

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
January 27, 2020  
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1. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 5:30 p.m. The following committee members were present: Chair Aronson, Co-Chair Dan Schoonover, and Frank Oudin. The following committee members were absent: Trustee Kevin Conlon and Jim Leedle. The following advisory committee members were present: Fred Klabunde, Public Works Supervisor, and Domenic Alexandroni, Utility Director. The following advisory committee members were absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval – 11-25-19:

A motion was made by Co-Chair Schoonover, seconded by Frank Oudin, to dispense with the reading of and approve the minutes of the November 25, 2019 meeting as submitted. A voice vote was unanimous; motion carried.

3. New Business (Discussion and Possible Action):

- a. Highway Report: Public Works Supervisor, Fred Klabunde reported that in December 2019 and January 2020 the Highway Dept. plowed/salted 14 weather events and 1 ice event. They have used 642 tons of salt so far this winter season. They received 300 tons of additional salt. They cleaned up the last of the downed trees, patched roads when possible, replaced worn out street name signs for the Village and Town, replaced 15 stop signs in the Village, and completed all other day-to-day operations. (Report is on file in the Clerk's office).
- b. Utility Report: Utility Director, Domenic Alexandroni reported that in December 2019 and January 2020 the Wastewater Treatment Plant SCADA server upgrade was completed, 6 residential cross connection inspections were completed, 6 residential water meters were replaced, the PLC power supply was replaced at the water tower, the Water tower inspection has been scheduled with Lane Tank for the spring, and the Yearly Proficiency Test results were sent to the WSLH. (Report is on file in the Clerk's office).  
A motion was made by Co-Chair Schoonover, seconded by Frank Oudin, to accept both the Highway and Utility Reports. A voice vote was unanimous; motion carried.

4. Old Business (Discussion and Possible Action):

- a. Sewer Line Televising Update: Utility Director, Domenic Alexandroni presented the Proposal from Duke's Rooted in Innovation. He explained the cost as well. Questions were asked as to which fund the payment would be taken from and the Utility Director is to look into that and have a report prepared for the Full Board meeting on February 10, 2020. A motion was made by Co-Chair Schoonover, seconded by Frank Oudin to pass this item onto the Full Board for approval, contingent on receiving the funding report. A voice vote was unanimous; motion carried.

5. Motion for Adjournment:

A motion was made by Frank Oudin, seconded by Co-Chair Schoonover, to adjourn the meeting at 5:40 p.m. A voice vote was unanimous; motion carried.

Submitted by:

Jill Marcanti, Recording Secretary

**VILLAGE OF BLOOMFIELD**

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**ADMINISTRATIVE COMMITTEE**

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**6. Call to Order and Sign-In Sheet:**

Chairman Dan Aronson called the meeting to order at 5:45 p.m. The following committee members were present: Chair Aronson, Trustee Susan Bernstein and Karen Brabec. The following committee members were absent: Trustee Kevin Conlon and Co-Chair Becky Gallagher.

**7. Minutes for Approval – 11-25-19:**

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to dispense with the reading of and approve the minutes of the November 25, 2019 meeting as submitted. A voice vote was unanimous; motion carried.

**8. New Business (Discussion and Possible Action):**

- a. **Operator's License(s):** Jill Forte, Andrew Linendoll, and Silvia Whatley: A motion was made by Karen Brabec, seconded by Trustee Bernstein, to recommend approval of all three Operator's Licenses to the Full Board. A voice vote was unanimous; motion carried.
- b. **Chapter 11 Alcohol Beverages:** The Clerk explained that nothing was changed in the ordinance she just condensed it and removed the fee schedule. A motion was made by Karen Brabec, seconded by Trustee Bernstein, to recommend the condensed version of Chapter 11 to the Full Board. A voice vote was unanimous; motion carried.
- c. **Liquor License (New Layout):** The Clerk explained the difference between the Class A and Class B Licenses and how she amended the layout of the application. A motion was made by Trustee Bernstein and seconded by Karen Brabec to recommend approval of the new layout to the Full Board. A voice vote was unanimous; motion carried.
- d. **Special Event: Badger State Boat Races, May 22-24, 2020:** Trustee Bernstein brought up the Aquatic Plants survey that was done that mention the boat races and that discussion should take place before approving the boat races. The Clerk explained that the Aquatic Plants survey was not complete yet and that is why she did not give all the committee members copies of the survey. A motion was made by Karen Brabec, seconded by Chair Aronson, to push this item to the Full Board, and the Full Board will make its decision after all Board members have had a chance to review and discuss the survey, and then make its decision. A voice vote was unanimous; motion carried.
- e. **Dental Insurance Renewal:** Discussion took place. There was no change in the premium over last year. A motion was made by Karen Brabec, seconded by Trustee Bernstein to recommend approval of the renewal to the Full Board. A voice vote was unanimous, motion carried.

**9. Old Business (Discussion and Possible Action): None****10. Motion for Adjournment:**

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to adjourn the meeting at 6:02 p.m. A voice vote was unanimous; motion carried.

Submitted by:  
Jill Marcanti  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

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**FINANCE COMMITTEE**

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**11. Call to Order and Sign-In Sheet:**

Co-Chairman Dan Aronson called the meeting to order at 6:08 p.m. The following committee members were present: Co-Chair Aronson, Trustee Susan Bernstein, and Jodi Kelleher. The following committee members were absent: Chairwoman Becky Gallagher and Trustee Kevin Conlon.

**12. Minutes for Approval – 11-25-19:**

A motion was made by Trustee Bernstein, seconded by Jodi Kelleher, to dispense with the reading of and approve the minutes of the November 25, 2019 meeting as submitted. A voice vote was unanimous; motion carried.

**13. New Business (Discussion and Possible Action):**

- a. November 2019 and December 2019 Finance Reports: Discussion took place. Trustee Bernstein questioned the November General Fund check no. 7341 in the amount of \$5,120.00. The Clerk explained that was a fee to repair the chipper truck. She also questioned check no. 7378 in the amount of \$93.08 to the Bloomfield Utility Dept. The Clerk explained that Walworth County paid the Village of Bloomfield and then the Village had to pay their share to the Utility Dept. Jodi Kelleher questioned in the November Utility Fund the bank fees of \$241.84. The Clerk explained that was for the use of the credit card machine usage. A motion was made by Jodi Kelleher, seconded by Trustee Bernstein, to accept the November finance reports for both the General Fund and Utility Fund and recommend filing to the Board. A voice vote was unanimous; motion carried.  
Trustee Bernstein questioned on the December General Fund an EFT charge of \$565.86 to Bloomfield Utility Dept. The Clerk explained that is reimbursement for electricity for the salt shed and it is reimbursed once a year. A motion was made by Trustee Bernstein, seconded by Jodi Kelleher, to accept the December finance reports for both the General Fund and the Utility Fund and recommend filing to the Board. A voice vote was unanimous; motion carried.

**14. Motion for Adjournment:**

A motion was made by Trustee Bernstein, seconded by Jodi Kelleher, to adjourn the meeting at 6:20 p.m.

Submitted by:  
Jill Marcanti  
Recording Secretary

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**JOINT PARKS, LAKES AND RECREATION**

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**15. Call to Order and Sign-In Sheet:**

Chairwoman Rita Marcinkus called the meeting to order at 6:21 p.m. The following committee members were present: Chair Marcinkus, Tom Sullivan, Rich Olenoski, and William Radwell. The following committee member was absent: Natalie Alvarez.

**16. Minutes for Approval – 10-28-19:**

A motion was made by William Radwell, seconded by Tom Sullivan, to dispense with the reading of and approve the minutes of the October 29, 2019 meeting as submitted. A voice vote was unanimous; motion carried.

**17. New Business (Discussion and Possible Action):**

- a. Community Event Announcement: Pell Lake Ice Fishing Tournament; Saturday, February 8, 2020; 6am to 7pm: Rich Olenoski asked if the tournament was going to be catch and release. Chair Marcinkus explained that it was going to be catch and release and there was going to be size regulations as well. No action was taken at this time.
- b. Special Event: Badger State Boat Races, May 22-24, 2020: Discussion took place. It was determined that the approval was handled by the Administrative committee and the Full Board. Chair Marcinkus asked about the thank you letters that were received from last year's races. William Radwell has the copies of them, but he did not understand why she wanted them, but he would bring in the copies. Then Chair Marcinkus said she wanted to make up stickers, signs, banners, and maybe cozies to promote the races. Rich Olinenoski stated that she should not be talking about promoting the races as the Admin. Committee had not even seen the survey yet or made a decision on the boat races yet. Chair Marcinkus stated that they could discuss it, that they were not taking any action. No action was taken at this time. Kip from Badger State Boat Races thought there should be some type of fee for the permit, like \$100, to help bring in revenue.

**18. Old Business (Discussion and Possible Action):**

- a. Update: Firework Sponsors Thank You Certificates: William Radwell stated that he has them but he had not been feeling good so he hasn't gotten together with Tom Sullivan yet to make them out and get them passed out, but that he would work on it. Chair Marcinkus asked Tom Sullivan if he was going to start making up this years fireworks book, and he replied that he wasn't sure he was going to do it this year. No action was taken at this time.

**19. Motion for Adjournment:**

A motion was made by William Radwell, seconded by Rich Olenoski, to adjourn the meeting at 6:37 p.m.

Respectfully submitted,  
Jill Marcanti  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
February 24, 2020  
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1. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 5:30 p.m. The following committee members were present: Chair Aronson, Co-Chair Dan Schoonover, and Jim Leedle. The following committee members were absent: Trustee Kevin Conlon and Frank Oudin. The following advisory committee members were present: Fred Klabunde, Public Works Supervisor, and Domenic Alexandroni, Utility Director. The following advisory committee members were absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval: 1-27-20:

No motion was made to approve the minutes of the January 27, 2020 meeting as Jim Leedle was not in attendance at that meeting, so there was no quorum.

3. New Business:

- a. Highway Report: Public Works Supervisor, Fred Klabunde reported that in the month of February 2020 there were 10 salting/plowing events, and to date there have been 24 weather events. There is still roughly 254 tons of salt remaining in the shed, and there is 200 tons available for delivery. Hyacinth Road from Chicago Drive east to Trinity Lutheran Church parking area is closed due to a collapsing culvert. A new culvert is ordered and will be replaced as soon as weather permits, once it is received.
- b. Utility Report: Utility Director, Domenic Alexandroni reported that in the month of February the Catalpa lift station generator transfer switch was replaced, and the Zeolite softener #1 backwash valve was replaced at the water treatment plant. The quarterly sewer service charge is increasing by \$4.00 starting in March. Dukes iTracker services was approved by the Village Board. The service is scheduled to start the beginning of March and end in May. 11 residential water meters were replaced, and 11 residential cross connection inspections were completed. He also reported that the generator at the power plant needs to be replaced after 20 years. The pressure keeps dropping once turned on.

4. Old Business: (None)

5. Adjournment:

A motion was made by Jim Leedle, seconded by Co- Chair Schoonover to adjourn the meeting at 5:35 p.m. A voice vote was unanimous; motion carried.

Respectfully submitted,  
Jill Marcanti  
Recording Secretary

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**ADMINISTRATIVE COMMITTEE**

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**6. Call to Order and Sign-In Sheet:**

Chairman Dan Aronson called the meeting to order at 5:43 p.m. The following committee members were present: Chair Aronson, Co-Chair Becky Gallagher, Trustee Susan Bernstein, and Karen Brabec. The following committee member was absent: Trustee Kevin Conlon.

**7. Minutes for Approval: 1-27-20:**

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to dispense with the reading of, and approve the minutes from the January 27, 2020 minutes as submitted. A voice vote was unanimous; motion carried.

**8. New Business (Discussion and Possible Action):**

- a. Operator's License(s): Loren Maynard and Hannah Felipez: A motion was made by Karen Brabec, seconded by Trustee Bernstein, to recommend approval of both Operator's Licenses to the Village Board. A voice vote was unanimous; motion carried.
- b. Special Event Fees: Discussion took place concerning the types of special events that are held on a yearly basis on public properties: the boat races, two bike-a-thons, high school events, Pell Lake Fest, etc. There are both for profit and non-profit events. Co-Chair Gallagher explained the ad-hoc committee approved a Special Events Fee for public properties, and the amount of the fees should be determined and recommended to the Village Board. She liked the tiered levels like Lake Geneva's charges. She felt tier 1 should be \$60.00 for single day events of 75 persons or less, with no street parking, and no alcoholic beverages being served. Tier 2 should be \$250.00 for a single day event of 75 to 200 persons, with street parking, with 3 hours or less of alcoholic beverages being served, if desired. Tier 3 should be \$500 for single day events of 201 or more persons, with street parking, with 3 hours or less of alcoholic beverages being served, if desired. Non-profit events should be tiered the same but be charged ½ price. Co-Chair Gallagher made a motion to draft a policy for profit and non-profit Special Events fees following those tiers beginning as soon as the policy is approved, with current Special Events permits already in place being grandfathered in, and recommend approval to the Village Board. A voice vote was unanimous; motion approved.
- c. Room Tax: Co-Chair Gallagher explained that the ad-hoc committee worked with Walworth County Visitors Bureau concerning implementing a Room Tax fee as early as June 1, 2020 if it can be approved that quickly. Co-Chair Gallagher made a motion, seconded by Trustee Bernstein, to recommend to the Village Board to start the implementation process for a Room Tax fee, and if approved, the Village Clerk is to contact Walworth County Visitors Bureau to determine the amount of the tax, and how the funds can or can not be spent. A voice vote was unanimous; motion carried.

**9. Adjournment:**

A motion was made by Co-Chair Gallagher, seconded by Trustee Bernstein, to adjourn the meeting at 6:40 p.m. A voice vote was unanimous; motion carried.

Respectfully submitted,  
Jill Marcanti  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

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**FINANCE COMMITTEE**

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**11. Roll Call and Sign-In Sheet:**

Chairwoman Becky Gallagher called the meeting to order at 6:40 p.m. The following committee members were present: Chair Gallagher, Co-Chair Dan Aronson, Trustee Sue Bernstein, and Jodi Kelleher. The following committee member was absent: Trustee Kevin Conlon.

**12. Minutes for Approval: 01-27-20:**

A motion was made by Trustee Bernstein, seconded by Jodi Kelleher, to dispense with the reading of, and approve the minutes from the January 27, 2020 meeting as submitted. A voice vote was unanimous; motion carried.

**13. New Business (Discussion and Possible Action):**

a. Finance Reports: The committee began by discussing the Water and Sewer Funds and Budget Comparisons. Trustee Bernstein questioned the balance of the Utility Equipment Reserve fund and if those funds could be used to purchase the new generator if one needs to be purchased. It was explained they could be used. Co-Chair Aronson informed the committee that he told the Utility Director to look at purchasing a portable generator so that the Village would not have to rent one if needed. Co-Chair Aronson made a motion, seconded by Trustee Bernstein to accept the Finance Reports for the Utility Fund and Sewer Fund and the Budget Comparison and recommend filing to the Village Board. A voice vote was unanimous; motion carried. Then the committee discussed the General Fund. Trustee Bernstein questioned the \$25,778.08 2019 Dog License fees and the Village Clerk explained it was a correction from an error that was made in 2019. She then questioned the -\$820 for dog licenses for 2020. It was explained that the auditor needed to adjust that when they came in. Jodi Kelleher questioned check number 7475 to Pody Door Co. It was explained that the salt shed door needed to be repaired and a remote added to it. A motion was made by Co-Chair Aronson, seconded by Trustee Bernstein to accept the Finance Reports and Budget Comparison for the Genal Fund and recommend filing to the Village Board. A voice vote was unanimous; motion carried.

b. Business License: Chair Gallagher explained that the ad-hoc committee approved the Business License Fee of \$25.00 effective January 1, 2021, and that they wanted a list of local businesses put on the Village website. A motion was made by Chair Gallagher, seconded by Sue Bernstein to recommend the \$25.00 Business License Fee, effective January 1, 2021 for approval to the Full Board. A voice vote was unanimous; motion carried.

**14. Adjournment:**

A motion was made by Trustee Bernstein, seconded by Jodi Kelleher to adjourn the meeting at 6:53 p.m. A voice vote was unanimous; motion carried.

Respectfully submitted,  
Jill Marcanti  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road

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Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**

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No meeting took place.  
There was not a quorum present.



1. Call to Order:

Chairman Dan Aronson called the meeting to order at 6:03 p.m. The following committee members were present: Chair Dan Aronson, Co-Chair Dan Schoonover, Trustee Kevin Conlon, Jim Leedle and Frank Oudin. The following advisory committee members were present: Fred Klabunde, Public Works Supervisor, and Police Chief Cole. The following advisory committee member was absent: Fire Chief Schalow.

2. Minutes for Approval – 02-24-2020:

A motion was made by Jim Leedle, seconded by Frank Oudin, to dispense with the reading of, and approve the minutes of the February 24, 2020 meeting as submitted. A roll call vote was unanimous; motion carried.

3. New Business (Discussion and Possible Action):

a. Highway Report:

Co-Chair Schoonover made a motion; seconded by Trustee Conlon to accept the Highway Report. A voice vote was unanimous; motion carried.

b. 2020 Road Bids

Jim Leedle made a motion; seconded by Trustee Conlon, to approve the engineer's recommendation for the 2020 Road Programs. A roll call vote was 5 Ayes – 0 Nays; motion carried.

c. Mini-Excavator Rental

Jim Leedle made a motion; seconded by Trustee Conlon, to approve WS & T Trucking for the use of the mini-excavator when needed by the Village at \$350 per day. A roll call vote was 5 Ayes – 0 Nays; motion carried. Future projects at this time are 1 culvert collapsing, 2 field tile repairs on Violet and Myrtle (one has a sink hole that is at least 4 feet deep).

d. Laurel Rd Water Issues

Co-Chair Schoonover made a motion; seconded by Trustee Conlon, to send the water issue on Laurel Rd to the Village Board. A roll call vote was 5 Ayes – 0 Nays; motion carried.

4. Adjournment:

A motion was made by Jim Leedle, seconded by Frank Oudin, to adjourn the meeting at 6:20 p.m. A roll call vote was 5 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
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**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
June 1, 2020  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:33pm. The following committee members were present by roll call: Chair Dan Aronson, Jim Leedle and Frank Oudin. The following committee members were absent: Co-Chair Dan Schoonover, Trustee Kevin Conlon. The following advisory committee members were present: Fred Klabunde-Public Works Supervisor, Domenic Alexandroni, Utility Director, and Police Chief Cole. The following advisory committee member was absent: Fire Chief Schalow.

2. Minutes for Approval – 05-05-2020:

A motion was made by Jim Leedle, seconded by Frank Oudin, to dispense with the reading of, and approve the minutes of the May 5, 2020 meeting as submitted. A roll call vote was unanimous; motion carried.

3. New Business (Discussion and Possible Action):

a. Highway Report:

b. Utility Report:

4. Adjournment:

A motion was made by Jim Leedle, seconded by Frank Oudin, to adjourn the meeting at 5:36pm. A roll call vote was 3 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
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Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road

P.O. Box 609

Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

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**NO ADMINISTRATIVE COMMITTEE DUE TO LACK OF QUORUM**

**Co-Chair Aronson and Trustee Bernstein were present**

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Pell Lake, WI 53157

**FINANCE COMMITTEE**  
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**NO FINANCE COMMITTEE MEETING DUE TO LACK OF QUORUM**  
Co-Chair Aronson and Trustee Bernstein were present

**VILLAGE OF BLOOMFIELD**

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**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:33pm The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, Jim Leedle and Frank Oudin. Trustee Kevin Conlon came in late due to power issues. The following committee members were absent: None. The following advisory committee members were present: Fred Klabunde-Public Works Supervisor and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval – 06-01-2020:

A motion was made by Jim Leedle , seconded by Frank Oudin, to dispense with the reading of, and approve the minutes of the June 1, 2020 meeting as submitted. A roll call vote was 4 Ayes – 0 ; motion carried.

3. Old Business (Discussion and Possible Action):

a. McKay Park Drainage Issue

Jim Leedle looked at the plan and spoke with Greg Goventori, Engineer. Water issues by Manor Terrace and would like to reroute the drainage across the street. Sub-surface drain full length of McKay Park along Lake Geneva Hwy. Lake Geneva Hwy would hold together better with added drainage. Pitches to a high spot and needs to be redirected. Will stabilize road bed on lake Geneva Hwy.

Remedy – sub-surface drainage along the right-away. Ditch needs to be cleaned about every 5 years. Put subsurface drainage in and a little on east side of Manor Terrace. About 800 feet along Lake Geneva Hwy.

As a committee, go with Kapur’s plan and add sub-surface drainage.

Co-Chair Schoonover made a motion; seconded by Frank Oudin to explore the exact cost and procedure to do the extension of the drainage for McKay Park. A roll call vote 4 Ayes-0N Nays-1 Abstain with Jim Leedle abstaining; motion carried.

4. New Business (Discussion and Possible Action):

a. Highway Report:

b. Utility Report:

5. Adjournment:

A motion was made by Jim Leedle, seconded by Dan Schoonover, to adjourn the meeting at 5:56p.m. A roll call vote was 5 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

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**JOINT PARKS, LAKES AND RECREATION**  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

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**ADMINISTRATIVE COMMITTEE**

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**6. Call to Order and Sign-In Sheet:**

Chairman Dan Aronson called the meeting to order at 5:57p.m. The following committee members were present: Chair Aronson, Trustee Susan Bernstein and Trustee Conlon. The following committee members were absent: Co-Chair Becky Gallagher and Karen Brabec.

**7. Minutes for Approval – 02-24-20:**

A motion was made by Trustee Bernstein, seconded by Trustee Conlon, to dispense with the reading of and approve the minutes of the February 24, 2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

**8. New Business (Discussion and Possible Action):**

- a. Operator's License Original(s): Julie Schneider, Brooke Prehn, Lisa Prehn, Katherine Miller, and Peyton Bannon: A motion was made by Trustee Conlon, seconded by Trustee Bernstein, to recommend approval of all Original Operator's Licenses to the Full Board.
- b. Operator's License Renewal(s): Rita Marcinkus, Kim Horeluk, Loren Maynard, Sarah Coss, Andrew Linendoll, Terra Bower, and Jennifer Mitchell. An omnibus roll call vote was 3 Ayes - 0 Nays; motion carried.
- c. Review Special Event Ordinance:

**9. Motion for Adjournment:**

A motion was made by Trustee Bernstein, seconded by Trustee Conlon, to adjourn the meeting at 6:00 p.m. A roll call vote was 3 Ayes – 0 Nays, motion carried.

**6:02 Revisit Review Special Event Ordinance**

Trustee Bernstein wanted to discuss the event that was advertised, and why we were not asked beforehand. Trustee Bernstein believes it fosters favors by the board. Will need to advise Spoodoggers to let them know they will need a permit. Chair Aronson said we need to revise the ordinance to cover certain events and that this ordinance has too many holes in it. Trustee Conlon is in agreement with Trustee Bernstein to do something. Feels that if they are going to have the march they need a permit. Trustee Conlon asked if there is a penalty for breaking the special event ordinance, we have never had a protest march. The ordinance does not state a penalty nor a procedure to take care of an event that doesn't have a permit. This isn't the only ordinance that doesn't have penalties. Make them understand this is not an issue to stop them but to maintain the ordinances. It should be the same for all. Do they know they need one or are they just having a protest march anyway? Not going to go into a motion to approve or disapprove

A motion was made by Trustee Bernstein; seconded by Trustee Conlon, to adjourn the meeting at 6:20 p.m. A roll call vote was 3 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary



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**FINANCE COMMITTEE**

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10. Call to Order and Sign-In Sheet:

Co-Chairman Dan Aronson called the meeting to order at 6:21 p.m. The following committee members were present: Co-Chair Aronson, Trustee Susan Bernstein, and Trustee Conlon. The following committee members were absent: Chairwoman Becky Gallagher and Jodi Kelleher.

11. Minutes for Approval – 2-24-20:

A motion was made by Trustee Bernstein, seconded by Trustee Conlon, to dispense with the reading of and approve the minutes of the February 24, 2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

12. New Business (Discussion and Possible Action):

a. May 2020 Finance Reports. A motion was made by Trustee Bernstein, seconded by Conlon, to accept the May 2020 finance reports for both the General Fund and the Utility Fund and recommend filing to the Board. A roll call vote was 3 Ayes - 0 Nays; motion carried.

13. Motion for Adjournment:

A motion was made by Trustee Conlon, seconded by Bernstein, to adjourn the meeting at 6:29p.m. A roll call vote was 3 Ayes - 0 Nays; motion carried

Submitted by:

Candace Kinsch

Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
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**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
July 27, 2020  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:30pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, and Frank Oudin. Trustee Kevin Conlon came in late due to power issues. The following committee members were absent: Jim Leedle. The following advisory committee members were present: Fred Klabunde-Public Works Supervisor and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval – 06-29-2020:

A motion was made by Frank Oudin, seconded by Co-Chair Schoonover, to dispense with the reading of, and approve the minutes of the June 29, 2020 meeting as submitted. A roll call vote was 3 Ayes – 0 ; motion carried.

3. Old Business (Discussion and Possible Action):

- a. McKay Park Drainage Issue  
Withdrawn from Agenda until next month.

4. New Business (Discussion and Possible Action):

- a. Highway Report:
  - 1) Public-Right-of-way application. Co-Chair Schoonover made a motion to approve the separate Public Right-of-way Application; seconded by Frank Oudin. A roll call vote was 3 Ayes – 0 Nays; motion carried.
- b. Utility Report:

5. Adjournment:

A motion was made by Co-Chair Schoonover, seconded by Frank Oudin, to adjourn the meeting at 5:41p.m. A roll call vote was 3 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
July 27, 2020  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

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**6. Call to Order and Sign-In Sheet:**

Chairman Dan Aronson called the meeting to order at 5:41p.m. The following committee members were present: Chair Aronson, Trustee Susan Bernstein and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher and Trustee Conlon.

**7. Minutes for Approval – 06-29-20:**

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to dispense with the reading of and approve the minutes of the June 29, 2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

**8. New Business (Discussion and Possible Action):**

a. Operator's License Original(s): Nicolas Cartagena.

b. Operator's License Renewal(s): Jessica Porep, Stefanie Shower, Shari Aspinwall, and Sandra Hill. A motion was made by Trustee Bernstein, seconded by Karen Brabec, to recommend approval of all Original Operator's Licenses to the Full Board. An omnibus roll call vote was 3 Ayes - 0 Nays; motion carried.

**9. Motion for Adjournment:**

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to adjourn the meeting at 5:51 p.m. A roll call vote was 3 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**  
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**NO FINANCE MEETING DUE TO LACK OF QUORUM**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
August 31, 2020  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:30pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, and Jim Leedle. The following committee members were absent: Trustee Conlon and Frank Oudin. The following advisory committee members were present: Fred Klabunde-Public Works Supervisor and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval – 07-27-2020:

Postponed approval until next month due to lack of a quorum due to Jim Leedle having to abstain.

3. New Business (Discussion and Possible Action):

- a. Highway Report
- b. Utility Report: Duke's findings - Jim Leedle made a motion; seconded by Co-Chair Schoonover to send to the board for approval of Level 2 MACP Inspection with camera. A roll call vote was 3 Ayes – 0; motion carried.
- c. Pell Lake Drive Speed Limit – Fred Klabunde stated that the State of WI sets the speed limit from ramp to ramp. Dan Schoonover asked about having a speed test done. No action at this time to lower the speed limit.
- d. Tombeau Rd Temporary Stop Signs – no action at this time.

4. Adjournment:

A motion was made by Co-Chair Schoonover, seconded by Jim Leedle, to adjourn the meeting at 6:16pm. A roll call vote was 3 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
August 31, 2020  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

Meeting Minutes  
August 31, 2020  
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5. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 6:17pm. The following committee members were present: Chair Aronson, Trustee Bernstein and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher and Trustee Conlon.

6. Minutes for Approval – 07-27-20:

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to dispense with the reading of and approve the minutes of the July 27, 2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

7. New Business (Discussion and Possible Action):

a. Chapter 11 Alcohol Beverages

b. Chapter 12 Licenses and Permits

Trustee Bernstein made a motion, seconded by Karen Brabec, to approve the modified ordinances approved by Attorney Schuck and forward to the board. An omnibus roll call vote was 3 Ayes - 0 Nays; motion carried.

8. Motion for Adjournment:

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to adjourn the meeting at 6:27pm. A roll call vote was 3 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary



**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**  
Meeting Minutes  
August 31, 2020  
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**NO MEETING DUE TO LACK OF QUORUM**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
September 28, 2020  
Page 1 of 1

1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:35pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, Trustee Conlon, and Jim Leedle. Frank Oudin joined in at 5:40pm. Absent: None. The following advisory committee members were present: Fred Klabunde-Public Works Supervisor and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Police Chief Cole and Fire Chief Schalow.

2. Minutes for Approval – 07-27-2020 and 8-31-2020:

Co-Chair Schoonover made a motion, seconded by Jim Leedle to approve the minutes listed above as written. A roll call vote was 5 Ayes – 0 Nays; motion carried.

3. Old Business (Discussion and Possible Action):

a. McKay Park Drainage Issue Cost – Jim Leedle explained what he would need to fix the drainage issue on Lake Geneva Highway in McKay Park. Trustee Conlon made a motion; seconded by Co-Chair Schoonover to approve the cost to fix the drainage issue on Lake Geneva Highway in McKay Park. A roll call vote was 4 Ayes – 0 Nays – 1 Abstain, with Jim Leedle abstaining; motion carried.

4. New Business (Discussion and Possible Action):

a. Highway Report

b. Utility Report:

1) Work to be performed at the Water Treatment Plant

Steve Godfrey from Robinson Engineering and Utility Director Alexandroni explained what they are working on to update the Water Treatment Plant. They still have some research to be done before determining what needs to be completed

2) Increase Deposit for New Utility Services to \$9,000

Jim Leedle made a motion; seconded by Co-Chair Schoonover to increase the deposit for new utility services to \$9,000. A roll call vote was 5 Ayes – 0 Nays; motion carried.

5. Adjournment:

A motion was made by Trustee Conlon, seconded by Co-Chair Schoonover, to adjourn the meeting at 5:53pm. A roll call vote was 5 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

Meeting Minutes  
September 28, 2020  
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**6. Call to Order and Sign-In Sheet:**

Chairman Dan Aronson called the meeting to order at 5:54pm. The following committee members were present: Chair Aronson, Trustee Bernstein, Trustee Conlon and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher.

**7. Minutes for Approval – 08-31-20:**

A motion was made by Trustee Bernstein, seconded by Trustee Conlon, to approve the minutes of the August 31, 2020 meeting as submitted. A roll call vote was 4 Ayes - 0 Nays; motion carried.

**8. New Business (Discussion and Possible Action):**

a. Resident Correspondence – discussion ensued about what to do with emails or letters sent to the board during a board meeting. Trustee Bernstein stated they should be acknowledged during discussing of the topic or at least acknowledged. President Aronson asked if Trustee Bernstein would like to have every email correspondence during the month read at the board meetings. He used the example of the 30 page document that was presented to the board on another matter. He stated “Should that have been read during the meeting”? The presenters of the document were at the meeting. He also stated that only 1 out of the 8 emails sent requested they be read. Clerk Kinsch stated most residents will read their letters at public comment and then submit to the Clerk to keep on file with the meeting packet. No action was taken.

**9. Motion for Adjournment:**

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to adjourn the meeting at 6:04pm. A roll call vote was 4 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**

Meeting Minutes  
September 28, 2020  
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**10. Call to Order and Sign-In Sheet:**

Co-Chair Dan Aronson called the meeting to order at 6:06pm. The following committee members were present: Co-Chair Aronson, Trustee Bernstein, Trustee Conlon and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher.

**11. Minutes for Approval – 06-29-20:**

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to approve the minutes of the August 31, 2020 meeting as submitted. A roll call vote was 4 Ayes - 0 Nays; motion carried.

**12. New Business (Discussion and Possible Action):**

- b. August 2020 Finance Reports. Trustee Bernstein questioned the Principal Life Insurance where Clerk Kinsch stated it was the life insurance of the employees. She also questioned why cleaning was paid out twice this month. Clerk Kinsch stated one was paid late and one was paid early because the Treasurer was going on vacation. She also questioned why there were charges for prosecution. Clerk Kinsch replied with issues still are being resolved even if court hasn't been in session. Trustee Bernstein questioned why Legal was at 232.98 % on the budget comparison. Clerk Kinsch stated the charges included the litigation and the legal fees from the Court Clerk grievance but all the litigation has been reimbursed through insurance.

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to approve the finance reports for August 2020. A roll call vote was 4 Ayes - 0 Nays; motion carried.

**13. Motion for Adjournment:**

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to adjourn the meeting at 6:24pm. A roll call vote was 4 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
October 26, 2020  
Page 1 of 1

1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:30pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, Trustee Conlon, and Frank Oudin. Absent: Jim Leedle. The following advisory committee members were present: Police Chief Cole and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Highway Supervisor Klabunde and Fire Chief Schalow.

2. Minutes for Approval – 09-28-2020:

Co-Chair Schoonover made a motion, seconded by Frank Oudin to approve the minutes listed above as written. A roll call vote was 4 Ayes – 0 Nays; motion carried.

3. New Business (Discussion and Possible Action):

a. Highway Report

1) Spring Creek Rd Speed Limit

Co-Chair Schoonover explained residents having issues on Spring Creek Rd with speeding vehicles. Police Chief Cole stated they are going to have hidden driveway signs up and increase patrols on Spring Creek Rd first. Co-Chair Schoonover agreed this is the best way to start.

Co-Chair Schoonover made a motion; seconded by Frank Oudin to instruct Highway Supervisor Klabunde to put *Hidden Driveway* signs along Spring Creek Rd and purchase if needed. A roll call vote was 4 Ayes – 0 Nays; motion carried.

b. Utility Report

4. Adjournment:

A motion was made by Frank Oudin, seconded by Co-Chair Schoonover, to adjourn the meeting at 5:38pm. A roll call vote was 4 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
October 26, 2020  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**  
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October 26, 2020  
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**NO ADMINISTRATIVE MEETING**



**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**

Meeting Minutes  
October 26, 2020  
Page 1 of 1

5. Call to Order and Sign-In Sheet:

Co-Chair Dan Aronson called the meeting to order at 5:38pm. The following committee members were present: Co-Chair Aronson, Trustee Bernstein, Trustee Conlon and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher.

6. Minutes for Approval – 09-28-20:

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to approve the minutes of the September 28, 2020 meeting as submitted. A roll call vote was 4 Ayes - 0 Nays; motion carried.

7. New Business (Discussion and Possible Action):

a. September 2020 Finance Reports. Trustee Bernstein questioned why Shane Bishop received two checks. Clerk Kinsch explained he was not on direct deposit at this time. She also questioned why the bank card was used for fuel, Administrator Cole stated the mower needed higher octane gas that Rote Oil does not have. Trustee Bernstein also had minor questions on the Budget Comparison that were answered by Clerk Kinsch and Administrator Cole.

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to approve the finance reports for September 2020. A roll call vote was 4 Ayes - 0 Nays; motion carried.

8. Motion for Adjournment:

A motion was made by Karen Brabec, seconded by Trustee Bernstein, to adjourn the meeting at 5:45pm. A roll call vote was 4 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
November 10, 2020  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:33pm. The following committee members were present by roll call: Chair Dan Aronson, Jim Leedle, and Frank Oudin. Absent: Co-Chair Schoonover and Trustee Conlon. The following advisory committee members were present: Police Chief Cole and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Highway Supervisor Klabunde and Fire Chief Schalow.

2. New Business (Discussion and Possible Action):

a. Media Replacement Proposals for BUD Water Softener

Jim Leedle made a motion; seconded by Frank Oudin to refer Robinson's recommendation of Boller Construction Company to the Village Board for the media replacement of the BUD Water Softener. A roll call vote was 3 Ayes – 0 Nays; motion carried.

3. Adjournment:

Frank Oudin made a motion, seconded by Jim Leedle, to adjourn the meeting at 5:39pm. A roll call vote was 3 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
November 30, 2020  
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1. Call to Order:

Chairman Dan Aronson called the meeting to order at 5:30 pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, Trustee Conlon, and Frank Oudin. Jim Leedle came in at 5:34pm. Absent: None. The following advisory committee members were present: Police Chief Cole, Highway Supervisor Klabunde, and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Fire Chief Schalow.

2. Minutes for Approval – 10-26-2020:

Frank Oudin made a motion, seconded by Co-Chair Schoonover to approve the minutes listed above as written. A roll call vote was 4 Ayes – 0 Nays; motion carried.

3. New Business (Discussion and Possible Action):

- a. Highway Report – Chair Aronson questioned what happened to 27 stop signs? Supervisor Klabunde responded with they were faded and aged.
- b. Utility Report – Chair Aronson stated the water plant transformer was on order and Utility Director Alexandroni confirmed.

4. Adjournment:

A motion was made by Co-Chair Schoonover, seconded by Frank Oudin, to adjourn the meeting at 5:35pm. A roll call vote was 5 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
November 30, 2020  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

Meeting Minutes  
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5. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 5:37pm. The following committee members were present: Chair Aronson, Trustee Conlon and Karen Brabec. Trustee Bernstein came in at 5:38pm. The following committee members were absent: Co-Chair Becky Gallagher.

6. Minutes for Approval – 09-28-20:

A motion was made by Karen Brabec, seconded by Trustee Conlon, to approve the minutes of the 9-28-20 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays – 1 Abstain with Trustee Bernstein abstaining; motion carried.

7. New Business (Discussion and Possible Action):

a. Employee Manual – Clerk Kinsch stated the employee manual came from the League of Wisconsin Municipalities and Administrator Cole explained the manual would replace the currently outdated Employee Manual. He also explained the differences between the two manuals. Trustee Bernstein brought the following points to the committee:

1. Office Staff lunch hour: either pay for it or not – Karen stated 8.5 hours, Trustee Conlon stated they should get paid if they are eating and working.
2. Exempt employees – Admin Cole explained he was the only exempt employee
3. Overtime vs Comp Time – Trustee Bernstein stated Clerk Kinsch should be paid either overtime or comp time for elections because a lot of work goes into the elections.
4. FMLA for family members – Admin Cole explained we do not qualify
5. Possibility of offering Short-Term Disability to employees
6. Liability for accidents during working hours when driving for lunch, who is responsible for the company vehicle if driving on personal business

Trustee Bernstein made a motion to approve the employee manual with the option of reviewing possible changes at a later date. Trustee Bernstein withdrew her motion as discussion ensued. Trustee Conlon suggested that the Administrator reviews the manual yearly. Trustee Conlon made a motion; seconded by Karen Brabec to move the Employee Manual to the board for approval. A roll call vote was 4 Ayes – 0 Nays; motion carried.

8. Motion for Adjournment:

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to adjourn the meeting at 6:16pm. A roll call vote was 4 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**

Meeting Minutes  
November 30, 2020  
Page 1 of 1

9. Call to Order and Sign-In Sheet:

Co-Chair Dan Aronson called the meeting to order at 6:17pm. The following committee members were present: Co-Chair Aronson, Trustee Bernstein, Trustee Conlon and Karen Brabec. The following committee members were absent: Co-Chair Becky Gallagher.

10. Minutes for Approval – 10-26-20:

A motion was made by Trustee Bernstein, seconded by Karen Brabec, to approve the minutes of the 10-26-2020 meeting as submitted. A roll call vote was 4 Ayes - 0 Nays; motion carried.

11. New Business (Discussion and Possible Action):

b. October 2020 Finance Reports. Trustee Bernstein questioned the following disbursements: two payments to Cinta's, the amount of legal expenses, and the payment made to Walworth County. Clerk Kinsch explained the Cinta payments were for two months, the majority of legal expenses were due to litigation and will be reimbursed through insurance, and the Walworth County payment was for the TID #1 properties and would be reimbursed through the TID loan. Trustee Bernstein questioned the following Budget Comparison percentages: Legal Expenses, Housing Expenses, and Debt Service amounts. Clerk Kinsch explained there are reimbursements that offset the expenses on the Revenue side for both the Legal and Housing. Debt Service includes all lease payments which will be corrected by journal entry.

A motion was made by Trustee Bernstein, seconded by Trustee Conlon, to approve the finance reports for October 2020. A roll call vote was 4 Ayes - 0 Nays; motion carried.

12. Motion for Adjournment:

A motion was made by Trustee Conlon, seconded by Karen Brabec, to adjourn the meeting at 6:29pm. A roll call vote was 4 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53128

**JOINT PUBLIC WORKS, SAFETY, UTILITY, BUILDING, ET. AL.**

Meeting Minutes  
December 28, 2020  
Page 1 of 1

**1. Call to Order:**

Chairman Dan Aronson called the meeting to order at 5:35pm. The following committee members were present by roll call: Chair Dan Aronson, Co-Chair Dan Schoonover, Jim Leedle, and Frank Oudin. Absent: Trustee Conlon. The following advisory committee members were present: Police Chief Cole, Highway Supervisor Klabunde, and Domenic Alexandroni, Utility Director. The following advisory committee member was absent: Fire Chief Schalow.

**2. Minutes for Approval – 11/10/20 and 11/30/20:**

Co-Chair Schoonover stated an error in the 11/10/2020 minutes, Spring Creek Rd Speed Limit needs to be removed.

Co-Chair Schoonover made a motion, seconded by Jim Leedle to approve the 11/10/2020 amended minutes. A roll call vote was 4 Ayes – 0 Nays; motion carried.

Chair Aronson made a motion, seconded by Frank Oudin to approve the 11/30/2020 minutes as written. A roll call vote was 4 Ayes – 0 Nays; motion carried.

**3. New Business (Discussion and Possible Action):****a. Highway Report****b. Utility Report****1) Robinson's Engineering – Amended Service Agreement**

Discussion ensued on the Amended Service Agreement from Robinson's. Chair Aronson asked Utility Director Alexandroni to explain why there are additional costs. Director Alexandroni stated the removal of the media was more intensive than the original agreement and that any of the agreements would have had the additional costs. He stated that manufacturer's recommend media be replaced every 10 years. In 2009 the media was acid cleaned instead of replaced to lengthen the time of replacement. The radium is at a higher level at this time and can not be disposed of in the normal way. Jim Leedle suggested we replace the media sooner to not have to dispose as hazardous waste. Frank Oudin asked if there is a way to measure the radium levels. Director Alexandroni stated we would have to pay a 3<sup>rd</sup> party to do the testing but will look into what it would take. Trustee Bernstein stated we are removing the radioactive problem from our municipality and sending it to another where it will be their problem to dispose meaning Pheasant Run Landfill in Racine. Director Alexandroni stated Elkhorn just did the same thing. Domenic will contact the DNR to try to get more information for the committee, but they are working from home and it seems to take longer to get information. Cleaning the media buys you time but should be replaced. Frank Oudin asked if we are given documentation stating the media was disposed of properly. Director Alexandroni replied that the municipality will receive a manifest as documentation. Director Alexandroni will look into all the questions asked during the discussion and will bring back at a future committee meeting.

**4. Adjournment:**

Jim Leedle made a motion, seconded by Frank Oudin, to adjourn the meeting at 5:52pm. A roll call vote was 4 Ayes – 0 Nays; motion carried.

Respectfully submitted,  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**  
N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**JOINT PARKS, LAKES AND RECREATION**  
Meeting Minutes  
December 28, 2020  
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**NO JOINT PARKS, LAKES AND RECREATION MEETING**



**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**ADMINISTRATIVE COMMITTEE**

Meeting Minutes  
December 28, 2020  
Page 1 of 1

5. Call to Order and Sign-In Sheet:

Chairman Dan Aronson called the meeting to order at 5:53pm. The following committee members were present: Chair Aronson, Trustee Bernstein, and Karen Brabec. The following committee members were absent: Trustee Conlon and Co-Chair Becky Gallagher.

6. Minutes for Approval – 11/30/20:

Trustee Bernstein made a motion, seconded by Karen Brabec, to approve the minutes of the 11/30/2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

7. New Business (Discussion and Possible Action):

a. Business License Enforcement Review

Chair Aronson brought up the discussion on how we plan on enforcing the business license. Trustee Bernstein stated it would depend on the revenue the business license would generate. If the enforcement was going to cost more than the revenue, we made need to rethink the license. Karen Brabec and Chair Aronson both discussed the license may fall under Zoning and Trustee Bernstein agreed and stated there should be a conditional use permit. Chair Aronson stated if the license costs more to administer it, it may not be worth pursuing right now. The discussion ended with the Business License can be brought back after the committee thinks of how to go forward with it.

8. Motion for Adjournment:

Karen Brabec made a motion, seconded by Trustee Bernstein, to adjourn the meeting at 6:05pm. A roll call vote was 3 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary

**VILLAGE OF BLOOMFIELD**

N1100 Town Hall Road  
P.O. Box 609  
Pell Lake, WI 53157

**FINANCE COMMITTEE**

Meeting Minutes  
December 28, 2020  
Page 1 of 1

9. Call to Order and Sign-In Sheet:

Co-Chair Dan Aronson called the meeting to order at 6:05pm. The following committee members were present: Co-Chair Aronson, Trustee Bernstein, and Karen Brabec. The following committee members were absent: Trustee Conlon and Co-Chair Becky Gallagher.

10. Minutes for Approval – 11/30/20:

Trustee Bernstein made a motion, seconded by Karen Brabec, to approve the minutes of the 11/30/2020 meeting as submitted. A roll call vote was 3 Ayes - 0 Nays; motion carried.

11. New Business (Discussion and Possible Action):

b. November 2020 Finance Reports. Trustee Bernstein questioned the following disbursements: the election wages and Praxis Consulting for the court. Clerk Kinsch stated with the Presidential Election extra help was needed for in person voting, as well as election day. Some of the wage expenses were coded to COVID-19 and submitted for the Routes to Recovery Grant. She also questioned the 382.31% for Miscellaneous Revenues and the 252.04% for Legal Expenditures. Clerk Kinsch explained the Miscellaneous Revenues offset the Legal Expenditures. Trustee Bernstein stated the budget is in good standing this year.

Karen Brabec made a motion, seconded by Trustee Bernstein, to approve the finance reports for November 2020. A roll call vote was 3 Ayes - 0 Nays; motion carried

12. Motion for Adjournment:

Karen Brabec made a motion, seconded by Trustee Bernstein, to adjourn the meeting at 6:13pm A roll call vote was 3 Ayes – 0 Nays, motion carried.

Submitted by:  
Candace Kinsch  
Recording Secretary