

Westwood Homeowners Association

Committee Organization-Vision-Direction for:

Sidewalks/HOA Common Area Maintenance

Committee Members:

Curtis Lesslie (BOD)

Brian Kingsley (BOD)

Ben Newell (BOD)

Bill Wilson (BOD)

Melissa Hickam (HOA Manager)

David Beck

Pam Eglinski

Tom Walton

Kevin Trummel

John Moon

Chad Collins

Claire Cici

General goals for the committee will include:

Common Area maintenance:

- 1) Review and consider HOA member feedback during all committee activities.
 - a. Develop a summary of how HOA member comments were addressed/considered by the committee.
- 2) Review current condition and maintenance standards in HOA common areas.
 - b. For each section HOA common area tract discuss and provide overview of:
 - i. HOA Member Feedback
 - ii. Existing maintenance standard
 - iii. Long range goal for improving maintenance standard
 - iv. Operation and maintenance overview and cost of current and long-range maintenance goals identified
- 3) Provide overview and recommendation to HOA BOD for each section of HOA common area of committee conclusions.

Review of SBB Engineering Sidewalk Study:

- 1) Review and consider HOA member feedback during all committee activities.
 - a. Develop a summary of how HOA member comments were addressed/considered by the committee.
- 2) Review Sidewalk Study prepared by SBB Engineering.
 - a. For each section of sidewalk discuss and provide overview of:
 - i. HOA Member Feedback
 - ii. Feasibility of construction
 - iii. ADA/safety issues to address
 - iv. Operation and maintenance overview and cost
- 3) Provide overview and recommendation to HOA BOD for each section of proposed sidewalk of committee conclusions.

Tract D&A Sidewalk:

- 1) Review and consider HOA member feedback during all committee activities.
 - a. Develop a summary of how HOA member comments were addressed/considered by the committee.
- 2) Review Sidewalk Study prepared by SBB Engineering.
- 3) Arrive at a recommended concept design (width, alignment, materials, signage, etc.) for Tract D&A sidewalk.
- 4) Consider cost and durability of recommended materials.
- 5) Research City requirements/permits for construction of sidewalk.
- 6) Provide overview and recommendation to HOA BOD of committee conclusions.