

## Westwood Hills Homeowners Association

### Committee Organization, Vision, and Direction for:

#### **Pool Enhancements**

##### Committee Members:

Joe Meyers (BOD)	Stephanie Littleton
Brian Kingsley (BOD)	Paula Meyers
Melissa Hickam (HOA Manager)	Diane Milke
Chad Collins	Tom Walton
Ross Friesen	Emily Ward
Lisa Kring	

##### General Goals for the Committee will include:

1. Review and consider HOA member feedback during all committee activities.
  - a. Develop a summary of how HOA member comments were addressed/considered by the committee.
  - b. Analyze the percentage of residents who responded to the topic of the pool and discuss ways to increase interest.
2. Develop a shortlist of pool enhancements/wishes.
  - a. Identify and implement a process to seek resident input on the shortlist.
3. Provide overview and recommendation to HOA BOD of committee conclusions for Board action.
4. Use the input to guide the committee in identifying enhancement priorities.
  - a. Research design, building, and operational costs of enhancements.
  - b. Estimate any possible increase in dues (if necessary) to cover the cost of each enhancement.
5. Provide overview and recommendation to HOA BOD of committee conclusions for Board action.
6. Report back to homeowners any dues increase (if necessary) for each enhancement and seek final input regarding priorities.
7. Identify architect/engineering firm(s) or pool companies to design the enhancements.
8. Identify contractor(s) capable and available to build.
9. Identify an appropriate budget.
10. Discuss the timing of construction.
  - a. Identify the availability of funding.
  - b. Determine the pros and cons of building in increments vs all at once.
  - c. Try to avoid or at least mitigate pool closures.
11. Provide overview and recommendation to HOA BOD of committee conclusions.