



Ponderosa Pines Water Company
Regular Board of Directors Meeting
December 16, 2021
Remote Online Meeting: Zoom Platform

The Regular Board of Directors meeting was called to order at 6:01 pm. Directors present: Jeff Harris (*President*), Tina Kemp (*Secretary*), Cheryl Riddle (*Treasurer*), Jerry Koch, and Mike Lee. Rhonda Smith is excused. Quorum has been met.

Members in Attendance: Approximately 6

Minutes

- November 11, 2021, Special Board of Directors Meeting - Jeff Harris made a motion to approve the minutes. Austin Selle seconded. With no further discussion, the board unanimously approved the minutes.
- November 18, 2021, Regular Board of Directors Meeting - Jeff Harris made a motion to approve the minutes. Tina Kemp seconded. With no further discussion, the board unanimously approved the minutes.

Treasurers Report: Cheryl Riddle

The board agreed to accept the November 30, 2021, Financial Report.

Mid Oregon CU Reserve	\$ 5.00	Accounts Receivable	\$ 36,165.03
Mid Oregon CU Reserve	\$ 70,868.25		
Petty Cash	\$ 50.00	Operating Expenses	\$ 6,702.42
US Bank MM Reserve	\$ 117,831.67	Reserve Expenses	\$ 320.00
WaFd Checking - Operations	\$ 63,257.08	Total Expenses	\$ 7,022.42
WaFd MM Reserves	87,789.11		
Total	\$ 339,801.11		

Manager's Report – Jeff Harris read Dave Gillette's report –All is running well. Many lot transfers and is happy the snow is helping with insulating the boxes.

Unfinished Business

- Well Area Minor Projects – Shelter is completed, and the rest of the projects will be picked back up in the spring. Well #3 was fired up and working great.

New Business

- Pay Scale Resolution – This was approved at the last meeting. The board signed the revised resolution.

Concerns of the Board

None

Concerns of the Members

None

Executive Session

- Personnel – Board recessed to go into an executive session at 6:19 pm. The meeting reconvened at 6:28 pm. Jeff Harris nominated Jerry Koch to be the PPWC Liaison. Mike Lee seconded. With no further discussion, the board unanimously approved.



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Jeff Harris asked for a motion to adjourn; Jeff Harris motioned, and Austin Selle seconded. The meeting was adjourned at 6:29 pm.

Reminder - Next Meeting is January 27, 2021, 6:00 pm via Zoom.

Respectfully submitted by,
Tina Kemp
PPWC Secretary