

**The Depression and Anxiety Service**

East and Mid Devon

Phoenix Lane

Tiverton

Devon

EX16 6LB

01392 385170

29<sup>th</sup> May 18

**PRIVATE AND CONFIDENTIAL**

To whom it may concern,

**Reference – Sue Hayman**

Sue Hayman has been the Senior Business Administrator with the East and Mid Depression and Anxiety NHS Service since January 2017. She came to us highly recommended from her previous admin role within the Trust.

Sue is extremely hard working, committed to her role and the team. During the time she has worked with us, she has streamlined admin systems, managed the day to day smooth running of the service and kept the admin team functioning at their best.

Sue is a positive and motivating influence within the team. She is very organised and takes control when needed, stepping back when not. She has a great sense of humour and the team have tremendous respect for her and the work she has done while she has been with us. We are very sad to see her leave but wish her all the very best in her future endeavours.

Your sincerely,



Justine Curtis  
Clinical Team Lead  
East and Mid Devon Depression and Anxiety Service