

WYNOLA WATER DISTRICT

RESOLUTION OF APPRECIATION FOR
OUTSTANDING PUBLIC SERVICE BY TIM TASCHLER

WHEREAS, Tim Taschler was elected to the Board of Directors in December, 2016, upon which the entire Board of Directors resigned, leaving him to rebuild WWD from the ground up; and

WHEREAS, Tim Taschler became a licensed D1 water operator, something unrelated to his professional life, in order to assist WWD and Wynola Estates, and acted as an unpaid water operator for 5.5 years; and

WHEREAS, Tim Taschler spent a year, unpaid, handling a State Water Board investigation into prior activities of WWD; and

WHEREAS, Tim Taschler worked diligently to get WWD onto better financial footing and in complete compliance with DEH and SWB regulations; and

WHEREAS, Tim Taschler volunteered numerous hours, incurred personal sacrifice and exhibited outstanding community spirit in his service, acting as an agent of change, while maintaining a demeanor that made working with him a pleasure; and

WHEREAS, Tim Taschler imparted knowledge and wisdom to those he mentored, compassion and selflessness to those in need, and inspiration and encouragement to those he led; and

WHEREAS, Tim Taschler's unwavering commitment, willingness and ability to understand and respond to the concerns of the people of Wynola Estates, has made a substantial contribution to the betterment of the Wynola Water District.

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District does hereby commend Tim Taschler for his time-honored legacy of dedication, enthusiasm and outstanding public service given to the Wynola Water District and hereby approves for payment his final invoice in the amount of \$0.00

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:

AYES: 4 MADAFFER, KINCAID, PLACA, MCCANN


NOES: 1 COGAN

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:


Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION OF BANKING ACTIONS

WHEREAS, at his request, the Board of Directors removes Steve Kincaid as a signer on all Wynola Water District (WWD) bank accounts; and

WHEREAS, the Board of Directors authorizes Board President Jim Madaffer as a signer on all WWD Bank accounts; specifically at Chase Bank and Wells Fargo; and

WHEREAS, the Board of Directors authorizes Board Member Bonni Cogan as a signer on all WWD Bank accounts, specifically at Chase Bank and Wells Fargo; and

WHEREAS, The Board of Directors confirms the authorization of Board Member Ron Placa to all WWD Bank accounts, specifically at Chase Bank and Wells Fargo; and


WHEREAS, The Board of Directors instructs that every check have two signers in excess of \$300;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District does hereby take the formal banking action as noted above.

.....
I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:

AYES: 5 MADAFFER, KINCAID, PLACA, MCLANN, COGAN
NOES: 0
ABSTAIN: 0
ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:

Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION FOR ADOPTION OF WWD FY 2021-2022 ANNUAL BUDGET

WHEREAS, The Wynola Water District (WWD) Treasurer submitted to the County of San Diego a proposed budget for Fiscal Year Budget July 1, 2021, through June 30, 2021;

WHEREAS, The Wynola Water District (WWD) Board must approve the proposed budget;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors hereby approves and adopts the attached Fiscal Year Budget July 1, 2021, through June 30, 2021.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:


AYES: 5 MADOFFER, PLACA, KINLAID, McLEANN, COGAN

NOES: 0

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:


Wynola Water District					
Budget					
Fiscal Year July 1, 2021 through June 30, 2022					
	Jul-Sep 21	Oct-Dec 21	Jan-Mar 22	Apr-Jun 22	Total
Revenues:					
Water System Maintenance Fees	\$ 12,740	\$ 12,740	\$ 12,740	\$ 12,740	\$ 50,960
Water Sales	\$33,000	\$22,800	\$15,000	\$22,000	\$ 92,800
Property Taxes & Assessments	\$ 500	\$ 8,300	\$ 8,200	\$ 11,000	\$ 28,000
Total Revenues	\$ 46,240	\$ 43,840	\$ 35,940	\$ 45,740	\$ 171,760
Expenses:					
Administrative & General:					
Meter Readers	\$ 200	\$ 200	\$ 200	\$ 200	\$ 800
Office Expenses	\$ 430	\$ 860	\$ 325	\$ 765	\$ 2,380
Office Manager	\$ 250	\$ 900	\$ 900	\$ 900	\$ 2,950
Storage Locker Rent	\$ 225	\$ 225	\$ 225	\$ 225	\$ 900
Total Administrative & General	\$ 1,105	\$ 2,185	\$ 1,650	\$ 2,090	\$ 7,030
Depreciation	\$ 3,636	\$ 3,635	\$ 3,636	\$ 3,635	\$ 14,542
Insurance	\$ 2,645	\$ 2,180	\$ -	\$ -	\$ 4,825
Professional Services	\$ 4,900	\$ -	\$ 2,500	\$ -	\$ 7,400
Repairs & Maintenance	\$ 1,000	\$ 16,000	\$ 8,350	\$ 7,000	\$ 32,350
Utilities	\$ 2,900	\$ 2,700	\$ 1,800	\$ 2,050	\$ 9,450
Water Operating & Testing	\$ 3,900	\$ 3,800	\$ 6,050	\$ 5,250	\$ 19,000
Total Expenses	\$ 20,086	\$ 30,500	\$ 23,986	\$ 20,025	\$ 94,597
Change in Net Position	\$ 26,155	\$ 13,340	\$ 11,954	\$ 25,715	\$ 77,164

Office Expenses:						
Supplies	50	50	50	50	200	
Dues	200	480		220	900	
Meeting Room	70	220	165	165	620	
Telephone	110	110	110	110	440	
Website				150	150	
USPS	<u>0</u>	<u>0</u>	<u>0</u>	<u>70</u>	<u>70</u>	
Total	430	860	325	765	2380	
Repairs & Maintenance:						
Standard	1000	1000	1000	1000	4000	
Generator	0	0	1350	0	1350	
Flushing Hydrants & Water Mains	0	15000	0	0	15000	
Closing Wells 1 & 6	<u>0</u>	<u>0</u>	<u>6000</u>	<u>6000</u>	<u>12000</u>	
	1000	16000	8350	7000	32350	
Utilities:						
Electric	2200	2000	1100	1350	6650	
Telephone	<u>700</u>	<u>700</u>	<u>700</u>	<u>700</u>	<u>2800</u>	
	2900	2700	1800	2050	9450	
Water Operating & Testing:						
Water Operator	3000	2600	2400	2400	10400	
Helper	300	300	350	350	1300	
Tests	600	450	450	2500	4000	
Permits	<u>0</u>	<u>450</u>	<u>2850</u>	<u>0</u>	<u>3300</u>	
	3900	3800	6050	5250	19000	

WYNOLA WATER DISTRICT
RESOLUTION APPOINTING KAREN KINCAID AS
OFFICE MANAGER TO THE WWD

WHEREAS, Karen Kincaid was duly appointed by the Board of Directors as Board Secretary at the regular meeting of August 14, 2021; and

WHEREAS, Karen Kincaid has diligently served as the volunteer office manager for the Wynola Water District; and

WHEREAS, Karen Kincaid has demonstrated as can-do attitude and desire to address all ratepayer and customer issues; and

WHEREAS, Karen Kincaid has accepted the offer to serve as Wynola Water District office manager upon confirmation of the Board of Directors; and

WHEREAS, Karen Kincaid has agreed to be compensated at the quarterly rate of \$500 for a one-year term beginning October 1, 2021, through September 30, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors does hereby appoint Karen Kincaid as Office Manager at the compensation rate noted above.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:


AYES: 4 MADAFFER, KINCAID, PLACA, MCCANN

NOES: 1 COGAN

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:

Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION APPOINTING CHRISTINE CATALINA AS OUTSIDE BOOKKEEPER FOR THE WYNOLA WATER DISTRICT

WHEREAS, The Wynola Water District Board of Directors previously authorized the hiring of an outside Bookkeeper to service the District; and

WHEREAS, Christine Catalina operates a local Julian-based firm that provides monthly accounting and tax services to small to medium sized businesses for a fixed monthly fee; and

WHEREAS, The Wynola Water District Board desires to appoint a non-board member as our outside bookkeeping firm; and

WHEREAS, Christine Catalina serves numerous individuals and business in the Julian area; and

WHEREAS, Christine Catalina has offered her bookkeeping services at the monthly rate of \$150.00 for a one-year term beginning September 29, 2021, through September 30, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors hereby appoints Christine Catalina as its outside bookkeeper who will report to the Wynola Water District Office Manager for all day to day activity and monthly reports.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:


AYES: 4 MADOFFER, KINLAID, PLALA, MCCANN

NOES: 1 COGAN

ABSTAIN: 0

ABSENT: 0

Karen Kencaud
Secretary, Wynola Water District

APPROVED:

Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION TO REPLACE COMMUNITY BULLETIN BOARD ON SPRINGVIEW AND RIVERWOOD WITH LOCKABLE BOARDS

WHEREAS, The Wynola Water District (WWD) desires to have two public bulletin boards available to the community for the posting of meeting notices, for sale; lost animals and the like; and

WHEREAS, The prior signs were vandalized or stolen; and

WHEREAS, The signs are the responsibility of the Wynola Estates Homeowners Association;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors hereby appropriates \$750 to the Wynola Estates Homeowners Association to either repair or replace the bulletin boards at Springview and Riverwood with lockable access.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:

AYES: 5 MAOAFER, KINLAID, PLACA, MCCANN, COGAN

NOES: 0

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:
[Signature]
Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION ADOPTING A METER READING POLICY FOR THE WYNOLA WATER DISTRICT

WHEREAS, The Wynola Water District (WWD) has operated for many years with an informal volunteer water meter reading policy; and

WHEREAS, The Wynola Water District Board wishes to formalize a variety of its policies and procedures; and

WHEREAS, The WWD meter readers are volunteers who live in the community of Wynola Estates who at the end of each quarter visit every water meter within the WWD service area, read the meters and record the numbers on a spreadsheet provided by the Office Manager; and

WHEREAS, Once the reader has completed reading the meters, the spreadsheet is emailed or returned to the Office Manager to begin the billing process; and

WHEREAS, If the reader is not able to read due to meter accessibility, it is the homeowner's responsibility to make sure their meter is accessible (no overgrowth). It is also the homeowner's responsibility to keep meter free of excess dirt that prohibits the reader from seeing the meter; and

WHEREAS, an email will be sent out a day before the meters are to be read so the homeowner can check their meter to make sure it is clear to be read; and

WHEREAS, when a resident moves or changes billing responsibility, a picture will be taken of the meter documenting the ending and starting meter number for the departing and new resident; and

WHEREAS, the final meter reading spreadsheet will go to the bookkeeper so overall water usage can be compared to what is billed; and

WHEREAS, when a meter is replaced, the serial number of the old meter and a final reading will be recorded, and the new meter's serial number will be recorded along with the new starting number; and

WHEREAS, The meter readers compensation will be \$50.00 each quarter, which will be deducted off their water usage invoice;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors hereby adopts the above as its Meter Reading Policy for the Wynola Water District.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:

AYES: 5 MAOAFFER, KINLAID, PLACA, MCCANN, COGAN

NOES: 0

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:

[Signature]
Board President, Wynola Water District

WYNOLA WATER DISTRICT

RESOLUTION TO ISSUE AN RFP FOR LICENSED WATER OPERATOR

WHEREAS, The Wynola Water District (WWD) desires the services of a State of California Licensed Water Operator; and

WHEREAS, The Wynola Water District (WWD) would like to get at least three (3) bids from various potential candidates;

NOW, THEREFORE, BE IT RESOLVED that the Wynola Water District Board of Directors hereby approves the issuance of Request for Proposals for a Licensed Water Operator for the District.

I certify that the foregoing Resolution was duly and regularly passed and adopted by the Wynola Water District at a regular meeting thereof held on October 2, 2021, by the following vote:

AYES: 5 MADAFFER, KINCAID, PLACA, MCCANN, COGAN

NOES: 0

ABSTAIN: 0

ABSENT: 0

Karen Kincaid
Secretary, Wynola Water District

APPROVED:
[Signature]
Board President, Wynola Water District