

APPLICATION & NEXT STEPS



Application: Applications must be completed by each occupant 18 and over who will be living in the home. An application is not deemed complete until all parties have fully filled out, paid for, and uploaded the required documentation listed below.

Application Fee: \$55.00 non-refundable fee per applicant.

Required Application Documents:

- **Proof of ID:** Must be a government issued photo ID, eg: driver's license or passport
- **Proof of Income:** Must be the most recent 1 month of paystubs or a job offer letter showing start date and salary.

The Security Deposit must be paid & the Lease Agreement must be signed within 48 hours of approval

Security Deposit: Grove Realty will notify you immediately upon approval. The security deposit and pet deposit (if applicable) must be paid to Grove Realty within 48 hours of approval to continue reserving the home. If the deposit(s) are not paid within 48 hours, Grove Realty will notify the next qualified applicant that they may now reserve the home. Security deposit payment can be made via the Avail application portal. The payment portal will be available with the lease signing, information below.

Lease Signing: We will email a lease to be electronically signed upon approval. The lease must be signed by all occupants aged 18 and over within 48 hours of Grove Realty sending the lease to continue reserving the home. If the lease is not signed within 48 hours, Grove Realty will notify you that we are offering the home to the next qualified applicant.

Renter's Insurance: Is required and the documentation must be provided to Grove Realty within 5 days of your move in date. If we do not receive documentation regarding renter's insurance, we will not release keys.

Move In: A few days before your move in date we will schedule a move in walk through with you to note any pre-existing damages and hand over your keys. Upon your move in date, your first month's rent must be paid via the Avail tenant portal to release keys.