

**TRINITY COUNTY WATERWORKS DISTRICT #1
BOARD OF DIRECTORS
REGULAR BOARD MEETING
320 Reservoir Road
Hayfork, CA**

MEETING AGENDA

March 19, 2024

2:00 PM

**Chairman Diane Yates
Director Melody McLearn
Director Kenneth Wiley
Director Angenett Taft
Director Arnold Bridges**

**Shane McDonald – General Manager
Brandy Perrone – Office Manager/Clerk of the Board**

1. CALL MEETING TO ORDER

2. BOARD OF DIRECTORS ROLL CALL-DETERMINATION OF BOARD QUORUM

Diane Yates- Chairman
Melody McLearn- Director
Kenneth Wiley- Director
Angenett Taft- Director
Arnold Bridges- Director

3. PUBLIC COMMENT (*Note: Members of the public are invited to address the Board at this time regarding any item that is not scheduled for discussion as part of this agenda, and that are within the jurisdiction of District. The Board Chair may limit comments to six (6) minutes per, or another specified time unless additional time is requested of and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

4. AGENDA ADOPTION

- a. Agenda Additions/Changes (Potential Action Item)
- b. Business/Campaign Conflict Disclosures (Potential Board Member disclosures)

**Note: Only the following additions/changes are permitted: (1) To change the order of noticed agenda items, (2) determine to continue or not consider a noticed agenda item, or (3) Discussion/Action on an item not appearing on the posted agenda if a defined statutory emergency situation is determined to exist by majority vote (GC 56954.2(b) (1) and GC 54956.5)*

5. CONSENT CALENDAR – (Potential Action Item(s)) (*Note: The following items are generally limited to*

routine and non-controversial business matters, and can be approved by a single motion. Individual Board members may ask that any such items be pulled for separate discussion and potential action.)

- a) Approval of minutes for the Special Board meeting of February 20, 2024
- b) Approval of minutes for the Board meeting of February 20, 2024
- c) Approval and ratification of the March 2024 warrants
- d) Approval of the February budget 2024

6. REGULAR CALENDAR

- a) Separately consider Item(s) Pulled from the Consent Calendar, if any. (Potential Action Item)
- b) Scott Murrison will address the board regarding hydrants and the former Craig Hair Construction contract. (Discussion only)
- c) Approval of Policy 26-023192024 regarding public agenda requests. (Potential Action Item)
- d) Approval of Public Agenda Request form. (Potential Action Item)
- e) Backflow Prevention Testing for 2024. (Potential Action Item)
- f) Verizon Cell Tower possible proposal. (Potential Action Item)
- g) Appointment of an ad-hoc committee for the FY 2024-25 Budget (Potential Action Item)
- h) Final approval for changing water/sewer billing cycles. (Potential Action Item)

7. OPERATIONS MANAGER REPORT (Note: The items listed below are for status reporting only, with no Board action to be requested or taken and no direction to be given.)

- a) Ewing Recreation Grant update (Discussion Only)
- b) Water Treatment Planning Grant update (Discussion Only)
- c) Wastewater Planning Grant update (Discussion Only)
- d) Water quality (Discussion Only)

8. OFFICE MANAGER REPORT (Note: The items listed below are for status reporting only, with no Board action to be requested or taken and no direction to be given.)

- a) 2022/23 Audit update. (Discussion only)
- b) Sewer Assessment Billing (Discussion only)

9. CORRESPONDENCE

- a) Chairman Yates received a phone call 3/12/2024 regarding a customer complaint.

10. PUBLIC COMMENT CONCERNING CLOSED SESSION ITEMS (If Any) (Note: *Members of the public are permitted to address the Board at this time regarding any item scheduled for closed session consideration by the Board. The Board Chair may limit comments to six (6) minutes per, or another specified time unless additional time is requested and permitted by the Chairman of the Board. No action can be taken by the Board at this meeting as a result of items presented by a member of the public at this time.*)

11. CLOSED SESSION: Brown Act 54957- The board may convene to closed session on matters of personnel or litigation. [NOTE: *CLOSED SESSION ITEMS, AND A PRECEDING PUBLIC COMMENT OPPORTUNITY, CAN BE LISTED PRIOR TO CONSENT AGENDA CONSIDERATION IF DESIRED.*]

- a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:

12. PUBLIC ANNOUNCEMENT(S) FOLLOWING CLOSED SESSION (Note: Only reportable actions taken by the Board need be announced in open session after a closed session is completed.)

13. ADJOURNMENT