



# APPLICATION FOR EMPLOYMENT

**COMPLETE AND RETURN APPLICATION:**

- ✓ In person: 501 Lake Harbour Dr., Ridgeland, MS 39157
- ✓ Fax: 601.898.0873
- ✓ Email: [SwimInfo@SwimMaley.com](mailto:SwimInfo@SwimMaley.com)

**Office Use Only**

Received By _____	Date Received _____
References Checked? _____	Interview Date _____

All employees must be bubbly, happy, outgoing, hardworking, organized, and extremely dependable. They must love children and be able to handle stress easily when dealing with parents and problems.

**PERSONAL INFORMATION**

Last Name	First	Middle	Date of Birth
Street Address			Phone Number
City, State, Zip			Social Security #
Email Address			
Are you legally authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No (We will require proof of your eligibility)		Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No	
When are you willing to work? <input type="checkbox"/> Days (10am-3:00pm) <input type="checkbox"/> Year Round <input type="checkbox"/> Evenings (3:00-8:00pm) <input type="checkbox"/> Summer Only		Desired Position(s)? <input type="checkbox"/> Instructor <input type="checkbox"/> Lifeguard (Fridays/Saturdays Only)	
Please list any conflicts.		Do you have transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**EDUCATION**

Highest Level of Education:		
<input type="checkbox"/> Some High School	<input type="checkbox"/> High School Graduate	High School: _____
<input type="checkbox"/> Some College	<input type="checkbox"/> College Graduate	College: _____

**SWIMMING QUALIFICATIONS**

Do you have your CPR certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Expiration Date _____
Do you have your Lifeguard certification?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Expiration Date _____

**What ages are you comfortable teaching? (select as many as you like)**

<input type="checkbox"/> Babies	<input type="checkbox"/> Toddlers	<input type="checkbox"/> School Aged	<input type="checkbox"/> Teens	<input type="checkbox"/> Adults
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**In 2 to 3 sentences, describe your swimming abilities and experiences.**

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**EMPLOYMENT HISTORY**

<b>#1</b>	Company Name	City/State
	Start and End Date	Company Phone Number
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Pay Rate/Salary
	State job title and describe your responsibilities.	Reason for leaving
<b>#2</b>	Company Name	City/State
	Start and End Date	Company Phone Number
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Pay Rate/Salary
	State job title and describe your responsibilities.	Reason for leaving
<b>#3</b>	Company Name	City/State
	Start and End Date	Company Phone Number
	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Pay Rate/Salary
	State job title and describe your responsibilities.	Reason for leaving

## REFERENCES

Please provide three references. Not a friend or family member.

<b>#1</b>	Name	Phone Number
	Position - Company	Relationship
<b>#2</b>	Name	Phone Number
	Position - Company	Relationship
<b>#3</b>	Name	Phone Number
	Position - Company	Relationship

## Applicant Acknowledgement

I certify that the information in this application is accurate, current, and complete. I understand that misstatements or omissions may result in disqualification from further consideration or termination.

I authorize Linda Maley Swim School, Inc. to investigate my employment history, credentials, and to obtain any relevant information needed to make an employment decision. I hereby authorize my prior employers to release any and all information relating to my employment and I release Linda Maley Swim School, Inc. and my previous employers from any and all liability that may result from the release and/or use of such information.

I understand and agree that nothing contained in this employment application or in granting of an interview creates an employment contract between Linda Maley Swim School, Inc. and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me. If an employment relationship is established, I understand that my employment will be terminable "at will," meaning that I have the right to terminate my employment at any time and that Linda Maley Swim School, Inc. will retain the same right.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*Linda Maley Swim School, Inc. maintains a policy of non-discrimination for all employees and applications in every facet of the company's operations. In compliance with federal and state laws, Linda Maley Swim School, Inc. hires, trains, and promotes all qualified employees without unlawful discrimination on the basis of race, color, gender, sex, sexual orientation, religious creed, marital status, citizenship, national origin, disability, or other trait as covered by state and/or federal law.*