

SUNSET LAKE ASSOCIATION
ANNUAL MEETING
AGENDA

AUGUST 21, 1992

CALL TO ORDER

DETERMIATION OF QUORUM

APPROVAL OF MINUTES OF ANNUAL MEETING August 30, 1991

PRESIDENT'S REMARKS

VOTING ON-BY-LAW ADDITION - Article VIII (Attorney's Fees)
-RIP RAPPING PROJECT

COMMITTEE CHAIRPERSON'S REPORTS:

AQUATIC CONTROL & RECREATION & WATER SAFETY	WARD WALKER
BUILDING AND CONSTRUCTION	TERRI CHARLES
FARM MANAGEMENT	RAY STANSBERRY
FINANCE	TERRI CHARLES
PUBLIC RELATIONS	SHARON LINDSAY
LEGAL & LITIGATION	FRANK GIBBONS TERRI CHARLES AL TRETTER
ROAD & GROUND MAINTENANCE	HENRY SUTTON
SANITATION, SHORELINE & BOAT DOCKS	DAVID MILLER
WATER QUALITY, SOIL CONSERVATION & RESTORATION	RAY REARDON

QUESTIONS & ANSWERS

APPROVAL OF 1993 BUDGET

PRESIDENT'S ADDRESS

ELECTION OF DIRECTORS - 3 for three year terms
- 1 for one year term

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

SUNSET LAKE ASSOCIATION

Comparison of Annual Budget
For Period From January 1, 1992 to August 6, 1992

	<u>Annual Budget</u>	<u>Year To Date</u>	<u>Over or (Under) Budget</u>
<u>RECEIPTS:</u>			
General Assessments	\$ 38,690.00	\$ 38,172.69	\$ (517.31)
Building Permits	400.00	880.00	480.00
Fines & Penalties	300.00	417.89	117.89
Farm Income	2,500.00	3,119.70	619.70
Interest	3,500.00	949.78	(2,550.22)
Transfer & Lease Fees	2,800.00	3,800.00	1,000.00
Boat Permits (Year 2 of 2yr. Period)	2,000.00	459.00	(1,541.00)
Cablevision	1,300.00	1,226.24	(73.76)
Earned by Maintenance Man	500.00	603.57	103.57
Other Receipts	400.00	265.00	(135.00)
	<u>\$ 52,390.00</u>	<u>\$ 49,893.87</u>	<u>\$ (2,496.13)</u>
Total Revenue			

EXPENDITURES:

Patrol/Maintenance Man's Salary	\$ 16,065.00	\$ 10,710.00	\$ (5,355.00)
Secretary's Salary	5,407.50	3,604.98	(1,802.52)
Legal & Accounting Fees	4,000.00	3,785.40	(214.60)
Office Rent	900.00	600.00	(300.00)
Postage, Printing & Office Exp.	1,800.00	840.98	(959.02)
Maintenance: Lake	1,000.00	173.37	(826.63)
Roads	1,000.00	-0-	(1,000.00)
Grounds	1,000.00	150.00	(850.00)
Equipment	1,800.00	1,071.98	(728.02)
Conservation/Watershed	2,000.00	-0-	(2,000.00)
Gas & Oil	1,800.00	748.45	(1,051.55)
Maintenance Expense & Supplies	200.50	39.22	(161.28)
Farm Expense	250.00	22.37	(227.63)
Fish Stocking	1,000.00	1,000.00	-0-
Utilities	2,500.00	1,848.99	(651.01)
Insurance	4,867.00	1,545.00	(3,322.00)
Employment Taxes	1,750.00	1,257.94	(492.06)
Property Taxes	2,050.00	2,335.18	285.18
Misc., Interest Exp., Mileage & Etc.	500.00	723.92	223.92
Equipment Reserve	2,500.00	-0-	(2,500.00)
	<u>\$ 52,390.00</u>	<u>\$ 30,457.78</u>	<u>\$ (21,932.22)</u>
Total Expenditures			

SUNSET LAKE ASSOCIATION
CASH POSITION
AUGUST 6, 1992

Cash on Hand (petty cash)		\$ 100.00
State Bank of Girard		
Checking	\$.63	
Money Market Fund - General	23,042.79	
Prudential-Bache		
Money Market Fund - General	<u>90.00</u>	
Total General Revenue		\$ 23,133.42
State Bank of Girard		
Money Market Fund - Special (dam)	\$ 14,781.12	
Total Special Revenue		<u>\$ 14,781.12</u>
Total Revenue		<u>\$ 38,014.54</u>
State Bank of Girard - (escrow)		<u>\$ 8,800.00</u>

Sunset Lake Association

P.O. BOX 61 • GIRARD, ILLINOIS 62640 • PHONE: [217] 627-3232

NOTICE OF ANNUAL MEETING

AUGUST 21, 1992

The annual meeting of the membership of Sunset Lake Association will be held at the St. Patrick's Church (Meeting Hall), West Center and Eighth Streets, Girard, Illinois on Friday, August 21, 1992 at 7:30 p.m. to receive reports from officers and committee chairpersons, to elect four (4) Directors at large from the Class "A" Membership, to adopt an operating budget for the calendar year 1993 and to transact any other business that may be properly presented at this meeting.

Three (3) Directors will be elected for terms of three (3) years each. One (1) Director will be elected for a one (1) year term. Nominations will be made from the floor. If any member is interested in serving as a Director or has any questions, feel free to contact the office.

The following By-Law addition plus a project are to be voted on:

- 1) ARTICLE VIII (Attorney's Fees)
- 2) Rip Rapping Project (Shoreline Repair) - See back of page

The treasurer has prepared and the Directors have approved a proposed operating budget for the calendar year of 1993. (copy enclosed)

If you cannot be present at the annual meeting, a proxy form is enclosed in which you may execute a proxy in favor of a Class "A" member who will be present. Please mail the executed proxy to the Secretary, Sunset Lake Asso., P. O. Box 61, Girard, IL. 62640. Proxies may also be turned in at the annual meeting. In accordance to the By-Laws, a member can vote only one (1) proxy in addition to the member's own vote.

Registration for the meeting will start at 6:30 p.m., the meeting will start promptly at 7:30 p.m. Hope to see you there.

Respectfully yours,

Glenda M. Sutton

Board of Directors
Glenda M. Sutton
Secretary

Encl: Proxy Form, Proposed 1993 Budget
Comparison Report, Cash Position
Membership List

SUNSET LAKE ASSOCIATION

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SUNSET LAKE ASSOCIATION

ANNUAL MEETING

AUGUST 21, 1992

The annual meeting of Sunset Lake members was held Friday, August 21, 1992 at St. Patrick's Church Meeting Hall, West Center & 8th Streets, Girard, IL. The meeting was called to order by President Frank Gibbons at 7:30 p.m. with six Board Directors present.

Pres. Frank Gibbons welcomed everyone and declared a quorum by announcing that 66 Class "A" Members were present with 33 Class "A" Members represented by proxies which total 99 voting members represented.

A motion was made by Joe Killian #166 and seconded by Bob Slagle #55 & #57 to amend the reading of the August 30, 1991 minutes and to approve as written. Motion carried.

Pres. F. Gibbons read the proposed By Law addition and the Rip Rapping Project and explained contents and then had Ward Walker explain project further.

W. Walker showed on a Sunset Lake map what shoreline on northwest of lake was to be rip rapped as Association is responsible for maintenance of lake bed. If Association does not rip rap this area in near future, that part of lake will have to be shut down. This project will solve approximately $\frac{1}{2}$ of problem, owners of adjoining property gave permission to cross their property to work on project, bids might be asked for or might hire someone by the hour, decision would be made after money received from members assessments.

A question on whether shoreline could be repaired in more natural ways instead of rock, an erosion control blanket was suggested.

Henry Sutton stated that type of blanket was not recommended for a 6 - 1 slope and therefore wouldn't work on that shoreline.

Ward Walker explained a fabric would be used under the rock similar to technique used on Island Project, and starting and completion of job would depend on weather.

A motion was made by John Earley #8 and seconded by George Neal #10A to pass the Rip Rapping Project (Shoreline Repair), a one year assessment, as presented at \$35 per Class "A" Membership. Motion carried with no decending votes.

A motion was made by Clem Charles #6 & #7 and seconded by Jim Rice #219 to pass to By Law addition Article VIII (Attorney's Fees) as presented. Motion carried with no decending votes.

Aquatic Control, Recreation & Water Safety: Ward Walker reported on water clarity, overall it looks good; explained previous year's program to get lake clear, lowering lake level, chemicals and grass carp were used with great results; some weeds now noticeable, people could just keep pulled or leave for fish habitat.

Under Water Safety, Ward Walker reported on good year with no serious accidents and fewer violators; uniforms were donated by Al Tretter for Patrolman and Walker's use when patrolling lake, gives a more professional appearance.

Building & Construction: Frank Gibbons reported on the resignation of Terri Charles from Board due to serious health problems, so he gave a short report on number of permits issued throughout this year, there were 26 permits of which 6 permits were for new homes.

Farm Management: In Ray Stansberry's absence, John Earley gave Ray's report as he has helped Ray with the farm management. Earley explained a graph showing the gross income and expenses throughout an eleven

year period, 1982-1992, the income and expense figures both fluctuate accordingly to type of crop planted that year. This year, wheat crop expenses are very low and income looks good, approximately \$3,100 has been collected and straw income is expected to range from \$250 to \$300 which will give an approximate \$3,500 total.

Earley talked to tenant farmer, Harold Sanders, about applying new farming practices, most neighbor farmers are using the no-till practice now and Sanders agreed to use this same practice on Association's farm land. This type of farming practice is very recommended to stop soil drainage into lake. Farmers are also reducing or have eliminated their use of the chemical atrazine through new legislation rules which requires farmers to lower their use of this chemical by next year.

Public Relations: Sharon Lindsay reported helping with the annual wiener roast committee, Snell legal litigation and the budget committee.

Legal & Litigation: Frank Gibbons read a report submitted by Association's Attorney, Stuart Dobbs, stating the Wyatt case is in process of taking depositions and gathering information to be presented to Judge by October and possibly finalizing case by end of year; the Spence case has had no court action yet and as Association is not responsible, the Judge may throw case out.

Frank Gibbons also reported for Al Tretter, in his absence, that Tretter did an insurance study, requested package bids from eight agencies, he received two full quotes, two partial quotes plus some agencies recommended Association stay under current policies as they are the most beneficial. Tretter will review bids before making recommendation to Board.

Roads & Grounds: Henry Sutton reported on road maintenance that is planned for next year, there wasn't any major maintenance this year; he explained Board's proposal to school to change bus route at lake, to eliminate children walking long distances to board bus on West, East and North sides, there would not be any damage liability to school, Board is having standard galvanized steel guard rail installed for safety reasons near steep slope at Lot #263 at a small cost of \$150, rail was free; he will have a temporary repair on road near #236 this fall and will repair better during next year's road repair program; explained road oiling and rocking plan, will take bids to oil & rock three miles of roads which is half of the lake roads this will include West Lake Dr. as it has not been oiled & rocked over the last six years; will repair open joints on culvert with an epoxy patch, will continue program to keep sediment out of lake by installing more dry ponds, have already participated in ASCS program through county to install a dry pond in field next to lake; will work on a broken dam in a dry pond near Snell property; need to have silt removed from one of our silt ponds as it is full, also will reshape and seed an old dirt go-cart track for a possible better appearance.

Sanitation, Shoreline & Boat Docks: Frank Gibbons reported due to the resignation of Chairperson, David Miller, no report will be given.

Water Quality, Soil Conservation & Restoration: Ray Reardon summerized the program he has established to test different aspects of the lake water in several areas. This is accomplished on a monthly and quarterly time schedule through an EPA program which is free of charge except for postage to mail in water samples. The results are tabled and printed out for our information through this Voluntary Monitoring

Program and in 1991 the water clarity was rated at 36 out of over a 100 other monitoring lakes which is good results. He wanted to thank Paul and Shirley Erley, Ward Walker and Bill Hohimer for the help in this monitoring program. He also recommended the use of phosphate-free products in your houses, this will help reduce growth of the weeds in lake.

Reardon explained a program on installing fill hydrants around lake possibly next summer. He is working with Nilwood Water System for best possible plan as this would enhance our fire protection.

Ward Walker reported on stocking lake with a \$1,000 of fish this summer, \$500 worth of large and small crappie and \$500 worth of fat head minnows for food. He also stated a 47 lbs. carp was taken out of lake this summer.

Under Questions and Answers, members asked about sign problems on Circle Dr. and North Lake Dr.

Henry Sutton reported more stop signs and speed limit signs are to be purchased next year, possibly changing wooden signs to aluminum with reflector numbers.

Frank Gibbons reported on several signs at lake being stolen as soon as they can be installed and stated persons will be prosecuted if found stealing signs.

Marijane Westendorf #56 stated if anyone is interested in organizing a first aid class, please contact her for information.

Budget: A motion was made by Bob Slagle #55 & #57 and seconded by Joe Killian #166 to approve the 1993 Budget as presented. Motion carried.

Election of Directors: Pres. Frank Gibbons explained there are five openings for Director; three incumbents, Ward Walker, Ray Reardon and Frank Gibbons for three-year terms and two openings for one-year terms. He stated nominations were now opened.

A motion by Loudene Walker and Clem Charles nominated Ray Reardon. Motion carried.

A motion by Bruce Davis and Clem Charles nominated Mike DiDonato. Motion carried.

A motion by George Neal and Clem Charles nominated Ward Walker. Motion carried.

A motion by Bob Alderson and George Strutz nominated John Earley. Motion carried.

A motion by Joe Killian and Clem Charles nominated Frank Gibbons. Motion carried.

A motion by Bob Slagle and Mike Lindsay was made to close nominations. Motion carried.

A motion was made by Clem Charles and seconded by George Neal to approve the three incumbents, Ward Walker, Ray Reardon and Frank Gibbons, will serve the three year terms and John Earley and Mike DiDonato will serve the one year terms. Motion carried.

Old Business: Joe Killian asked if he could read the final agreement on the Snell case. Frank Gibbons stated a copy is available at the office for members viewing.

New Business: Frank Gibbons asked members if they are still interested in an annual wiener roast. Members agreed on continuing the event with a different format; the Association supply a place, fire, portable pottys and other necessary items to have a wiener roast with members supplying food and drinks, not soliciting local businesses for supplies.

SUNSET LAKE ASSOCIATION
PROPOSED 1992 BUDGET

REVENUE:

General Assessments	(6% Increase)	\$ 38,690.00
Building Permits		400.00
Fines & Penalties		300.00
Farm Income		2,500.00
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CableVision		1,300.00
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		400.00
	Total Revenue	\$ 52,390.00

EXPENDITURES:

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Office Rent		900.00
Postage, Printing & Office Expense		1,800.00
Maintenance:	Lake	1,000.00
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Gas & Oil		1,800.00
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