



TCS PTO

2023 General Meeting Minutes

Date: 11/8/23

In Attendance: Amanda Goodwin, Briana Feather, Anita Ross, Erin Klasen-Orr, Richard Young, Kassandra Campbell, Angie Presendorfer

Minutes- Board voted to Approve 10/18//23 Minutes as is.

Balance- in account is \$3015.61. Reimbursements were written for Amanda Goodwin in the amount of \$100 (DJ), \$25.98 (Donuts), \$234.52 (Toys) - \$360.50. Kassandra Campbell was also reimbursed \$10 (Xmas balls), \$8.84 (Hooks/wire), \$14.43 (Twine/Bells) = \$33.27.

Business Formation/EIN- Discovered TCS PTO is not a registered business and we do not have a EIN. Submitted for business formation (20-day window ends 11/117), then apply for EIN, then change banks to BNH?

Santa Visit- Amanda will send an email to Mr. Bownes about a date for Santa to visit the students, then will schedule White Mountain Santa for that day and time. A non-food gift for Santa to provide to students was also requested. Board voted to purchase “Bells” for gifts with a max budget of \$350. Brianna Feather will look for a reasonably priced bell with “Believe” on it. Santa also costs \$100 which was approved by the board.

Snow Sleds- Board approved \$150 for all saucer sleds. Amanda will purchase and bring to the school.

Fundraiser Committee Updates-

Wreath Fundraiser: Order forms went out on Thursday/Friday last week. Amanda will send out digital flyer to PTO email list to be **distributed around Thornton /Campton Businesses** for local orders opportunities. If anyone wants to post flyers that would be much appreciated! Orders are due on Wednesday 11/22 to submit on Thursday 11/23. Delivery is now Sat 11/2 in the am, then decorate during the day and pick up available from 3-5p. Deliveries will be both Sat and Sun to houses. An email will be sent out requesting volunteers to help decorate wreaths, and volunteers who would like to deliver wreaths to homes within 10miles.

Calendar: Looked at previous calendars that PTO had done and decided to send out a letter and emails requesting donations to business around the NH. Letter will request pledges for donations by 11/30. Kassandra Campbell will put together letter from previous examples and compile a list of businesses that have donated in the past. Then send list out to everyone to brainstorm other businesses that should also be sent a letter. The calendar will be for the month of February, and tickets will be sold in the month of January. Calendar will be created and copies made in December. We will request a donation from printing company for the copies, which has been

done in previous years. Depending on the amount of donations we can have multiple prizes each day. One Winner will be drawn each day and wins all prizes for that day. Each ticket has opportunity to be drawn each day, once drawn that ticket is removed. The cost of the tickets will also be determined depending on what is donated. Options are (\$5 or 5 for \$20) (\$10 or 5 for \$40)

School Spirit Store- Live and accepting orders. Tiger Logo is on items. Fundraiser funds will be distributed quarterly.

Halloween Party Debriefing- There has been positive reports that everyone enjoyed the event. Future changes suggested were more volunteers so game booth attendants have breaks and a chance to enjoy the party with their children too. Potentially 8th grade volunteers along with honor society students. More seating tables and trash at the end of tables to encourage people bussing their own trash.

Newsletter: Topics and Suggestions: Add membership meter/counter and Goal to encourage more memberships. Add Links or QR codes for easy accessibility. Reminder Dates for Wreath pick up. Plug for School Store, Mention Calendar Fundraiser, and potential Amazon Wish list for teachers and school. Provide Anita Ross with an email asking teachers for wants/needs.

Next Meeting: December 20th at 5:30p at TCS Music Room