



COMMERCIAL PROPERTY LEASE APPLICATION

Property: _____

Tenant: _____

- Entity type checkboxes: C Corporation, S Corporation, LLC or LLP, Proprietorship, Partnership (If General, list General Partners)

PERSONAL INFORMATION

Provide for all Owners, Stock Holders, Partners and Guarantors

Full Legal Name, e-mail Address, Current Address, Phone #, Alt. #, Web-site

Social Security No., Date of Birth, Birthplace, Citizenship

Drivers License No., Issuing State, No. of Dependents

Name of Co-Applicant, Phone #

Note: Guarantors, Co-Applicant(s) and Co-Guarantor(s) must complete a separate Lease Application.

Social Security No., Date of Birth, Birthplace

Driver License No., Issuing State, Citizenship

COMMERCIAL LANDLORD HISTORY (LAST 5 YEARS)

List all Landlords (attach another page if necessary).

Property Address

How Long, Reason for Leaving

Contact Name, Phone #

Property Address

How Long, Reason for Leaving

Contact Name, Phone #

Property Address

How Long, Reason for Leaving

Contact Name, Phone #

EMPLOYMENT HISTORY

- Your Status checkboxes: Employed Full Time, Employed Part Time, Student, Retired, Unemployed, Self-Employed

Employer Current Previous

Date(s) Employed, Position

Supervisor, Phone #

Address

Monthly Gross Salary/Wages \$

If Self-Employed: Name, Type of Business, Business Address, Web-Site & Telephone No.

Previous Employer (if current less than 6 months)

If there are other sources of income you would like us to consider, please list income, source and person whom we may contact for confirmation.

Source, Phone #

Type of Income, Monthly Amount \$

PLEASE LIST YOUR BANK AND CREDIT REFERENCES

| <u>Name</u> | <u>Type of Acct.</u> | <u>City, State</u> | <u>Acct. Number</u> |
|---|----------------------|--------------------|---------------------|
| Bank _____ | | | |
| <i>Commercial, Checking or Savings</i> | | | |
| Bank _____ | | | |
| <i>Commercial, Checking or Savings</i> | | | |
| <i>(List all other Banking information on separate sheet)</i> | | | |
| Credit _____ | | | |
| Credit _____ | | | |
| Vehicle Make/Model _____ | Year _____ | License No. _____ | State _____ |
| Vehicle Make/Model _____ | Year _____ | License No. _____ | State _____ |

OTHER INFORMATION

Have you ever:

| | | |
|---|------------------------------|-----------------------------|
| Filed for Bankruptcy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Been evicted from tenancy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Willfully refused to pay rent when due? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Please list three personal or business references:

| | | |
|------------|--------------------|-------------|
| Name _____ | Relationship _____ | Phone _____ |
| Name _____ | Relationship _____ | Phone _____ |
| Name _____ | Relationship _____ | Phone _____ |

Name, Address and Phone No. of Nearest Relatives (Not Living with You) _____

| | | |
|------------|--------------------|-------------|
| Name _____ | Relationship _____ | Phone _____ |
| Name _____ | Relationship _____ | Phone _____ |
| Name _____ | Relationship _____ | Phone _____ |

AUTHORIZATION TO DISCLOSE

The undersigned Applicant(s) has applied to lease space and in connection therewith hereby authorize(s) the release of any necessary information to the Owners, Managers, or Brokers, required to complete the processing and review of the application to lease. Owners, Managers, or Brokers may act on a photocopy or facsimile copy of this Authorization after signature by the Applicant(s) in lieu of the original.

Necessary information may include, but is not limited to: 1) a credit report, 2) verification of checking and savings account information, 3) verification of residency, 4) verification of duration and income from employment, and 5) verification of any other information provided within the Application to Lease

The undersigned Applicant(s) hereby authorize(s) the release to a credit reporting agency of any information that agency may need in order to prepare and complete its report. Photocopying of Applicant(s) duly executed Authorization to Disclose may be necessary for obtaining credit ratings and/or verification of other information, and is hereby authorized.

| | | | |
|-----------------|------------|-----------------|------------|
| Applicant _____ | Date _____ | Applicant _____ | Date _____ |
|-----------------|------------|-----------------|------------|

AIP Commercial Brokerage, hereby agrees that any and all information sought by and obtained through the Application to Lease will be used solely for the purpose of evaluating the Applicant(s) lease request, and therefore will not disclose any such information to any third party, except as required by law.

INDIVIDUAL FINANCIAL STATEMENT

| | | | |
|------------------|--------------|----------------|----------------|
| NAME | HOME ADDRESS | CELL PHONE NO. | BUS. PHONE NO. |
| OCCUPATION | | NAME OF SPOUSE | |
| NAME OF EMPLOYER | | ADDRESS | |
| Phone | | e-mail | |

FINANCIAL CONDITION AS OF _____, 20__

| ASSETS | | AMOUNT | | LIABILITIES | | AMOUNT | |
|-------------------------------|-----------------------------------|--------|--|----------------------------------|--|--------|--|
| CASH | PRIMARY BANK BRANCH | | | NOTES PAYABLE | CREDIT CARD BALANCES | | |
| | BRANCH ADDRESS | | | | | | |
| | OTHER BANK ACCOUNTS | | | | Other (Itemize, Schedule 2) | | |
| | | | | | | | |
| REAL ESTATE | HOME CURRENT VALUE (Schd 1) | | | OTHER NOTES AND ACCOUNTS PAYABLE | | | |
| | RENTAL PROPERTIES Schedule 1) | | | | HOME MORTGAGE BALANCE AND OTHER REAL ESTATE LOAN BALANCES (Schedule 2) | | |
| | OTHER PROPERTIES | | | | | | |
| | | | | | | | |
| BUSSINESS | EXISTING BUSINESS ASSETS | | | TAXES PAYABLE | Current Year's Inc. Taxes Unpaid | | |
| | | | | | Prior Year's Inc. Taxes Unpaid | | |
| | | | | | Real Estate Taxes Unpaid | | |
| ACCOUNTS AND NOTES RECEIVABLE | TRADE ACCOUNTS RECEIVABLE | | | OTHER LIABILITIES | | | |
| | OTHER AMOUNTS OWED TO YOU | | | | Unpaid Interest | | |
| | | | | | Others Liabilities (Itemize, Scd 2) | | |
| | | | | | | | |
| OTHER PERSONAL PROPERTY | Automobile | | | | | | |
| | | | | | | | |
| | Other (Itemize) | | | | TOTAL LIABILITIES | | |
| | Do not list Life Insurance Policy | | | | NET WORTH | | |
| | TOTAL | | | | TOTAL | | |

ANNUAL INCOME (Refer to Federal Income Tax Returns for Previous Year) **ANNUAL EXPENDITURES** (Refer to Fed Income Tax Returns for Previous Year)

| | | | | | |
|---------------------------------------|--------------|--|---|--------------------|--|
| SALARY OR WAGES | | | PROPERTY TAXES AND ASSESSMENTS | | |
| DIVIDENDS AND INTEREST | | | FEDERAL AND STATE INCOME TAXES | | |
| RENTALS (GROSS) | | | REAL ESTATE LOAN PAYMENTS | | |
| BUSINESS OR PROFESSIONAL INCOME (NET) | | | PAYMENTS ON CREDIT CARDS, CONTRACTS AND OTHER NOTES | | |
| OTHER INCOME (DESCRIBE) | | | INSURANCE PREMIUMS | | |
| | | | ESTIMATED LIVING EXPENSES | | |
| | | | OTHER | | |
| | TOTAL INCOME | | | TOTAL EXPENDITURES | |

I hereby certify that I have carefully read the above Lease Application and Financial Statement, and they are completed to the best of my knowledge and belief.

Signature _____

Signature _____

Date Signed _____ 20_____

COMPLETE THE FOLLOWING SCHEDULES IN DETAIL

| SCHEDULE 1 - REAL ESTATE OWNED (Include home and other real estate) | | | |
|--|----------------------------|-------------------------|------------------------|
| Description and Location | Actual Market Value | Mortgage Balance | Monthly Payment |
| | | | |
| | | | |
| | | | |
| | | | |

| SCHEDULE 2 NOTES PAYABLE (including Credit Cards) (attach another sheet if necessary) | | | | | |
|--|-------------|--------------------------|------------|-------------------------------|-----------------------------------|
| To Whom Payable | Date | Total Amount Owed | Due | Monthly Payment Amount | Assets Pledged as Security |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

ESTIMATED FICO CREIDT RATING: _____