

**TRINITY COUNTY WATERWORKS DISTRICT #1  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
320 Reservoir Road  
Hayfork, CA**

**MEETING AGENDA**

**Tuesday January 16, 2024  
2:00 PM**

**Chairman Diane Yates  
Director Melody McLearn  
Director Kenneth Wiley  
Director Angenett Taft  
Director Arnold Bridges**

**Shane McDonald – Operations Manager  
Brandy Perrone – Office Manager/Clerk of the Board  
Jim Underwood – Legal Counsel**

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**1. CALL MEETING TO ORDER**

**2. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM**

Diane Yates- Chairman  
Melody McLearn- Director  
Kenneth Wiley- Director  
Angenett Taft- Director  
Arnold Bridges- Director

**3. PUBLIC COMMENT** (*Note: Members of the public are invited to address the Board at this time regarding any item that is not scheduled for discussion as part of this agenda, and that are within the jurisdiction of District. The Board Chair may limit comments to six (6) minutes per,, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

**4. AGENDA ADOPTION**

- a. Agenda Additions/Changes (Potential Action Item)
- b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

*\*Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

**5. CONSENT CALENDAR** – (Potential Action Item(s)) (*Note: The following items are generally limited to*

routine and non-controversial business matters and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a) Approval of the Board meeting minutes from September 19<sup>th</sup>, 2023
- b) Approval of the Board meeting minutes from October 17<sup>th</sup>, 2023
- c) Approval of the Special Board meeting minutes from November 1, 2023
- d) Approval and ratification of the December 2023 warrants
- e) Approval and ratification of the January 2024 warrants
- f) Approval of the November 2023 budget report
- g) Approval of the December 2023 budget report

## **6. REGULAR CALENDAR**

- a) Separately consider Item(s) Pulled from Consent Calendar, if any. (Potential Action Item)
- b) Scott Murrison has requested to address the Board regarding water quality and the former Craig Hair Construction contract. (Discussion Only)
- c) Dennis Rourke has requested to address the Board regarding his retirement check. (Potential Action Item)
- d) Ewing water quality and algae bloom. (Potential Action Item)
- e) Water Treatment Plant and Sewer planning grants updates. (Potential Action Item)
- f) Ewing Reservoir Recreation grant update. (Potential Action Item)
- g) Quote for new office window and update on office building maintenance. (Potential Action Item)
- h) Fleet maintenance and potential purchase of a new vehicle for the district. (Potential Action Item)
- i) Policy for requests to be on agenda. (Potential Action Item)
- j) Conflict of Interest Form 700. (Potential Action Item)
- k) Emergency water applications for APNs 017-440-017-000 and 017-390-030-000. (Potential Action Item)
- l) MVUSD's sewer assessment payoff and possible pre-payment to USDA Rural Development totally \$41,625.57. (Potential Action Item)
- m) Update on the 2022/23 Audit and possible internal control changes. (Potential Action Item)
- n) Scheduling of Brown Act training for Board members. (Potential Action Item)

## **7. OPERATIONS MANAGER REPORT** (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a) Murrison land trade update (Discussion Only)
- b) Water Right reports (Discussion Only)
- c) Update on Bruce Gnad/Dave Hunt (Discussion Only)
- d) Burning and trail maintenance at Ewing Reservoir (Discussion Only)

## **8. OFFICE MANAGER REPORT** (Note: Items listed below are for status reporting only, with no Board action to be requested or taken, and no direction to be given.)

- a) Bank Account signatures. (Discussion Only)

## **9. CORRESPONDENCE**

- a) Letter from Dave Hunt regarding the Carter Gulch Estate Subdivision.

## **10. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any)** (Note: Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per,, or another specified time, unless additional time is requested of and permitted by the Chairman of the Board. No

*action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.)*

**11. CLOSED SESSION:** The board may convene to closed session on matters of personnel or litigation.

**12. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION** (Note: Only reportable actions taken by the Board need be announced in open session after a closed session is completed.)

**13. ADJOURNMENT**