

Southern Sound

Creating Good Times Since 2011



Songbook: Your Ultimate Vibe Guide

Turn up the volume. Let's Play!

Your MC Checklist:

Pre-wedding:

Meet with the couple to discuss their preferences, order of events, and any special instructions.

Coordinate with the wedding planner and other vendors to ensure a smooth flow of events.

Familiarize yourself with the venue layout, sound system, and microphone.

Rehearsal (if applicable):

Attend the wedding rehearsal to understand the timing and logistics of the ceremony.

Confirm the pronunciation of wedding party members.

Arrival and Setup:

Arrive early at the venue to walk thru and familiarize yourself with the venue layout, sound system, and microphone.

Introduce yourself to the Wedding Vendors and make sure that you have a copy of the timeline in hand.

Liaise with the planner, photographer and DJ regarding the different "BIG" moments of the day.

Introductions and Announcements:

Welcome and introduce yourself to the guests.

Introduce the wedding party members, including parents, bridesmaids, groomsmen, and any other special participants.

Make any necessary announcements, such as reminding guests to silence their phones or providing instructions for the reception.

Ceremony:

Coordinate with the officiant, musicians, DJ and wedding party to ensure a smooth ceremony.

Guide guests to their seats and encourage them to move smoothly during the processional and recessional.

Assist the couple during the exchange of vows, ring exchange, and any other ceremony elements.

Toasts and Speeches:

Introduce the speakers for toasts and speeches, providing a brief background if necessary.

Ensure the speakers have the microphone and are comfortable before they begin.

Maintain the flow and timing of the toasts and speeches, keeping them concise and engaging.

Dinner and Reception:

Coordinate with the catering staff to ensure a timely service of food and beverages.

Make any necessary announcements, such as the start of dinner, special activities, or surprises.

Help organize any traditional events like the first dance, cake cutting, bouquet toss, or garter toss.

Encourage guests to participate in the various activities and keep the energy up.

Entertainment and Music:

Coordinate with the DJ or band regarding music selections, cues, and special requests.

Introduce the entertainment or musical performances to the guests.

Encourage guests to dance and have a good time throughout the reception.

Time Management:

Keep track of the schedule and ensure that events stay on track.

Communicate with the couple, the wedding planner, and vendors to manage any changes or delays effectively.

Make necessary adjustments to maintain a smooth flow of events.

Closing:

Thank the couple, their families, and the guests for attending the wedding.

Announce any transportation or after-party details, if applicable.

Provide any final instructions or closing remarks.

Remember, every wedding is unique, so it's important to customize this checklist based on the specific requirements and preferences of the couple.