

Town of Kaukauna
Town Board Meeting
June 12, 2023
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were Chairman Van Asten, Supervisor Dennis Van Vreede, Supervisor Mike Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 5 Residents and 0 Guest.

Safety issues: Officer Thomas Lee was called out. No report.

Adopt the agenda: Motion by Supervisor D. Van Vreede to adopt the agenda as presented, second by Supervisor M. Van Vreede. Motion carried.

Appointments: None.

Approve Minutes: Approve the minutes of the May 8, 2023 Town Board meeting. Motion by Chairman Van Asten to accept the May 8, 2023 board minutes as presented, second by Supervisor D. Van Vreede. Motion carried.

Fire/EMR report. Ron Young was on vacation. No report.

Public Participation: Agenda items. None.

Unfinished Business: None.

New Business:

- a. Review/Act on the Server's License renewal for Out-O-Town Club and Roskom Meats LLC. Motion by Supervisor D. Van Vreede to renew the license presented for the Out-O-Town Club, second by Supervisor M. Van Vreede. Motion Carried. Motion by Chairman Van Asten to approve the Server's license for Roskom Meats LLC. with the proof of Server's certificate for the 4 new applicants, second by Supervisor M. Van Vreede. Motion carried. See attached list.
- b. Review/Act on Proposal from Absolute Asphalt for parking lot. Motion by Chairman Van Asten to approve the proposal for 55,150.00, second by Supervisor M. Van Vreede. Motion Carried.
- c. Review/Act on appointment for Shane Robley to the Board of Appeals alternate for a term of 1 year to expire in 2024. Motion by Chairman Van Asten to approve the appointment of Shane Robley, second by Supervisor M. Van Vreede. Motion carried.
- d. Review/Act on amendment to the Clerk's Contract. Amendment to include raise of 1,800.00 that was effective in January 2023 and adding a total of 2 weeks paid vacation per year. Motion by Chairman Van Asten to approve the amendment, Second by Supervisor D. Van Vreede. Motion carried.
- e. Review/Accept the recommendation from the Planning Commission to amend the Comp. Plan Map to add parcels 130032600 and 130029700. Motion by Supervisor D. Van Vreede to accept the amendment and to set the date for a public hearing on July 18, 2023 at 4:30 PM, second by Supervisor M. Van Vreede. Motion carried.

- f. Review Election Grant proposal. The Clerk presented information for a grant for 700.00 toward a new voting machine. Motion by Chairman Van Asten to approve the purchase of a new voting machine, second by Supervisor M. Van Vreede. Motion carried.

Financial Summary: Clerk/Treasure Vander Heiden presented the Board with the May Financial Statements.

Approve vouchers. Vouchers 9903 - 9925 were presented for payment for a total of 30,639.79. Motion by Chairman Van Asten to pay vouchers 9903 - 9925 as presented, second by Supervisor D. Van Vreede. Motion carried.

Review Building Permits. Building permits were issued for 2 Out buildings for a total of 20.00. An error was made in the last report. An additional payment of 197.70 was paid to the Town. Motion by Chairman Van Asten to approve the building permits as presented, second by Supervisor D. Van Vreede. Motion carried.

CSM review: None.

Other Business:

- Update on the Shelter. Need estimate for painting. Clerk Vander Heiden will get an estimate from 360 painting.
- The Board of review training needs to be completed.

Future agenda item. None.

Adjournment. Motion by Supervisor D. Van Vreede to adjourn, second by Supervisor M. Van Vreede. Motion carried. Adjourned at 7:35 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.