

# Parent Participation

COMPLETE AND RETURN THIS FORM

Child's Full Name:

As a parent co-operative, the families run the business of the school. Parents are expected to both volunteer and attend parent duty days. Details on volunteer expectations will be further outlined in the [parent handbook](#) provided to registered families.

There are a variety of volunteer roles available, from board membership to classroom maintenance. Each role has an expectation of time commitment, and helps to ensure the continued administration of the school.

At least **one member** of your family should participate in a volunteer role.

## What area of the school would you be willing to assist with?

We will assign volunteer roles based on the interest you express here. You must select at least one role from A, B or C. Please mark your choices 1-3 in order of first preference.

### A) Board Members

Board positions are critical to the running of the school. These positions are a great option for people that are unable to volunteer during the day but still want to take an active role in their child's school.

- President:** Oversees administration of preschool. Chairs board meetings, SAGMs and Personnel Committee
- Vice President:** Assists President and functions as Volunteer Coordinator.
- Registrar:** Registers students, plans open house with communications.
- Co-Registrar:** Assists Registrar
- Secretary:** Takes minutes at all preschool meetings, organizes administrative paperwork.
- Treasurer:** Manages all financial items for the preschool, pays bills.
- Co-Treasurer:** Handles fees withdrawals, assists Treasurer.
- Fundraising Chair:** Organizes fundraisers for school.
- Communications Chair:** Promotes the school, online and through social media.
- Social Chair:** Plans social events and keeps us connected.
- Casino Coordinator**

*note: this list is not exhaustive and we may add co-chairs and members-at-large as necessary.*

### B) In-Class Volunteers

#### (majority of parents)

Most families will volunteer in-person by attending as the "parent helper" one day per month. Grandparents and other caregivers are welcome to fulfill this role.

- Parent Helper

*note: parent helpers are only required for morning sessions*

### C) Other Support

These positions are typically for families that attend in the afternoons, or have new siblings (<6 months old).

- Maintenance, small classroom mending etc.
- Crafts helper, including making play dough and other play prep
- Purchasing Materials
- Laundry

### Something else?

If you have a special skill that's not included above, let us know here - and influence your child's experience at SNS. We are always looking for volunteers to help with fundraising, events and our yearly open house.

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For more information on parent roles and responsibilities, please consult the [handbook](#) or email us.