

FINAL

Bridgewater Planning Board  
February 16, 2021 Minutes

Board members present: Gordon Tapply, Michael Capsalis-Acting chair, P. Wesley Morrill Jr, Ken Weidman-Vice-chair, Joe Wilkas, Dick Hallberg, Amy Cunningham, Terry Murphy, Steve Hering

Public present: Ethan Wood, Laura Spector-Morgan, Alan Barnard, Nancy Hand, Kristin K. Hand, John H. Hand, Ellen H. Hand, David Hand, Richard Lobban

Mike called the meeting to order at 7:11PM. Mike turned the meeting over to Alan Barnard who passed out new plans. Alan explained the Unit #7 dimensions had changed slightly and the position of the garage had been changed from the previous plans. No new changes had been made regarding Unit #3. The new plans also showed possible placement of a storm water treatment area. Alan indicated the NH DES has approved a 3 bedroom septic system. Alan said another concern from the engineer was the well and water system and the State's response was that the addition has no effect on the well. Alan also said he had confirmed the Town's assessments as far as bedrooms and they match. The board has concerns about the number of bedrooms stated on the plan and the actual amount. This will be addressed by our Town Counsel

The board stated they will require a stamped set of plans by a water systems engineer with emphasis on the distribution system. Also the future effluent disposal area shall be shown and marked by a licensed septic system designer.

Ken asked if the assessor went into each building and Terry said the assessor is not required to go into each building. The building inspector did visit the property and initially rejected a CO because of the number of bedrooms and some safety items that were incomplete. DES was contacted regarding the number of bedrooms. Their response was to have the advertising reflect the 3 bedroom design.

Terry expressed concern about the on/off street parking.

Ken asked for confirmation the recent application included the addition of the garage and porch and the replacement of Unit 3 and Alan confirmed it did. Ken indicated he had seen the 3 bedroom building advertised as a 5 bedroom building.

Mike asked if any abutters were present. Richard Lobban was present and he gave Mike a letter expressing various concerns which he also spoke on briefly. Mr. Lobban said from the Hand's website, it is advertised they can have up to 85 people present. Mr. Lobban feels that number should be considered when reviewing the septic system needs. Mike asked Mr. Lobban if he could share the letter with the Town's attorney and

Mr.Lobban said he could. Mr. Lobban also expressed concern about the number of guests allowed and the ability of the Hand's to endorse their 'guest' policy. Alan said the State has approved for 72 bedrooms and that is what the Board should go by.

The Board has the following points as concerns to be addressed:

- Water system and storm water retention plan including capacity, distribution, service, storage for all water related items
- Number of bedrooms
- DES approval for bedrooms applicant is claiming
- Septic disposal area backup plan
- Parking concerns specifically off street and units 9 & 10

Terry asked how many acres were added when the Hand's bought the last parcel of land and Alan indicated it was 1.7 acres.

Ken asked how much lot coverage there was and Alan said about 10%.

Ethan proposed the meeting be continued until April 20, 2021. Laura indicated she will need to send someone else in her absence as she will be away.

Mike adjourned the public meeting at 7:49PM

The November minutes were then reviewed with a few proposed changes. The minutes were then approved by all present. The December minutes were reviewed next. A few changes were proposed and the minutes were then approved by all present. Ken asked for a status/update on the Hiltz Bond and Terry said the lawyers were discussing it

Gordon then made a motion the meeting be adjourned which was seconded by Wes and the meeting was adjourned at 8:01PM

Respectfully submitted,

Denise Stark, Secretary.

FINAL

Bridgewater Planning Board  
April 20, 2021 Minutes

Board Members Present: Richard Hallberg, Ken Weidman Vice-Chair, Michael Capsalis – Acting Chair, Paul Wilson, Joe Wilkes, Steve Hering, Terry Murphy Ex-Officio

Public Present: Ellen Hand, David Hand, Anthony Randall, Richard Lobban

Mike called the meeting to order at 7PM. Mike said they had received a letter from Hand's attorney asking for a continuation to next month. Ken made a motion which Paul seconded and all approved; to allow a continuance to May 18<sup>th</sup> meeting at 7PM.

Next Tony Rand presented for Dan Duclos - a boundary line adjustment. The application was reviewed, all abutters had been notified, and Mike stated no new lots are being created. The application was in order and Mike asked for a motion to accept the application. Ken moved, Paul seconded, and all approved. Mr. Rand explained to the Board the boundary line is being moved between the two land owners who abut each other. It involves 60.63 acres which is being transferred from Hammond Hill Timber Co LLC to Daniel R Duclos.

Mike stated that John Talcott, an abutter, had called him and asked a few questions about the boundary line adjustment and had no concerns. Ken asked who the principals were of Hammond Hill. Tony said it was the Ockenga family. Mike asked if any members of the Board had any concerns and none did. Mike asked if any abutters were present and none were. Mike asked if any members of the public present had any concerns and none did. Mike asked for a motion from the Board to accept which Ken made, Steve seconded and all approved.

The minutes from the last meeting were reviewed. Ken made a motion to accept, Terry seconded, and the minutes were accepted. Paul abstained as he was not present at the last meeting.

Under old business, Terry talked to the Board about proposing some zoning ordinance changes. Terry stated as the Town is growing, it is becoming harder to meet the needs of the various diverse areas of the town. It might be a good idea to have more zones that the Town currently has as what works in the residential area around the lake may not work in the residential area in the mountains.

Paul suggested a master plan review and from that develop new zones. Terry thinks it's something the Board should consider. Laura, the Town Attorney, has offered to help, and it has been suggested they consider getting guidance from Lakes Region Planning who may have some ideas or suggestions.

Mike asked for input from the public present. Mr. Lobban said he agreed with Terry and that one size does not fit all. He proposed hearing what Lakes Region Planning has to suggest on multiple zones, perhaps developing a sub-committee to see what other towns in area are doing, and perhaps hold a summer forum with no voting to get ideas from the townspeople and see what the interests area.

The Hands that were present also suggested talking with other towns that have lake areas to see if they have different zones. Mike suggested various members reach out to various towns. Terry suggested that Lakes Region serve in an advisory capacity to start to keep costs down. Mike suggested the information obtained about other towns be presented at the next meeting and have Lakes Region planning come at a later date.

Ken made a motion to adjourn, Paul seconded, and the meeting was adjourned at 8PM.

Respectfully submitted,

Denise Stark, Secretary

FINAL

Bridgewater Planning Board  
May 18, 2021 Minutes

Board Members present: Richard Hallberg, Ken Weidman- Vice-chair, Michael Capsalis- acting Chair, Paul Wilson, Steve Hering, Joe Wilkes, Amy Cunningham, Ex-Officio Terry Murphy

Public present: James Gickas, Jeff Hiltz, Rob Ambrose, Mark Moser, James Hand

Mike called the meeting to order at 7PM. Mike explained that Hands had asked for a continuance. Paul moved to accept, Amy seconded, all approved.

Next was the Ambrose application. Mike said the Town Office will let Ambrose know the fee due and Ambrose will send the Town a check. Mike said the application was all in order and asked the Board to accept it. Paul moved to accept, Ken seconded, and all approved. Mark Moser presented the plan for the applicant. Mark indicated the storm water will be retained on the property and that the reclamation plan is done in accordance with the RSA. Mark stated that no more than 7 acres will be opened up at a time. Ken asked if the previous sub-division plan would be extinguished and it was agreed that would be done if all State approvals went through and all permits were issued. Ambrose will complete a voluntary merger form to include the extinguishment of the sub-division at that time. In addition, Kevin Leonard from Northpoint, the Town's engineer, will review everything as well and conditional approval will be subject to Kevin Leonard's approval. In addition, the amount of the bond needs to be decided between Kevin Leonard and Ambrose.

Mike confirmed there are no changes in the operations. Paul asked Ambrose to define their normal hours of operations and Mark will add that to the plan. Normal operations are Monday through Friday 7-4:30.

Terry asked about excavation at the boundary line. Mark said that as part of the AOT permit, abutters can either request the 50 ft set back or an abutter can allow them to be closer if abutter wishes. Terry asked what the green dotted line on the plan represents and Mark said it's the limits of excavation. Terry asked about steepness and fencing and Mark said anything steeper than 2 to 1 requires fencing.

In Summary: Conditional approval is granted once all approvals and permits are in place, Ambrose will complete a voluntary merger form to include extinguishing of the previously approved subdivision. Plans will be reviewed by Kevin Leonard and the bond amount will be determined by Kevin Leonard and Ambrose. Mark will notify Mike when plan is ready for Board Members to sign

Ken confirmed the application is for the entire project but only 7 acres will be disturbed at a time. Mark said The State requires an update to the application every 5 years. Ken asked how long it would take them to go through the 7 acres and Ambrose said it depends upon the demand for the materials but usually it is several years. Terry suggested it be done in phases as excavation permits will have to be acquired at various stages. Mike asked if there were any more questions from the Board and there were none. Mike asked if there were any questions from the public and there were none. Mike asked when they think they will have everything ready and Mark said he will let him know when everything is ready so that the Board Members can sign the plan. Mark confirmed if the conditions and approvals need to be on the site plan and Mike said yes. Mark would like a copy of the conditions that need to go on the plan. Mike moved for conditional approval, Ken made the motion, Terry seconded, all approved.

The minutes were reviewed next with Ken making a few suggestions, Paul motioned to accept, Ken seconded, all approved.

Terry said he had talked to Laura, the Town Attorney, about short term rentals and asked her to make a few suggestions. (Update: There is already a section in the zoning now regarding short term rentals). Terry also stated in regards to zoning for different areas of the town – lakes vs. mountains, there has been some new legislation concerning this and The Board may want to review it. Terry suggested The Board come up with some guidelines and The Town will deal with enforcement of them if and when it becomes necessary. Terry reminded The Board that they need to present it in a way where all will see the benefit. Ken moved to adjourn, Steve seconded, all approved.

The meeting was adjourned at 8PM.

Sincerely,

Denise Stark, Secretary

FINAL

Bridgewater Zoning Board Minutes  
June 7, 2021

Board Present: Chair Steve Williams, Ron Linde, Edwin Boyce

Public Present: Daniel Jacobs, David Jacobs, Glenn Westfall, Denise Westfall, Michael Ethier

Steve called the meeting to order at 7PM. Steve asked for a motion to accept the minutes from the prior meeting. Ron made a motion, Ed seconded, all approved.

Next on the agenda was the Jacobs request for a 30 ft variance. David explained where they wanted to put the shed and that it is too close to the boundary line. Steve asked about locating it in back and the Jacobs said the septic system is there. Both Daniel and David indicated this is their preferred place to put the shed and explained there are some trees they could cut down. They also said there is a swale due to the way the water drains in another spot that makes the other spot not a good location.

Denise Westfall, an abutter, suggested a spot for a shed which is one of the places the other neighbors objected too. She explained where the Jacobs currently want to locate the shed is all they will see from 3 different views at their home. Steven explained that a 30 foot variance is a lot to ask for and probably would not pass the Board. Steve started to explain the application process and that all 5 areas must pass for the variance to be considered. Daniel Jacobs interrupted asking the Board if they were going to grant a variance or not. Steve asked the other Board members present and they said no. The Jacobs then got up and abruptly left the meeting saying they know how these things work and they wanted to see a permit for the work Mike Ethier was doing.

The meeting was then adjourned at 7:20

Respectfully submitted,

Denise Stark

FINAL

Bridgewater Planning Board  
July 20, 2021 Minutes

Board members present: Acting Chair- Mike Capsalis, Vice-chair- Ken Weidman, Paul Wilson, Joe Wilkas, Ex-officio- Terry Murphy, Steve Herring, Amy Cunningham, Selectmen- P. Wesley Morrill Jr.

No public present. No agenda as the purpose of meeting was for Terry Murphy to bring to the Board's attention some items the Selectmen felt The Board should consider reviewing for upcoming/future town planning.

Mike called the meeting to order at 7PM. Mike stated a continuance was requested and granted for the Hand hearing until the August meeting.

Mike also had an updated AOT permit from Ambrose and asked all present to sign it.

Mike then asked Terry what was first. Terry gave an update on the Hiltz situation. Terry stated that Hiltz had done everything asked but then decided he wasn't going to do the bond as he didn't agree with the engineering report. Terry said the Town's attorney had started court proceedings and he suggested The Board consider revoking the previously approved permit at the next meeting. Paul moved to put this on the agenda and Amy seconded. All approved.

Mike then asked Terry what was next. Terry explained that The Town's current zoning does not allow for short term rentals. Terry suggested The Board consider coming up with a permit process for rentals that will address the number of occupants and a time frame. Steve suggested coming up with an annual permit system based on the number of bedrooms and septic system capacity. Terry said they are not discouraging rentals, just trying to suggest The Board set up some regulations to go by. If there is a problem with abiding by the regulations, then the permit could be revoked.

Mike said some other towns are setting a requirement of a two week minimum for short term rentals. This change alone cut down significantly on the number of rentals. Steve asked if the provision should be town wide and if we should limit the number of permits granted. Mike stated some towns are going by septic system capacity. Paul felt it was a good idea for members to do more research.

Mike asked what was next and Terry and Wes suggested The Board consider having 5 zones in the town: Commercial, Industrial, Lake, Mountain, and River area. Terry reminded The Board that any zoning changes will need to be voted on at Town Meeting and the reasons for the changes will need to be explained to the public beforehand. Terry suggested The Board also find out what an overlay meant and how to find out and establish the various zones. Steve asked if the definition of residential should be

changed. Terry explained that sub-divisions of a lot that has beach rights does not always mean the sub-divided lots will also have beach rights. Steve stated that some people are renting property in another town who also own property in Bridgewater and letting the people renting the property in the other town use the beach that it is Bridgewater.

Mike had to leave the meeting at 7:58PM and Ken was then in charge.

Ken said he had attended the recent webinar that Mike had sent an email around about. Ken said he felt the Board should have procedures in place for meetings. Ken said he felt all boards should have procedures in place. Ken also suggested when going from an abutter hearing to a public hearing – it should be stated. Ken also said once the abutter and public meeting is closed, no one else should be allowed to speak that is not part of The Board. Ken also said when an approval is challenged; the minutes should say what the discussion is about. Paul said the Chair should state who the alternates are when it came time to vote. Alternates can participate in meetings but it should be stated who the alternates are. Joe stated he's an alternate and he's sometimes unsure when he is acting as an alternate and when he is acting as a voting member.

Ken then moved on to say the Newfound Inn has now paved a section they said they were not going to pave. Steve asked about the storm water run-off. Terry said the fire marshall office is also reviewing the interior. Steve asked if there are expanding and Terry said they have fewer bedrooms now than before and from a fire safety stand point the building is better now than it was before. Terry said the gathering permits limit the people to 50 and they have to be registered as guests at the Inn. Terry also said the State is reviewing the Route 3A area as respects a no parking area. Terry also said the number of moorings will be limited to 4 as that is what is allowed under a residential use. More than 4 are considered commercial.

Amy asked if there was anything else to be addressed. There being none, Paul motioned to adjourn, Amy seconded and the meeting was adjourned at 8:30PM.

Sincerely,

Denise Stark, Secretary

FINAL

Bridgewater Planning Board  
August 17, 2021 Minutes

Board members present: Steve Hering, Joe Wilkas, Paul Wilson, Dick Hallberg, Ken Weidman- Vice Chair, Ex-Officio Wes Morrill

Public present: James and Nancy Hand

Ken called the meeting to order at 7:00 PM. Ken explained that the Hands had requested a continuance to the September meeting. Their engineering firm has been too busy and unable to complete the project. Ken provided a brief history of the previous requests for hearing continuances of the project which was first brought to the Planning Board on October 26, 2020. Ken asked each member of the Planning Board for their opinion. Steve Hering, Joe Wilkas, and Dick Hallberg responded they had no problem with the request. Paul Wilson and Wes Morrill voiced concerns, and Ken stated he was concerned the abutters may not be aware of the project's status as the only notice of the hearing was in October 2020 and all continuances have been advertised in a Laconia paper.

Ken then called for a motion to either approve or deny the request for a continuance. Steve Hering moved to approve. There was no second. Ken asked for another motion. Paul Wilson moved to require a new application and not a continuance. Wes Morrill seconded. A vote of 5 affirmatives and 1 negative (Steve Hering) approved the motion.

Paul Wilson moved to adjourn, and Wes Morrill seconded and all approved.

The meeting was adjourned at 7:20 PM.

DRAFT

Bridgewater Planning Board  
October 19, 2021 Minutes

Board members present: Acting Chair- Mike Capsalis, Vice-chair- Ken Weidman, Paul Wilson, Joe Wilkas, Richard Hallberg, Ex-officio- Terry Murphy, Selectmen- P. Wesley Morrill Jr.

No public present. This was a work session to review the Draft Rules of Procedure.

Mike called the meeting to order at 7PM. He announced that December would be his last meeting as Chair and would remain as a member or alternate beyond then. As of January, a new Chair will need to be selected.

Ken stated since a new application had to be done for the Hand hearing, there has been no communication with them. Mike said he has not received a call back either. Ken then stated when the new application is received it will go in the newspaper and be treated as a new case.

Ken went on to explain that he attended a webinar hosted by the State of NH about the regulations of Planning Boards. After talking with the Chairs of the Holderness and Plymouth Planning Boards, he and Paul Wilson created a condensed version of Rules of Procedure for the Town of Bridgewater. Ken read the 676.1 provision. He discussed that alternates must be declared at the beginning of meetings and that alternates cannot make or second a motion unless sitting in for someone else. Discussion was held about the new revision's guidance on "site meetings" and about the possibility of limiting the amount of time people can speak during meetings, but a time limit was not added.

Paul made a motion and Dick seconded to approve the Draft Rules of Procedure. Motion carried 6-0 to accept.

Terry asked for an update on separating Bridgewater into 3 zones: lake, rural, and mountain. Mike stated he would call the Lakes Region Planning Commission and invite them to the next Planning Board meeting.

Richard made a motion to adjourn, Joe seconded, and the meeting was adjourned at 7:45 PM.

APPENDIX:

(A) Draft Rules of Procedure

Draft Rules of Procedure

**I. Meeting Agenda Format:**

1. Call to order by the chair.
2. Roll call of members by the chair, clearly identifying alternates who are designated voting members for that meeting, and alternates who are not voting. Alternates who are not voting on an issue are permitted at the table to examine plans, question the applicant, but may not make nor second any motion, and may not vote on the application.
3. A quorum shall consist of a majority of the board (including alternates, as necessary)
4. Public comments that are not related to an application in progress and/or other business on the agenda.
5. Acknowledgement of communications received by the Board
6. New business
7. Hearings and deliberations on subdivision and/or site plan reviews. See section below regarding conduct at public hearings.
8. Informational and pre-application reviews  
Unfinished business and other business from members of the Board
9. Public Comments of a general nature.
10. The Chair, with consent of the Board, may choose to change the order of the meeting agenda.

**II. Applications**

1. Applications must be submitted 21 days before the hearing, and be available to board members who are encouraged to review the application prior to the meeting.
2. Applications can be accepted for hearing if they have a properly filled out application form, appropriate fees, and a written plan sufficient to reflect the intent of the proposal. The applicant is required to give proper notice to all abutters by certified mail.
3. The board will review the material presented and vote whether to accept the application as complete. If an application is not complete it may be continued to the next regular meeting.
4. If an application is complete, the applicant or his agent may present the plan.
5. All board members, including alternates, may question and comment on the application. Comments from Board members should be addressed through the Chair. At this point there is no vote on the matter.
6. Next, the public is allowed to speak as outlined below.

**III. Public Hearings**

The conduct of public hearings shall be governed by the following rules:

- A. General Rules:

## APPENDIX A

1. Each person who speaks shall be required to state their name and address and indicate whether they are a party to the proposal or application.
2. Everyone wishing to speak shall be allowed to do so, stating whether they are in favor or opposed to the proposal.
3. All questions on the proposal or application shall be directed to the chair.
4. Members of the Planning Board may ask questions at any point during the testimony.
5. Any member of the Planning Board, through the chair, may request any party to the proposal or application to reappear.

### B. Hearing Process:

1. The chair shall open the hearing and make a brief statement of the purpose of the hearing, the rules governing the hearing and shall indicate that all Board members sitting are qualified to be present and vote on the matters(s) to be considered. If there is more than one hearing in a meeting, each will be taken individually.
2. The applicant, then those in favor of the proposal or application, may present a brief summary.
3. Those in opposition to the proposal or application may present a brief rebuttal.
4. The Chair declares the hearing on the proposal or application to be closed. No further public testimony will be heard nor considered.
5. Upon a vote of the Board, the hearing may be continued. Deliberations in a continued hearing involving an applicant/designee at the prerogative of the chair may be reopened to public comments.

### IV. Voting

1. Following the public hearing, the Chair will allow the Board to discuss the proposal, and to allow for a motion and seconding to approve/disapprove or to continue the vote until a later meeting.
2. If deemed necessary by the Chair, a site visit may be arranged to determine lot conditions, boundaries, and existing structures.
  - i. A site visit is to be considered a public hearing, requiring a quorum of Board members, proper notification of the public, and allow for public attendance at the site for the meeting.
  - ii. Drive-by viewings of the proposed site by the Board members are encouraged, but are limited to viewing from a public highway or a property that offers an access point. Such a drive-by must be made without entering the property of the proposed site.
3. The Chair will solicit the opinions of each Board member.
4. After a motion to approve/disapprove has been made and seconded, the Chair shall ask for a roll-call vote, with the result recorded by the secretary.
  - i. If any vote results in a tie, the matter is recorded as no-action, neither a determination to affirm or deny the application.

## APPENDIX A

- ii. In the case of a tie vote, the Chair may continue until a later meeting.
- iii. Should another meeting result in a tie vote, the application shall be deemed denied.

FINAL

Bridgewater Planning Board  
November 16, 2021 Minutes

Board members present: Acting Chair- Mike Capsalis, Vice-chair- Ken Weidman, Paul Wilson, Amy Cunningham, Joe Wilkas, Ex-officio- Terry Murphy, Selectmen- P. Wesley Morrill Jr.

Public present: Susan Slack from Lakes Region Planning Commission

Mike called the meeting to order at 7:00 PM. He announced Joe Wilkas is now a permanent member and that Gordon Tapply has resigned from the Planning Board. He stated that this will be his last meeting until May and requested an update on the status of Steve Herring in relation to the Board.

Terry explained to Susan that the Town of Bridgewater is currently divided into three zones, each zone has different concerns, and that one size does not fit all regarding constituents and ordinances. Susan stated that rules (lot size, frontage, overlay, slope, etc.) can be different in each zone but that any changes made will need to be voted on by the entire town at the ballot box. She also indicated that each zone can be broken down further into districts who can also have their own rules.

Discussion was then held regarding different possibilities of how many, what type, names, and boundaries of zones that Bridgewater could be broken in to.

Sue shared the upcoming deadlines for posting and publishing hearings. Mike asked if a zoning question can be on an absentee ballot and Susan answered yes. Terry suggested a work session to draft wording and invited Susan to join. Susan left the meeting at 7:55 PM.

Mike directed the meeting to move to review the minutes from previous meetings that had not been final yet. Paul made a motion to accept the minutes from May 18, 2021, and Amy seconded. All Board members were in favor, all approved. Amy made a motion to accept the minutes from July 20, 2021, and Paul seconded. All Board members were in favor, all approved. Wes made a motion to accept as amended the minutes from August 17, 2021. Paul seconded and all Board members were in favor and approved. Paul made a motion to accept as amended the minutes from October 19, 2021. Ken seconded, all in favor, all approved.

Wes offered an update on the progress of the Brandon Hiltz project in conjunction with Ambrose. He stated they are working together and had suggested to them that they present it to the Planning Board together.

Mike appointed Ken to be the liaison to the Lakes Region Planning Commission and will recommend his appointee to the Board of Selectmen.

Amy made a motion to adjourn, Paul seconded, and the meeting was adjourned at 8:34 PM.

FINAL

Bridgewater Planning Board  
December 21, 2021 Minutes

Board members present: Acting Chair- Ken Weidman, Paul Wilson, Amy Cunningham, Joe Wilkas, Steve Hering, Dick Hallberg, Ex-officio- Terry Murphy, Selectmen- P. Wesley Morrill Jr.

Public present: Skip Jenness, Jim Gickas

Ken called the meeting to order at 6:30 PM. He explained the reason for calling the meeting to order early was to have the Board vote on proposed changes regarding zoning as discussed at the November meeting.

Paul made a motion to accept November meeting minutes as written, Joe seconded. All in favor, all approved. Motion carried.

Paul motioned to approve the creation of the new lake district, new river district, and the renaming of the mountain district be accepted as written. Terry seconded. All in favor, all approved.

Terry stated that the zoning map needs to be associated with the proposal and said that the town attorney suggested updating the town map.

Steve mentioned that the newspaper only mentioned zoning name changes and that may compromise the public hearing. Terry stated every detail for the discussion at public hearings don't need to be in the newspaper/notice.

Ken stated there was no other business. Amy made a motion to adjourn, Paul seconded. Planning Board meeting adjourned 6:49 PM.

Ken called the public hearing to order at 7:00 PM. He stated the purpose of the meeting was to inform the public of the zoning name changes and the creation of two new districts.

The meeting was opened for public comment. There were no public comments.

Terry made a motion to adjourn, Amy seconded. Public hearing adjourned 7:15 PM.