

Groton Township Trustee Meeting

Groton Township – Erie County, Ohio

Date: Thursday, January 19, 2023

Time: 7:30 p.m.

Attendance: Trustees:

Ron Brown - Chairman

Renee Schoen – Vice Chair

Dennis Schreiner - Trustee

Nancy Funni – Fiscal Officer

Kerry Jett – Fire Chief

Teresa Jarrett – zoning Inspector

Guests: Ron Funni, Bertha Eisenhauer, John Linkenholer, Greg Russell and Joshua Russell

1. **Meeting to Order** – Mr. Brown called the meeting to order at 7:30 p.m.
2. **Pledge of Allegiance** – Mr. Brown asked everyone to stand for the Pledge of Allegiance
3. **Public Comment** –
 - John Linkenholer: complimented the Groton Twp Fire Fighters for the Ohio Turnpike incident 12/23/2022 and did a great job. Can the Township do anything to recognize them for all their efforts?
 - Mr. Schreiner: stated he received a phone call from the Sheriff that all was handled very well.
4. **Trustee Meeting Minutes:**
 - December 15, 2022 Meeting Minutes: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the minutes and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.
5. **Financial Statement:**
 - January 19, 2023 Financial Report and Payments: Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the financial report attached with bills payments of \$50,484.41 and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.
 - Amended Certificate o Estimated Resources: Nancy explain the Certificate for 12/2022 adding account code 2904 Rescue Fund raising the Certificate Total to \$2,357,419.00 asking for approval; Mr. Brown asking for a motion to approve;

Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.
- Resolution #2023-01: Approval for Supplemental Funds for Account Code 2273 American Rescue Funds of \$5,924.90 payment to Great Lakes Specialty for bunker gear balance to 2273-110-360-0000 Contracted Services; Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.

6. Correspondences:

- Erie Co Community Health – Assessment Report / OTA updates / OTARMA updates

7. Fire Department Report: *report attached*

- New Hose Reel Assembly: requesting approval to purchase new hose reel assembly for Truck #741 to allow better delivery of water for extinguishment of fields and brush fires; Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.
- New hose Bed Covers: requesting approval to purchase/replace current one that was damaged last year in a windstorm while responding to a propane tank damage; Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.
- New Fire Fighter: Joshuan Ward – waiting for testing and background checks.
- Bob Holmes: Have Bob Holmes re-instated back on the roster from his leave of absence and assigned to Station 2 in Oxford Twp.

8. Road Department Report: *report attached*

- 2023 Road Maintenance: requesting authorization to move forward with tasks for suggested 2023 Road Maintenance Work (attached), the Trustees agreed.
- Maintenance: working on maintenance of Road Department equipment for Spring.
- Vacation Rollover: Nancy explained that Kerry has 16 hours unused vacation from 2023 and requesting approval to rollover to 2023; Mr. Brown asking for a motion to approve; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner – yes; the motion passed unanimously.

9. Zoning Department Report: *report attached*

- Resolution #2023-2: Declaring the Condition of Land in Groton Township Unsafe and a Nuisance, Ordering the Landowners to Abate, Control or Remove the

- Nuisance, and Notifying the Owners and Lien Holders of the Effect to Failing to Comply with the Order: WHEREAS this Board has determined that Michael L Harpel's maintenance on the land located at 9302 SR 269 Bellevue Ohio 44811 constitutes a nuisance because of the following junk vehicles as referred to in ORC 505.175; *(full resolution attached)* BE IT RESOLVED that Michael L Harpel the owner of the property is here by ORDERED to abate, control or remove the nuisance within seven (7) days of their receipt of notice of the Order or appear before the Board at the next scheduled meeting on February 2, 2023 at 7:00pm BE IT RESOLVED that if the Owners (s) fail to make provisions for abatement control or removal of the nuisance by January 26, 2023, this Board of Trustees shall do so and any expenses incurred by the Board in performing this task shall be entered upon the tax duplicate and will be a lien upon the land pursuant to ORC 505.173 *(full resolution attached)*. After a lengthy discussion, Mr. Brown asking for a motion to approve the Resolution 2023-02; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, and Mr. Schreiner – yes; motion passed unanimously.
- Special Meeting: After discussion, Mr. Scheiner requested to have a Special Meeting for discussion with Mr. Harpel. Mr. Brown asking for a motion to hold a Special Meeting on February 2, 2023 at 7:00 p.m. for Zoning Nuisance with Michael Harpel; Nancy will look into legal notice posting; Mr. Schreiner moved to approve the Special Meeting and Mrs. Schoen seconded the motion;
- Roll Call: Mr. Brown –abstained, Mrs. Schoen – yes, and Mr. Schreiner – yes; motion passed unanimously.
- Resolution #2023-3: Declaring the Condition of Land in Groton Township Unsafe and a Nuisance, Ordering the Landowners to Abate, Control or Remove the Nuisance, and Notifying the Owners and Lien Holders of the Effect to Failing to Comply with the Order: WHEREAS this Board has determined that Michael L Harpel's maintenance of the land located at 9302 SR 269 Bellevue Ohio 44811 constitutes a nuisance because of the following: refuse and, garbage as referred to in ORC 505.87 including but to limited to tires, appliances (refrigerators, washer and dyers, etc.) clothes, toys, boxes, cabinets etc. *(full resolution attached)* BE IT RESOLVED that Michael L Harpel the owner of the property is here by ORDERED to abate, control or remove the nuisance within seven (7) days of their receipt of notice of the Order or appear before the Board at the next scheduled meeting on February 2, 2023 at 7:00pm. BE IT RESOLVED that if the Owners (s) fail to make provisions for abatement control or removal of the nuisance by January 26, 2023, this Board of Trustees shall do so and any expenses incurred by the Board in performing this task shall be entered upon the tax duplicate and will be a lien upon the land pursuant to ORC 505.173 *(full resolution attached)*. After a lengthy discussion, Mr. Brown asking for a motion to approve the Resolution 2023-03; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion;
- Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, and Mr. Schreiner – yes; motion passed unanimously.

10. **Old Business:**

- **Mr. Brown:** asking for a motion to approve purchasing \$75.00 Visa Gift Cards (18 cards total) for the Volunteer Firefighters and Chief for their efforts in the 12/23/2022 Ohio Turnpike Incident; Mr. Schreiner moved to approve the motion and Mrs. Schoen seconded the motion
 - **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes, and Mr. Schreiner – yes; motion passed unanimously.

11. **New Business:**

- **Mr. Schreiner:** stating Matt Old – Erie Co Commissioner will be attending February 16th Trustees Meeting to discuss the update on Local Economy for Groton Township.
- **Mrs. Schoen:** asking for contact information for solar panels due to people/contractor trespassing on landowners property. Both Mr. Brown and Nancy stated to contact Sheriff Dept. and Nate Pedder with Wheatsborough Solar.

12. **Adjournment of Meeting:** Mr. Brown asking for a motion to adjourn; Mr. Schreiner moved to adjourn the Trustee Meeting at 8:32 p.m. and Mrs. Schoen seconded the motion;

- **Roll Call:** Mr. Brown – yes, Mrs. Schoen – yes and Mr. Schreiner, motion passed unanimously.

Nf: 1/20/2023

Date: Thursday, January 19, 2023

Time: 8:23 p.m.

Attendance: Trustees:

Ron Brown - Chairman

Renee Schoen - Trustee

Dennis Schreiner - Trustee

Nancy Funni – Fiscal Officer

Teresa Jarrett – Zoning Inspector

Guests: Bertha Eisenhauer, John Linkenhoker

12. **Meeting to Order** – Nancy called the meeting to order at 8:34 p.m.

13. **Pledge of Allegiance** – Mr. Brown (?) asked everyone to stand for the Pledge of Allegiance

14. **Re-Organization:**

- **Nomination for Chairman of Board Trustees:** currently Ron Brown; Nancy asking for a motion to approve: Mrs. Schoen moved to nominate Dennis Schreiner as Chairman for Board of Trustees and Ron Brown seconded the motion;
 - **Roll Call:** Mr. Brown – Yes; Mr. Schreiner – abstained and Mrs. Schoen yes; motion passed.
- **Nomination for Vice Chair of Board Trustees:** currently Mrs. Schoen; Nancy asking for a motion to approve: Mr. Brown moved to reappoint Mrs. Schoen as Vice Chair for Board of Trustees and Mr. Schreiner seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed.
- **Appointment for Sexton of Deyo Cemetery:** currently Mrs. Schoen; Nancy asking for a motion to approve: Mr. Schreiner moved to keep Mrs. Schoen as Sexton for Deyo Cemetery and Mr. Brown seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed.
- **Appointment for Erie Regional Planning Representative:** currently Mr. Schreiner; Nancy asking for a motion to approve: Mr. Brown moved to keep Mr. Schreiner as Erie Regional Planning Representative for Groton Township and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed.
- **Appointment for Erie Regional Planning Alternate:** currently Mrs. Schoen; Nancy asking for a motion to approve; Mr. Schreiner moved to appoint Mr. Brown as Erie Regional Planning Alternate for Groton Township and Mrs. Schoen seconded the motion;
 - **Roll Call:** Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed.
- **Appointment for Sand Hill Cemetery Association Representative:** currently Mr. Brown; Nancy asking for a motion to approve; Mr. Brown moved to appoint Mrs.

Schoen for Sand Hill Cemetery Representative for Groton Township and Mr. Schreiner seconded the motion;

- Roll Call: Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed.
- Appointment for Erie Co. Health Board Representative: currently Mr. Brown; Nancy asking for a motion to appoint; Mr. Scheiner moved to re-appoint Mr. Brown for Erie Co. Health Dept. Representative for Groton Township and Mrs. Schoen seconded the motion:
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed.
- Appointment for Erie Co. GIS Board: currently Mr. Brown; Nancy asking for a motion to appoint; Mr. Schreiner moved to keep Mr. Brown as the Erie Co. GIS Board Representative for Groton Township and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed.
- Appointment for Representative for Township Website: currently Teresa Jarrett; Nancy asking for a motion to approve; Mrs. Schoen moved to keep Teresa Jarrett as Representative for Township Website and Mr. Brown seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Appointment for Groton Township Road Dept. Liaison: currently Mr. Schreiner; Nancy asking for a motion to approve; Mr. Brown moved to keep Mr. Schreiner as the Groton Township Road Dept. Liaison and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – abstained; motion passed.
- Appointment for Groton Township Fire Dept Liaison: currently Mr. Brown; Nancy asking for a motion to appoint: Mr. Schreiner moved to keep Mr. Brown as Groton Township Fire Dept. Liaison and Mrs. Schoen seconded the motion;
 - Roll Call: Mr. Brown – abstained; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed.
- Appointment for Shelter Rental Coordinator: currently Mrs. Schoen; Nancy asking for a motion to approve; Mr. Schreiner moved to keep Mrs. Schoen as Shelter Rental Coordinator for Groton Township and Mr. Brown seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – abstained; Mr. Schreiner – yes; motion passed.
- Groton Township Meeting Dates and Times: (meeting dates were approved at the 12/16/2022) currently time is 7:30 p.m.; Nancy asking for a motion to approve; after discussion Mr. Schreiner moved to change the meeting time from 7:30 p.m. to 7:00 p.m. and Mr. Brown seconded the motion;
 - Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.
- Groton Township Work Sessions: currently sessions are Wednesday mornings at 10:00 a.m. as needed; Nancy asking for a motion to approve; Mr. Schreiner moved to change the date and time to 6:00 p.m. prior to a Trustee Meeting as needed for Work Sessions and Mrs. Schoen seconded the motion;

- Roll Call: Mr. Brown – yes; Mrs. Schoen – yes; Mr. Schreiner – yes; motion passed unanimously.

15. **Adjournment of Meeting**: Nancy asking for a motion to adjourn; Mr. Brown moved to adjourn the Trustee Meeting at 8:46 p.m. and Mr. Schreiner seconded the motion;
 - Roll Call: Mr. Brown – yes, Mrs. Schoen – yes, Mr. Schreiner – yes; motion passed unanimously.

Nf: 01/21/2023