

Town of Kaukauna
Town Board Meeting
May 8, 2023
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were Chairman Van Asten, Supervisor Dennis Van Vreede, Supervisor Mike Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 6 Residents and 1 Guest.

Safety issues: None.

Adopt the agenda: Motion by Supervisor D. Van Vreede to adopt the agenda as presented, second by Chairman Van Asten. Motion carried.

Appointments: None.

Approve Minutes: Approve the minutes of the April 10, 2023 Town Board meeting. Motion by Supervisor D. Van Vreede to accept the April 10, 2023 board minutes as presented, second by Chairman Van Asten. Motion carried.

Fire/EMR report. Ron Young was present to give a report on the Fire Department. He reminded the Board of the Appreciation Dinner on April 23rd. He thanked the Board for approving the payment for the 5 units that were over budget. Ron said it was OK to contact him for any brush fires. The State is looking into having Fire Districts so there may be some changes in the future. Ron explained the amendment to the Fire Agreement.

Public Participation: Agenda items. None.

Unfinished Business:

- a. Park Shelter: Chairman Van Asten presented an estimate for the shelter from Craig Van Asten Construction, LLC for a total of 32,800.00. Motion by Supervisor D. Van Vreede to accept the estimate as presented, second by Supervisor M. Van Vreede. Chairman Van Asten abstained. Motion carried with 2 yes and 1 abstention.

New Business: None.

- a. Review/Act on the Liquor License renewal for Roskom Meats LLC and Out-O-Town Club. . Motion by Supervisor D. Van Vreede to renew the liquor license as presented with the fee of 100.00 for beer license and 200.00 for Liquor, second by Chairman Van Asten. Motion Carried.
- b. Review/Act on Amendment to the Fire Intergovernmental Agreement. Motion by Chairman Van Asten to approve the amendment to the agreement, second by Supervisor M. Van Vreede. Motion Carried. See attachment A.
- c. Review/Act on Renewed terms of the Planning Commission and the Board of Appeals. Bid Motion by Chairman Van Asten to approve the renewed terms, second by Supervisor D. Van Vreede. Motion carried. See attachment B.
- d. Review/Act on proposal from Scott Construction for Chip Sealing for Van Asten road with the cost not to exceed 30,000.00. Motion by Supervisor D. Van Vreede to accept the proposal with the cost change, second by Chairman Van Asten. Motion carried.

A proposal was also presented from Crack Filling for a total of 35,000.00. Motion by Supervisor D. Van Vreede to accept the proposal as presented, second by Supervisor M. Van Vreede. Motion carried.

Financial Summary: Clerk/Treasurer Vander Heiden presented the Board with the April Financial Statements.

Approve vouchers. Vouchers 9884 - 9901 were presented for payment for a total of 19,449.34. Motion by Chairman Van Asten to pay vouchers 9884 - 9901 as presented, second by Supervisor D. Van Vreede. Motion carried.

Review Building Permits. Building permits were issued for 1 Green House and 1 Barn for a total of 85.00.

CSM review: Review/Act on Preliminary Plat for Jon Huss. Motion by Chairman Van Asten to approve the Plat for Jon Huss as presented, second by Supervisor D. Van Vreede. Motion carried.

Other Business:

- Residents from Farrell Road were present to see when something can be done with the road as there are huge pot holes. Terry Vander Heiden had a chunk of asphalt that was in his ditch. Chairman Van Asten reported that Farrell Road is on the schedule for 2024, however it will take about 3 years to complete as they can only do a mile of road per year.
- Clerk Vander Heiden reported that she can get the information for the Board of Review training from the WMCA.
- Clerk Vander Heiden requested to have the Town hall sprayed for bugs again. Granted by the Board.

Future agenda item. None.

Adjournment. Motion by Chairman Van Asten to adjourn, second by Supervisor M. Van Vreede. Motion carried. Adjourned at 7:45 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.