

A regular meeting of the board of directors of the Coventry Homeowner's Association, Inc. was held Monday, October 9th, 2023. The meeting was held at the Coventry Clubhouse, 100 Wrought Iron Bend, Yorktown VA 23693.

I. CALL TO ORDER

President, Julianne Post, called the Open Session meeting to order at 6:03 PM.

II. ATTENDANCE OF BOARD MEMBERS

The following board members were present: Julianne Post, Jiselle Anderson, Randy Wojcik, Ruthann Gray-Grabowski, and Gary Cusack.

III. EXECUTIVE SESSION

The Board went into Executive Session at 6:04 pm for violations of the government documents.

IV. OPEN SESSION

The Board called Open Session back at 7:05 pm.

V. REVIEW AND APPROVE MINUTES

Minutes from September 2023 were reviewed by the board and approved.

VI. TREASURER'S REPORT

Mr. Wojcik presented the monthly Treasurer's Report and answered questions from the board.

VII. ARC REVIEW

The board reviewed ARC requests and has no comments or concerns at this time.

VIII. UNFINISHED BUSINESS

- A. **Printer/Copy Machine Lease:** Julianne Post motioned to continue our current printer/copy machine lease. The motion had a second and the motion passed.
- B. **Winter Pool Maintenance Contract:** Julianne Post motioned to use current pool service provider, Clearwater Pool Management, to complete winter maintenance for \$5,000. The motion had a second and the motion passed.
- C. **Pool Management Contracts:** The board determined that the clubhouse pool hours will be 11AM-7PM next year, the Harvest Pool hours will be 12PM- 8PM next year, and a third guard during the week is not needed. The board determined that winter maintenance needs to be included in the contract next year and the start and end date needs to be the same as pool season 2023. A contract proposal with these set parameters will be retrieved by Julianne Post.

VIII. NEW BUSINESS

- A. **Window Replacement:** The contractor has reported that only the window, located above the Clubhouse entrance, needs to be replaced. Jiselle Anderson will retrieve two other quotes as the cost will be more than \$1,000.
- B. **Cut & Remove Fallen Tree Behind CH Playground Estimates:** Pine Tree came down during Tropical Storm Ophelia. Two proposals have been received and Director, Gary Cusack, is waiting on two other proposals.

- C. **Hardscape Project at 138 Ivy Arch- Fire Hydrant Platform Estimates:** Board member Gary Cusack contacted York County Public Works and Newport News Public Works, and both report they are not responsible for the area around the fire hydrant located between Ivy Arch and Peachtree Ln. Randy Wojcik has agreed to find estimates for this project.
- D. **Replenish Sand CH Volleyball Court Estimates:** The board reviewed four quotes for replenishing the sand volleyball court by the Clubhouse and Julianne Post motioned to contract with Peninsula Hardwood Mulch to get the needed sand. The motion had a second and the motion passed.
- E. **Clubhouse, Pavilion and Pumphouse Estimates:** To have uniformity, the Clubhouse, pavilion, and pumphouse need to be painted at the same time. Several quotes have been received, but Director Cusack will also be retrieving quotes from recommendations. This topic is tabled for further review.
- F. **Beautification Committee Fall Planting Proposal #2023-4:** Beautification Committee gave a proposal for planting flowers in the fall. Julianne Post motioned to approve the proposal. The motion passed.
- G. **White Vinyl Fences:** Gary Cusack motioned to no longer allow white fences in single-family homes. Motion did not pass.

H.

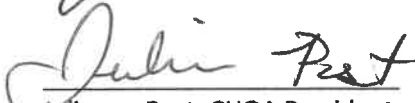
IX. Open Forum

Residents expressed questions and provided comments to the board.

Meeting adjourned at 8:40 pm



Jiselle Anderson, CHOA Secretary



Julianne Post, CHOA President