



District 54 Executive Committee Meeting Minutes

Saturday, February 17, 2024

Virtual Meeting

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OPENING

Jim Dickson, DTM, called the meeting to order at 9:15 am. He led us in the Pledge of Allegiance.

WELCOME

Dan Kyburz, DTM, District Director, welcomed everyone to the DEC meeting. He facilitated the DEC meeting.

INSPIRATION

Stacy Britt, Area 40 Director, gave the inspiration. Her topic was the Voyager space program and its pictures of Earth.

OUR DISTRICT VISION, MISSION and CORE VALUES

Our Vision and District Mission was read by Rachael Berry, PI1, Area 10 Director.

District Vision

To end the year with a healthy, dynamic District with 70+ Clubs, all achieving Distinguished or better.

District Mission

We build new clubs and support all clubs in achieving excellence.

District Core Values

We strive to adhere to the following core values:

- Integrity
- Respect
- Service
- Excellence

DISTRICT OFFICERS IN ATTENDANCE

Present	First	Last	Designation	OFFICE
X	DAN	KYBURZ	DTM	DISTRICT DIRECTOR
	GARY	VAUGHN	PM3	PROGRAM QUALITY DIRECTOR
X	WENDY	PESAVENTO	DTM	CLUB GROWTH DIRECTOR
	TASHIKA	WILLIAMS	PI1	PUBLIC RELATIONS MANAGER
X	CECE	WROBLEWSKI	DTM	ADMINISTRATION MANAGER
X	JASON	HEISSLER	DTM	FINANCE MANAGER
X	BONNIE	TIPPEY	DTM	IMMEDIATE PAST DISTRICT DIRECTOR
	MARYANN	REICHEL	DTM	LOGISTICS MANAGER, NV
X	ESTELLE	FOSTER	VC5	DIVISION A DIRECTOR
X	RON	JONES	VC1	DIVISION B DIRECTOR
X	CHRISTINA	EVANS	LD5	DIVISION C DIRECTOR
X	STEVEN	VACCARO	PM4	DIVISION D DIRECTOR
X	RACHEL	BERRY	PI1	AREA 10 DIRECTOR

	LINO	CARILLO	DTM	AREA 11 DIRECTOR
	TROY	LAPORTE	LD1	AREA 12 DIRECTOR
	JANA	HERGERT	PM5	AREA 20 DIRECTOR
X	PATRICK	OLSON	VC5	AREA 21 DIRECTOR
X	VENKAT	CHANDER	TC1	AREA 22 DIRECTOR
X	ROSEMARY	NASH	LD4	AREA 30 DIRECTOR
	JERRY	BURGER	EH4	AREA 31 DIRECTOR
	KRISTINA	WARREN	DL4	AREA 32 DIRECTOR
X	STACY	BRITT		AREA 40 DIRECTOR
X	DALE	POSONT	EH4	AREA 41 DIRECTOR
	TONY	AUDREITH		AREA 42 DIRECTOR

15 voting members were present – a quorum is 12; therefore, there was a quorum at the meeting.

ADOPTION OF AGENDA

Dan Kyburz, DTM, District Director, reviewed the agenda for the meeting. Corrected Agenda was adopted.

ADMINISTRATION MANAGER

Cece Wroblewski, DTM, Administration Manager, presented a summary of the January minutes. The meeting minutes and all other meeting-related documents are housed on the D54 website for review by DEC members.

- No Corrections noted, accepted as read.

FINANCE MANAGER

Jason Heissler, DTM, Finance Manager, gave the finance report. Report submitted by Jason Heissler, DTM, Finance Manager, and attached.

- Bank Account Balance as of 1/31/2024: \$2,925.67
- District reserve as of 12/31/2023: \$32,877.60
- P&L Statement from TI from 12/31/2023 is included
- Mid year Audit is complete



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Division Reports & PRM Report

The written reports were submitted by the Directors in advance of the meeting. The verbal reports were presented in the order shown.

DIVISION A

Estelle Foster, VC5, Division A Director, presented the Division A report. Written report was submitted and is attached.

- *Combined Area Contests scheduled for February 19 and Division A contest scheduled for March 2*
- *Emphasis on growing members. Big need is to convert visitors to members*
- *Inspiring Speakers has scheduled an Open House with Jerry Evans as Guest speaker. Advanced Expressives is planning an Open House in March*
- *Rock On! has scheduled a 20th Anniversary celebration for April*



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DIVISION B

Ron Jones, DTM, Division B Director, presented the Division B report. Written report submitted and is attached.

- Combined Area Contests are scheduled for February 22 with 3 participants
- Patrick Olson, Area 21 Director, has been coordinating upcoming contests at Club and Area level and was the virtual TLI coordinator
- Venkat Chander, Area 22 Director has completed 3 club visits. All 5 clubs in this Area offer hybrid options. 2 Clubs – Mapleton Risers and Progressively Speaking are requesting a Club Coach



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DIVISION C

Christina Evans, LD5, Division C Director, presented the Division C Report. The written report was submitted and is attached.

- *Combined Area Contests are upcoming with 7 contestants in 4 contests Saturday, Feb 24. Division C contest scheduled for March 23*
- *2 ADM clubs in Area 30 are going strong*
- *Ameran club, Electric Toast, is losing its sponsorship.*



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DIVISION D

Steven Vaccaro, PM4, Division D Director, presented the Division D report. Written report was submitted and is attached.

- TLI North was held at home of New Lenox Toastmasters and was successful with lots of volunteer help
- Division D combined Area speech contests with 12 contestants will be held on Feb 18, 3 judges still needed. Division D contest is scheduled for March 10
- Motto: WIN – Why are we here at TM, Inspire our members to be involved, Nominations for new TM leaders
- Game night at New Lenox on February 16 and they hosted an origami class
- Open Houses at Joliet Jesters and Key City
- Key City hosted a Table at Kankakee HS Career Fair
- Photos posted on the *Plainfield Patch* event calendar by Confident Communicators are resulting in visitors
- Yes And Toastmasters are having a social event at a local improv show
- A Membership building contest is being held by McKinley TM; they met with the local Chamber of Commerce; and they are holding educational Zoom sessions for the benefit of Area 42



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PUBLIC RELATIONS MANAGER

No presentation in person. No written report was submitted.

District 54 page on Facebook: <https://www.facebook.com/d54tm>

District 54 group on Facebook: <https://www..com/groups/498728804348481>

District 54 website link: <https://d54tm.com/>

District 54 on LinkedIn: <https://www.linkedin.com/company/76960127>

District 54 Youtube: <https://www.youtube.com/channel/UCShur7LY30JSNyBcXsl0tXg>

CLUB GROWTH DIRECTOR

Wendy Pesavento, DTM, Club Growth Director, presented the Club Growth Director Report. Written report was submitted and is attached.

- Seeking experienced Toastmasters to help with club growth, including helping inactive clubs to come back to life
- 48 paid clubs in the District now, new club at Jo Carroll Energy in Elizabeth, IL
- New lead from TI this month
- Gary Vaughn is working on chartering a Spanish language club this year
- Dues renewal time, 9 clubs are currently at charter strength
- D54 staff are making calls to prospective Corporations and have one response so far
- Prison Clubs still needs on-site volunteers



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PROGRAM QUALITY DIRECTOR

No live Program Quality Director's report was given due to a death in the family. No written report was submitted. Help is needed with Area and Division contests to fill facilitator roles.

DISTRICT DIRECTOR

Dan Kyburz, DTM, District Director, gave the District Director Report. Report was submitted and is attached.

- District 54 is one of 22 districts that qualify for a Coach. Our District 54 Coach is Mike Rafferty, DTM, PID
- Club dues being collected now for the March 31 due date
- Nominations for District leaders are being accepted by the Leadership Committee, chairperson Bonnie Tippey
- April 27 is District Council meeting with voting on alignment and District officers



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OLD BUSINESS

- *None*

NEW BUSINESS

- None

OPEN DISCUSSION/Q&A

- Patrick Olson asked about the networking time before DEC meeting and Dan explained that the Zoom meeting opened at 8:45 for networking

CLOSING THOUGHTS

Estelle Foster, VC5, Division A Director, gave the closing thoughts. Takeaways from TLI North were:

1. Always be prepared to give a speech
2. Remember that your speech is not about you but about your audience
3. The opening of your speech is to draw the audience in and the conclusion is to wrap it all up.

ADJOURNMENT

With no objection, the meeting was adjourned by Dan Kyburz, DTM, District Director, at 9:48 am.

Respectfully Submitted,
Cece Wroblewski, DTM
District 54 Administration Manager, 2023-2024