



District 54 Executive Committee Meeting Minutes

Saturday, December 16, 2023

Hybrid Meeting

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OPENING

Maryann Reichert, DTM, Logistics Manager, called the meeting to order at 9:15 am. She led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, District Director, welcomed everyone to the DEC meeting. He facilitated the DEC meeting.

INSPIRATION

Steven Vaccaro, Division D Director, gave the inspiration. His topic was the Whoville Toastmasters Club and their reflections of inspiration on holidays. Even the Grinch spoke about how kindness inspired him.

OUR DISTRICT VISION, MISSION and CORE VALUES

Our Vision and District Mission was read by Venkat Chander, Area 22 Director.

District Vision

To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following core values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	DAN	KYBURZ	DTM	DISTRICT DIRECTOR
X	GARY	VAUGHN	PM3	PROGRAM QUALITY DIRECTOR
X	WENDY	PESAVENTO	DTM	CLUB GROWTH DIRECTOR
X	TASHIKA	WILLIAMS	PI1	PUBLIC RELATIONS MANAGER
X	CECE	WROBLEWSKI	DTM	ADMINISTRATION MANAGER
X	JASON	HESSLER	DTM	FINANCE MANAGER
	BONNIE	TIPPEY	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
X	MARYANN	REICHEL	DTM	LOGISTICS MANAGER, NV
X	ESTELLE	FOSTER	VC5	DIVISION A DIRECTOR
X	RON	JONES	VC1	DIVISION B DIRECTOR
X	CHRISTINA	EVANS	LD5	DIVISION C DIRECTOR
X	STEVEN	VACCARO	PM4	DIVISION D DIRECTOR
	RACHEL	BERRY	PI1	AREA 10 DIRECTOR

X	LINO	CARILLO	DTM	AREA 11 DIRECTOR
X	TROY	LAPORTE	LD1	AREA 12 DIRECTOR
X	JANA	HERGERT	PM5	AREA 20 DIRECTOR
X	PATRICK	OLSON	VC5	AREA 21 DIRECTOR
X	VENKAT	CHANDER	TC1	AREA 22 DIRECTOR
X	ROSEMARY	NASH	LD4	AREA 30 DIRECTOR
	JERRY	BURGER	EH4	AREA 31 DIRECTOR
X	KRISTINA	WARREN	DL4	AREA 32 DIRECTOR
X	STACY	BRITT		AREA 40 DIRECTOR
X	DALE	POSONT	EH4	AREA 41 DIRECTOR
	SAURABH	NEGI	DL4	AREA 42 DIRECTOR

17 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, District Director, reviewed the agenda for the meeting. Corrected Agenda was adopted.

ADMINISTRATION MANAGER

Cece Wroblewski, Administration Manager, presented a summary of the November minutes. The meeting minutes and all other meeting-related documents are housed on the D54 website for review by DEC members.

- No Corrections noted, accepted as read.

FINANCE MANAGER

Jason Heissler, DTM, Finance Manager, gave the finance report. Report submitted and attached.

- Bank Account Balance as of 11/13/2023: \$2,925.65
- District reserve as of 10/31/2023: \$37,108.50
- P&L from TI from 10/31/2023 is included
- The Q1 Treasurer’s Report with certification page and narratives were submitted to TI on November 16.



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Division Reports & PRM Report

The written reports were submitted by Directors in advance of the meeting. The verbal reports were presented in the order shown.

DIVISION A

Estelle Foster, Division A Director, presented the Division A report. Written report was submitted and is attached.

- Inspiring Speakers has scheduled a Club Speech contest for January and an Open House for March
- Rock On held a holiday event at Olympic Tavern
- Fox River participated in the Oswego Christmas Walk
- Timely Talkers added an Artificial Intelligence segment to their agenda



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DIVISION B

Ron Jones, Division B Director, presented the Division B report. Written report not submitted.

- All Area 22 visits completed

DIVISION C

Christina Evans, Division C Director presented the Division C Report. The written report was submitted and is attached.

- All Division C Club visits completed and turned in
- Educational goals improving
- ADM corporate club has completed 5 DCP goals. They interview leaving members to help improve the club.
- *State Farm clubs continue to meet hybrid*
- *Delightful Greeters will facilitate session on evaluations during TLI*



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DIVISION D

Steven Vaccaro, Division D Director, presented the Division D report. Written report was submitted and is attached.

- Division D will hold a Virtual Combined Area Contest in Mid-February
- New Lenox Toastmasters will be holding another speech-a-thon on Saturday December 30th
- Charleszetta and Stacy from Key City conducted a workshop for Kankakee County CEO program students on November 7
- Bridge Builders produced a *Monthly newsletter and Confident Communicators produced a quarterly newsletter.*
- Morris Area Toastmasters held a Christmas Cookies Exchange Meeting on December 12

- Yes And Toastmasters held a Speech-A-Thon on Nov. 30th and plan another for January 4th
- WTF = Where's the Fun



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PUBLIC RELATIONS MANAGER

Tashika Williams, Public Relations Manager, presented the Public Relations Manager report. No written report was submitted.

- 566 Site views last month
- 134 new viewers on Social Media
- District Dispatch shows 15% engagement
- Encourage sending pictures of members using our social media to PRM
- Pathways webinar coming up on Dec 20 at 7pm

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www.facebook.com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Wendy Pesavento, DTM, Club Growth Director, presented the Club Growth Director Report. Written report was submitted and is attached.

- Club Extension chair still needed
- D54 has a new club chartering in Freeport, Illinois
- On Dec 7, 2023, Tom Willison, Gary Vaughn, Noel Ganay, and Wendy Pesavento presented a Zoom seminar about adding new members to existing clubs.
- Pathways webinar hosted by Patrick Olson and Tony Livernois is upcoming
- Julia Has, Corporate Relations Chair, is working on a lead we received for a new corporate club in Jo Carrol Energy in Manteno.



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PROGRAM QUALITY DIRECTOR

Wendy Pesavento, Club Growth Director, gave the Program Quality Director's report. Report was not submitted.

- Help needed with Club contests to fill facilitators
- TLI South needs more volunteers, especially a TLI Dean to help Gary
- TLI Virtual Dean needed
- TLI North Dean is Noel Ganay and could use volunteers
- District 54 Speech contest needs volunteers
- Wheel winner – November Mary Peterson, December – Stacy Nordhues

DISTRICT DIRECTOR

Dan Kyburz, DTM, District Director, gave the District Director Report. Report was submitted and is attached.

- Area contest must be held even if there is only one contestant; Clubs do not need a contest for one contestant but should let them practice
- We are at a critical point, must have a minimum of 60 clubs in our District. Currently have 47 paid clubs.
- Time to think about leaders for D54 next year
- Time to review Club Success Plans and update them
- Club Speech contests need to complete in January



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OPEN DISCUSSION/Q&A

- *Area 42 Director replacement procedure is being reviewed by our District Director*
- *Should we postpone Pathways seminars if Pathways is changing in early 2024? Maryann said since the old version will continue for those already in process, it still is useful.*
- *Should we guide new members to pursue only the Paths that will continue in the new version? After January 1 they will not be able to purchase the ones that will be discontinued.*
- *One positive to the new version is they have added a mobile version.*

NEW BUSINESS

None

CLOSING THOUGHTS

Tom Willison, DTM, Club Retention Chair, gave the closing thoughts. "Bad decisions make great stories" and gave us 6 Simple Rules for Happiness.

ADJOURNMENT

With no objection, the meeting was adjourned by Dan Kyburz, DTM, District Director, at 10:20 am.

Respectfully Submitted,
Cece Wroblewski, DTM
District 54 Administration Manager, 2023-2024