

ISLAND IGNITE MENTORSHIP SOCIETY

2479 Glenmore Road, Campbell River, BC V9H 1C9

www.islandignite.com

info@islandignite.com



ISLAND IGNITE 2024

CODE OF CONDUCT FOR ALL VOLUNTEERS

OVERVIEW OF THE PROGRAM

Island Ignite Mentorship Society is a not-for-profit society with the goal of engaging, encouraging, and empowering female youth through fire fighting. Our program is tailored to provide youth in grades 11 and 12 the opportunity to participate in a short immersive fire fighting camp on Vancouver Island.

We are committed to creating opportunities that give participants the confidence to explore non-traditional jobs and empower them through fire fighting skills and drills. Island Ignite endeavours to remain progressive, inclusive, and adaptive to the varied needs of our local partners and to build programs that are fun, safe, and accessible. We vow to work collaboratively with the departments in our region to create an amazing experience for all who participate.

This year we have planned a 2 night/2 day event hosted by Victoria Fire Department and IAFF Local 730 from July 7th to 9th, 2023. We will work with our host department to provide a variety of stations that may include auto extrication, forcible entry, entanglement props, hose handling, and many other standard skills associated with fire service work. Operations will be enhanced with volunteer assistance from active female firefighters in the region.

AS A VOLUNTEER

All our volunteers are Mentors and have been invited to participate because they exemplify the values and attributes we want in a fire service worker. As industry representatives, we expect a high level of commitment and professionalism. The youth who attend our program are looking at us for guidance, instruction, and mentorship. Please review this document for some details on how to best represent the program both during and after camp.

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AS A MENTOR YOU WILL BE:

- Offering aid to assist the smooth and safe execution of camp operations
- Supervising the camp participants to be sure they are comfortable, safe, and engaged
- Fostering an inclusive, non-judgemental atmosphere for all
- Leading a team of camp participants through the assorted stations
- Assisting with general housekeeping and facilities operations
- Gathering gear, equipment, paperwork, and other items as required
- Assisting station instructors and departmental staff by supporting campers at each station
- Adhering to all guidelines and protocols for safe operations, especially those defined by our host department(s)
- Familiarizing yourself with the facilities of the day and the parameters of facility usage
- Completing all assigned paperwork and waivers as required
- Maintaining the privacy and integrity of each participant at all times
- Working with other volunteers in a way that is collaborative and inclusive
- Communicating concerns, questions, or issues promptly with the Island Ignite Board of Directors
- Ensuring that all camp participants are present and always accounted for and they do not leave the premises without prior arrangement
- Being a main point of contact for participants and directors
- Ensuring participants PPE is sufficient and fitting properly, if not please bring concerns to a director and we will ensure alternate options are sourced and available
- Sharing your talent, experience, and knowledge to best guide our campers to success



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IMPORTANT THINGS TO NOTE:

- If you are wearing borrowed or department issued PPE you are solely responsible for it
- Any department issued shirts/clothing with branding must be worn in accordance with standard issue policies as outlined by your department
- You are representing your department and are expected to behave in a professional manner consistent with your departmental codes of conduct
- There is to be no smoking, vaping, illicit drugs, or alcohol while camp is in session
- If you are unsure of how to use a piece of equipment please speak up and do not operate any piece of equipment you have no familiarity with
- Only those with the proper certification and licensing are to operate any vehicle or apparatus
- We are all responsible to monitor the fire grounds for safety in operation, speak to a Board member about any concerns you may have or any hazard you identify
- If you take photos while at camp we ask that you post responsibly and in a manner that positively reflects on our program
- If you are uncomfortable at any point during the weekend please speak with a Board member

We thank you for donating your time and talents to this event and we hope that you have a great weekend knowing that you are empowering female youth in your community through firefighting!



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