

Town of Kaukauna
Town Board Meeting
April 10, 2023
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were Chairman Van Asten, Supervisor Robley, Supervisor Dennis Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 3 Residents and 3 Guest.

Safety issues: None.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments: None.

Approve Minutes: Approve the minutes of the March 13, 2023 Town Board meeting. Motion by Supervisor Van Vreede to accept the March 13, 2023 board minutes as presented, second by Supervisor Robley. Motion carried.

Fire/EMR report. Ron Young was present to report that the Vandebroek/Kaukauna Fire Department is doing well. They have another new guy they are training and they have a couple guys that are willing to take the position of Fire Chief when Ron retires. He reminded the Board that the Appreciation Dinner is April 23rd. They need to have a budget increase for the 5 fire units that came in higher than expected. It is grass fire season and residents should take caution when doing any burning.

Public Participation: Agenda items. None.

Unfinished Business:

- a. Ditch Mowing. Darrin Stingel was present to present his proposal for services for Ditch Mowing in the Town of Kaukauna. Motion by Supervisor Robley to accept the Proposal from Darrin Stingel for the 2023 season, second by Chairman Van Asten. Motion carried.

New Business: None.

- a. Review/Act on the Public Participation Plan for the 2023 Addendum. Motion by Supervisor Van Vreede to approve the 2023 Addendum Plan as presented, second by Chairman Van Asten. Motion Carried.
- b. Review/Act on Comprehensive Plan Addendum Ordinance. Motion by Supervisor Van Vreede to approve the 2023 Addendum Ordinance as presented, second by Chairman Van Asten. Motion Carried.
- c. Review/Act on Bid proposals from North East Asphalt, MCC, Inc and Outagamie County. Motion by Chairman Van Asten to accept the bid from Northeast asphalt with the 46,336.00 taken off for Graded base for a total of 235,236.50, second by Supervisor Van Vreede. Motion carried.
- d. Review/Act on Highway access permit to Highway 96. Motion by Supervisor Robley to approve the permit, second by Supervisor Van Vreede. Motion carried.

Financial Summary: Clerk/Treasure Vander Heiden presented the Board with the March Financial Statements.

Approve vouchers. Vouchers 9849-9884 were presented for payment for a total of 35,820.49. Motion by Supervisor Robley to pay vouchers 9849-9884 as presented, second by Chairman Van Asten. Motion carried. Voucher 9849 and 9850 were issued in advance for postage for the annual reports and JP Graphics for the annual reports.

Review Building Permits. Building permits were issued for 1 shed and 1 new home for a total of 112.70 and 400.00 for Park Fund.

CSM review: Review/Act on Preliminary Plat for Legacy Acres. Motion by Chairman Van Asten to approve the Plat for Legacy Acres, second by Supervisor Robley. Motion carried.

Other Business:

- Newly elected Board members were presented their election notices. The members will be sworn in at the Annual meeting.
- It was advised to look for a landscaper to do some grass seeding and park bark. Green Valley is in the Town. Chairman Van Asten will contact them.

Future agenda item. None.

Adjournment. Motion by Supervisor Robley to adjourn, second by Supervisor Van Vreede. Motion carried. Adjourned at 7:45 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.