

Town of Kaukauna
Town Board Meeting
November 13, 2023
Minutes

Chairman Van Asten called the meeting to order at 6:33 pm. The pledge was recited. Present were, Chairman Van Asten, Supervisor Dennis Van Vreede, Supervisor Mike Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 3 Residents and 4 Guest.

Safety issues: Mark Kortz reported that there was a huge pot hole on the corner of J and Greiner. He thought it was from the cable company. Debbie will contact them.

Adopt the agenda: Motion by Supervisor D. Van Vreede to adopt the agenda as presented, second by Supervisor M. Van Vreede. Motion carried.

Appointments: None.

Approve Minutes of October 9, 2023: Motion by Chairman Van Asten to accept the October 9, 2023 Town Board minutes as presented, second by Supervisor M. Van Vreede. Motion carried.

Fire/EMR report. Chief Ron Young reported that they will not need to fund the gas meters needed for the Verhasselt Bros digester as US Venture has offered to pay for them. Ron thanked the Board for their support for the new fire truck. Chairman Van Asten commented that they will support it but would hope they would not need much in the future.

Public Participation: Agenda items. None.

Unfinished Business:

- a. Dogs at large. Debbie contacted the Sheriff's office and they said they had issued several citations to the neighbor so it's up to them to pay the fines. Mike suggested revisiting the Humane Society Contract.

New Business:

- a. Review/Act on budget amendments. Expenses: The General Government account under Treasurer is over budget due to the late billing for the 2021 audit. Motion by Chairman Van Asten to amended the budget and increase general government by 6,007.00 from 2022 reserve, second by Supervisor M. Van Vreede. Motion carried.
- b. Review /Act on Resolution 02-23 for Foundation Dr. Motion by Supervisor D. Van Vreede to approve Resolution 02-23 for discontinuance from the West Frontage road right of way, second by Supervisor M. Van Vreede. Motion carried.
- c. Review Borree Appraisal contract: Motion by Supervisor D. Van Vreede to accept the Contract for Borree Appraisal Service to expire Dec. 31, 2028 for a total of 10,500.00 per year, second by Supervisor M. Van Vreede. Motion carried.

- d. Review Contract for Seven Oaks for snow removal: Motion by Supervisor D. Van Vreede to accept the contract for snow removal from Seven Oaks for 2023/2024, second by Supervisor M. Van Vreede. Motion carried.
- e. Review Contract for Outagamie Highway Dept for road maintenance: Motion Chairman Van Asten to approve the 3-year contract for a minimum cost of 72,020.00 per year, second by Supervisor D. Van Vreede. Motion carried.
- f. Review Conditional Use permit for US Venture for Verhasselt Bros. digester: Motion by Chairman Van Asten to accept the recommendation of the Planning Commission to approve the CUP with the conditions, second by Supervisor D. Van Vreede. Motion carried.
- g. 2024 Budget: Motion by Supervisor D. Van Vreede to accept the 2024 Budget for a total of 817,500.00, an increase of 22,400.00 and to approve the highway expenditures of 452,000.00, second by Supervisor M. Van Vreede. Motion carried.
- h. Levy for 2023/collected in 2024: Motion by Chairman Van Asten to accept the 2023 Levy for 31,883.23, second by Supervisor M. Van Vreede. Motion carried.
- i. Review road closure for the East Frontage Road from Golf Course Dr to Hwy UU for short periods while the Weight Scale is being constructed: Motion by Chairman Van Asten to allow the road closer, second by Supervisor M. Van Vreede. Motion carried.

Financial Summary: Clerk/Treasure Vander Heiden presented the Board with the October Financial Statements.

Approve vouchers. Vouchers 10023 – 10045 were presented for payment for a total of \$69091.63. Motion by Chairman Van Asten to pay vouchers 10023 - 10045 as presented, second by Supervisor M. Van Vreede. Motion carried.

Review Building Permits. Tom Smith issued 1 permit for a shed for a total of 10.00.

CSM review: A preliminary plat was presented to allow a land split from Jack and Paulene Van Asten. Motion by Supervisor M. Van Vreede to approve the split and proceed with the CSM, second by Supervisor D. Van Vreede. Motion carried.

Other Business: None.

Correspondence:

Future agenda item. Humane Society Contract.

Adjournment. Motion by Supervisor M. Van Vreede to adjourn, second by Supervisor D. Van Vreede. Motion carried. Adjourned at 7:30 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.