

Village of Woodgreen
100 Woodgreen Dr.
Madison, MS 39110
Application for Architectural Approval

Name _____ Date _____
Address _____ Phone _____

I am requesting approval for the following*:

Planned begin date _____ Planned completion date _____

*Application must abide by restrictions and instructions provided on page 2 of this form as well as other restrictions and guidelines provided in the Covenants.

ARC member	Approved	Conditional**	Disapproved

**Conditions of approval

In order to maintain the architectural character of the Village of Woodgreen, it is necessary that new construction, modification of structure, materials and colors be compatible with the original design. The Architectural Review Committee, by setting standards and approving additions or alterations, does not desire to stifle creativity, but to assure a continuity of design which will help preserve or improve the appearance and enhance the overall value of all property.

No structure, whether a residence, accessory building, tennis court, swimming pool, fences, walls, exterior lighting, or other improvements, shall be constructed or maintained upon any site and no alteration or repainting to the exterior of a structure shall be made and no landscaping performed unless complete plans, specifications, and site plan therefore, showing the exterior design, height, building material and color scheme thereof, the location of the structure plotted horizontally and vertically, the location and size of driveways, the general plan of landscaping, fencing walls and windbreaks and the grading plan shall have been submitted to and approved in writing by the Architectural Control Committee, and a copy of such plans, specification, and lot plans as finally approved deposited with the Architectural Committee.

Plans and specifications shall be prepared in accordance with applicable building codes and with clarity and completeness. Preliminary plans and specifications may be submitted to the Committee for approval and suggestions for improvements and changes. Final drawings should not be prepared until this preliminary plan has been approved by the Committee.

A list of all materials, dimensions, quality and finishes shall be furnished. The color of stain or paint by manufacturer's number for respective building parts shall be stated and a sample attached. A statement of roof material and color shall be made with a sample of the material.

Two complete sets of plans and specifications showing the above described information are required. Approved plans will be so noted on their face. One set will be returned to the applicant and one set will be retained in the Village of Woodgreen office for future reference.

No trees shall be removed without prior written approval of the Architectural Review Committee.

All fences are to be 6 foot tall black wrought iron style or 6 foot tall good neighbor style. New fences require verification of property boundaries. All fences must be constructed within the determined property boundaries. Fences that abut common property require a professional land survey with clearly marked property lines. All fences and landscape additions that abut common property will receive a pre- and post-construction inspection by members of the Architectural Review Committee (ARC). If the post construction inspection determines that any fence or landscaping is out of compliance with the plan that was approved by the ARC the owner will be required to remove the unapproved feature. Any legal expenses incurred to achieve compliance will be the responsibility of the property owner.

If construction work requires the use of common area property for purposes of transporting labor and materials, the applicant shall obtain written permission from the Architectural Review Committee for the "right of entry", prior to the commencement of construction. A security deposit or bond may be required from the contractor. Deposits will be refunded after completion of work.

Upon completion of the work as indicated on the "approved copy" of the drawings and specifications, applicant shall notify the Architectural Review Committee in writing for final inspection and approval. If no inspection is made, work will be deemed completed thirty days after the owner's notification to the Committee requesting inspection. All work including cleaning up of surrounding area will be completed within 180 days.