

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF  
TRINITY COUNTY WATERWORKS DISTRICT #1

Hayfork, CA 96041

October 18<sup>th</sup>, 2022

2:00 p.m.

Directors Present: Diane Yates, Kenneth Wiley, Daniel Bowman, Mary Bowers, Melody McLearn (arrived at 2:30 p.m.)

Directors Absent: None

District Manager: Craig J. Hair, Jr. – Present

CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 2:00 P.M.

CONSENT CALENDAR:

a. Minutes of the September 20<sup>th</sup>, 2022, Regular Board Meeting:

MSC by Directors Mary Bowers, Daniel Bowman, and carried (4-0). The Board approved the consent calendar as typed. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

COMMUNICATIONS/CORRESPONDENCE:

None

PUBLIC COMMENT/PUBLIC DISCUSSION:

None

PROGRESS PAYMENT REQUEST:

a. Water Service Application for APN 017-460-11-00: Craig informed the Board of the owner's plans to subdivide the parcel. There is an unused meter already on the property and Craig would like to relocate the meter.

MSC by Directors Daniel Bowman, Mary Bowers and carried (4-0). The Board approved relocating the meter on Forest Avenue to State Highway 3 in front of Green Valley. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

Minutes of the October 18<sup>th</sup>, 2022, Regular Board Meeting continued.

PROGRESS PAYMENT REQUEST:

b. Contract Time Extension for LWCF Ewing Reservoir: We have received a one-year time extension for the Ewing Reservoir Grant. No action taken.

c. 2021/2022 Audit for TCWW: Craig got a call from Don Reynolds. Don has gotten the verbal update that he has passed with deficiencies. Things should only take a couple more weeks to finalize. No action taken.

CONFERENCE/EDUCATION SCHEDULE:

Craig and Shane are leaving for a two-day class at a WesTech in El Dorado Hills.

COMMITTEE REPORTS:

None

BUDGET REPORT/BUDGET TRANSFERS/BILLS PAID:

a. Review & Ratify October 2022, Bills:

MSC by Directors Kenneth Wiley, Mary Bowers, and carried (4-0). The Board reviewed and ratified the October bills. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

b. Budget Transfers: None

c. Budget Report:

MSC by Directors Kenneth Wiley, Mary Bowers and carried (4-0). The Board approved the budget report. Chairman Diane Yates, Directors Mary Bowers, Daniel Bowman, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

OLD OR NEW BUSINESS:

Kenneth Wiley made a motion to add Emergency Water Application Renewals to the agenda.

MSC by Directors Kenneth Wiley, Mary Bowers, and carried (4-0). The Board added Emergency Water Application Renewals to the agenda. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

Emergency Water Application Renewals: The Board was informed that there were no new applications for emergency water outside of the district.

MSC by Directors Kenneth Wiley, Mary Bowers, and carried (4-0). The Board renewed all emergency water applications for use outside of the district. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, and Kenneth Wiley: Yes-4; No-0; Abstain-0.

Minutes of the October 18<sup>th</sup>, 2022, Regular Board Meeting continued.

OLD OR NEW BUSINESS:

a. Discussion of Pipeline Conditions District Wide: Craig informed the Board that the main pipeline going through town was put in the 1950's is steel and will need to be replaced soon. CalTrans is in the planning stage for redoing road in Hayfork. TCWW will need to start looking at replacing the steel pipes. No action taken.

b. Discussion of Proposed CalTrans Improvements to Highway 3 in 2025: Craig informed the Board that the proposed CalTrans improvements will be made right over the top of the steel pipe laid in the 1950's. Craig would like authorization to consult an engineer on the planning phase of replacing the steel pipes.

MSC by Directors Kenneth Wiley, Daniel Bowman, and carried (5-0). The Board authorized Craig to consult with an engineer on replacing pipelines from CDF to Wiley's. Chairman Diane Yates, Directors Daniel Bowman, Mary Bowers, Melody McLearn and Kenneth Wiley: Yes-5; No-0; Abstain-0.

c. Final Policy 18-92-05-19-22 on Rates & Fees: Brandy presented the updated policy to the Board. Chairman Diane Yates and Brandy Perrone signed the new policy. No action taken.

SEWER:

Small complaint from Ms. Jessee about odor issues. Craig will keep monitoring the ponds. No action taken.

CLOSED SESSION: Brown Act 54957 - The Board may convene to closed session on matters of personnel or litigation.

OTHER BUSINESS:

1. COMMENTS BY:

- A. Public
- B. Consultants
- C. Staff
- D. Management
- E. Directors

The meeting was adjourned at 3:06 P.M.

Respectfully submitted,

Brandy Perrone  
Secretary, TCWWD#1