

Town of Kaukauna
Town Board Meeting
September 11, 2023
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were, Chairman Van Asten, Supervisor Dennis Van Vreede, Supervisor Mike Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 4 Residents and 3 Guest.

Safety issues: Nothing reported.

Adopt the agenda: Motion by Chairman Van Asten to adopt the agenda as presented, second by Supervisor D. Van Vreede. Motion carried.

Appointments: None.

Approve Minutes: Approve the minutes of the July 18, 2023 Special Board meeting and August 14, 2023 Town Board meeting. Motion by Supervisor D. Van Vreede to accept the July 18, 2023 Special Board meeting minutes and the August 14, 2023 Board meeting minutes as presented, second by Supervisor M. Van Vreede. Motion carried.

Fire/EMR report. Chief Ron Young was unavailable for a report. He emailed a report to the Clerk. Debbie reported that the Fire Department is working on the 2024 budget and should have figures to the board next month. They will also have the numbers and the drawings of the new fire truck they are budgeting for. They had hose testing done and need to replace 2 hoses and 3 nozzles. They are looking to host a Fire 2 class. Shaun Simon is getting the men together for this. Brian George and Shaun Simon were present to report that they received the radio grant and will be getting 9 radios. The match fund will need to be paid. They are requesting 4,000.00 for a down payment which the Fire Dept will take out of their budget, however they are asking the 2 Towns to pay the remaining 20,000.00. They have another new Firefighter starting soon.

Public Participation: Agenda items. None.

Unfinished Business: None.

New Business:

- a. Review/Act on the mileage map. The town lost .60 miles on the East Frontage road due to the weight scale annexation to the Village of Wrightstown. The town now has a total of 36.1 miles. Motion by Chairman Van Asten to approve the mileage map as presented, second by Supervisor M. Van Vreede. Motion carried.
- b. Legacy Acres Final Plat map review. Doug Woltz from McMann presented a revised plat map to the board because of wetland that will be impacted from the roads. The Board would like to keep the old version of the plat because a cul-de-sac that will be installed on the new map would cause a safety hazard for the Fire Trucks. They would not have much room to get through the cul-de-sac. This would also be more difficult for a snow plow to plow the road. This may also cause a hardship for lots 19-23 as the Town requires a minimum 1-acre lot size

and there may not be enough room for a septic or well on the lots. Lots 5 & 6 would also loose acreage. The Town does not support the new plat and if at all possible, would like to keep the original plat mapping. Out lot 1 will be a wetland preserve with a pond to control drainage. The original plat map has been approved by Outagamie County, the City of Kaukauna and the Town of Kaukauna therefore Chairman Van Asten motion to keep the original Final Plat map, second by Supervisor D. Van Vreede. Motion carried.

Financial Summary: Clerk/Treasure Vander Heiden presented the Board with the August Financial Statements.

Approve vouchers. Vouchers 9979 – 9996 were presented for payment for a total of \$41,557.47. Voucher 9996 was not issued in August therefore it was carried over to September. Motion by Chairman Van Asten to pay vouchers 9979 - 9996 as presented, second by Supervisor M. Van Vreede. Motion carried.

Review Building Permits. Building permits were issued for 1 shed and 1 pool permit for a total of 30.00.

CSM review:

- A CSM was presented from Jon Huss for Keystone Business park. Motion by Chairman Van Asten to approve the CSM as presented, second by Supervisor D. Van Vreede. Motion carried.
- A CSM was presented from Peter Bowers to split 20 acres from his land. Motion by Chairman Van Asten to approve the CSM as presented, second by Supervisor M. Van Vreede. Motion carried.

Other Business:

- Clerk/Treasurer Vander Heiden presented the 2021 and 2022 final audit from KerberRose. She also informed the board the audit fee will be increased to 10,500.00 for 2023.

Correspondence:

Future agenda item. None.

Adjournment. Motion by Chairman Van Asten to adjourn, second by Supervisor M. Van Vreede. Motion carried. Adjourned at 7:40 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.