



COVENTRY HOMEOWNERS ASSOCIATION, INC.
VOLUNTEER INTEREST FORM

The Volunteer Program is a vital part of our community. We have long-standing committees responsible for specific areas and "one-time" events that need volunteers. We welcome and encourage our residents to get involved. If you are interested in joining a committee, please return this form to the CHOA office.

- _____ **Architectural Review:** This committee meets monthly to consider and act upon applications submitted for exterior alterations of property. The committee recommends architectural rules and guideline changes to the Board. Members are appointed by the Board of Directors.

- _____ **Beautification:** This committee meets quarterly to assist the Board in maintaining the existing landscape, identifying safety hazards, and developing beautification and landscaping projects for the common property. Members are appointed by the President of the Association.

- _____ **Hearing Committee:** This committee meets as required to recommend rules and penalties for Board adoption, and establish procedures for identification, notification, and amicable settlement of possible violations of the rules and restrictions in the governing documents. Members are appointed by the President of the Association.

- _____ **Lake & Storm Water Management:** This committee meets quarterly to advise and assist the Board in managing the lakes and retention ponds within the development, as well as monitoring storm water drainage issues. Members are appointed by the President of the Association.

- _____ **Newsletter:** This committee meets quarterly to generate & distribute the *Coventry Chronicles*, an official publication of the Association. Volunteers write articles, type and/or deliver the newsletter. Members are appointed by the President of the Association.

- _____ **Nominating/Election:** This committee meets as needed to compile a slate of qualified candidates willing to serve in an elected position on the Board of Directors. The committee assists in monitoring annual elections. Members are appointed by the Board of Directors.

- _____ **Social and Recreation:** This committee meets quarterly to plan social events (i.e. Easter Egg Hunt, 4th of July celebration, Volunteer Appreciation Dinner, Fall Harvest Party, & Children's Holiday Party). The committee researches and recommends other recreational projects to the Board. Members are appointed by the President of the Association.

- _____ **Sailfish Swim Team:** The Swim Team relies solely on volunteer support. Available positions include time keepers, award/gift coordinators, banquet volunteers, & July 4th celebration help.

- _____ **Board of Directors:** A member in good standing is eligible to serve on the Master Association Board of Directors. Homeowners who reside in the Project Associations of Finch Terrace, Ferguson Glade and Smithy Glen are also eligible to serve on their respective Board. If interested, contact the Coventry office for election dates & a Candidate Interest Form.

Please print:

NAME: _____ **PHONE:** _____

ADDRESS: _____ **EMAIL:** _____