$ 235	\$ 0	\$ 479	\$ 0	\$ 0	0.00%
Fines, Forfeitures & Penalties	113,657	98,900	252,752	132,000	33,100	33.47
Revenue from Use of Money and Property	25,086,004	26,151,038	24,098,244	24,970,294	(1,180,744)	-4.52
Intergovernmental Revenues	272,146	0	0	0	0	0.00
Charges For Services	858,439	1,185,100	869,977	838,200	(346,900)	-29.27
Miscellaneous Revenues	275,393	140,410	297,382	184,060	43,650	31.09
Other Financing Sources	50,000	0	1,017	0	0	0.00
Total FBA	15,101,954	26,029,839	26,029,839	4,030,978	(21,998,861)	-84.51
Reserve For Encumbrances	1,412,042	0	(597,524)	0	0	0.00
Total Revenues	43,169,869	53,605,287	50,952,164	30,155,532	(23,449,755)	-43.75
Salaries & Benefits	1,342,761	1,691,391	1,662,692	1,735,786	44,395	2.62
Services & Supplies	14,197,494	23,647,145	17,662,407	21,001,198	(2,645,947)	-11.19
Services & Supplies Reimbursements	(828)	0	0	0	0	0.00
Other Charges	836,396	0	(431)	0	0	0.00
Capital Assets	265,026	3,463,316	2,253,140	84,000	(3,379,316)	-97.57
Other Financing Uses	299,181	428,836	428,835	326,643	(102,193)	-23.83
Special Items	0	0	0	7,007,905	7,007,905	0.00
Reserves	200,000	24,374,599	24,374,799	0	(24,374,599)	-100.00
Total Requirements	17,140,030	53,605,287	46,381,441	30,155,532	(23,449,755)	-43.75
Balance	\$ 26,029,839	\$ 0	\$ 4,570,723	\$ 0	\$ 0	-100.00%

(1) Amounts include prior year expenditure and exclude current year encumbrance. Therefore, the totals listed above may not match Total FY 2008-09 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Final Budget Summary of County Tidelands/Dana Point:

Revenues/Appropriations	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Percent
Licenses, Permits & Franchises	\$ 235	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
Fines, Forfeitures & Penalties	108,615	22,500	41,159	0	(22,500)	-100.00
Revenue from Use of Money and Property	24,501,778	2,600,115	(50,512)	0	(2,600,115)	-100.00
Intergovernmental Revenues	272,146	0	0	0	0	0.00
Charges For Services	841,279	43,915	193,436	0	(43,915)	-100.00
Miscellaneous Revenues	274,454	19,250	18,831	2,500	(16,750)	-87.01
Other Financing Sources	50,000	0	0	0	0	0.00

Final Budget Summary of County Tidelands/Dana Point:

Revenues/Appropriations	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Percent
Total FBA	15,101,954	26,029,839	26,029,839	4,030,978	(21,998,861)	-84.51
Reserve For Encumbrances	1,412,042	0	2,313,207	0	0	0.00
Total Revenues	42,562,503	28,715,619	28,545,959	4,033,478	(24,682,141)	-85.95
Salaries & Benefits	1,342,761	1,303,303	389,276	288,345	(1,014,958)	-77.88
Services & Supplies	14,193,773	7,029,529	1,129,285	12,000	(7,017,529)	-99.83
Services & Supplies Reimbursements	(828)	0	0	0	0	0.00
Other Charges	836,396	0	(431)	0	0	0.00
Capital Assets	265,026	3,376,317	2,242,815	0	(3,376,317)	-100.00
Other Financing Uses	299,181	428,836	25,359	0	(428,836)	-100.00
Reserves	200,000	0	0	0	0	0.00
Total Requirements	17,136,309	12,137,985	3,786,304	300,345	(11,837,640)	-97.53
Balance	\$ 25,426,194	\$ 16,577,634	\$ 24,759,656	\$ 3,733,133	\$ (12,844,501)	-77.48%

Final Budget Summary of Revitalization:

Revenues/Appropriations	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Percent
Licenses, Permits & Franchises	\$ 0	\$ 0	\$ 479	\$ 0	\$ 0	0.00%
Fines, Forfeitures & Penalties	0	0	15,201	60,000	60,000	0.00
Revenue from Use of Money and Property	0	0	1,443,742	1,000,000	1,000,000	0.00
Charges For Services	0	391,085	265,031	407,000	15,915	4.07
Miscellaneous Revenues	0	0	78,225	0	0	0.00
Other Financing Sources	0	0	1,017	0	0	0.00
Reserve For Encumbrances	0	0	(2,910,731)	0	0	0.00
Total Revenues	0	391,085	(1,107,036)	1,467,000	1,075,915	275.11
Salaries & Benefits	0	388,088	521,717	562,241	174,153	44.87
Services & Supplies	0	4,873,298	4,230,696	5,798,420	925,122	18.98
Other Financing Uses	0	0	143,321	18,000	18,000	0.00
Reserves	0	24,374,599	24,374,799	0	(24,374,599)	-100.00
Total Requirements	0	29,635,985	29,270,533	6,378,661	(23,257,324)	-78.48
Balance	\$ 0	\$ (29,244,900)	\$ (30,377,569)	\$ (4,911,661)	\$ 24,333,239	-83.21%

Final Budget Summary of Finance HR:

Revenues/Appropriations	FY 2007-2008		FY 2008-2009		FY 2009-2010		Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Budget As of 6/30/09	Final Budget	Budget Amount	Budget Percent	
Salaries & Benefits	\$ 0	\$ 0	\$ 116,944	\$ 125,399	\$ 125,399	\$ 125,399	0.00%	
Services & Supplies	0	0	419,845	411,373	411,373	411,373	0.00	
Total Requirements	0	0	536,789	536,772	536,772	536,772	0.00	
Balance	\$ 0	\$ 0	\$ (536,789)	\$ (536,772)	\$ (536,772)	\$ (536,772)	0.00%	

Final Budget Summary of Project Management:

Revenues/Appropriations	FY 2007-2008		FY 2008-2009		FY 2009-2010		Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Budget As of 6/30/09	Final Budget	Budget Amount	Budget Percent	
Salaries & Benefits	\$ 0	\$ 0	\$ 264,991	\$ 279,824	\$ 279,824	\$ 279,824	0.00%	
Services & Supplies	0	0	846,843	2,758,444	2,758,444	2,758,444	0.00	
Special Items	0	0	0	7,007,905	7,007,905	7,007,905	0.00	
Total Requirements	0	0	1,111,834	10,046,173	10,046,173	10,046,173	0.00	
Balance	\$ 0	\$ 0	\$ (1,111,834)	\$ (10,046,173)	\$ (10,046,173)	\$ (10,046,173)	0.00%	

Final Budget Summary of Operations Facilities Management:

Revenues/Appropriations	FY 2007-2008		FY 2008-2009		FY 2009-2010		Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Budget As of 6/30/09	Final Budget	Budget Amount	Budget Percent	
Fines, Forfeitures & Penalties	\$ 0	\$ 63,800	\$ 180,864	\$ 72,000	\$ 72,000	\$ 8,200	12.85%	
Revenue from Use of Money and Property	0	15,839,106	15,008,532	14,124,426	14,124,426	(1,714,680)	-10.83	
Charges For Services	0	168,090	385,250	431,200	431,200	263,110	156.53	
Miscellaneous Revenues	0	114,400	37,654	167,810	167,810	53,410	46.69	
Total Revenues	0	16,185,396	15,612,300	14,795,436	14,795,436	(1,389,960)	-8.59	
Salaries & Benefits	0	0	150,852	163,701	163,701	163,701	0.00	
Services & Supplies	3,711	7,518,918	6,746,827	6,824,948	6,824,948	(693,970)	-9.23	
Capital Assets	0	76,999	10,325	84,000	84,000	7,001	9.09	
Other Financing Uses	0	0	260,154	308,643	308,643	308,643	0.00	
Total Requirements	3,711	7,595,917	7,168,158	7,381,292	7,381,292	(214,625)	-2.83	
Balance	\$ (3,711)	\$ 8,589,479	\$ 8,444,142	\$ 7,414,144	\$ 7,414,144	\$ (1,175,335)	-13.68%	

Final Budget Summary of Lease Business Management:

Revenues/Appropriations	FY 2007-2008	FY 2008-2009	FY 2008-2009	FY 2009-2010	Change from FY 2008-2009	
	Actual Exp/Rev	Budget As of 6/30/09	Actual Exp/Rev ⁽¹⁾ As of 6/30/09	Final Budget	Budget Amount	Percent
Fines, Forfeitures & Penalties	\$ 5,042	\$ 12,600	\$ 15,528	\$ 0	\$ (12,600)	-100.00%
Revenue from Use of Money and Property	584,226	7,711,817	7,696,482	9,845,868	2,134,051	27.67
Charges For Services	17,160	582,010	26,260	0	(582,010)	-100.00
Miscellaneous Revenues	939	6,760	162,671	13,750	6,990	103.40
Total Revenues	607,366	8,313,187	7,900,941	9,859,618	1,546,431	18.60
Salaries & Benefits	0	0	218,912	316,276	316,276	0.00
Services & Supplies	10	4,225,400	4,288,912	5,196,013	970,613	22.97
Capital Assets	0	10,000	0	0	(10,000)	-100.00
Total Requirements	10	4,235,400	4,507,824	5,512,289	1,276,889	30.15
Balance	\$ 607,356	\$ 4,077,787	\$ 3,393,117	\$ 4,347,329	\$ 269,542	6.61%