



## Ponderosa Pines Property Owners Association Special Meeting Minutes February 10, 2022

The Special Board of Directors meeting was called to order at 6:00 pm. Directors present: Jeff Harris (*Chairman*), Tina Kemp (*Secretary*), Cheryl Riddle (*Treasurer*), Jerry Koch, Mike Lee, and Austin Selle. Quorum has been met.

**Members in Attendance:** Approximately 7

The special meeting was called to discuss the following:

- CCB Discussion
- Violation Process
- Bank Accounts & Authorized Signers
- Executive Session: Member accounts and violations

**CCB License** – The board discussed the need to have this. The board will be setting up a Zoom call with the CCB to review their concerns. Asked people to write down their questions and concerns and invite the community to attend.

**Violation Process** – The board accepted Rhonda Smith’s resignation. She was the Violations Team Lead. Jeff Harris expressed the need to have a team meeting. We will need a team lead and volunteers from the membership. Need to review the process and close communication loops. Cheryl Riddle will look at the process and make a list.

**Bank Accounts & Authorized Signers** – Cheryl Riddle made a motion for the board to open an account at Mid Oregon Credit Union. Tina Kemp Seconded.

Discussion – Jeff Harris addressed reasoning to keep all bank accounts FDIC insured and stated this is a Money Market, not a checking account and added a fourth signer. With no further discussion, the board unanimously approved opening a bank account at Mid Oregon Credit Union with Jeff Harris, Cheryl Riddle, Tina Kemp and Jerry Koch as signers.

### **Executive Session: Member accounts and violations**

Board recessed to go into an executive session at 6:38 pm. The meeting reconvened at 7:41 pm.

Jeff Harris made a motion to approve all the progress on the violations as discussed and noted. Jerry Koch seconded. The board voted and unanimously approved.

Jeff Harris motioned to adjourn the meeting, and Austin Selle seconded. The meeting was adjourned at 7:43 pm.

*Thank you,  
PPPOA Board of Directors*