



Ponderosa Pines Water Company
Regular Board of Directors Meeting
October 27, 2022
Remote Online Meeting: Zoom Platform

The Regular Board of Directors meeting was called to order by Jeff Harris at 6:01 pm. Directors present: Cheryl Riddle (*Treasurer*), Ed Moran, Kent Dollarhyde, Steve Maurer, and Tina Kemp. Quorum has been met.

Members in Attendance: Approximately 9

Minutes

- September 22, 2022, Regular Board of Directors Meeting – Tina Kemp made a motion to approve the minutes. Ed Moran seconded. the board unanimously approved the minutes.
- October 13, 2022, Special Board of Directors Meeting – Tina Kemp made a motion to approve the minutes. Steve Maurer seconded. The board unanimously approved the minutes.

Treasurers Report: Cheryl Riddle

The board agreed to accept the September 30, 2022, Financial Report.

Mid Oregon CU MM Reserve	\$111,898.10	Accounts Receivable	\$5,803.25
Mid Oregon CU Share	\$5.00		
US Bank MM Reserve	\$117,841.45	Expenses	
WaFd Checking Operations	\$132,713.82	Operating Expenses	\$12,362.00
WaFd MM Reserves	\$97,231.07	Reserve Expenses	\$1,051.05
Petty Cash	\$123.52		
Total	\$459,812.96	Total Expenses	\$13,413.05

Our total expenses this year normalized is 69.3% versus a normalized 75%. So financially the water company is in excellent condition.

The Budget committee recommendations were given by Diane Shuffelberger. Steve Maurer made a motion to accept the recommendation from the Budget committee with a second by Tina Kemp. After some discussion Jeff Harris made a motion to accept the recommendation with the amendment that the line item for payroll be increased by 10% with a second by Cheryl Riddle. With no further discussion the vote was unanimous.

Manager’s Report

Three meters were installed the last two weeks. Almost finished testing all the DBA’s. Starting to do shut offs for snowbirds. Finished all samples required by state well #3.

Unfinished Business

- Painting & Repairs of Well #2 Building. Has been on hold because of smoke and weather. It has been scraped and primed and is ready for paint.
- Well area projects landscaping, and propane tank replacement are tabled until spring
- Banking CD discussion was tabled until the November 17th meeting.

New Business

Steve Maurer made a motion to table Director position #2 to the next meeting with a second by Cheryl Riddle. With no further discussion the vote was unanimous.

Steve Maurer made a motion to seek bids for an outside company to update the PPWC Reserve study & maintenance. With no further discussion the vote was unanimous.



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Concerns of the Board

There was discussion of a tour for the board members to see all the operational areas of the water company. There was discussion that we go forward with the membership to solicit a Treasurer assistant. Succession planning for the president, treasurer and secretary was discussed.

Concerns of the Members

There were some concerns about how many board members could be on the budget committee. Concerns also were expressed over waiting to fill director position #2.

Adjournment

Tina Kemp made a motion to adjourn the meeting and Ed Moran seconded. The meeting was adjourned at 6:46 pm.

Reminder - Next Meeting is Regular Board of Directors Meeting on November 17, 2022, 6:00 pm at the Living Waters Church.