



**NORTH IOWA CHILDREN'S ALLIANCE
BOARD MINUTES**

Date: June 8, 2023

Time: 1:00pm

Location: Zoom

TOPIC/DISCUSSION ITEM	ATTACHMENTS/REFERENCE ITEMS
<p>Welcome & Roll Call</p>	<p>Board members present: Chris, Shana, Sis, Stephanie, Heidi, Marian, Ken. Meeting called to order at 1:02.</p>
<p>Approve Agenda</p>	<p>NICA Board meeting agenda 6.8.2023 motion to approve by Sis, 2nd by Melinda, all in favor.</p>
<p>Minutes - Action Required</p> <ul style="list-style-type: none"> • May 11, 2023 Minutes 	<p>NICA Board meeting minutes 5.11.2023 motion to approve Ken, 2nd by Marian, all in favor,</p>
<p>Board Items</p> <ul style="list-style-type: none"> • Citizen Board Member Term 	<p>Kathy Lloyd shared a suggestion for Citizen Board Member. Jaci will follow up with the recommendation once the individual has returned from a trip.</p>
<p>Director Update</p> <ul style="list-style-type: none"> • FY24 NICA Budget Approval - <i>Action Required</i> • FY24 State ECI Budget Approval – <i>Action Required</i> • FY24 Program Contract Language • FY24 Contracting Process • FY24 Preschool Scholarship Application Translation Expense Approval – <i>Action Required</i> • Daycare Emergency Funding Request – <i>Action Required</i> 	<p>FY24 NICA Budget was reviewed. FY24 selected programs were asked to submit a line-item budget. A committee reviewed the budgets and draft agreements. Minimal changes were made. The committee recommends approval of the FY24 NICA Budget of RFP selected programs. Motion by Shana, 2nd by Ken, all in favor.</p> <p>The FY24 State ECI Budget was reviewed for the \$546,371 allocated to NICA. A special project TBD was listed for the remaining funding that wasn't allocated to a specific program through the RFP process. Ken asked about the carryover category on the budget. Jaci will add in estimates of the carryover before submitting to the state. Motion to approve the budget Shana, 2nd by Marian, all in favor.</p> <p>Contracts have been drafted for all funded programs and will be sent by 6/19 for electronic signature and return by 6/30.</p> <p>Jaci was unable to secure translation services for the Preschool Scholarship Application at the time of the meeting. She asked for approval to spend up to "x" amount on translation services so that the application could be completed before July 1st when the application is released for FY24. Motion for amount to not exceed \$10,000 to establish translation services for the application by Ken and 2nd by Shana.</p>

	<p>Sunbeam Preschool/Daycare has requested emergency funding to assist with mold removal in one of their classrooms. Without this service our area will lose 10 childcare slots. Estimated expenses are between \$2700-\$2800. In order for funding to be approved the Board was encouraged by the state to assure that the center is working towards the new IQ4K system and part of the Financial Management Consultation services using Bright wheel or Playground. Sunbeam meets both of these requirements. Motion to approve up to \$2800 to CCR&R to assure services are completed by Shana and 2nd by Melinda. All in favor. CCR&R contract will be amended to add \$2800 in funding from the school ready allocation. Funding must be spent by 6/30/23.</p> <p>Jaci reviewed the HHS realignment and the announcement of a Service Delivery System Assessment that will be conducted by HHS. The Board was encouraged to be prepared to verbalize the impact ECI funding and structure has made in the NICA area.</p>
<p>Financial Report</p> <ul style="list-style-type: none"> • Program Financial Report – FY23 	<p>Jaci reviewed the FY23 budget worksheet – expenses are on target for assuring no more than 20% carryover in funding to Fy24.</p>
<p>Public Comment</p>	<p>Jaci will be out of office June 20th and 23rd.</p>
<p>Next Meeting Date</p>	<p>July 13, 2023 @ 1:00pm via Zoom</p>
<p>Adjournment</p>	<p>Motion by Ken, 2nd by Sis, all in favor. Meeting adjourned at 1:50 pm.</p>