



Serving Baker, Grant, Harney, Malheur, Morrow,  
Umatilla, Union and Wallowa Counties

**EOWB Board of Directors**

**Quarterly Board Meeting Minutes**

**DRAFT**

**Thursday, January 11, 2023, 10 AM – 11 AM (PDT)**

X	Susie Cederholm, CHD, Chair	X	Kimberli Munn, St. Alphonsus
X	Jeff Gritz, OSIDCL, Vice Chair		Katie Murray, Heppner Community Foundation/WCED
X	Brian Lemke, NW Carpenters Union, Executive Team	X	Kelly Morgan, Lamb Weston
X	Bill Wyllie, Chester's Thriftway	X	Lindsey Miller, Wallowa Resources
	Dana Young, TVCC		Mark Browning, Blue Mountain Community College
	Dee Dee Satran, Vocational Rehabilitation	X	Martha Corrigan, Symmetry Care
X	Doug Dalton, Baker Technical Institute	X	Matthew Willson, OED, Ex-Officio
	Joanna Larson, Northwest Beef Express		Meridith Hickman, AFSCME
X	Karla Jimenez, Beef Northwest		Riley Hill, Greystone Builders LLC

**\*>8=quorum (51%), >=4 (B)(25%)**

**Guests Present: Susan Roberts - EO Jobs Council, Yvonne Roberts - Auditor, Noel Woods - ETA, Ryan DeGrofft - Business Oregon**

**EOWB Staff Present:**

X	Erin Carpenter, Executive Director	X	Kristian Thornton, Employer Engagement Coordinator
X	Farideh Alvijeh, Director of Finance and Compliance	X	Lindsey Arnsen, Youth Program Coordinator
X	Kasi Cooper, Community Outreach Coordinator	X	Hugh Johnson, WorkSource Oregon Program Coordinator

**Meeting Called to Order: 10:05 AM**

Roll Call/Introductions

## **Approve Draft Agenda**

**Motion to Approve:** Jeff Gritz

**Second to Motion by:** Brian Lemke

**Motion Carries with Voice Vote, 0 Nays, 0 Abstentions**

**Guest Speaker:** Yvonne Roberts, CPA with Connected Professional Accountants LLC, EOWB's independent auditor.

- Provided overview of audit which EOWB has passed

## **Reviewed Quarterly Report - Second Quarter 2023**

- Erin, Executive Director provided overview of report
- No questions on the report

## **This Quarter's Priorities - Third Quarter 2024**

- Executive Director
  - Does Thursday, April 11, 2024 work for the annual in-person board meeting?
  - Would Hermiston, Pendleton or La Grande work for most?
    - Group voted La Grande, staff will work to find a La Grande location
  - Committee updates
    - Executive Committee - NEED one more business rep.
    - Strategic Planning (5) - Provide update
  - Request for Board members to submit their picture and brief bio - please send by end of February
  - Developing a Board Member onboarding packet
    - Provided a copy of the bylaws
    - Board Member expectations
    - Breakdown of people on the board and representation
    - Committee's purpose and what they each entail
    - What's our vision of year over year improvements? Strategic Plan.
    - History, when it was founded, what the original premise was
    - Roles of the non-business Board Members

## **Motion to add Bill Wylie to the Executive Team**

**Motion to nominate:**

**Second to Motion by:**

**Motion Carries with Voice Vote, 0 Nays, 0 Abstentions**

## **County Updates:**

**Public Comment:** None

**Adjourn: 10:49 AM**

Submitted by Kasi Cooper