

June 8, 2023

The Board of Commissioners of the Arapahoe County Public Airport Authority, Arapahoe County, Colorado, held a regular meeting open to the public at Centennial Airport Administration Complex, 7565 South Peoria St., Englewood, Colorado, located within the County, on June 08, 2023 at 3:00 p.m.

The following members were present:

Commissioner Bagnato, Chair  
Commissioner Baker, Chair Pro-Tem  
Commissioner Campbell-Swanson, Clerk  
Commissioner Doubek, Assistant Clerk  
Commissioner Holen, Treasurer  
Commissioner Huffman, Ex-Officio  
Commissioner Sieber, Ex-Officio

The following members were absent, but excused:

Commissioner Laydon, Ex-Officio

Each Commissioner was notified of the date, time, and place of the meeting and the purpose to which it was called. At least three (3) days prior to the date of the meeting, Public Meeting notices were posted, and an agenda was posted on the Authority's website and in the window of the door at the Administration building. Please note that this public meeting was held through video and web conferencing software options for the Board members, staff, and public.

Call to Order & Pledge of Allegiance

Chair Bagnato called the meeting to order at 3:06 p.m. and recited the Pledge of Alliance.

Amendments to the Agenda

- Agenda Item #5: Motion changed to conditionally approve the contract for the 2023 Centennial Airport Median Landscape Beautification Project and authorize the Chair to sign the contract upon final review by staff and legal counsel.
- Agenda Item #2, #3, #4, #9, #10, and #11: Moved from the Consent Agenda to the Business Agenda for further discussion.

Next Meetings

- August 2, 2023 @ 6:30 p.m. – Noise Roundtable Meeting – Wright Brother's Room, Hybrid/Virtual
- August 10, 2023 @ 3:00 p.m. – Regular Board Meeting – Wright Brother's Room, Hybrid/Virtual

CONSENT AGENDA

- 1. Approve Minutes of May 11, 2023** **Stacey Davenport**  
*Recommendation:* Motion to approve the minutes of May 11, 2023, and authorize the Chair to sign.
- 2. Amendment No. 5 to the Jacobs Engineering Group Inc. Contract** **Lorie Hinton**  
*Recommendation:* Motion to approve Amendment No. 5 to the Jacobs Engineering Group Inc. Contract dated October 13, 2022 and authorize the Chair and Clerk to sign.
- 3. Award of Contract to Holcim-WCR, Inc. for AIP-57** **Lauren Wiarda**  
*Recommendation:* Motion to award the contract for AIP-57 Schedules I through IV to Holcim-WCR, Inc. in the amount of \$2,684,762.90 conditioned upon receipt of the grant and pending final review by engineer, staff, and legal counsel, and authorize the Chair and Clerk to sign the Contract, Notice of Award, and Notice to Proceed.
- 4. State Grant Agreement for Part 150 Study- Airport Noise Compatibility Planning and Main Parking Lot/Roadway Reconstruction. Resolution 2023-07** **Lauren Wiarda**  
*Recommendation:* Motion to adopt Resolution 2023-07 and authorize the Chair and Clerk to sign.
- 5. 2023 Centennial Airport Median Landscape Beautification Project** **Derald Shaw**  
*Recommendation:* Motion to award the contract for the 2023 Centennial Airport Median Landscape Beautification Project and authorize the Chair to sign the Contract.
- 6. Consent to Sublease and Sub-Sublease for Duncan Aviation, Inc.** **Luke Skafien**  
*Recommendation:* Motion to approve: Consent to Sublease on Parcel 63-2; and Consent to Sub-Sublease for Office Space on Parcel 50A-5 and authorize the Chairman and Clerk to sign both consents.
- 7. April 2023 Financial Reports** **Andrew Gillespie**  
*Recommendation:* Advisory.

8. **94UL Reimbursable Agreement with Jet Centers of Colorado** **Mike Fronapfel**  
*Recommendation:* Motion to approve the 94UL Reimbursable Agreement with Jet Centers of Colorado and authorize the Chair to sign.
9. **Architectural and Engineering Services Contract for Project Planning Document (PPD) and 45% Design for New Air Traffic Control Tower (ATCT)** **Lorie Hinton**  
*Recommendation:* Motion to conditionally approve the Contract with LEO A DALY to complete the Project Planning Document and 45% Design related to the construction of a new air traffic control tower pending receipt of the grant and final review by staff and legal counsel and authorize the chair and clerk to sign.
10. **AIP-59 Grant Agreement** **Lorie Hinton**  
*Recommendation:* Motion to conditionally approve the AIP-59 Grant Agreement and authorize the chair to sign upon receipt of the grant.
11. **Approval of the AIP-57 Grant Agreement** **Lauren Wiarda**  
*Recommendation:* Motion to conditionally approve the AIP-57 Grant Agreement for the 2023 main parking lot and roadway improvements and authorize the Chair to sign upon receipt of the grant.
12. **Approval of Consent Agenda** **Thad Bagnato**  
*Recommendation:* Approval of the Consent Agenda.

Chair Bagnato made a motion to approve the Consent Agenda as amended; the motion was carried unanimously.

## **BUSINESS AGENDA**

13. **Items Moved to the Business Agenda** **Thad Bagnato**  
Item number 2, 3, 4, 9, 10, and 11 moved from Consent to Business for further discussion.  
*Recommendation:* Approval of the Items moved from Consent Agenda to Business Agenda for Discussion.

Chair Bagnato asked for Mr. Fronapfel and staff to present on the items moved from the Consent Agenda to the Business Agenda. Commissioner Campbell-Swanson clarified the role of public comment on these agenda items. Mr. Fronapfel explained each item pulled for discussion. Commissioner Holen asked a question about the new control tower and commented about new technologies in the tower. Commissioner Sieber asked about the cost of demolition for the current tower. Chair Bagnato asked about safety surrounding the current tower and managing the aircraft for efficiency. Commissioner Campbell-Swanson and Commissioner Holen both commented. Commissioner Campbell-Swanson asked questions about the grants, the tower, control, and the reason for a new tower. Chair Bagnato commented on the condition of the current tower.

Comments and questions were received from the audience. Chair Bagnato and Commissioners Campbell-Swanson, Huffman, and Sieber made comments. Mr. Fronapfel responded to all questions from the board and residents when posed.

Commissioner Campbell-Swanson made a motion to close public comment on these items, the motion was carried unanimously. Some comments from the board were heard. Commissioner Baker asked a procedural question. Chair Bagnato made a motion to group items 2, 3, 4, 9, 10, and 11 for a single vote/action, seconded by Commissioner Holen and passed unanimously. Commissioner Campbell-Swanson made a motion to vote on the grouped items, seconded by Commissioner Baker, and carried unanimously. Chair Bagnato made a motion to approve the grouped items, seconded by Commissioner Holen, and passed with a vote of four in favor and one opposed, Commissioner Campbell-Swanson being the nay vote.

14. **Legislative Report and Airport Update** **Mike Fronapfel**  
*Recommendation:* Advisory.

Mr. Fronapfel provided an update on UL94 Unleaded Avgas sales. Aspen Flying Club has purchased the majority of the unleaded fuel, and all sales have been operators based at Centennial Airport accounting for 15% of all Avgas sales. On May 26<sup>th</sup> Mr. Fronapfel and Brad Pierce met virtually with Grady Stone, FAA Regional Administrator of the NW Mountain Region along with Aleta Best and Beth White, also with the FAA, to discuss the potential to assign a person to the Technical Working Group. The Normandy Group has drafted and sent a letter to our elected representatives asking for the FAA to participate and assign a technical expert to the Technical Working Group. Also, a meeting is being coordinated between the Airport Authority and the staff for Governor Polis. Mr. Fronapfel reported on the Airport Authority Alumni event that took place last week, coordinated by Lorie Hinton, Assistant Airport Director, who heads the internship program. Mr. Fronapfel advised that The Centennial Airport Foundation held a food truck drive yesterday to raise funds for aviation charities and scholarships.

**15. Audit of the ACPAA Financial Statements for the years ending December 31, 2022 and 2021**

**Andrew Gillespie/Karmyn Jeffries**

*Recommendation:* Motion to accept the ACPAA Financial Statements for the years ending December 31, 2022 and 2021.

Mr. Gillespie introduced Ms. Jeffries with Forvis, LLP to present the results of the 2022 Financial Statement Audit. The opinion presented was an unmodified opinion, which is the best opinion that can be received.

Chair Bagnato and Commissioners Baker, Campbell-Swanson, Doubek, Holen, Huffman, and Seiber asked questions and made comments. Ms. Jeffries, Mr. Gillespie, and Mr. Fronapfel responded. Chair Bagnato made a motion to accept the ACPAA Audited Financial Statement for years ending December 31, 2022 and 2021, seconded by Commissioner Holen, the motion was carried unanimously.

**REPORTS**

**16. Fuel and Operations Report for May 2023**

**Luis Gonzales**

*Recommendation:* Advisory.

Mr. Gonzales presented the following information:

- 2023 YTD Operations: Up 14.6% from 2022 at 137,856.
- Monthly Operations, May: Up 17.6% from 2022 at 31,169.
- 2023 YTD Fuel Totals: Down 14.9% from 2022 at 5,982,225.
- Monthly Fuel Totals, May: Down 8.1% from 2022 at 1,241,408.
- 2023 YTD AvGas Totals: Up 5.8% from 2022 at 265,968.
- Monthly AvGas Totals, May: Down 0.4% from 2022 at 54,641.
- Monthly comparison for AvGas 100 LL v. UL94, May: 15% of total sales were UL94.
- 2023 YTD Jet Fuel Totals: Down 15.7% from 2022 at 5,716,257.
- Monthly Jet Fuel Sales, May: Down 8.5% from 2022 at 1,186,767.
- Monthly Market Share for fuel sales, May: JCoC: 48.3%; Signature South: 23.5%; Signature North: 14.8%; Modern: 13.2%; Heliplax: 0.2%

Chair Bagnato and Commissioners Campbell-Swanson, Huffman, and Sieber asked questions. Mr. Gonzales and Mr. Fronapfel answered. Representatives from jetCenters of Colorado answered questions related to UL94.

**17. Noise Report for May 2023**

**Samantha Blymyer**

*Recommendation:* Advisory.

Ms. Samantha Blymyer presented statistics on the May 2023 noise complaints; she stated the following:

- For May 2023, there were 1,239 complaints from 121 households.
- 2023 YTD complaints are 3,773 from 208 households.
- Arapahoe County Unincorporated led complaints at 42%, followed by Greenwood Village at 38%, with Centennial at 7%, Douglas County Unincorporated at 2%, and Parker at 6%.
- Of the 1,239 complaints, 56 were responded to by email and 23 by phone.
- 1,168 complaints came from daytime operations while 71 came from nighttime operations.
- For May 2023 there were 31,169 operations.
- The number one household resides in Greenwood Village with 802 complaints which make up 21% of the complaints for 2023 year to date. The top five households make up 51% of the total complaints year to date. The remaining 1,839 complaints with the top five households removed make up 49% of the total complaints year to date.
- Props led complaints by aircraft type with 87%, 11% for Jets, and 2% for helicopter flights. Training led complaints by operation type at 57%, followed by departures at 29%, and arrivals at 14%.

Commissioners Campbell-Swanson asked a question about complaints by Jet operations. Ms. Blymyer responded.

**18. Centennial Airport Community Noise Roundtable Update**

**Andy Jones (Highlands Ranch Metropolitan District)**

*Recommendation:* Advisory

This section of reports presentation was moved up in the agenda following items on consent to accommodate the presenter. Mr. Jones reported on the following for the noise roundtable:

- Mr. Jones reported that the CACNR was briefed by Louis Dupart of The Normandy Group regarding efforts to assign the FAA to a technical working group.
- During the CACNR Robert Olislagers gave a state of the industry update virtually about Eliminate Aviation Gasoline Lead Emissions aka EAGLE the initiate to eliminate leaded avgas targeting year 2030.
- Public comment from 5 people in person and 1 online comment. In attendance were 18 people in person and 20 people online.
- Ms. Blymyer presented a noise report from the portable noise monitor in Greenwood Village which will remain in this location for about another 8 months.
- Mr. Eubanks reported on the UC Davis Noise Conference that he attended in May.

Commissioner Holen asked what the acceptable noise level range is per EPA standards. Mr. Jones deferred the question to Mr. Fronapfel for a response. Mr. Jones commented. Commissioner Campbell-Swanson asked about the location of the additional portable noise monitor. Mr. Fronapfel commented on the proposed location.

#### **Public Comment**

Chair Bagnato opened the public comment period at 4:55pm. Several residents signed up to speak during public comment. A resident of Greenwood Village announced that some residents collectively have created a non-profit group separate from Quiet Skies, to explore all options to effectively change and resolve their issues. It was stated that this group has the flexibility to accept resources including tax deductible donations and retain experts, and the first meeting will be on June 13<sup>th</sup> at 7pm, with an open invitation to anyone. More information can be obtained at [info@safeskiesco.org](mailto:info@safeskiesco.org). A resident commented about tracking airplanes to which another member of the audience asked questions. Another resident commented about the air traffic related to weather and holding commissioners personally accountable for accepting grants. Three citizens made comments online. Another resident commented on noise monitors. Mr. Fronapfel responded regarding the constraints and ability to place noise monitors. Commissioner Campbell-Swanson asked questions about locating the portable noise monitors. Chair Bagnato and Commissioner Campbell-Swanson commented. Public comment ended at 5:23pm.

#### **Comments from Board or Staff**

None.

#### **Adjournment**

The meeting was adjourned at 5:24 p.m.

**Thad Bagnato**

#### **Execution of Documents**

**Stacey Davenport**

Approved:

  
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Thad Bagnato, Chair