



VILLAGE COUNCIL PACKET

Monday, March 13, 2023

Prepared by:

Crystal Budde, Village Clerk

Brady Selner, Village Administrator

MEETING AGENDA

Village Council of the Village of Shelby
Monday, March 13, 2023, 6:00 P.M.
218 N. Michigan Ave.
Shelby, MI 49455



Agenda Topics:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Review minutes of the previous meeting:
 - a) February 27, 2023 **AR**
5. Additions to Agenda
6. President's Report
7. Village Administrator's Report
8. Department Heads' Report
9. Correspondence:
10. Public Participation:
11. Old Business:
12. New Business:
 - a) Household Hazardous Waste Disposal Program **AR**
 - b) Downtown Planter Purchase **AR**
 - c) Industrial Pretreatment Program Agreement **AR**
 - d) Shelby Acres Memorandum of Understanding **AR**
 - e) Shelby Township Property Annexation **D**
 - f) Wholesale Water Agreement **D**
13. Reports of Officers, Boards & Committees
 - a.) Planning Commission Ex- Officio Members: John Sutton, Paul Inglis
 - b.) Water & Sanitation Chair Mike Termer, Co-Chair: John Sutton

c.) Streets & Sidewalks

Chair: Dan Zaverl, Co-Chair: Curt Trott

d.) Parks, Rec & Bldgs.

Chair: Damian Omness, Co-Chair: Steve Crothers

e.) Finance & Insurance

Chair: Steve Crothers, Co-Chair: Mike Termer

f.) Personnel

Chair: John Sutton, Co-Chair: Damian Omness

g.) Ordinances

Chair: Curt Trott, Co-Chair: Dan Zaverl

14. Payment of Bills:

a) March 13, 2023

15. Adjournment:

**AR-Action Requested
D-Discussion Item**

NEXT MEETING:

Monday, March 27, 2023

NEXT RESOLUTION:

12-23

NEXT PROCLAMATION:

01-23

NEXT ORDINANCE:

01-23

**VILLAGE OF SHELBY
REGULAR COUNCIL MEETING OF MONDAY, FEBRUARY 27, 2023 at 6:00 P.M.
COUNCIL PROCEEDINGS**



1. CALL TO ORDER:

The regular meeting of the Common Council of the Village of Shelby was called to order at 6:01 P.M. by President Paul Inglis.

2. ROLL CALL:

Answering the roll call: Steve Crothers, Paul Inglis, Damian Omness, John Sutton, and Curt Trott.
Absent: Mike Termer and Dan Zaverl.

Staff present: Village Administrator Brady Selner, Village Clerk/Treasurer Crystal Budde, DPW Supervisor Jeremiah Helenhouse, and Police Chief Steve Waltz.

3. PLEDGE OF ALLEGIANCE: All stood for the Pledge.

4. MINUTES:

a.) January 23, 2023 – Work Session

Damian Omness moved to approve the minutes of the Finance Committee meeting of the Whole of January 23, 2023 as presented.

Seconded by: Steve Crothers.

Voice Vote: All in favor.

Motion Carried.

Absent: Mike Termer and Dan Zaverl.

b.) January 23, 2023

Steve Crothers moved to approve the minutes of the Regular Council meeting of January 23, 2023 as corrected.

Seconded by: Curt Trott.

Voice Vote: All in favor.

Motion Carried.

Absent: Mike Termer and Dan Zaverl.

5. ADDITIONS TO THE AGENDA: No Additions to Agenda.

6. PRESIDENT'S REPORT:

President Inglis commented that the Wholesale Water Agreement was to be on the meeting agenda for discussion; but, because Water and Sanitation Committee Chair Mike Termer and Councilman Dan Zaverl were both absent, it will be on the agenda for the meeting of March 13, 2023 for discussion purposes only.

7. ADMINISTRATOR'S REPORT:

VA Selner reported that the trees in Getty Park will be removed after March 1, 2023. A hand dig search was performed in the Getty Park and there was no evidence of any cemetery or camp found in the park. This gives the all clear to move forward with the next steps of the project.

8. DEPARTMENT HEADS' REPORTS:

DPW Supervisor Jeremiah Helenhouse had nothing to report.

Chief Waltz reported that we will be retiring effect March 31, 2023. He has enjoyed the last 2 and one-half years with the Village.

9. CORRESPONDENCE:

a.) Steve Waltz Notice of Retirement

Steve Waltz submitted his written notice of retirement to VA Selner to be effective March 31, 2023.

10. CITIZEN PARTICIPATION: No Citizen Participation.

11. PUBLIC HEARING:

a.) Fiscal Year 2023/2024 Proposed Budget

President Inglis opened the Public Hearing for the proposed Fiscal Year 2023/2024 Budget at 6:12 P.M. The Finance and Insurance Committee met on January 19, 2023, to discuss the Fiscal Year 2023/2024 draft budget, and the Village Council met on January 23, 2023, for a budget work session on the same.

There have been a couple of changes made to the budget from the January 23 meeting. The changes include:

1. Final edits made to VA Selner's Budget Message. The major projects and capital expenses were removed from the budget summary per Council request.
2. Additional revenues and expenditures are accounted for in the Sewer Fund (MEDC WRI) for the Industrial Drive Lift Station upgrade. Originally, it was planned for completion in Fiscal Year 2022/2023. With the supply chain issues, this project did not begin before the end of the 2022/2023 Fiscal Year.
3. Additional revenues and expenditures are accounted for in the Water and Sewer Fund to account for the Certified Grant Administrator as required by the MEDC WRI grant.

There being no public comments, President Inglis closed the Public Hearing for the proposed Fiscal Year 2023/2024 Budget at 6:19 P.M.

12. OLD BUSINESS: No Old Business.

13. NEW BUSINESS:

a.) Getty Park Conversion Survey

The Village of Shelby is working with the Shelby Public Schools to work through the MDNR conversion process to replace Getty Field with property that will connect the Hart-Montague Trail to Getty Park. The first step is to provide an updated map for the existing LWCF grant that excludes Getty Field. The updated boundary map would be uploaded through MIGrants by requesting an amendment. It is important to note that the LWCF grant would only encumber the west side of School Street. This would exclude the proposed parking along Getty Field. It would be the Village's responsibility to work with Shelby Public Schools on a plan for parking because it would no longer be eligible for reimbursement under the grant. Following the grant amendment, the Village will need to work with the school to agree on the replacement land. The replacement land needs to be of equal or greater value than the conversion property considering both the assessed value and recreation value. Since this process was not originally in the Fiscal Year 2022/2023 Budget, VA Selner is seeking approval to hire Points West Land Surveying to complete the necessary surveys. The total cost is \$1,650.00. They were selected because they completed the initial survey for the Getty Park project.

John Sutton moved to approve the Points West Land Surveying, LLC proposal to complete the necessary surveys for the Getty Park Conversion at a cost not to exceed \$1,650.00.
Seconded by: Steve Crothers.

Roll Call Vote:

Ayes: Sutton, Crothers, Omness, Trott, and Inglis.

Motion Carried 5-0.

Absent: Mike Termer and Dan Zaverl.

b.) Fiscal Year 2022/2023 Fourth Quarter Budget Status and Amendments

The Village's Fiscal Year 2022/2023 Budget has been completed. Some of the major budget amendment items to note for the fourth quarter include:

1. Adjusted interest revenue based on a higher rate of return with Shelby State Bank and MIClass.
2. Removed revenues and expenses for several projects that were delayed in Fiscal Year 2022/2023.
3. DPW time allocation is greater than past years in both Departments 441 and 691.
4. Removed allocated ARPA dollars for the Façade Grant program.
5. Adjusted Water/Sewer Fund revenue. Water and sewer rates were much higher than budgeted.

Steve Crothers moved to approve the Fiscal Year 2022/2023 Fourth Quarter Budget Amendments as presented.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Crothers, Sutton, Omness, Trott, and Inglis.

Motion Carried 5-0.

Absent: Mike Termer and Dan Zaverl.

c.) Fiscal Year 2023/2024 Budget Adoption

Steve Crothers moved to adopt Resolution Number 07-23. (See attached)

Seconded by: Curt Trott.

Roll Call Vote:

Ayes: Crothers, Trott, Omness, Sutton, and Inglis.

Motion Carried: 5-0.

Absent: Mike Termer and Dan Zaverl.

14. COMMITTEE REPORTS:

a. PLANNING COMMISSION: Ex-Officio: John Sutton, Paul Inglis:

The February Planning Commission meeting was cancelled. The next meeting will be March 21, 2023 at 6:00 P.M. and a Public Hearing will be held regarding the proposed Zoning Ordinance rewrite and Zoning Map.

b. WATER & SANITATION: Chair: Mike Termer, Steve Crothers:

The Water and Sanitation Committee met on February 20, 2023 to review the Wholesale Water Agreement and this will be presented to the Council on March 13th for discussion.

c. STREETS AND SIDEWALKS: Chair: Dan Zaverl, Curt Trott:

Nothing to report.

d. PARKS, REC. & BLDGS: Chair: Damian Omness, Steve Crothers:

The Committee met on January 30th to discuss the Getty Park project and property conversion. The Committee reviewed the Parks and Recreation Plan and will be working on some of the other properties in the Village this year. It was determined that only small projects would be done this year as the Village staff will be very busy with the numerous other projects that are set to commence this year.

e. FINANCE and INSURANCE: Chair: Steve Crothers, Mike Termer:

Nothing to report.

f. PERSONNEL: Chair: John Sutton, Damian Omness:

Nothing to report.

g. ORDINANCES – Chair Curt Trott, Dan Zaverl:

The Ordinance Committee met for a tutorial on how to navigate the website for reviewing the draft Ordinance rewrite. This will allow the Ordinance Committee to review the changes as the staff is making them. The Village staff has 100 days to respond to the questions that have been submitted regarding the rewrite.

15. PAYMENT OF BILLS:

a.) February 13, 2023

Steve Crothers moved to approve the payment of the bills of February 13, 2023 in the amount of \$65,938.44.

Seconded by: Damian Omness.

Roll Call Vote:

Ayes: Crothers, Omness, Sutton, Trott, and Inglis.

Motion Carried 5-0.

Absent: Mike Termer and Dan Zaverl.

b.) February 27, 2023

Steve Crothers moved to approve the payment of the bills of February 27, 2023 in the amount of \$36,350.75.

Seconded by: John Sutton.

Roll Call Vote:

Ayes: Crothers, Sutton, Omness, Trott, and Inglis.

Motion Carried 5-0.

Absent: Mike Termer and Dan Zaverl.

16. ADJOURNMENT: Damian Omness moved to adjourn the meeting at 6:49 P.M.

Seconded by: Curt Trott.

Voice Vote: All in favor.

Motion Carried.

Absent: Mike Termer and Dan Zaver.

Council minutes are not official until approved at the March 13, 2023 Council meeting.

Approved

Administrator's Report



Date: March 10, 2023

To: Paul Inglis, Village President
Village Council Members

From: Brady Selner, Village Administrator

Subject: Administrator's Report for the March 13, 2023, Council Meeting

By the Numbers

Total Value of all projects: \$7,288,559
Total Grant/Loan Forgiveness: \$6,142,340

Total Village Cost: \$1,146,219

Project numbers are subject to change as project bids are received. Some of the valued projects are based on budgeted numbers and will be updated when contractor bids are received

EGLE Drinking Water State Revolving Fund

Project Description: Replacing 11,500 linear feet of watermain and approximately 450 lead service lines.

Total Cost: \$4,653,897

Total Village Cost: \$1,765,137

Update: Hallack Contracting Inc. will likely begin work in April. We will be finalizing and sending the letter to all residents that will have their water service lines replaced under Contract A.

Apex Excavating has the materials on order for Contract B. They plan to complete the work in increments of 20-30 water service lines.

MEDC Water Related Infrastructure

Project Description: Sewer lift station replacement at two of the three locations in the Village of Shelby and drilling one new well to replace Well 2.

Total Cost: \$865,300

Total Village Cost: \$212,500

Update: Jackson Merkey Contractors will be starting work on the lift stations in April. Our project has been delayed because they are finishing a project in another community.

Here is a summary of the payment request.

Approved Grant Budget (CDBG Funds Only): \$652,800

Request for Reimbursement: \$7,225

Balance of funds available: **\$645,575**

Total Match Required: \$212,500

Total Match to Date: **\$87,192.18**

On Contract B: The replacement of Well 2 will be put out for bid by the end of March. Bid opening will occur either late April or early May.

Getty Park Renovation

Project Description: Complete renovation of Getty Park. New amenities will include a fully accessible playground, splash pad, pavilion with an outdoor fire feature and bathrooms, gazebo, pickleball, basketball, and tennis courts, walking paths, and open play space.

Total Cost: \$1,452,759

Total Village Cost: \$115,843

Update: Final design is still being prepared by F&V. The design meeting for Getty Park was held Friday, December 16th. John Wilson and I met on January 5, 2023, to provide F&V final design comments for them to be able to complete the drawings. John and I had a follow up on conversation on January 20, to verify the changes we want on the final design. These final edits were shared with F&V the last week in January. We are waiting to hear back from F&V regarding our requested changes. We have asked them to provide their feedback as soon as possible because bid documents need to go out sooner rather than later to ensure we receive the most competitive bids.

MDOT Category B Grant and Additional Road Work

Project Description: Mill and fill and full road reconstruction on several streets throughout the Village of Shelby.

Total Cost: \$800,000

Total Village Cost: \$663,250

Update: The road work associated with the MDOT Category B grant is built into Contract A of the EGLE DWSRF project. Hallack Contracting Inc. will be completing the work. The additional road work will also be completed by Hallack at the same time as Contract A. I have F&V drafting a separate MOU for them to complete this work.

The Village should be hearing soon whether the Category A grant was awarded for repaving First Street.

6th Street Sidewalk Reconstruction

Project Description: Complete reconstruction of the sidewalk at the top of the hill on 6th Street on the east end of the Village.

Total Cost: \$112,000

Total Village Cost: \$112,000

Update: The project will be put out to bid by the end of this month. It is anticipated that the cost of the project has gone up significantly once F&V formally designed the project. I instructed them to still put the project out to bid. At the time bids are received, Village Council can determine if we should proceed with construction.

Other General Updates:

1. **Police Chief Vacancy.** A conditional offer of employment has been made to Dean Roesler to fill the Police Chief position.

Other Projects

Zoning Ordinance Update – The Public Hearing for the Zoning Ordinance update is March 21, 2023.

General Law Ordinance Update – We will be working on answering the questions in the Legal and Editorial Analysis over the next several months.

Intergovernmental Collaboration – Oceana Acres – The draft Wholesale Water Agreement is complete and ready for review by Village Council.

Intergovernmental Collaboration – Shelby Ridge – The draft Development Agreement is ready for review by Village Council.

RRC Certification – I had a meeting with the Village’s RRC contact person to discuss final steps for RRC certification. Once the Zoning Ordinance re-write is complete, we will have a few more items to update before satisfying every requirement. The Village should be RRC Certified by summer 2023.

Industrial Pretreatment Program – The cost sharing agreement for the IPP setup has been sent to Perdue Farms. Once the terms of that agreement are satisfactory to them, I will present the agreement to Village Council for consideration. Once the agreement is in place, we will be beginning the process to setup the IPP.

On the Radar

Updating the Village of Shelby Website

Downtown Façade Grant Program – discussion at October 11 Finance & Insurance Committee meeting. Program will be worked on throughout the winter to be ready for spring 2023.

Downtown Streetscape Community Engagement – discussion at October 11 Finance & Insurance Committee meeting. We requested additional information from McKenna prior to moving forward. This engagement will also likely be started in the spring.



To: Village Council, VA Selner

From: Jeremiah Helenhouse

Date: March 10, 2023

Re: Council Report – D.P.W.

BRIEF LIST OF WORK DONE FROM 1/20/2023 – 2/28/2023

Streets

- Removed snow from Michigan Ave.
- Plowed
- Fixed stop sign at Ladder Community Center and 2nd/Michigan Ave.
- Applied cold patch.
- Pulled sign post from around town.

Water

- Completed water meter reads.
- Completed monthly operating report.
- Took bacti samples.
- Residual sampling.

Sewer

- Took samples to Hart to get reviewed.
- Completed monitoring wells for WWTP reporting.
- Jetted sewer lines on Harvey and Kelly.
- Had the new blow installed at the WWTP.
- Sent air monitor to get fixed.
- Installed new motor at Industrial lift station.

Parks

- Marked trees for removal at Getty Park.
- Put picnic tables out.
- Cleaned up trash and debris.
- Began tree removal at Getty Park.

Motor Pool:

- Pulled battery out of trackless and moved trackless to the shop.
- Emptied salt from trucks. Washed and greased.
- Had backhoe looked at and got quotes on used equipment.
- Fix chain on salter.
- Scheduled electrical inspection for WWTP in March.
- Remove spreader from snow blower.

Phone: 231.861.2500 | www.shelbyvillage.com

DPW Garage: 88 W. Sixth Street | Shelby, MI 49455

- Dropped truck off at Ford dealer for warranty work.
- Cleaned shop - power washed floor.
- Fixed loader door.
- Installed new cutting edge on snow blower.
- Installed new LED light in garage.

General

- Cleaned up trash around the Village.
- Took truck to Muskegon for light upfitting.
- Pushed and burned brush pile.
- Moved snow piles.
- Snow removal on sidewalks.
- Pruned trees back from roads.
- Took pick-up truck in for warranty work.

218 N. MICHIGAN AVE.,
SHELBY, MI 49455
PHONE: 231-861-6269
FAX: 231-259-0550



STEVEN WALTZ,
CHIEF OF POLICE
SWALTZ@SHELBYVILLAGE.COM

Report for Council meeting date 3/13/23:

Officers completed their annual In-Service training at Elbridge Twp Hall at the beginning of February. Training topics included Standardized Field Sobriety Test (SFST) refresher, Taser qualification, and practical exercises involving uses of force.

Officers are completing online training prerequisites regarding Preliminary Breath Test (PBT) calibration and Operation in preparation for training in the summer 2023 on a new breath test system (Intoxilyzer) scheduled to be operational at the Oceana County Jail.

Village Administrator Selner and I met with the Shelby Schools Superintendent Mark Olmstead to start the process needed for the new SRO position within the schools.

A new patrol rifle was purchased as currently Shelby PD only has one currently. As two patrol vehicles will be in use at the same time with the SRO position, a second patrol rifle was needed.

On 3/3/23 Officer Krause was injured in an altercation that took place on State St after an unarmed robbery/retail fraud/assault at Shelby Wesco. The suspect was arrested. Officer Krause was treated and released.

January/February stats are attached.

Respectfully Submitted,

Steven Waltz

Shelby PD Offense Summary

Occurred 1/1/2023 - 2/28/2023

Offense	Total Offenses
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	2
1380 - 13003 - Telephone Used for Harassment, Threats	1
1382 - 13003 - Stalking (Misdemeanor)	1
2103 - 21000 - Extortion - Threat to Injure Reputation	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2305 - 23005 - Larceny - Personal Property from Vehicle	3
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	2
3074 - 30002 - Retail Fraud Theft 2nd Degree	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
5015 - 50000 - Failure to Appear	2
5561 - 55000 - Animals at Large	1
5707 - 57001 - Trespass (Other)	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
9201 - 92001 - Civil Custodies - Divorce and Support	2
9910 - 93001 - Traffic, Non-Criminal - Accident	2
9913 - 93004 - Traffic, Non-Criminal - Parking Violations	1
9941 - 98004 - Inspections/Investigations - Other Inspections	1
9942 - 98006 - Inspections/Investigations - Family Trouble	3
9943 - 98007 - Inspections/Investigations - Suspicious Situations	7
9953 - 99008 - Miscellaneous - General Assistance	7
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	2
9955 - 99008 - Miscellaneous - Assist to EMS	3
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
9957 - 99008 - Miscellaneous - Residential/Business/Bank Alarm - False	1
9977 - Civil Dispute	13
9983 - Motorist Assist	3
Total	70



Village Council
Item Cover Page

Meeting Date: March 13, 2023
Agenda Item: Household Hazardous Waste Disposal Program
Budget Impact: \$0 - \$785.60 from the General Fund (101)
Recommendation: Approve Financial Support for the Hazardous Waste Program
Staff Contact: Brady Selner, Village Administrator

Background:

This is a cyclical cost for the Household Hazardous Waste Disposal Program that the Village has been a part of since approximately 2014. The goal is to provide a way for residents to dispose of hazardous materials safely and easily so that they do not end up in our lakes, streams, groundwater, or public water supplies.

Requested amount from Village of Shelby is based off the following calculation: Population Based on 2020 Census: 1964 people x .40/person = \$785.60. Last year the Village committed \$550.

Supporting Documents:

Hazardous Waste Program Funding Request
Resolution No. 08-23

Motion _____ by seconded by _____ to adopt Resolution No. 08-23.



Household Hazardous Waste Disposal Program
Mason-Lake Conservation District
655 N. Scottville Rd.
Scottville, MI 49454



February 1, 2023

Crystal Budde
Village of Shelby
218 N. Michigan Avenue
Shelby, MI 49455

Dear Village of Shelby Board,

Your local Conservation District, representing the three-county Household Hazardous Waste (HHW) Committee, wishes to request support for the HHW and Clean-Sweep collection event to be held on **Saturday, August 19th**. Each year, the HHW collection continues to be highly utilized by the community. The cost of disposal for household hazardous waste is continuing to increase across the industry, but **our allocation requests from municipalities will remain the same as in recent years (\$0.40 per capita)**. We have updated our per capita calculations to reflect the 2020 census data. Thus, the only reason that you may see a change in the requested amount for Village of Shelby is solely a reflection on the population change. **In 2023, every pound of waste collected will cost at least \$1.08 for disposal**. If Village of Shelby is able to contribute even a small amount more than our request, it would be greatly appreciated. A little goes a long way; every dollar buys a pound!

Last year's collection was a great success, resulting in the safe **disposal of nearly 80,000 pounds of material** across Manistee, Mason and Oceana Counties. The **cost for this one-day event was nearly \$70,000**, but thanks to the support from our community leaders like you, we were able to cover those costs and provide this valuable service to our landowners.

For residents dropping off materials on collection day, the committee is continuing with the suggested donation of \$15 to help cover the increasing costs of disposal. The committee felt this was feasible for those directly participating.

Please find enclosed an allocation request packet, including a 2023 program contract, for consideration for the Village of Shelby 2023 budget process. Reports and further details of past and upcoming collection days can be found at www.Mason-LakeConservation.org under Programs & Services. If you would like someone from our committee to attend a board/council meeting to further discuss the program, please let us know. We would be happy to do so.

Again, please accept our heartfelt appreciation for your continued support of our program and protection of our precious water resources.

Very Sincerely,

Household Hazardous Waste Committee

Encl. 2023 per capita calculation sheet, 2023 contract (2)

Frequently Asked Questions

What is this program all about?

For those unfamiliar with the HHW program, the goal is to provide a way for residents to safely and easily dispose of hazardous materials so that they do not end up in our lakes, streams, groundwater or public water supplies. This often includes chemicals and heavy metals found in electronics or batteries.

What is the average cost per car?

On average, each car brings \$84 worth of hazardous materials for disposal. Our request for funds is only \$0.40 per person from the township, and a suggested \$15 donation at the site from program participants.

How much waste is collected each year?

In recent years, an average of 96,960 pounds of hazardous waste and pesticides is responsibly disposed of each year. From 2016-2022, the committee has collected and safely disposed more than 325 tons in the 3-county area.

Why can't it just get thrown away?

Many of these hazardous materials are not allowable in municipal waste or cannot be safely disposed of through our municipal waste system and could end up in the environment. For example, we most commonly collect pesticides, fertilizers, oils and other chemicals. Pesticides can acutely impact human health when they spill and leach through the soil and into the groundwater aquifers from which many people in rural communities drink. Nitrogen pollution in groundwater can cause chronic effects in infants and the elderly by affecting the blood's ability to carry oxygen. In addition to these more immediate threats, pesticides and fertilizers can impact our local watersheds, causing harmful algae blooms and/or fish and invertebrate die-offs. Items such as pesticides, fertilizers, motor oil and heavy metals found in electronics and batteries can be safely reused, recycled, or disposed of through our program, helping to keep our drinking water clean and rivers healthy.

Why does this program have two names?

This collection is often referred to as the HHW/Clean Sweep Program. It was founded upon the need for safe pesticide disposal in the 3-county area. The Clean-Sweep program was operated for many years before it inspired the collection and disposal of Household Hazardous Waste and the formation of the HHW committee in 2006.



655 N. Scottville Rd.
Scottville, MI 49454
Phone: (231) 757-3707 x5
www.mason-lakeconservation.org



2023 Per Capita Calculation Sheet Household Hazardous Waste Program

Requested amount from *Village of Shelby* : 785.6

$$1964 \text{ people} \times .40/\text{person} = \underline{\$785.6}$$

Calculated as \$0.40 per capita. Population Based on 2020 Census (please notify us if our data is wrong).

If it is possible to round up to the nearest \$25 amount or greater, we would greatly appreciate any additional support! Every \$1.08 helps dispose of one pound of hazardous material.

Two contract agreements have been included; please keep one for your records and sign and return the other with a check following the information below.

Make the check payable to Mason-Lake Conservation District
(as fiduciary for the Mason, Manistee & Oceana HHW Program):

Mason-Lake Conservation District
655 N. Scottville Rd.
Scottville, MI 49454

For questions or further information, contact:

Dani McGarry
Treasurer, HHW Committee
Executive Director, Mason-Lake Conservation District
(231) 757-3707 Ext. 5.
Dani.mcgarry@macd.org

Thank you for your support!

2023
CONTRACT AND
AGREEMENT FOR SERVICES
Village of Shelby AND
MANISTEE, MASON, AND OCEANA
CONSERVATION DISTRICTS

Village of Shelby and the Manistee, Mason and Oceana Conservation Districts desire to act cooperatively to provide the proper disposal of household hazardous waste for residents of Village of Shelby and Mason County. Therefore, Village of Shelby contracts with Manistee, Mason and Oceana Conservation Districts for collection and disposal of household hazardous waste in the amount of \$ _____. This service agreement will promote the public health, safety, and welfare of the Township and County residents.

Date: _____ by: _____
Village of Shelby Representative

Date: 2/01/23 by: *Brenee Mallison*
Manistee Conservation District
Representative

Date: 2/01/23 by: *Danell McJany*
Mason-Lake Conservation District
Representative

Date: 2/01/23 by: *S Knoll*
Oceana Conservation District
Representative

2023
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Date: _____ by: _____
Village of Shelby Representative

Date: 2/01/23 by: *Renee Mallison*
Manistee Conservation District
Representative

Date: 2/01/23 by: *Danell McJury*
Mason-Lake Conservation District
Representative

Date: 2/01/23 by: *S Knoll*
Oceana Conservation District
Representative



March 13, 2023

RESOLUTION

No. 08-23

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to participate in the 2023 Manistee, Mason, and Oceana Household Hazardous Waste Program and to authorize Crystal Budde, Village Clerk/Treasurer, to make payment in the amount of \$ to support the event.

BE IT FURTHER RESOLVED to authorize the Village Administrator, Brady Selner, to sign the 2023 Contract and Agreement for Services Village of Shelby and Manistee, Mason, and Oceana Conservation Districts.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 08-23 Declared ADOPTED.

ADOPTED ON: March 13, 2023



Village Council
Item Cover Page

Meeting Date: March 13, 2023
Agenda Item: Downtown Planter Purchase
Budget Impact: \$3,895 from ARPA Funds
Recommendation: Approve Quote from EarthPlanter
Staff Contact: Brady Selner, Village Administrator

Background:

In the FY2022-23 Budget, ARPA dollars were allocated to purchase planters for downtown. There was some interest in money to be donated to help offset the Village's cost, but it never fully materialized. I have re-engaged with these conversations, but I propose we move forward with the purchase and have any donations serve as a reimbursement. The Shelby Chamber of Commerce is organizing a downtown cleanup day on April 22. We hope to have the planters delivered prior to April 22 to install them on the same day.

Supporting Documents:

EarthPlanter Quote
Resolution No. 09-23

Motion _____ by seconded by _____ to adopt Resolution No. 09-23.

From: [EarthPlanter](#)
To: rbuckley@earthplanter.com; lindsay@earthplanter.com; jburgmaster@earthplanter.com; [Brady Selner](#)
Cc: [Randy Mahoney](#)
Subject: Quote For Your Final Approval: EarthPlanter Quote #(27715) - March 7, 2023
Date: Tuesday, March 7, 2023 1:59:47 PM



Quote: Review For Your Final Confirmation #(27715) - March 7, 2023

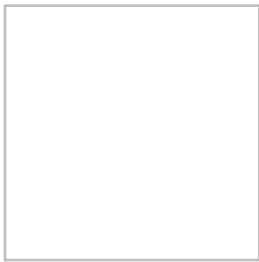

Your final quote details are below. **Once approved please accept the quote and select your payment method online.** Note: Unless noted otherwise, shipping is to a commercial location with dock and/or forklift service and open delivery hours. Appointments, limited access locations, lift-gate service, and other special requests will incur additional charges. All orders arrive shrink-wrapped on pallets.

[Accept Offer and Choose Payment Method](#)

Have questions or need assistance processing your payment? Contact EarthPlanter at sales@earthplanter.com or call [877-815-9276](tel:877-815-9276)

Request #27715

Product	Quantity	Unit Cost	Extended Price
Urban			

	6	\$569.00	\$3,414.00
<p>Vase 41 - Millstone (#EPMV41-)</p> <p>List \$649: 41" Top Diameter x 36" H Water Capacity: 40 gal</p>			
	2	\$0.00	\$0.00
<p>Hospitality Pedestal - Millstone (#EPHP30)</p> <p>List \$299: 17" Top Diameter x 30" H Water Capacity: 9 Gal</p>			
<p>Subtotal before Discounts: (subtotal based on List Price)</p>	\$4,492.00		
Discount Applied:	-\$1,078.00		
Shipping:	\$481.00 via FedEx Freight Economy		
Tax:	\$0.00		
Payment method:	Request For Quote		
Total:	\$3,895.00		

Title/Job Position: Village Administrator

commercial-or-residential-address: Commercial

Proposal Notes:

- **Early Order Quantity Discounts Applied. Any Combination of Ground Models, Expires 3/17**
 - *Including (2) New Hospitality Pedestals at no charge for min (6)*
- **Thank You Brady, Randy and The Village of Shelby For Your Support!!**
 - *Lifetime Planter Warranty*
 - *100% Made in the USA (Auburn NY)*
 - *All colors, including Stone-Effect, No Extra Charge.*

Model	List	Standard Discount	Min 12	Min 6
Urban Vase 41	\$649	\$584		\$569

- **Lead Times**
 - *Orders Received before 3/10: (2-3) weeks to ship from receipt of order*
 - *Orders Received after 3/10: (4-6) weeks to Ship*

-
- **Ship FedEx Freight Economy. Commercial Delivery Address Required.**
 - *Forklift and/or Loading Dock required for unloading to avoid additional FedEx fees.*
 - *Total Pallets: (2)*
 - *Shipping Quote Valid for 30 Days*
 - **Payment: Credit Card, Checks, OR PO's Accepted with Credit Approval - Terms NET 30 Days.**

Shipping Notes:

Total Pallets: 2

Emails being CC'ed: rmahoney@shelbyvillage.com

Billing address

Shipping address

*Brady Selner
Village of Shelby
218 N. Michigan Ave
Shelby, MI 49455
2318614401*

*Brady Selner
Village of Shelby
218 N. Michigan Ave
Shelby, MI 49455*



March 13, 2023

RESOLUTION

No. 09-23

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize the Village Administrator, Brady Selner, to accept quote number 27715 from EarthPlanter, to purchase six planters for \$3,895.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 09-23 Declared ADOPTED.

ADOPTED ON: March 13, 2023



Village Council
Item Cover Page

Meeting Date: March 13, 2023
Agenda Item: Industrial Pretreatment Program Agreement
Budget Impact: Budgeted Item - \$13,900 from Funds 590 and 591
Recommendation: Approve Cost Sharing Agreement
Staff Contact: Brady Selner, Village Administrator



Background:

Perdue Foods recently purchased the former Oceana Foods facility with the intent to produce dog treats at the facility. The industry requested connection into the Village's wastewater service. The Perdue Foods facility will be considered a categorical industrial user (CIU) under the meat and poultry category or a significant industrial user (SIU). Both CIUs and SIUs are subject to federal and state environmental regulations, including obtaining permits from the local municipality for wastewater discharge. The Village will need to develop and implement an industrial pretreatment program (IPP) to issue industrial wastewater discharge permits to regulate the higher-level waste from the dog food manufacturing facility to protect the Shelby Wastewater Treatment Plant (WWTP).

The total cost to set up the IPP is \$63,067. As part of the project, an update to our water and sewer ordinance is required. While some of the edits are specially required for the IPP to be implemented, most of the updated language will benefit the Village as a whole. For this reason, I am proposing the Village cover the cost to rewrite the water and sewer ordinance.

Supporting Documents:

Cost Sharing Agreement
Fleis&VandenBrink Proposal
Trace Analytical Proposal
George Davis Proposal
Resolution No. 10-23


Motion _____ by seconded by _____ to adopt Resolution No. 10-23.

COST SHARING AGREEMENT

THIS COST SHARING AGREEMENT (“Agreement”) is made and entered into as of March ___. 2023 (“Effective Date”), among **PERDUE FOODS LLC**, a Maryland limited liability company, of 31149 Old Ocean City Road, Salisbury, Maryland 21804 (“Perdue”), and the **VILLAGE OF SHELBY**, a Michigan general law village, whose address is 218 North Michigan Avenue, Shelby, Michigan (“Village”) in order to confirm certain rights and obligations relating to the development and utilization of an Industrial Pretreatment Program (the “IPP”). In this Agreement, either Perdue and/or Village may also be referred to individually as a “Party” or jointly as “Parties”.

RECITALS:

This Agreement is based upon the following facts and circumstances:

- A.  Purdue has purchased the real property situated in the Village of Shelby, Parcel Number 046-501-002-50, which was formerly operated as the Oceana Foods facility (the “Facility”).
- B. Purdue has proposed to produce pet food at the Facility, and wishes to utilize the Shelby Wastewater Treatment Plant (“SWWTP”).
- C. As a result of state and federal environmental regulations relating to the Facility’s wastewater, an IPP must be developed and implemented in order for the Village to issue industrial wastewater discharge permits for the Facility (the “Project”).
- D. The total cost of the Project is estimated to be \$63,066.93 and the Village has agreed to pay certain costs of the Project not to exceed \$13,900.00.

NOW, THEREFORE, in consideration of the warrants, representations, covenants and agreements set forth herein, and for other good and valuable consideration, and receipt and sufficiency of which are hereby acknowledged, Perdue and the Village agree as follows:

1.0 COMMITMENTS BY THE VILLAGE.

1.1 The Village and its contractors will perform the necessary activities to prepare an IPP for the SWWTP, and to have the IPP approved by the Michigan Department of Environment, Great Lakes, and Energy (“EGLE”).

1.2 The Village agrees to be responsible for \$13,900.00 of the direct, out-of-pocket costs incurred to complete the Project which is estimated to total \$63,063.93.

1.3 The Village agrees that in the event another industrial user utilizes the IPP or Project within ten (10) years after the Effective Date, that the Village will, as a condition to approval of such other industrial user’s permit to discharge to the SWWTP, require each such industrial user to reimburse Perdue and each other existing industrial user who had previously contributed to the cost of the Project as set forth herein, in an amount equal to $1/x$ (x = total number of previously permitted industrial users utilizing the IPP) of the amount that Perdue reimburses the

Village pursuant to Section 2.1 below, divided equally among the previously permitted industrial users. For example, if Perdue reimburses the Village \$50,000 under this Agreement, then the next permitted industrial user will be required to reimburse Perdue ½ of \$50,000, or \$25,000. A third permitted industrial user would be required to reimburse a total of 1/3 of \$50,000, or \$16,666.66, divided equally (\$8,333.33 to each) between Perdue and the second permitted industrial user, and so on.

1.4 The Village shall periodically, but not less than annually, provide to Perdue a written report identifying any additional industrial user(s) that has/have been permitted to discharge to the SWWTP, and the amount of reimbursement to be paid to Perdue by such user(s) pursuant to Section 1.3 above.

1.5 The Village's obligations under this Section 1.2 shall expire ten (10) years from the date of the last signature below.

2.0 COMMITMENTS BY PERDUE.

2.1 Perdue will, within thirty (30) days after the Effective Date pay to the Village the amount of \$49,163.93 to be held in escrow and applied to the Village's direct, out-of-pocket costs incurred in preparation, and obtaining EGLE approval of, the IPP as such costs are incurred by the Village.

3.0 REPRESENTATIONS AND WARRANTIES OF THE COUNTY AND CITY.

Perdue and Village represent and warrant as follows:

3.1 Organization and Powers. Perdue and Village are duly organized, validly existing and in good standing under the laws of the State of Michigan. Perdue and Village have all requisite corporate power and authority to enter into this Agreement and to carry out and perform all of its covenants and agreements contained herein.

3.2 Authorization. The execution, delivery and performance of this Agreement by Perdue and Village has been duly authorized by all necessary action.

3.3 Governmental Consents. Except for EGLE approval of the IPP, the execution, delivery and performance by Perdue and Village of this Agreement and consummation of the transactions contemplated hereby do not require any registration with, consent or approval of or notice to, or other action to, with or by, federal, state or other governmental authority, judicial or regulatory body.

3.4 Binding Obligation. This Agreement, when executed and delivered by the parties, will be a legally valid and binding obligation of Perdue and Village, enforceable against it in accordance with its terms, except as such enforceability may be limited by applicable bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors' rights generally and by general principles of equity.

4.5 Severability. If any clause, provision or section of this Agreement shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision or section shall not affect the validity of any of the remaining clauses, provisions or sections of this Agreement.

4.6 Execution in Counterparts. This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. An executed copy of this Agreement may be delivered by either party by electronic transmission and such execution and delivery shall be considered valid, binding and effective for all purposes.

4.7 Captions. The captions and headings in this Agreement are for convenience only and in no way limit, define or describe the scope or intent of any provision of this Agreement.

4.8 Further Assurances. The parties agree to execute such further agreements or instruments as may be reasonably necessary to implement the terms of this Agreement, so long as such agreements or instruments do not amend or modify the terms of this Agreement or either party's obligations hereunder. The parties further covenant to work in good faith to implement the terms of this Agreement, to permit the development of the Project in accordance with the terms hereof, and to meet as and when reasonably required in order to address issues of concern to either party in connection with the development of the Project and the matters contemplated under this Agreement.

4.9 Drafting and Construction. Both parties to this Agreement have participated fully and equally in the negotiation and preparation hereof. Therefore, this Agreement shall not be more strictly construed or any ambiguities within this Agreement resolved against either party hereto.

4.10 Limitation of Rights to Parties. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it, the subsequent permitted industrial users entitled to reimbursement pursuant to paragraph 1.3 above, and their respective successors, legal representatives and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third persons to any party to this Agreement, nor shall any provision give any third persons any rights of subrogation or action over or against any party to this Agreement.

4.11 Force Majeure. If either party shall be delayed or hindered in or prevented from the performance of any act required of it hereunder by reason of flood, hurricane, cyclone, tornado, earthquake or other similar catastrophe, or acts of God, the public enemy, the government or fires, epidemics, quarantine restrictions, strikes, lock-outs, labor trouble, inability to procure materials, failure of power, restrictive governmental laws or regulations (provided in the case of the County and City, limited to those of other governmental entities), riots, insurrection, war, acts or negligence of the other party or their agents or other reason of like nature not the fault of the party delayed, then the performance of such act shall be excused for the period of the delay and the period of the performance of any such act shall be extended for a period equivalent to the period of such delay.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed and effective as of the date first above written.

The remainder of this page is left intentionally blank.

PERDUE FOODS LLC:

Dated: _____, 2022

By: _____

Its: _____

VILLAGE OF SHELBY:

Date: _____, 2022

By: _____

Brady Selner

Its: Village Manager

Date: _____, 2022

By: _____

Paul Inglis

Its: Village President

September 9, 2022

Via email: administrator@shelbyvillage.com

Brady Selner, Village Administrator
Village of Shelby
218 North Michigan Ave
Shelby, MI 49455

RE: Industrial Pretreatment Program Development

Dear Brady,

Thank you for the opportunity to assist you in developing an approvable Industrial Pretreatment Program to accommodate a new industrial user that is moving to the Village.

Background and Understanding

We understand that Perdue Foods recently purchased a vacant industrial facility and has proposed to produce fresh gourmet dog food at the facility. The industry reached out to the Village for wastewater service. After a preliminary review, it was determined that the Village wastewater system can accommodate the proposed process wastewater. Perdue Foods is anticipating the dog food facility will be operational in September 2023 and will need wastewater service at that time.

The proposed Perdue Foods facility will be considered a *categorical industrial user (CIU)* under the meat and poultry category or a *significant industrial user (SIU)*. Both CIUs and SIUs are subject to federal and state environmental regulations, including obtaining permits from the local municipality for process wastewater discharges.

As discussed, the Village needs to develop and implement an industrial pretreatment program (IPP) in order to issue industrial wastewater discharge permits to regulate pollutant loadings from the dog food manufacturing facility to protect the Shelby Wastewater Treatment Plant (WWTP) and its receiving water, groundwater of the State which vents to nearby Piper Creek.

Based on our discussion, we understand that the Village has reached out to Perdue Foods to discuss financial participation with the Village, as part of developing the IPP for approval and implementation. We understand that the Village attorney is working on an agreement between the Village and Perdue Foods pertaining to this IPP development cost-sharing. We are providing this proposal, which includes details about the scope of work entailed and costs associated with development of an IPP.

Scope of Services

Our proposed scope of services has been developed to assist the Village in developing an IPP program for approval by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and, following its approval, for implementation in accordance with federal and state IPP rules and requirements.

Development and implementation of a successful IPP requires several steps. The following sections outline our approach to developing an EGLE-approved IPP. Prior to beginning this project, we propose a project kick off meeting to review our detailed scope, sampling requirements, and schedule.

Identification of SIUs and CIUs

An industrial (or non-domestic) user survey is the first step in developing an IPP. EGLE requires all IPPs to maintain a list of non-domestic users. As part of the IPP development, we propose conducting an industrial wastewater user survey to identify if any other non-domestic users in the Shelby wastewater service area should be regulated as part of the IPP.

Maximum Allowable Headworks Loading Evaluation

The next step in development of the IPP is a Maximum Allowable Headworks Loading (MAHL) evaluation. The MAHL evaluation will be done in accordance with EGLE requirements and EPA’s *Local Limits Development Guidance* document.

The MAHL study will evaluate the Shelby WWTP capacity and determine local limits for all SIUs and CIUs for pollutants of concern (POCs), including compatible and select non-compatible pollutants. Compatible pollutants are those the WWTP is designed to treat and remove (i.e. cBOD₅, total suspended solids (TSS), total phosphorus, and ammonia-nitrogen). Non-compatible pollutants are those pollutants that are not readily treated at a municipal WWTP and may cause pass-through, interference and/or treatment inhibition, or biosolids contamination (e.g. metals, etc.).

The MAHL calculations will use available WWTP influent and effluent data, as well as analytical laboratory data that will be collected specifically for the MAHL evaluation. The *Local Limits Development Guidance* document provides sampling and analytical recommendations. We will develop a sampling plan for approval by EGLE prior to collection of wastewater samples. Our sampling plan will include, at a minimum, the national and state POCs: cBOD₅, TSS, ammonia-nitrogen, phosphorus, arsenic, cadmium, chromium, copper, cyanide, lead, mercury, molybdenum, nickel, selenium, silver, and zinc. Based on the nature of dog food processing, we are also proposing to sample for fats, oils, and grease (FOG).

Since the Shelby WWTP is not currently required to perform laboratory analyses for additional NPDES monitoring parameters, we also propose collecting one sample at the WWTP effluent for a scan of the volatile and semi-volatile organics typically listed in EPA Major Facilities NPDES permits, to determine if other POCs are needed. This sample would be sent to a qualified environmental laboratory for analysis. The results of this screening may also be helpful in determining 1) whether these pollutants are already present in the Village’s wastewater and, therefore, 2) in the event that these pollutants are detected following the connection of the Perdue Foods facility, whether or not these pollutants come from it, and if so, in what quantities.

The following table summarizes our preliminary Sampling Work Plan for the Shelby MAHL and Local Limits evaluation, based on the EPA recommendations and our experience with Michigan IPPs. Please note that the final sampling plan may be adjusted based on results of the non-domestic survey responses and/or discussions with EGLE IPP staff.

Sample Location	Parameters	Samples	Parameters	Samples
WWTP Influent	Compatibles, Non-compatibles, FOG	7		
WWTP Effluent	Compatibles, Non-compatibles	7	NPDES Additional Pollutants Monitoring*	1
Domestic Sampling Location #1	Compatibles, Non-compatibles	7		
Domestic Sampling Location #2	Compatibles, Non-compatibles	7		
Biosolids/Sludge	Compatibles, Non-compatibles, % Solids	4		

*A copy of the Additional Pollutants, including the MPART 28 PFAS compounds is enclosed, for reference



Once samples have been collected, F&V will review, summarize, and incorporate the analytical data into a MAHL spreadsheet model developed by EPA/EGLE. Results from the MAHL evaluation will be used to develop appropriate local limits for the POCs.

We will review the draft local limits recommendations with Village staff prior to submitting the MAHL and Local Limits evaluation to EGLE for review and approval.

Sewer Use Ordinance Updates

F&V will provide technical assistance to the Village in updating their existing Sewer Use Ordinance (SUO). The SUO will contain the legal authority for the Village's IPP. We will assist the Village in incorporating the EGLE-approved local limits and language for other IPP requirements into the SUO.

Please note that SUO updates must be reviewed by an attorney experienced in IPP requirements. The attorney must also provide a certification letter to EGLE.

Once EGLE IPP staff and the Village attorney have reviewed the revised SUO, the Village will need to follow its procedures to formally adopt the changes to the ordinance. F&V staff will attend the Village Council meeting where the revised ordinance is presented to Village Council and the public to briefly describe the changes and need for the changes.

Industrial Pretreatment Program Procedures Manual

All IPPs are required to have an IPP Procedures Manual that describes the program's day-to-day procedures and information required to implement and sustain the program.

F&V will develop an IPP Procedures Manual that details the program's purpose and objectives, procedures for maintaining and updating the list of non-domestic users, procedures for developing and issuing industrial permits, a template industrial permit, sampling and monitoring requirements, industrial inspection procedures, the Enforcement Response Plan, IPP annual reporting information, and example correspondence, forms, and reports in accordance with EGLE and EPA requirements. The IPP Procedures Manual will be submitted to EGLE for review and approval.

Budgets

Legal documents, such as the SUO and any agreements with industrial user(s), require review by an experienced attorney. The sections of the Sewer Use Ordinance which incorporate the updated local limits and legal authority for the IPP will also require review from an attorney. Legal costs are outside of this scope of work.

The following budgets have been developed for our scope of work described above. The total proposed engineering budget is a **lump sum fee of \$31,600**.

Scope of Work	Proposed Budgets
Non-Domestic User Survey	\$ 3,500
MAHL Evaluation & Local Limits Evaluation	\$ 16,500
Technical Review/Update of SUO	\$ 5,200
Develop IPP Procedures Manual	\$ 6,400
F&V Scope of Services	\$ 31,600
Legal Documents Costs	Outside of F&V Scope
Sample Collection & Laboratory Analytical	Outside of F&V Scope

Our budget assumes that the wastewater samples will be collected by the laboratory field technicians as part of the laboratory's scope of work, contracted directly with the Village.

Schedule

We are prepared to begin this work immediately upon authorization of our proposal.

To help ensure that the IPP development and EGLE review of the proposed IPP are completed in a timely manner, especially in time for startup of the Perdue Foods facility operations, we recommend that that the proposed IPP be submitted to EGLE by the end of 2022. The table below outlines our proposed schedule, which can serve as a basis for requesting an extension from EGLE.

Task	Completion Date
Conduct Non-Domestic User Survey	September 2022
Submit Sampling Work Plan to EGLE for approval	September 2022
Sample Collection and Laboratory Analysis	October 2022
MAHL and Local Limits Evaluation Draft Completed	November -December 2022
MAHL and Local Limits Evaluation EGLE Approval*	March 2023
SUO Updates	April 2023
IPP Procedures Manual	May 2023
Complete Program Approval and Implementation	June 2023

*Please note that prompt review and approval of the Sampling Work Plan, and other submittals by EGLE IPP staff will be necessary to stay on schedule. We will ask EGLE to expedite review of the IPP submittals in light of the anticipated Perdue Foods operations start date.

If this scope and budget are acceptable, you can authorize this work by below and returning a copy to us. We look forward to working with you on this important assignment.

If you have any questions, please call me at 616.446.9669.

Sincerely,

FLEIS & VANDENBRINK



Elaine J. Venema, PE
Project Manager, Associate



Don DeVries, PE
Principal

Enclosures: Michigan NPDES Additional Monitoring Parameters

WORK AUTHORIZATION

Fleis & VandenBrink (F&V) is hereby authorized to perform additional Services detailed in this letter dated September 9, 2022, under the terms and conditions provided in our existing General Consultation Professional Services Agreement, dated October 4, 2007.

Signature

Date

(Please print name and title)

Hardness

calcium carbonate

Perfluoroalkyl and Polyfluoroalkyl Substances

Perfluorooctanoic Acid (PFOA)

Metals (Total Recoverable), Cyanide and Total Phenols

antimony	arsenic	available cyanide	nickel
beryllium	cadmium	chromium	zinc
copper	lead	thallium	selenium
silver	total phenols		

Volatile Organic Compounds

acrolein	acrylonitrile	benzene	bromoform
carbon tetrachloride	chlorobenzene	chlorodibromomethane	chloroethane
2-chloroethylvinyl ether	chloroform	dichlorobromomethane	1,1-dichloroethane
1,2-dichloroethane	trans-1,2-dichloroethylene	1,1-dichloroethylene	1,2-dichloropropane
1,3-dichloropropylene	ethylbenzene	methyl bromide	methyl chloride
methylene chloride	1,1,2,2-tetrachloroethane	tetrachloroethylene	toluene
1,1,1-trichloroethane	1,1,2-trichloroethane	trichloroethylene	vinyl chloride

Acid-Extractable Compounds

4-chloro-3-methylphenol	2-chlorophenol	2,4-dichlorophenol	2,4-dimethylphenol
4,6-dinitro-o-cresol	2,4-dinitrophenol	2-nitrophenol	4-nitrophenol
pentachlorophenol	phenol	2,4,6-trichlorophenol	

Base/Neutral Compounds

acenaphthene	acenaphthylene	anthracene	benzidine
benzo(a)anthracene	benzo(a)pyrene	3,4-benzofluoranthene	benzo(ghi)perylene
benzo(k)fluoranthene	bis(2-chloroethoxy)methane	bis(2-chloroethyl)ether	bis(2-chloroisopropyl)ether
bis(2-ethylhexyl)phthalate	4-bromophenyl phenyl ether	butylbenzyl phthalate	2-chloronaphthalene
4-chlorophenyl phenyl ether	chrysene	di-n-butyl phthalate	di-n-octyl phthalate
dibenzo(a,h)anthracene	1,2-dichlorobenzene	1,3-dichlorobenzene	1,4-dichlorobenzene
3,3'-dichlorobenzidine	diethyl phthalate	dimethyl phthalate	2,4-dinitrotoluene
2,6-dinitrotoluene	1,2-diphenylhydrazine	fluoranthene	fluorene
hexachlorobenzene	hexachlorobutadiene	hexachlorocyclopentadiene	hexachloroethane
indeno(1,2,3-cd)pyrene	isophorone	naphthalene	nitrobenzene
n-nitrosodi-n-propylamine	n-nitrosodimethylamine	n-nitrosodiphenylamine	phenanthrene
pyrene	1,2,4-trichlorobenzene		



PERFLUOROALKYL AND POLYFLUOROALKYL SUBSTANCES (PFAS) RECOMMENDED MINIMUM LABORATORY ANALYTE LIST

Below is the minimum laboratory PFAS analyte list for analysis of fish, deer, and other animals, drinking water, groundwater, surface water, soil, wastewater effluent, and landfill leachate samples collected by Michigan's Departments of Environment, Great Lakes, and Energy, Health and Human Services, Agriculture and Rural Development, and Natural Resources. The recommended minimum analyte list for groundwater, surface water, and wastewater is the list found under EPA Method 8327. The minimum analyte list for the testing of fish, deer and other animals is marked by the fish icon.

This minimum analyte list was developed based on the potential for these chemicals to be found in Michigan, the availability of the chemical standards used for testing, and the ability of available laboratories to test for these PFAS. This list includes PFAS that can be tested for in drinking water using United States Environmental Protection Agency (USEPA) Method 537.1, which is the only method that should be used when analyzing drinking water samples. Other testing methodology such as isotope dilution may be used to test for PFAS in other media (not drinking water). EPA Method 8327 has undergone multi-lab validation and have been published under the Resource Conservation and Recovery Act (RCRA) program and is used by the EGLE laboratory to test surface water, groundwater, and wastewater.















NOTE: Draft EPA Method 1633 is currently undergoing multi-laboratory validation as part of the Clean Water Act (CWA) method approval process. When a final PFAS analytical method for wastewater is published in 40 CFR Part 136, this method will be required for sampling conducted under the CWA, including National Pollutant Discharge Elimination (NPDES) permits. Until EPA Method 1633 is approved, an isotope dilution method (sometimes referred to as Method 537 modified) or ASTM Method D7979 may be used.

This list is not exhaustive of PFAS in Michigan's environment.












The fish icon (🐟) indicates compounds that are also currently being tested in fish tissue by the Department of Health and Human Services Laboratory.

Acronym / Analyte Name	Molecular Formula	CAS Number	Drinking Water Only	EGLE Lab – Groundwater, Surface Water, Wastewater	For Clean Water Act – NPDES (i.e., wastewater, sludge, tissue, soil)	🐟
			USEPA Method 537.1	EPA Method 8327	Draft EPA Method 1633	
PFTeDA Perfluorotetradecanoic acid	C ₁₃ F ₂₇ COOH	376-06-7	X	X	X	🐟
PFTrDA Perfluorotridecanoic acid	C ₁₂ F ₂₅ COOH	72629-94-8	X	X	X	🐟
PFDoA Perfluorododecanoic acid	C ₁₁ F ₂₃ COOH	307-55-1	X	X	X	🐟
PFUnA Perfluoroundecanoic acid	C ₁₀ F ₂₁ COOH	2058-94-8	X	X	X	🐟

**Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
Minimum Laboratory Analyte List**

Acronym / Analyte Name	Molecular Formula	CAS Number	Drinking Water Only	EGLE Lab – Groundwater, Surface Water, Wastewater	For Clean Water Act – NPDES (i.e., wastewater, sludge, tissue, soil)	
			USEPA Method 537.1	EPA Method 8327	Draft EPA Method 1633	
PFDA Perfluorodecanoic acid	C ₉ F ₁₉ COOH	335-76-2	X	X	X	
PFNA Perfluorononanoic acid	C ₈ F ₁₇ COOH	375-95-1	X	X	X	
PFOA Perfluorooctanoic acid	C ₇ F ₁₅ COOH	335-67-1	X	X	X	
PFHpA Perfluoroheptanoic acid	C ₆ F ₁₃ COOH	375-85-9	X	X	X	
PFHxA Perfluorohexanoic acid	C ₅ F ₁₁ COOH	307-24-4	X	X	X	
PFPeA Perfluoropentanoic acid	C ₄ F ₉ COOH	2706-90-3		X	X	
PFBA Perfluorobutanoic acid	C ₃ F ₇ COOH	375-22-4		X	X	
PFDoS Perfluorododecansulfonic acid	C ₁₀ HF ₂₁ O ₃ S	79780-39-5			X	
PFDS Perfluorodecanesulfonic acid	C ₁₀ F ₂₁ SO ₃ H	335-77-3		X	X	
PFNS Perfluorononanesulfonic acid	C ₉ F ₁₉ SO ₃ H	68259-12-1		X	X	
PFOS Perfluorooctanesulfonic acid	C ₈ F ₁₇ SO ₃ H	1763-23-1	X	X	X	
PFHpS Perfluoroheptanesulfonic acid	C ₇ F ₁₅ SO ₃ H	375-92-8		X	X	
PFHxS Perfluorohexanesulfonic acid	C ₆ F ₁₃ SO ₃ H	355-46-4	X	X	X	
PFPeS Perfluoropentanesulfonic acid	C ₅ F ₁₁ SO ₃ H	2706-91-4		X	X	
PFBS Perfluorobutanesulfonic acid	C ₄ F ₉ SO ₃ H	375-73-5	X	X	X	

**Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
Minimum Laboratory Analyte List**

Acronym / Analyte Name	Molecular Formula	CAS Number	Drinking Water Only	EGLE Lab – Groundwater, Surface Water, Wastewater	For Clean Water Act – NPDES (i.e., wastewater, sludge, tissue, soil)	
			USEPA Method 537.1	EPA Method 8327	Draft EPA Method 1633	
PFOSA Perfluorooctanesulfonamide	C ₈ F ₁₇ SO ₂ NH ₂	754-91-6		X	X	
8:2 FTS Fluorotelomer sulfonic acid 8:2	C ₈ F ₁₇ CH ₂ CH ₂ SO ₃	39108-34-4		X	X	
6:2 FTS Fluorotelomer sulfonic acid 6:2	C ₆ F ₁₃ CH ₂ CH ₂ SO ₃	27619-97-2		X	X	
4:2 FTS Fluorotelomer sulfonic acid 4:2	C ₄ F ₉ CH ₂ CH ₂ SO ₃	757124-72-4		X	X	
NEtFOSAA 2-(N-Ethylperfluorooctanesulfonamido)acetic acid	C ₈ F ₁₇ SO ₂ N(C ₂ H ₅) CH ₂ COOH	2991-50-6	X	X	X	
NMeFOSAA 2-(N-Methylperfluorooctanesulfonamido)acetic acid	C ₈ F ₁₇ SO ₂ N(CH ₃) CHCOOH	2355-31-9	X	X	X	
NMeFOSA N-methyl perfluorooctanesulfonamide	C ₉ H ₄ F ₁₇ NO ₂ S	31506-32-8			X	
NEtFOSA N-ethyl perfluorooctanesulfonamide	C ₁₀ H ₆ F ₁₇ NO ₂ S	4151-50-2			X	
NMeFOSE N-methyl perfluorooctanesulfonamidoethanol	C ₁₁ H ₈ F ₁₇ NO ₃ S	24448-09-7			X	
NEtFOSE N-ethyl perfluorooctanesulfonamidoethanol	C ₁₂ H ₁₀ F ₁₇ NO ₃ S	1691-99-2			X	
HFPO-DA Hexafluoropropylene oxide dimer acid	C ₆ HF ₁₁ O ₃	13252-13-6	X	X	X	
11Cl-PF3OUdS 11-chloroeicosafluoro-3-oxaundecane-1-sulfonic acid	C ₁₀ HF ₂₀ ClSO ₄	763051-92-9	X	X	X	
9Cl-PF3ONS 9-chlorohexadecafluoro-3-oxanone-1-sulfonic acid	C ₈ HF ₁₆ ClSO ₄	756426-58-1	X	X	X	
ADONA 4,8-dioxa-3H-perfluorononanoic acid	C ₇ H ₂ F ₁₂ O ₄	919005-14-4	X	X	X	
PFPrS Perfluoropropanesulfoonic acid	C ₃ HF ₇ O ₃ S	423-41-6				

**Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
Minimum Laboratory Analyte List**

Acronym / Analyte Name	Molecular Formula	CAS Number	Drinking Water Only	EGLE Lab – Groundwater, Surface Water, Wastewater	For Clean Water Act – NPDES (i.e., wastewater, sludge, tissue, soil)
			USEPA Method 537.1	EPA Method 8327	Draft EPA Method 1633
NFDHA Nonafluoro-3,6-dioxaheptanoic acid	C ₅ HF ₉ O ₄	151772-58-6			X
PFEESA Perfluoro(2-ethoxyethane)sulfonic acid	C ₄ HF ₉ O ₄ S	113507-82-7			X
PFMPA Perfluoro-3-methoxypropanoic acid	C ₄ HF ₇ O ₃	377-73-1			X
PFMBA Perfluoro-4-methoxybutanoic acid	C ₅ HF ₉ O ₃	863090-89-5			X
3:3 FTCA 2H,2H,3H,3H-Perfluorohexanoic acid	C ₆ H ₅ F ₇ O ₂	356-02-5			X
5:3 FTCA 2H,2H,3H,3H-Perfluorooctanoic acid	C ₈ H ₅ F ₁₁ O ₂	914637-49-3			X
7:3 FTCA 2H,2H,3H,3H-Perfluorodecanoic acid	C ₁₀ H ₅ F ₁₅ O ₂	812-70-4			X
PFECHS Perfluoro-4-ethylcyclohexanesulfonic Acid	C ₈ HF ₁₅ O ₃ S	133201-07-7		X	
PFBSA Perfluorobutylsulfonamide	C ₄ H ₂ F ₉ NO ₂ S	30334-69-1		X	
PFHxSA Perfluorohexanesulfonamide	C ₆ H ₂ F ₁₃ NO ₂ S	41997-13-1		X	

Laboratories Providing PFAS Analytical Services

(The list that turns up in the search results from the following links does not constitute an endorsement of those firms on the list, nor is it a statement against any firm not on the list. Additionally, the capacity of the labs to provide services consistent with EGLE's recommendations above has not been verified and these details should be addressed prior to contracting with the laboratories below.)

The National Environmental Laboratory Accreditation Management System has a list of laboratories approved under various certification programs using US EPA Method 537.1 for PFAS in drinking water, type in 537.1 in the Method box: <https://lams.nelac-institute.org/Search>.

Another list of PFAS Drinking Water laboratories may be accessed at: [PFAS Response - Laboratories Offering Home Testing \(michigan.gov\)](#)

The United States Department of Defense, Environmental Laboratory Accreditation Program (US DoD ELAP) maintains a list of labs for the determination of PFAS in various environmental media other than drinking water on the Defense Environmental Network Information Exchange (DENIX) server:

Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
Minimum Laboratory Analyte List

<http://www.denix.osd.mil/edqw/accreditation/accreditedlabs/>

Contact Information

Questions regarding PFAS in general, contact:

MDHHS General Information

(517) 373-3740

EGLE Environmental Assistance Center

(800) 662-9278

Questions regarding laboratory information, contact:

MDHHS Chemistry & Toxicology Division

(517) 335-9490

EGLE Drinking Water Analysis Laboratory

(517) 335-8184

Trace Analytical Laboratories, Inc.
2241 Black Creek Road
Muskegon, MI 49444-2673



231-773-5998 Phone
888-979-4469 Fax
www.trace-labs.com



Analytical Price Quotation

Quote# F&V- Village of Shelby - IPP / MAHL Study -22-0914

Please reference the quote number on the chain of custody to ensure correct billing.

Quote Date: 9/14/2022

Attention: Elaine Venema
Client: Fleis & Vandenbrink
Phone: 616-466-9669
Email: evenema@fveng.com

Project Name: Village of Shelby IPP / MAHL Study
Matrix: Wastewater

Trace Contacts:

Senior Project Manager: Jon Mink Ext. 224
Email: jmink@trace-labs.com
Cell: 231-578-2687

Project Manager: Tim Brewer Ext. 238
Email: tbrewer@trace-labs.com
Cell: 231-215-0932

Project Manager: Drew Hilleary Ext. 264
Email: dhilleary@trace-labs.com
Cell: 231-215-1847

Business Development Specialist: Dan Sroka
Email: dsroka@trace-labs.com
Cell: 231-215-4561

Trace Analytical Laboratories, Inc. Terms:

Turnaround Time: Standard 5-10 business days. Shorter turnaround times are available with prior Manager approval and will incur a surcharge per sample. Please contact a Manager to schedule.

Sampling Supplies (e.g. bottles, coolers, etc.) and delivery to the client are included in Trace's fees. A \$15 fee will be applicable for shipping supplies. Please give as much advance notice as possible. Additional fees may apply for expedited deliveries. To order Sampling Supplies, please send an email request to: samplegroup@trace-labs.com or contact a Project Manager.

Sample Handling, Storage, and Disposal Fee

A single charge of \$10.00 for Sample Handling, Storage & Disposal is applied to each invoice, applicable to Invoicing Payment Terms.

Sample Return to Laboratory

Samples must be returned to the laboratory on ice and in a timeframe that meets EPA Hold Time and Temperature Requirements. To assist in meeting these requirements, Trace Labs offers Sample Pickup for clients within a 3 hour radius from the lab for a fee. Sample Pickups must be scheduled in advance to ensure the integrity of all client hold and temperature requirements. To schedule a sample pickup, please send an email request to; samplegroup@trace-labs.com and contact your Project Manager. Clients outside of the 3 Hour Radius are responsible to ship samples directly to the laboratory within the appropriate shipping times to meet EPA Requirements. Additional fees may apply for expedited shipments via Trace Labs, Fed Ex, UPS or USPS.

Payment Terms after Determination

Credit Card- Payment must be completed before any results are released to the client. A \$5 processing fee is applied for all C.C. Payments.

Invoicing- Net 30 Days -All Invoices are due Strictly within 30 Days of the invoice date. Longer terms must be Pre-Approved. Any invoice disputes must be raised within 30 days of the invoice date. A challenge does not entitle any deferment of payment. In the event it is necessary to commence collection proceedings, the Client shall pay all collection costs incurred including interest at 1.5% for past term time and reasonable attorney's fees.

Pricing is subject to change, notification will be given in advance by email or phone.

Trace Analytical Laboratories, Inc.
 2241 Black Creek Road
 Muskegon, MI 49444-2673



231-773-5998 Phone
 888-979-4469 Fax
 www.trace-labs.com

Line Item	Description	Unit Price	Quantity	Total
	<u>Influent (7), Effluent (7), Collections 1 (7), & Collections 2 (7)</u>			
1	BOD5	\$30.15	28	\$844.20
2	TSS	\$15.08	28	\$422.24
3	Ammonia Nitrogen	\$19.80	28	\$554.40
4	Oil & Grease	\$73.80	28	\$2,066.40
5	Cyanide, Amenable	\$59.63	28	\$1,669.64
6	# Metals, Total (11)	\$165.88	28	\$4,644.64
7	Metals Digestion	\$9.45	28	\$264.60
8	Mercury, Total	\$24.53	28	\$686.84
	<u>Effluent NPDES Additional Monitoring Requirements</u>			
9	Hardness	\$24.53	1	\$24.53
10	## Additional AMR Metals (5)	\$75.40	1	\$75.40
11	Metals Digestion	\$9.45	1	\$9.45
12	Cyanide, Available	\$73.80	1	\$73.80
13	Total Phenols	\$69.08	1	\$69.08
14	VOCs	\$98.33	1	\$98.33
15	SVOCs	\$178.65	1	\$178.65
16	Chlorinated Hydrocarbons	\$109.25	1	\$109.25
17	Benzidines	\$188.00	1	\$188.00
18	PFAS- 28 Cmp. W/ Isotope Dil.	\$400.00	1	\$400.00
	<u>Biosolids</u>			
19	Total Solids %	\$15.08	4	\$60.32
20	Ammonia Nitrogen	\$19.80	4	\$79.20
21	Cyanide, Amenable	\$59.63	4	\$238.52
22	# Metals, Total (11)	\$165.88	4	\$663.52
23	Metals Digestion	\$9.45	4	\$37.80
24	Mercury, Total	\$24.53	4	\$98.12
			<u>Analytical Total:</u>	<u>\$13,556.93</u>
	<u>Misc. Fees</u>			
25	Sampling Services, Supplies, & Travel, per day	\$300.00	8	\$2,400.00
26	4 Each- 24 Hr. Composite Sampler Rental, per day	\$200.00	8	\$1,600.00
27	Sample H,S,&D Fee, per INVOICE	\$10.00	1	\$10.00
			<u>Misc. Total:</u>	<u>\$4,010.00</u>
			<u>Project Grand Total:</u>	<u>\$17,566.93</u>

Quotation Notes and Remarks Section

Metals Included (11): Arsenic, Cadmium, Chromium, Copper, Lead, Molybdenum, Nickel, Phosphorus, Selenium, Silver, Zinc.

Additional AMR Metals (6): Antimony, Barium, Beryllium, Boron, Thallium

~ Sampling target date is Last week of September or 1st week of October. Sampling event will be 7 days consecutive for 1 week.

* **INVOICING SHELBY DIRECT, NOT F&V**

~End of Quote~

DAVIS & DAVIS
Law Offices PLC
2624 Elmwood Dr SE
Grand Rapids, Michigan 49506

George B. Davis

*Telephone: (616) 551-2304
Cell: (616) 308-8900
Email: georgebd@mac.com*

PRIVILEGED AND CONFIDENTIAL

Sent Via Email Only

August 31, 2022

Mr. Brady Selner
Village Administrator
218 North Michigan Avenue
Shelby, Michigan 49455

Re: Proposal to Provide Legal Services Regarding Sewer and Water Regulations.

Dear Mr. Selner:

At your request, I have prepared this proposal to provide legal services to the Village of Shelby, Michigan, for matters regarding review, revision, and reorganization of the following Chapters of Title Four (“Utilities”) of the Village’s Code of Ordinances: Chapter 1040 (“Water Generally”), Chapter 1041 (“Groundwater”), Chapter 1042 (“Water Supply Cross-Connections”), Chapter 1044 (“Water Supply and Sewage Disposal System”), and Chapter 1046 (“Sewers Generally”) (which Chapters are hereinafter referred to collectively as the Village’s current “water and sewer regulations”).

Proposed Scope of Services

1. New Water and Sewer Regulations.

As discussed, the project for which you are presently seeking my services is to review and prepare recommended revisions to provisions of the Village’s current water and sewer regulations for adoption by the Village. This work would consist of the following primary steps:

A. Working with the Village, review the Village’s current water and sewer regulations to determine which provisions are currently meeting (or not meeting) the Village’s needs, identify outdated and/or obsolete provisions, and identify issues or areas not currently addressed that the Village would like to address in the revised water and sewer regulations.

B. Prepare complete new modern water and sewer regulations for adoption by the Village. Outdated and obsolete provisions in the current water and sewer regulations would be

DAVIS & DAVIS LAW OFFICES PLC

Mr. Brady Selner
August 31, 2022
Page 2 of 4

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removed. Provisions in the current water and sewer regulations that are still applicable and relevant would be incorporated into the new water and sewer regulations, as appropriate. (Based at least on my preliminary review, I will likely recommend that the new provisions would be reorganized into three new Chapters, along the following lines for purposes of illustration: Chapter 1040, “Water Supply and Sewage Disposal System; General Definitions; Operation, Supervision, and Control; Rates and Charges”; Chapter 1041, “Water Supply; Cross-Connection Control Program”; and Chapter 1042, “Sewer Use and Pretreatment.” (Chapters 1041 and 1042 would include separate definition sections with definitions that are specific to those chapters, respectively.)

C. The new water and sewer regulations would be tailored to meet the Village’s regulatory needs, maximize the Village’s authority and flexibility to protect the Village’s water and sewer system and to protect the public health, safety, and welfare, consistent with applicable local, state, and federal laws and regulations.

D. Review the proposed new draft water and sewer regulations with the Village and make any further required revisions or additions based on the Village’s input.

E. Prepare final new water and sewer regulations in ordinance form for adoption by the Village (including amendment or repeal, as appropriate, of the Village’s current water and sewer regulations).

F. Following adoption of the Water Ordinance, prepare an ordinance summary for publication in the newspaper as required by state law and applicable Village ordinance requirements.

2. Further and/or other Village water and sewer system matters. The Village may request my assistance with further and/or other matters related to the Village’s water and sewer system (e.g., travel to the Village to address the Village Council, work re customer community interjurisdictional matters, representing the Village in EGLE related matters), and other Village ordinance related matters, on an as-needed basis.

Staffing

I would personally conduct all legal work in connection with the above services on behalf of Davis & Davis Law Offices PLC. My efforts would be coordinated with Village personnel, including the Village Attorney as needed. I have undertaken similar water ordinance work for numerous local governments across Michigan and my expertise in this area is recognized statewide. All my current clients are Michigan municipal water supply and/or wastewater treatment systems. For further details regarding my background and experience, please refer to my resume, a copy of which is attached.

DAVIS & DAVIS LAW OFFICES PLC

Mr. Brady Selner
August 31, 2022
Page 3 of 4

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Fees for Anticipated Legal Services

I am proposing a combination of set and hourly fees for the anticipated legal services set forth above, as follows:

For preparation of the new water and sewer regulations (Tasks 1(A) through (F) under Scope of Services, above), I will charge a not-to-exceed set fee of \$13,900.00.¹

For work done, if any, with respect to other matters requested by the Village (Tasks 2 under the Scope of Services, above), I will charge my normal billing rate of \$150.00 per hour.

I will submit my bills to the Village for direct payment to me by the Village. If the Village has any questions or comments on the bills I submit, please contact me immediately. The terms of the bills will be net 30 days, with interest charged monthly at the rate of 2% per month for all amounts outstanding. If the Village questions the amount or any portion of a bill, the Village agrees that it will pay the amount not in dispute on the terms noted above. I reserve the right to withdraw from my representation of the Village if the bills are not paid.

Based on my current information and understanding, neither Davis & Davis Law Offices PLC nor I have any conflicts of interest or other ethical limitation that would limit my ability to fully and zealously represent the Village's interests in this matter. Further, during the time that I continue to represent the Village, I will not represent any person or entity on any matters adverse to the Village's interests.

I believe that it is highly desirable at the outset of our representation to confirm by letter the terms of our engagement. Please examine this letter carefully and let me know immediately if you have any questions, concerns, or if it does not conform to your understanding of my representation of the Village. If I have accurately stated our agreement, and the Village decides to go forward with this proposal, please sign a copy of this letter at the bottom and return it to me. If you have questions or comments, or would like to make additions, deletions, or changes to the proposal, please let me know that as well. My goal is to meet your needs and I am flexible in how we best accomplish that.

¹ The set fee assumes that no unusual complications arise or that there are no other delays caused by third parties or otherwise by forces outside of my control that require significant or unusual amounts of additional time to complete all of the tasks set forth for Tasks 1(A) through (F) under Scope of Services, above. If unforeseen complications or delays outside of my control do require such additional time, I would be compensated for the additional work on an hourly basis, plus standard charges and expenses, at the rate of \$150.00 per hour. However, I would not undertake any additional work exceeding the set fee amount for the Tasks 1(A) through (F) under Scope of Services without prior approval from the Village.

DAVIS & DAVIS LAW OFFICES PLC

Mr. Brady Selner
August 31, 2022
Page 4 of 4

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I appreciate and am honored by the opportunity to be of service to the Village. If you require any additional information, or if I can otherwise be of assistance in any way, please do not hesitate to call me at your convenience.

Very truly yours,

DAVIS & DAVIS LAW OFFICES PLC



George B. Davis

Please have a copy of this letter signed by an authorized representative of the Village and return the signed copy of this letter to me.

Approved and Agreed to:

Signed: _____
Authorized Representative of Village
(Please provide name and title in addition to signature)

Dated: _____, 2022

GEORGE B. DAVIS

Attorney At Law
JD, LLM, MUP

Davis & Davis Law Offices PLC
2624 Elmwood Dr SE
Grand Rapids, Michigan 49506
616-308-8900
georgebd@mac.com
www.linkedin.com/in/georgedavish2olaw

POSITION: George Davis is the owner of Davis & Davis Law Offices PLC in Grand Rapids, Michigan.

**PRACTICE
AREAS AND
EXPERIENCE:**

Mr. Davis provides specialized legal counsel and services regarding a range of environmental and municipal matters for cities, townships, villages, and counties throughout the State, with particular emphasis on state and federal clean water laws, including matters regarding NPDES permits, POTWs, industrial pretreatment programs (IPP), IPP certification, IPP compliance, nondomestic user permitting, wastewater treatment, stormwater, and clean water issues. (He also has significant past experience involving land use planning and zoning, and municipal civil infractions.)

Mr. Davis's statewide recognized expertise includes the review and custom drafting of local ordinances, including general regulatory ordinances and more complex, specialized ordinances such as sewer use and zoning regulations; drafting and negotiating intergovernmental wastewater treatment service agreements; and assisting with the administration and enforcement of those types of programs and regulations. He has considerable experience in working and negotiating with EGLE and U.S. EPA, including NPDES permits, wastewater treatment, and IPP matters. He typically serves as special legal counsel to local governments, coordinating his efforts with a local government's existing legal counsel and local unit personnel on an as-needed basis.

Prior to joining Davis & Davis in 1998, George was a partner with Varnum, Riddering, Schmidt & Howlett LLP where he practiced municipal and environmental law for 12 years. While at Varnum, George formed and served as co-chair of the firm's Water Quality subgroup.

EDUCATION: The National Law Center, George Washington University, Washington, D.C., LL.M., *summa cum laude*, Environmental Law/Land Use Management and Control, 1981.

McGeorge School of Law, University of the Pacific, Sacramento, California, J.D., 1980. Received top grade in Land Use Law. Recipient, International Moot Court Honors Board Award.

The University of Michigan, College of Architecture and Urban Planning, Ann Arbor, Michigan. Master of Urban Planning, 1986. Graduated first in class of 1986. Tau Sigma Delta Honor Society, Alpha Chapter.

The University of Michigan, Ph.D. Program in Urban, Technological, and Environmental Planning (UTEPA), Ann Arbor, Michigan (withdrew from program upon accepting position with Varnum Riddering, 1986).

The University of Michigan, Ann Arbor, Michigan, B.A., English, 1976.

ACTIVITIES: Member, Michigan Water Environment Association (MWEA) (MWEA Board of Directors, Secretary, 2014 – 2020); past chairperson of MWEA IPP Committee; member of Contaminants of Concern Committee, and Government Affairs Committee, and Water Environment Federation (WEF).

Member, MWEA Select Society of Sanitary Sludge Shovelers ("5S").

Member, MDEQ Phase II Storm Water Advisory Team formed to assist the State in its future approach to permitting municipalities under the State's Phase II Water Program.

Member, MDEQ Water Quality Trading Workgroup established to provide MDEQ with recommendations and draft rules for a voluntary effluent trading program.

Served on the Civil Infractions Committee of the Public Corporation Law Section of the State Bar of Michigan and was a principal drafter of the original bills leading to enactment of the state legislation authorizing enforcement of local ordinance violations as municipal civil infractions.

Served as member and chairperson of the Publications Committee of the Public Corporation Law Section (1989-1996) and prior to that was chairperson of the Zoning and Land Use Committee, also of the Public Corporation Law Section (1991-1994).

Member, City of East Grand Rapids Zoning Board of Appeals, January 2022 to present.

Chairperson, City of East Grand Rapids Planning Commission, 1990 to 1998.

Commissioner, East Grand Rapids Charter Commission, 1988 to 1990.

Member, State Bar of Michigan; and past member of the State Bar of California.

PUBLIC

SPEAKING:

Mr. Davis has spoken at many seminars and training sessions on a variety of topics, including the Clean Water Act; state and federal pretreatment regulations; industrial pretreatment programs; sewer use ordinances; interjurisdictional wastewater treatment service agreements; IPP compliance and enforcement; municipal liability for SSOs; municipal environmental liability; zoning and land use; regulatory “takings”; and implementing the municipal civil infraction legislation.

PUBLICATIONS:

Example publications include:

“Implementing Local Policies” (included in the “Michigan Municipal Law” first published by the Michigan Institute of Continuing Legal Education in 2013 and regularly updated (Ann Arbor, Michigan).

“Drafting, Enacting and Maintaining Local Ordinances” (published in 1992 as first in a new series of monographs sponsored by the Michigan Municipal League and the Michigan Association of Municipal Attorneys).

“Municipal Liability for Sewer Overflows,” Michigan Municipal Review (March 2001).

“TMDLs: A ‘Pollution Budget’ for Waterways,” Michigan Municipal Review (July 2000).

“Environmental Challenges: Storm Water Permitting Requirements Will Soon Be Arriving In Your Town,” Michigan Municipal Review (August 1999).

“The DEQ’s Voluntary General Storm Water Permit: A Problem Solver for Michigan Cities and Villages,” Michigan Municipal Review (August 1999).

AWARDS:

Michigan Water Environment Association “Year 2000 Excellence in Service Award,” for extraordinary personal service to MWEA in the areas of local, state and federal clean water laws and regulations; MWEA Shephard Award 2016 (for 20 years participation in the association); and MWEA Honorary Membership Award 2017 extended to persons who have proven their preeminence in the fields of activity encompassed by association objectives and who have made exceptional contributions to the association.

Water Environment Federation (“WEF”), Year 2020 Arthur Sidney Bedell Award for extraordinary personal service to a member association (MWEA).

Michigan Municipal League “Distinguished Achievement Award,” received in 1994 for work in connection with enactment of the municipal civil infraction legislation.



March 13, 2023

RESOLUTION

No. 10-23

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize the Village Administrator, Brady Selner, and Village President, Paul Inglis, to sign the Cost Sharing Agreement by and between the Village of Shelby and Perdue Foods LLC.

BE IT FURTHER RESOLVED to authorize the Village Administrator, Brady Selner, to sign all related proposals to begin the Industrial Pretreatment Program setup.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 10-23 Declared ADOPTED.

ADOPTED ON: March 13, 2023



Village Council
Item Cover Page

Meeting Date: March 13, 2023
Agenda Item: Shelby Acres Memorandum of Understanding
Budget Impact: N/A
Recommendation: Approve the Memorandum of Understanding
Staff Contact: Brady Selner, Village Administrator

Background:

The Village of Shelby has been working with Richard Raffaelli, who is working on behalf of Shelby Acres Development, LLC, on a development agreement for an 82-unit residential development. The Memorandum of Understanding presents both parties with expectations of how the process will proceed.

Supporting Documents:

Shelby Acres Memorandum of Understanding
Resolution No. 11-23

Motion _____ by seconded by _____ to adopt Resolution No. 11-23.

MEMORANDUM OF UNDERSTANDING – SHELBY RIDGE DEVELOPMENT

This Memorandum of Understanding (“Memo”) effective on March 13, 2023 by and between the Village of Shelby (“Village”) and Shelby Acres Development, LLC (“Developer”) outlines a proposed real estate development agreement.

BACKGROUND

- A. Developer has received preliminary approval for an 82-unit residential development (“Project”) in the Township of Shelby (“Township”).
- B. Developer has sought to have the Project serviced by Village water and sewer services, and the Village and Township have prepared the resolutions necessary to annex the real estate comprising the Project into the Village subject to Oceana County’s final approval.
- C. It is anticipated Developer will seek site condo approval for the Project and the Village shall require the Project to obtain Final PUD approval under the Village’s zoning ordinance requirements.
- D. Upon the real estate comprising the Project being annexed into the Village and the Project’s Final PUD approval, the parties intend to memorialize certain obligations including the construction of roads and sewers, specific site plan requirements, the Project being serviced by Village water and sewer, and the financial obligations thereof in a Development Agreement.

AGREEMENT

The Parties agree as follows:

- 1) The Village shall take reasonable efforts to complete the annexation of the real estate comprising the Project.
- 2) The Developer shall take reasonable efforts to obtain site condo approval for the Project.
- 3) The Developer shall take reasonable efforts to obtain Final PUD approval from the Village.
- 4) That in the event Developer obtains site condo approval, the annexation is approved by Oceana County, and the Final PUD approval is obtained, the

Parties shall enter into a Development Agreement memorializing certain financial and other obligations related to the Project.

- 5) That pursuant to Village Zoning Ordinance Section 10.05(4), the Zoning Administrator determines that the requirements of Section 10.05(B) have been met or are otherwise not reasonably necessary and Developer may present the Project to the Village in the form of a Final PUD application pursuant to Zoning Ordinance Section 10.05(C). If the new Village of Shelby Zoning Ordinance is effective at the time the Final PUD application is considered, the relevant sections and requirements of the new Zoning Ordinance will apply.
- 6) That in the event both the site condo approval and the Final PUD application require a public hearing and Planning Commission review, the Parties will take reasonable steps to schedule said hearings simultaneously.
- 7) This Memorandum of Understanding shall expire on May 31, 2023, unless the aforementioned annexation is obtained by Village, the site condo approval and Final PUD approval is obtained by Developer, and the parties enter into the aforementioned Development Agreement. The parties may extend this deadline by written agreement.

Village of Shelby

Shelby Acres Development, LLC

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____



March 13, 2023

RESOLUTION

No. 11-23

RESOLVED BY THE COUNCIL OF THE VILLAGE OF SHELBY to authorize the Village Administrator, Brady Selner, to sign the Memorandum of Understanding by and between the Village of Shelby and Shelby Acres Development, LLC.

Moved: _____

Seconded: _____

Yes: _____

No: _____

ABSENT: _____

RESOLUTION No. 11-23 Declared ADOPTED.

ADOPTED ON: March 13, 2023



Village Council
Item Cover Page

Meeting Date:	March 13, 2023
Agenda Item:	Shelby Township Property Annexation
Budget Impact:	N/A
Recommendation:	N/A Discussion Item
Staff Contact:	Brady Selner, Village Administrator

Background:

As stated in the previous agenda item and the Memorandum of Understanding, the Village of Shelby plans to annex 59 acres for the purpose of supplying the housing development and apartment buildings with Village services. Annexation of Township property must receive approval from the Oceana County Board of Commissioners. Once annexed (or simultaneously), the property will be considered for approval by the Village Planning Commission with final PUD approval being required by Village Council.

Supporting Documents:

General Law Village Annexation MML Fact Sheet
Village Annexation Resolution

General Law Village—Annexation

Introduction

The procedure for annexation of territory to a general law village is outlined in Section 6 of the General Law Village Act (PA 3 of 1895, MCL 74.6). Unlike city annexation which may involve the State Boundary Commission, village annexation is decided by the county board of commissioners. A sample resolution, notice of hearing, petition, and order are attached.

Procedure

1. Passage of a resolution by the village council stating the determination to alter the village boundaries.
2. Notice by the village clerk of the time and place the petition for the boundary change will be considered by the county board of commissioners to be published in a newspaper published in the village for at least three weeks immediately preceding the presentation. If no newspaper is published in the village, the notice must be posted in at least three of the most public places in the village and in at least three of the most public places in the area to be directly affected. This notice must contain a description of the premises proposed to be annexed.
3. Submission of a petition to the board of commissioners of the county in which the territory of the proposed annexation is located, requesting the change in boundaries. This petition must be signed by the president and clerk and include the following:
 - a. A description by metes and bounds of the proposed boundary change.
 - b. A statement of the reasons for the proposed change.
 - c. A copy of the council's resolution.
4. Hearing before the county board of commissioners where all interested parties may appear and be heard relative to the proposed change in boundaries.
5. Determination of the county board of commissioners whether or not the requested change shall be granted. Whether or not the proposed boundary change will be approved lies solely within the judgment of the board. Under the General Law Village Act, there is no provision for submission of the question to the electors.
6. Entry of Order by the county board of commissioners into its records, at which time the boundaries of the village will be fixed as determined in the order.
7. Transmission of a certified copy of the order to the village clerk by the county clerk and to the Secretary of State. Upon the filing of the order, the boundary adjustment becomes effective.

SAMPLE
RESOLUTION

Village of _____

WHEREAS, it is to the mutual advantage and benefit of the people in the Village of _____ to promote business and industrial development and to attract business and industry to create payrolls and improve the general economic condition of the Village of _____;

WHEREAS, the _____ Area Industrial Development Corporation, a Michigan corporation intended to promote local development, is the owner of land hereinafter described, which is to be promoted for business or industrial development

AND, WHEREAS, it is of great importance for any such business or industrial development to have water lines and sewer lines extended to the site;

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of _____ in a regular meeting as follows:

1. That the Village Council of _____, _____ County, Michigan, petitions the Board of Commissioners of the County of _____ to annex to the Village of _____ the following described land:

(Insert legal description – metes and bounds)

2. That the President and the Clerk of the Village of _____ are authorized to sign a petition directed to the Board of Commissioners of _____ County and to attach a copy of this resolution to the petition, said petition requesting that the Board of Commissioners hold a hearing and take action on the petition as prayed for in the petition.

Moved by _____

Seconded by _____

Yeas _____

Nays _____

I hereby certify that the above is a true copy of the resolution passed at a meeting of the Village Council of the Village of _____ held in the Village of _____, _____ County, Michigan on _____, 20____.

Village Clerk

1 This is an example of an appropriate reason for annexation but any valid reason may be set forth in the resolution.

SAMPLE
NOTICE OF HEARING OF THE PETITION
OF THE

VILLAGE OF _____
TO ANNEX CERTAIN TERRITORY

TO THE VILLAGE OF _____

TO WHOM IT MAY CONCERN:

NOTICE IS GIVEN that the Village Council of the Village of _____,
County, Michigan has petitioned the _____ County Board of Commissioners to annex to the
Village of _____, _____ County, Michigan, the following described lands
located in the Township of _____, _____ County, Michigan, to-wit:

(Insert legal description - metes and bounds)

This notice shall be published in the _____, a newspaper published in the Village
of _____, one time each week for three weeks immediately preceding the hearing on
the petition.

[Or, if no newspaper is published in the Village]

This notice shall be posted in said Village of _____ and on the above described
land in the manner required by law.

The hearing on the petition will be a public hearing and all persons for or against the proposed annexation
may be heard. The hearing will be held in the _____ in the Courthouse for the County of
_____, in the City of _____, on the _____ day of
_____, 20____, at _____M., EST.

Dates: _____, _____ 20____.

Clerk of the _____ County
Board of Commissioners

Village Clerk

Village of _____

County, Michigan

SAMPLE
PETITION

Village of _____

The Village Council of the Village of _____, _____ County, Michigan, having heretofore adopted a resolution determining the desirability of annexing to the Village of _____, _____ County, Michigan, all of the following described lands located in the Township of _____, to-wit:

(Insert legal description - metes and bounds)

pursuant to Section 6, Chapter 14, Act 3 of 1895 of the Public Acts of the State of Michigan (MCL 74.6; MSA 5.1470) petitions the Board of Commissioners, _____ County, Michigan, to order the annexation in accordance with the resolution and this petition. A copy of the resolution is attached and made a part hereof.

The reasons for the annexation are fully set forth in the resolution of the Village Council of the Village of _____, _____ County, Michigan, attached hereto. The annexation is necessary to promote the business and economic development of the Village of _____.

Petitioner prays that the Board of Commissioners set a date for the hearing of this petition and that on the date of the hearing of the petition, the Board of Commissioners order and determine that the annexation, as proposed, be approved and that the lands above described be annexed and be incorporated within the corporate limits of the Village of _____, _____ County, Michigan.

Signed at _____, Michigan, this _____ day of _____, 20____.

VILLAGE COUNCIL OF THE VILLAGE OF _____

Village President

Village Clerk

SAMPLE
ORDER AND DETERMINATION BY THE _____ COUNTY
BOARD OF COMMISSIONERS
TO ANNEX CERTAIN LANDS TO THE
VILLAGE OF _____, MICHIGAN

WHEREAS, the Village Council of the Village of _____ has, by resolution, determined to petition the Board of Commissioners of _____ County to annex certain lands as described and also as described in said petition and resolution, to the Village of _____, and

WHEREAS, the petition and resolution give as a reason for said proposed annexation that it is necessary to promote the business economy and development of the Village of _____, and

WHEREAS, the resolution as presented was duly signed by the President and the Clerk of the Village of _____, and

WHEREAS, notice of the hearing to be held by the _____ County Board of Commissioners on the question of such proposed annexation was published or posted as required by the statute, as appears by the affidavit of _____, Village Clerk, in the files of this matter, and

WHEREAS, the notice also contained a description of the premises to be annexed, and

WHEREAS, all persons interested have been given an opportunity to be heard at a public meeting of the _____ County Board of Commissioners, and

WHEREAS, all proceedings pursuant to Section 6, Chapter 14, of Act 3 of the Public Acts of 1895 of the State of Michigan (MCL 74.6; MSA 5.1470), have been complied with,

NOW, THEREFORE, It is ordered and determined that the following described lands in the Township of _____, _____ County, Michigan:

(Insert legal description - metes and bounds)

are hereby annexed to the Village of _____, _____ County, Michigan, and the lands shall be considered to be included within the corporate limits of said Village.

IT IS FURTHER ORDERED that a copy of this Order and Determination to annex territory to the Village of _____, Michigan, shall be entered on the records of the _____ County Board of Commissioners and that a certified copy of this Order and Determination shall be transmitted by the Clerk of the _____ County Board of Commissioners to the Clerk of the Village of _____ and to the Secretary of State, State of Michigan. This Order and Determination shall be prima facie evidence of the change of boundaries of the Village of _____ and of the regularity to such proceedings.

RESOLUTION
VILLAGE OF SHELBY

WHEREAS, it is to the mutual advantage and benefit of the people in the Village of Shelby to encourage housing development and related utility services which are necessary for business and industrial development and improve the general economic condition of the Village of Shelby and Oceana County;

AND WHEREAS, the proposed Housing Development is approximately 59 acres between 5 contiguous parcels located on South Oceana Drive, just north of Our Lady of Fatima Catholic Church in Shelby Township, as shown on Exhibit A and legally described on Exhibit B;

AND WHEREAS, the site is vacant land and contiguous with the Village of Shelby; and

AND WHEREAS, it is of great importance for any such housing development to have water lines, sewer lines, and other Village utilities extended to the site.

NOW, THEREFORE, BE IT RESOLVED, by the Village Council of the Village of Shelby, in a regular meeting as follows:

1. That the Village Council of Shelby, Oceana County, Michigan, petitions the Board of Commissioners of the County of Oceana to annex to the Village of Shelby the following described land as shown on Exhibit A and legally described as Exhibit B.
2. That the Village Council requests that the annexation be completed and the order and determination by the Oceana County Board of Commissioners to annex certain lands to the Village of Shelby be forwarded to the Village of Shelby Clerk and the Secretary of State, as confirmed in writing by the Village Administrator, to the Property line of the property depicted in Exhibit A and B.

3. That the President and the Clerk of the Village of Shelby are authorized to sign a petition directed to the Board of Commissioners of Oceana County and to attach a copy of this resolution to the petition, said petition requesting that the Board of Commissioners hold a hearing and take action on the petition as prayed for in the petition.

Moved by _____

Seconded by _____

Yeas _____

Nays _____

I hereby certify that the above is a true copy of the resolution passed at a meeting of the Village Council of the Village of Shelby, held in the Village of Shelby, Oceana County, Michigan on _____, 2023.

Crystal Budde, Village Clerk



Village Council
Item Cover Page

Meeting Date:	March 13, 2023
Agenda Item:	Wholesale Water Agreement
Budget Impact:	N/A
Recommendation:	Discussion Item
Staff Contact:	Brady Selner, Village Administrator

Background:

After several years of discussion and consideration, the proposed water main extension to Oceana Acres has received the necessary funding to proceed contingent on approval of a Wholesale Water Agreement between the Village of Shelby and Shelby Township. Direction received from the July 12, 2021; Village Council meeting was used as the guide to develop the draft agreement. The Water & Sanitation met to discuss the agreement on three different occasions. At the last Water & Sanitation Committee meeting it was recommended that the draft agreement be brought to Village Council for discussion.

In summary, the agreement provides the parameters for the Village of Shelby to supply water to Shelby Township on a wholesale basis. Shelby Township will be responsible for construction, operation, maintenance, and future replacement of the water main. The Township has indicated they would look to contract with the Village of Shelby DPW to operate and maintain the water main on a contractual basis. The parameters of that relationship would need to be spelled out in an additional agreement. Alternatively, Shelby Township would hire a different third-party to meet the necessary operating requirements for a municipal water system.

Supporting Documents:

FAQ Document
Draft Wholesale Water Agreement

Wholesale Water Agreement FAQs

Which municipality will own the new water main?

Shelby Township will own the new water main and be completely responsible for the construction, operation, maintenance, future replacement, and billing of end user customers. Shelby Township will be responsible to ensure all EGLE requirements are met for operating a water system.

Will the addition of Oceana Acres reduce the water capacity for Village residents?

Although the technical answer is yes, it will virtually have no impact on the capacity of water for Village residents. Under the draft agreement, the maximum amount of water Shelby Township could purchase is 1,111,040 gallons per month. If they purchased up to the maximum, it would only increase the Village's firm capacity by 1.80%. Moving the existing firm capacity of 13.02% to 14.82%. Additional infrastructure would be needed once we approach 80% of our firm capacity.

Is there a risk of contamination due to the extension of water main?

There is no additional risk of contamination with the addition of water main. A backflow preventer will be installed at the connection point. If pressure drops to a certain PSI in the Township owned water main the backflow preventer would automatically close. The backflow preventer could also be closed for any other reason deemed necessary to prevent contamination with the Village of Shelby water supply.

How much will Shelby Township residents pay for water?

Under the draft agreement, the Village will charge the Township 1.25x the commodity charge for water. It is up to Shelby Township to determine how much it will charge its customers.



**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF SHELBY
AND THE TOWNSHIP OF SHELBY TO PROVIDE WHOLESALE WATER**

This Intergovernmental Agreement (“Agreement” is made between the VILLAGE OF SHELBY, a Michigan general law village, whose address is 218 North Michigan Avenue, Shelby, Michigan (“Village”), and the TOWNSHIP OF SHELBY, a Michigan general law township, whose address is 204 North Michigan Avenue, Shelby, Michigan (“Shelby Township”). In this Agreement, either the Village and/or Shelby Township may also be referred to individually as a “Party” or jointly as “Parties”.

RECITALS

WHEREAS, the Parties enter into this Agreement pursuant to Article 7, Section 28, of the Michigan Constitution of 1963; the Intergovernmental Contracts Between Municipal Corporations Act, Public Act 35 of 1951, MCL 124.31 *et seq.*; the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, Part 43, MCL 324.4301 *et seq.*; the Urban Cooperation Act of 1967, Public Act 7 of 1967, MCL 124.501 *et seq.*; and the Water Furnished Outside Territorial Limits Act, Public Act 34 of 1917, MCL 123.141 *et seq.*;

WHEREAS, Article 7, Section 28, of the Michigan Constitution of 1963, authorizes the Village and Shelby Township to enter into contractual undertakings or agreements with one another for the joint administration of any of the functions or powers which each would have the power to perform separately; and

WHEREAS, MCL 124.501 *et seq.*, authorizes a public agency to exercise jointly with another public agency any power, privilege, or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, both the Village and Shelby Township meet the statutory definition of a local governmental unit and public agency as defined by MCL 124.501 *et seq.*,

WHEREAS, both the Village and Shelby Township are authorized to operate water systems and provide water to their constituents and therefore each possess the power to provide these functions or powers separately; and

WHEREAS, MCL 123.141 *et seq.*, provides that the Village is authorized by law to sell water outside of its territorial limits and may contract for the sale of water with Shelby Township; and

WHEREAS, the Village is surrounded by Shelby Township, and Shelby Township does not provide water service to its inhabitants;

WHEREAS, Shelby Township has requested the Village to provide potable water to Shelby Township for certain properties North of the Village limits located along South Oceana Drive and West Baseline Road as depicted and described in the Preliminary Engineering Report, which is

attached hereto as Exhibit A, as authorized by this Agreement and any future amendments thereto, and Shelby Township has the authority to enter into this Agreement pursuant to Resolution No. _____, duly passed by its governing body on _____, 2022;

WHEREAS, the Village is willing to provide water to Shelby Township and is authorized to enter into this Agreement pursuant to Resolution No. _____, duly passed by its governing body on _____, 2022;

ARTICLE I
INTRODUCTORY PROVISIONS

- 1.1 Adoption of Preamble and Recitals. All of the matters stated in the recitals of this Agreement are true and correct and are hereby incorporated into the body of this Agreement as though fully set forth in their entirety herein, provided that in cases of conflict, provisions of this Agreement shall control over matters stated in the recitals.
- 1.2 No Effect on Current Contracts. The Parties agree that any prior contracts involving the Village and Shelby Township where the Village is providing water directly to Shelby Township residents shall continue and shall not be affected by the execution of this Agreement, unless expressly set forth herein.
- 1.3 Legal Authority. This Agreement is entered into by the parties pursuant to State law, including, but not limited to:
 - a. Article 7, Section 28, of the Michigan Constitution of 1963.
 - b. Urban Cooperation Act of 1967, Public Act 7 of 1967, MCL 124.501 *et seq.*
 - c. Water Furnished Outside Territorial Limits Act, Public Act 34 of 1917, MCL 123.141 *et seq.*
 - d. Public Act 178 of 1939, MCL 123.161 *et seq.*

ARTICLE II
DEFINITIONS

In addition to the words and terms defined elsewhere herein, the following words and phrases as used in this Agreement shall have the following meanings unless the context or use indicated another or different meaning or intent:

- 2.1 “EGLE” shall mean the Environment, Great Lakes & Energy Department of the State of Michigan and any successor department(s) or agency(s) of the State.
- 2.2 “Force Majeure” shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of public enemy, orders of any kind of the Government of the United States or the State, or any civil or military authority, insurrection, riots, epidemics, landslides, lightning,

earthquake, fires, hurricanes, storms, floods, washouts, droughts, arrests, restraint of government and people, civil disturbances, explosions, breakage or accidents to machinery, pipelines or canals, partial or entire failure of treated water supply, or on account of any other causes not reasonably within the control of the party claiming such inability.

- 2.3 “Shelby Township” shall mean the Township of Shelby, Oceana County, Michigan.
- 2.4 “Village” shall mean the Village of Shelby, Oceana County, Michigan.

ARTICLE III
SUPPLY OF WATER

- 3.1 Supply of Water. In accordance with the terms and conditions of this Agreement, the Village shall sell, supply, and deliver to Shelby Township on a wholesale basis potable water treated in compliance with standards approved by EGLE for all uses and for all customers now or hereafter located in the Water Service Area. The water sold to Shelby Township in accordance with this Agreement shall be provided on a continuous basis subject to a maximum monthly flow of 1,111,000 gallons of water. Any month in excess of the maximum will incur a 25% surcharge on the gallons of water over the allowable maximum. Water usage under the maximum monthly flow cannot be carried over to future months.
- 3.2 Water Service Area. The Water Service Area shall be along South Oceana Drive from the Village limit proceeding Northerly to West Baseline Road then proceeding to the East to 94th Avenue. Such Water Service Area is described and depicted in Exhibit A. Shelby Township, at its sole cost and expense, shall construct, maintain, and repair, including emergency repairs the water main on South Oceana Drive and West Baseline Road, the proposed Booster Station, and the water lines to nine buildings on West Baseline Road.
- 3.3 Master Water Meter Connection Points. Shelby Township may connect to the Village water main on South Oceana Drive at the Village/Township border. The connection point will be located at (). The point of connection shall be referred to as the “Master Water Meter Connection Point” and draw water therefrom on a continuous basis provided that the proposed volume and pressure of water to be withdrawn and point of connection are (1) in accordance with generally accepted municipal engineering practices, (2) consistent with the Village’s most recent water system reliability study, and (3) without adverse effect to existing, or reasonably expected future, customers of the Village Water System.

At the Master Meter Connection Point, Shelby Township shall provide all necessary equipment to prevent any backflow from the Shelby Township water main to the Village water main.

The Township may sell or provide water to Building 7 through 9 in Shelby Township, into Hart Township for Buildings 1 through 6 and to a to be determined location for two additional residential buildings of similar construction, but to no other municipality and no other property, without the prior written authority of the Village.

Shelby Township shall install a Master Water Meter at the Master Water Meter Connection Point prior to drawing Village water. The Village shall operate, maintain, repair, and replace the Master Water Meter at Shelby Township's expense. All invoices related to the repair and maintenance of the Master Meter will be paid for by Shelby Township. If requested by Shelby Township or at the discretion of the Village, the Village will conduct accuracy tests regarding monthly water usage at Shelby Township's expense. In the event of inaccurate metering by a Master Water Meter, the Master Water Meter shall be calibrated by the Village and corrected invoices, based on the actual flow of water supplied to Shelby Township, shall be issued to Shelby Township by the Village.

- 3.4 Village Water Mains. All water mains located under a Village road or street located in the Village shall be operated and maintained as an expense of the Village Water System.
- 3.5 Township Water Mains. All water mains and future water main(s) located outside of the Village shall be Shelby Township owned water mains.
- 3.6 Village Charge for Water Sold to Shelby Township.
 - a. Determination of Water Supplied to Shelby Township. The water supplied by the Village to Shelby Township shall be computed by determining the volume of water measured by the Master Water Meters.
 - b. Wholesale Water Rate. The water supplied to Shelby Township shall be paid for by Shelby Township at a rate of 1.25 times the rate charged by the Village to its customers within its corporate limits. The charges for water supply shall be determined using the metered volume of water supplied to Shelby Township.
 - c. Billing Cycle. Except as provided by an addendum to this Agreement, the Village in accordance with its billing cycle for Village customers shall bill Shelby Township monthly in arrears for water supplied to Shelby Township. Should the Village change its billing cycle for its customers to a quarterly basis, then, subject to the approval of Shelby Township in its discretion, Shelby Township will at such time be converted to a quarterly billing basis. Any invoice unpaid after 30 days shall incur a 10% penalty. If the invoice is unpaid after 45 days, the water will be shut off at the Master Meter Connection Point. Shelby Township will be required to pay a \$50 fee to resume service.
- 3.7 Construction and Improvements to Shelby Township Water System. Plans and specifications for all construction of and improvements to the Township Water System, or components thereof, shall be provided to the Village for review prior to the award of any contract or ninety (90) days prior to the commencement of construction, whichever is earlier. Within sixty (60) days from receipt of such plans and specifications, the Village may provide specific written objections to the plans and specifications. Such objections shall be based on (1) generally accepted municipal engineering practices, (2) the Village's most recent water system reliability study, which is updated every five years, and (3) the

effect on existing, or reasonably expected future, customers of the Village Water System. In the event of an objection, the parties' representatives including their respective engineers/consultants shall meet promptly to consider the objection and may agree to modify the plans and specifications to address an adverse impact to the Village Water System resulting from the proposed improvements. In the event the parties are unable to agree on the resolution of the objection(s), the parties shall retain a mutually agreed upon independent engineer/consultant to review and determine the objection, whose decision shall be a recommendation to both parties. Shelby Township shall pay the cost of the independent engineer/consultant for such services and expenses.

This subparagraph shall not apply (1) to any necessary emergency work performed by Shelby Township on the Township Water System or (2) to any change orders that may be sought and/or approved during the course of the work on the improvement, unless the change order would materially change water flows or water pressure for the improvement or would alter plans and specifications of a Master Water Meter Connection Point. However, Shelby Township shall provide the Village with information, plans or drawings of any emergency work that was done and with final as-built drawings of any improvement project which contain the work performed under the approved change orders.

Shelby Township shall be solely responsible for administering its distribution system and collecting payments from its customer(s). Failure to collect from customer(s) is not a basis for failing to pay the Village.

- 3.8 Responsibility for Quality of Water Downstream from Master Water Meter Connection Point. It shall be the responsibility of Shelby Township to maintain the water quality and purity in the Township Water System downstream of the Master Water Meter Connection Point. Shelby Township assumes all liability for any and all damages of any kind, including, but not limited to, injury to property or persons which occur directly or indirectly as a result of impurities being introduced to the water in the Township Water System downstream from a Master Water Meter Connection Point or impure or substandard water being introduced into the Township Water System downstream of the Master Water Meter Connection Point.
- 3.9 Temporary Restriction on Use of Water. If, due to Force Majeure or circumstances beyond the control of the Village, e.g., prolonged dry spells, the capacity of the Village Water System becomes temporarily inadequate for short periods of time to meet the peak demands of all users of water supplied by the Village Water System and if the Village is compelled to impose temporary restrictions on Village residents, e.g., a ban or limit on lawn sprinkling, then Shelby Township shall immediately impose and enforce like restrictions on Township Water System customers located within the Water Service Area.
- 3.10 Emergency Discontinuance. The Village reserves the right to temporarily discontinue the supply of water to any of the Village Water Mains or Village Transmission Mains or other water mains or pipelines within the Village Water System, without notice in times of emergency or whenever the Village shall, upon its determination and after not less than forty-eight (48) hours' notice to Shelby Township, find it necessary for purposes of testing,

repairing, or replacing water mains, including Village Water Mains and Village Water Transmission Mains, meters, including Master Water Meters, or any other component of the Village Water System. No claim for damages for such discontinuance shall be made by Shelby Township.

- 3.11 Operating Liability. The Village will use reasonable diligence to provide and maintain regular and uninterrupted water service to Shelby Township under this Agreement, but does not guarantee uninterrupted service and shall not be liable for any injuries or damages caused by such interruption to Shelby Township, the water customers located in Shelby Township, or any other party caused by defects in original construction, cave-ins, accidents, repairs, contamination, interruptions, water main breaks, water damage, loss of supply or pressure, or any other cause, nor shall the Village be liable to Shelby Township or any water customer located in Shelby Township or other person, firm, or corporation for injuries or damages, of any nature caused by the use of the Village Water System or the Township Water System or by interruptions therein. The Village and Shelby Township agree that the water facilities and service provided under this Agreement are a governmental function, as defined in Public Act No. 170 of 1964, as amended. Neither Shelby Township nor the Village, by entering into this Agreement, waive its governmental immunity or any of its rights and duties imposed by law. Shelby Township and the Village each reserve the right to make decisions hereunder in the exercise of discretion afforded townships and villages under State law.
- 3.12 Adoption of Ordinances. Shelby Township shall promptly enact and thereafter enforce all ordinances and ordinance provisions necessary to facilitate Shelby Township's obligations under this Agreement.
- 3.13 Term of Agreement. This Agreement shall take effect as of the Effective Date and shall continue until terminated by either party upon 1 year's notice, which may not occur prior to January 1, 2038.

ARTICLE IV
GENERAL AND MISCELLANEOUS PROVISIONS

- 4.1 No Third-Party Beneficiary. There shall be no other beneficiary or third-party beneficiary to this Agreement. No remedy is provided or intended by this Agreement to the customers of the parties.
- 4.2 Assignment. This Agreement may not be assigned to another entity by either party without prior written consent of the other party.
- 4.3 Entire Agreement. This Agreement sets forth the entire understanding of the parties with respect to its subject matter. This Agreement supersedes and/or replaces all prior oral or written Agreements between the parties.
- 4.4 Severability. In the event any provision of this Agreement is determined to be invalid by any court or tribunal having jurisdiction, the balance of the Agreement shall remain in full

force and effect.

- 4.5 Applicable Law. This Agreement shall be interpreted under the laws of the State of Michigan.
- 4.6 Venue. All amounts due under this Agreement, including, but not limited to, payments under this Agreement or damages for the breach of this Agreement, shall be paid and be due at the location of the principal administrative offices of the Village. It is specifically agreed among the parties to this Agreement that Oceana County, State of Michigan, is the place of performance of this Agreement. In the event that any legal proceeding is brought to enforce this Agreement or any provision hereof, the same shall be brought in the Oceana County Circuit Court.
- 4.7 Applicability of Act 436. This Agreement is subject to the local financial stability and choice act and may therefore be terminated by an emergency manager pursuant to Act 436.
- 4.8 Interpretation. For purposes of interpretation of this Agreement, neither the Village nor Shelby Township shall be deemed to have been the drafter of this Agreement.
- 4.9 Construction. This Agreement has been prepared and negotiations occurred in connection with said preparation pursuant to the joint efforts of the parties. This Agreement therefore shall not be construed against any party to this Agreement.
- 4.10 Notices. Unless otherwise provided herein, notice, including any notice, communication, request, reply, or advice herein provided or permitted to be given, made, or accepted by any party to any other party must be in writing and may be given or be served by depositing the same in the United States mail postpaid and registered or certified and addressed to the party to be notified, with return receipt requested, or by delivering the same to an officer of such party, addressed to the party to be notified. Notice deposited in the mail in the manner described above shall be conclusively deemed to be effective, unless otherwise stated herein, from and after the expiration of three (3) days after it is so deposited. Notice given in any other manner shall be effective only if and when received by the party to be notified. For the purposes of notice, the addresses of the parties shall, until changed as hereinafter provided, be as follows:

If to the Village, to:

Village of Shelby
Attn: Village Administrator
218 North Michigan Avenue
Shelby, Michigan 49455

If to Shelby Township, to:

Shelby Township
Attn: Supervisor

204 North Michigan Avenue
Shelby, Michigan 49455

The parties shall have the right from time to time and at any time to change their respective addresses and each shall have the right to specify as its address any other address by at least fifteen (15) days written notice to the other party hereto.

IN WITNESS WHEREOF, the parties acting under the authority of their respective governing bodies have caused this Agreement to be duly executed in several counterparts, each of which shall constitute an original, all as of the day and year first above written, which is the Effective Date of this Agreement.

VILLAGE OF SHELBY:

Date: _____, 2022

By: _____

Brady Selner

Its: Village Administrator

Date: _____, 2022

By: _____

Paul Inglis

Its: Village President

TOWNSHIP OF SHELBY:

Date: _____, 2022

By: _____

Richard Raffaelli

Its: Township Supervisor

Date: _____, 2022

By: _____

Marilyn Glover

Its: Township Clerk

Check Proofing Report

02/28/2023 12:40 PM

Database: Shelby

1/6

Payroll ID: 580

Check Post Date: 03/02/2023

Pay Period End Date: 02/26/2023

Application: PR

Name: 30077 - BUDDÉ , CRYSTAL L

Active

Employee ID: 30077	Department ID: 215	Gross for Check: 2,008.00	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 1	Net for Check: 1,400.82	Total Deductions: 607.18
Pay Period End Date: 02/26/2023	State Allow.: 1	Reg. Hours: 82.00	Direct Deposit: 1,400.82
Check Date: 03/02/2023		OT Hours: 0.00	YTD Gross: 10,000.00
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
215	CLERK/TREASURER	24.10	80.00	0.00	1,928.00	8,254.25	SOCSEC_EE	122.34	609.21
101	101-215.000-702.000	40.00	2.00	0.00	80.00	360.00	SITW	64.99	323.82
							MEDICARE_EE	28.61	142.48
							DELTA DENTAL	34.80	174.00
							VISION	9.39	46.95
							FITW	103.36	521.14
							AFLAC-ACC	26.04	130.20
							457_EE %	200.80	1,006.40
							HEALTH	16.85	84.25
							SSB	25.00	DEPOSIT
							SSB	1,375.82	DEPOSIT

Name: 30102 - FREES, DARRYL E

Active

Employee ID: 30102	Department ID: 441	Gross for Check: 1,803.62	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 1,305.36	Total Deductions: 498.26
Pay Period End Date: 02/26/2023	State Allow.: 0	Reg. Hours: 80.00	Direct Deposit: 1,305.36
Check Date: 03/02/2023		OT Hours: 0.25	YTD Gross: 10,327.02
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	101-441.000-702.000	22.44	19.00	0.25	434.78	7,029.34	FITW	114.04	720.06
441 H	101-691.000-702.000	22.44	4.00	0.00	89.76		SITW	70.57	402.61
441 H	ROADS MAINT	22.44	16.00	0.00	359.04		SOCSEC_EE	109.66	629.47
441 H	ROADS WINTER	22.44	9.00	0.00	201.96		MEDICARE_EE	25.65	147.22
441 H	661-000.000-702.000	22.44	16.00	0.00	359.04		457_EE %	108.22	619.62
PTO	DPW	22.44	16.00	0.00	359.04	1,840.08	AFLAC-STD	35.28	176.40
							DELTA DENTAL	34.84	174.20
							SSB	200.00	DEPOSIT
							SSB	1,105.36	DEPOSIT

Name: 30083 - HELENHOUSE, JEREMIAH P

Active

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Payroll ID: 580 Check Post Date: 03/02/2023 Pay Period End Date: 02/26/2023 Application: PR

Employee ID: 30083	Department ID: 441	Gross for Check: 2,314.62	Net After Dir Dep: 0.00
Withholding Status: Single	Federal Allow.: 2	Net for Check: 1,683.90	Total Deductions: 630.72
Pay Period End Date: 02/26/2023	State Allow.: 2	Reg. Hours: 81.50	Direct Deposit: 1,683.90
Check Date: 03/02/2023		OT Hours: 0.00	YTD Gross: 11,673.10
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
SALARY	DPW SUPERVISOR	60,180.00	81.50	0.00	2,314.62	11,573.10	SITW	72.08	361.71
							SOCSEC_EE	141.34	712.93
							MEDICARE_EE	33.05	166.73
							FITW	180.98	910.26
							VISION	9.39	46.95
							DELTA DENTAL	34.84	174.20
							AFLAC-ACC	20.16	100.80
							457_EE %	138.88	694.40
							SSB	1,683.90	DEPOSIT

Name: 30109 - KRAUSE, DAVID K Active

Employee ID: 30109	Department ID: 301	Gross for Check: 2,056.32	Net After Dir Dep: 0.00
Withholding Status: Married	Federal Allow.: 0	Net for Check: 1,530.62	Total Deductions: 525.70
Pay Period End Date: 02/26/2023	State Allow.: 0	Reg. Hours: 84.00	Direct Deposit: 1,615.24
Check Date: 03/02/2023		OT Hours: 0.00	YTD Gross: 11,865.48
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00
		Deduction Refund: 0.00	

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301	101-301.000-702.000	24.48	42.00	0.00	1,028.16	8,610.84	FITW	77.01	561.94
PTO	101-301.000-702.000	24.48	42.00	0.00	1,028.16	1,725.84	SITW	78.01	450.76
							SOCSEC_EE	121.45	705.45
							MEDICARE_EE	28.41	164.99
							##HSA	84.62	423.10
							DELTA DENTAL	12.82	64.10
							457_EE %	123.38	711.92
							HUNT	1,530.62	DEPOSIT
							WSB	84.62	DEPOSIT

Name: 30086 - MAHONEY, RANDY Active

Employee ID: 30086	Department ID: 253	Gross for Check: 616.96	Net After Dir Dep: 478.93
Withholding Status: Married	Federal Allow.: 0	Net for Check: 478.93	Total Deductions: 138.03
Pay Period End Date: 02/26/2023	State Allow.: 0	Reg. Hours: 32.00	Direct Deposit: 0.00
Check Date: 03/02/2023		OT Hours: 0.00	YTD Gross: 3,239.04
	Local Allow.: 00	Suppl. Hours: 0.00	Comp Hrs Wrkd: 0.00

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Payroll ID: 580

Check Post Date: 03/02/2023

Pay Period End Date: 02/26/2023

Application: PR

Deduction Refund: 0.00

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
253	ADM ASSIST	19.28	32.00	0.00	616.96	3,239.04	SITW	36.22	187.66
							SOCSEC_EE	38.25	200.82
							FITW	54.61	295.40
							MEDICARE_EE	8.95	46.97

Name: 30100 - POLACEK, JAMIE M

Active

Employee ID:	30100	Department ID:	265	Gross for Check:	26.52	Net After Dir Dep:	23.36
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	23.36	Total Deductions:	3.16
Pay Period End Date:	02/26/2023	State Allow.:	0	Reg. Hours:	2.00	Direct Deposit:	0.00
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	191.21
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
265	101-265.000-702.000	13.26	2.00	0.00	26.52	191.21	SITW	1.13	8.13
							SOCSEC_EE	1.65	11.86
							MEDICARE_EE	0.38	2.77

Name: 30098 - ROESLER, DEAN C

Active

Employee ID:	30098	Department ID:	301	Gross for Check:	858.33	Net After Dir Dep:	0.00
Withholding Status:	Single	Federal Allow.:	1	Net for Check:	683.87	Total Deductions:	174.46
Pay Period End Date:	02/26/2023	State Allow.:	1	Reg. Hours:	49.50	Direct Deposit:	683.87
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	4,430.37
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	17.34	49.50	0.00	858.33	4,430.37	FITW	76.73	445.80
							SITW	32.07	166.55
							SOCSEC_EE	53.21	274.68
							MEDICARE_EE	12.45	64.24
							FFCU	683.87	DEPOSIT

Name: 30078 - SEABOLT, KIRK

Active

Employee ID:	30078	Department ID:	441	Gross for Check:	2,042.04	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,173.73	Total Deductions:	868.31
Pay Period End Date:	02/26/2023	State Allow.:	0	Reg. Hours:	85.00	Direct Deposit:	1,273.73
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	4.00	YTD Gross:	10,808.76
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

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Payroll ID: 580 Check Post Date: 03/02/2023 Pay Period End Date: 02/26/2023 Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	DPW	22.44	8.00	0.00	179.52	9,267.72	SITW	72.10	381.11
441 H	ROADS MAINT	22.44	2.00	0.00	44.88		MEDICARE_EE	28.16	149.48
441 H	ROADS WINTER	22.44	13.00	0.00	291.72		SOCSEC_EE	120.40	639.14
441 H	101-441.000-702.000	22.44	22.00	0.00	493.68		FITW	168.36	909.37
441 H	101-691.000-702.000	22.44	9.00	0.00	201.96		HEALTH	101.41	507.05
441 H	590-000.000-702.000	22.44	4.00	2.00	157.08		VISION	2.84	14.20
441 H	591-000.000-702.000	22.44	17.00	2.00	448.80		##HSA	100.00	500.00
441 H	661-000.000-702.000	22.44	10.00	0.00	224.40		AFLAC-ACC	12.84	64.20
							AFLAC-HOSP	46.02	230.10
							AFLAC-STD	32.40	162.00
							457_EE %	183.78	972.79
							SSB	100.00	DEPOSIT
							SSB	1,173.73	DEPOSIT

Name: 30114 - SELNER, BRADY D Active

Employee ID:	30114	Department ID:	255	Gross for Check:	3,173.08	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	2,266.27	Total Deductions:	906.81
Pay Period End Date:	02/26/2023	State Allow.:	2	Reg. Hours:	80.00	Direct Deposit:	2,447.04
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	16,465.40
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
SALARY	VILLAGE ADMIN	82,500.00	46.75	0.00	3,173.08	15,865.40	SITW	109.52	569.48
PTO	101-255.000-702.000	0.00	33.25	0.00	0.00	0.00	SOCSEC_EE	185.52	964.02
							MEDICARE_EE	43.39	225.46
							##HSA	180.77	903.85
							FITW	197.23	1,053.69
							MERS-ROTH	190.38	951.90
							CAP	500.00	DEPOSIT
							LAKE	180.77	DEPOSIT
							LAKE	1,766.27	DEPOSIT

Name: 30103 - SIMON, TIMOTHY M Active

Employee ID:	30103	Department ID:	301	Gross for Check:	173.40	Net After Dir Dep:	152.77
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	152.77	Total Deductions:	20.63
Pay Period End Date:	02/26/2023	State Allow.:	0	Reg. Hours:	10.00	Direct Deposit:	0.00
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	641.58
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
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= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Database: Shelby

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Payroll ID: 580 Check Post Date: 03/02/2023 Pay Period End Date: 02/26/2023 Application: PR

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	17.34	10.00	0.00	173.40	641.58	SITW	7.37	27.27
							SOCSEC_EE	10.75	39.78
							MEDICARE_EE	2.51	9.30

Name: 30115 - SIMONS, BRADLEY A Active

Employee ID:	30115	Department ID:	441	Gross for Check:	1,887.13	Net After Dir Dep:	1,525.02
Withholding Status:	Single	Federal Allow.:	0	Net for Check:	1,525.02	Total Deductions:	362.11
Pay Period End Date:	02/26/2023	State Allow.:	1	Reg. Hours:	88.00	Direct Deposit:	0.00
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	6.25	YTD Gross:	10,064.93
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
441 H	101-441.000-702.000	19.38	13.00	0.00	251.94	8,502.98	FITW	134.07	812.49
441 H	101-691.000-702.000	19.38	1.00	0.00	19.38		SITW	70.83	379.00
441 H	ROADS MAINT	19.38	14.00	0.25	278.59		SOCSEC_EE	117.01	624.03
441 H	ROADS TRAFFIC	19.38	2.00	0.00	38.76		MEDICARE_EE	27.36	145.94
441 H	ROADS WINTER	19.38	20.00	0.00	387.60		AFLAC-ACC	12.84	64.20
441 H	590-000.000-702.000	19.38	4.00	4.00	193.80				
441 H	591-000.000-702.000	19.38	8.00	2.00	213.18				
441 H	661-000.000-702.000	19.38	10.00	0.00	193.80				
441 H	DPW	19.38	8.00	0.00	155.04				
PTO	DPW	19.38	8.00	0.00	155.04	726.75			

Name: 30120 - SKIBA, CHAD R Active

Employee ID:	30120	Department ID:	301	Gross for Check:	277.44	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	244.43	Total Deductions:	33.01
Pay Period End Date:	02/26/2023	State Allow.:	0	Reg. Hours:	16.00	Direct Deposit:	244.43
Check Date:	03/02/2023	Local Allow.:	00	OT Hours:	0.00	YTD Gross:	1,092.42
				Suppl. Hours:	0.00	Comp Hrs Wrkd:	0.00
				Deduction Refund:	0.00		

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
301 P	101-301.000-702.100	17.34	16.00	0.00	277.44	1,092.42	SITW	11.79	46.42
							SOCSEC_EE	17.20	67.73
							MEDICARE_EE	4.02	15.84
							SAFE	244.43	DEPOSIT

Name: 30112 - WALTZ, STEVEN A Active

Employee ID:	30112	Department ID:	301	Gross for Check:	2,471.54	Net After Dir Dep:	0.00
Withholding Status:	Married	Federal Allow.:	0	Net for Check:	1,910.24	Total Deductions:	561.30
Pay Period End Date:	02/26/2023	State Allow.:	1	Reg. Hours:	80.00	Direct Deposit:	1,910.24
Check Date:	03/02/2023			OT Hours:	0.00	YTD Gross:	12,957.70

= Deposited Ded/Exp * = Check Adjustment >> = Pre-Tax Deductions capped at Applicable Gross

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Payroll ID: 580

Check Post Date: 03/02/2023

Pay Period End Date: 02/26/2023

Application: PR

Local Allow.: 00

Suppl. Hours: 0.00 Comp Hrs Wrkd: 0.00

Deduction Refund: 0.00

Paycode ID	Distribution	Rate	Hours	OT Hrs	Amt	YTD Amt	Ded/Exp ID	Amt	YTD Amt
SALARY	101-301.000-702.000	64,260.00	73.50	0.00	2,471.54	12,357.70	FITW	134.02	735.20
PTO	101-301.000-702.000	0.00	6.50	0.00	0.00	0.00	SITW	89.91	469.93
							SOCSEC_EE	153.24	803.38
							MEDICARE_EE	35.84	187.89
							457_EE %	148.29	777.45
							HUNT	1,910.24	DEPOSIT

**Report to Finance
March 13, 2023**

	Description	General	Major St	Local St.	Sewer	Water	Motor Pool	Total
Consumers Energy	Electricity	\$ 4,328.91			\$ 5,113.74	\$ 1,968.91		\$ 11,411.56
Darryl Frees	Reimbursement for Clothing	\$ 64.28	\$ 32.14	\$ 32.14	\$ 32.14	\$ 32.14	\$ 32.16	\$ 225.00
DTE Energy	Natural Gas	\$ 1,121.07			\$ 54.92			\$ 1,175.99
Elhron Engineering Company	Chlorine					\$ 505.00		\$ 505.00
Fuelman	Vehicle Fuel						\$ 2,417.96	\$ 2,417.96
Galls	Gun Mount	\$ 159.91						\$ 159.91
Gary's Guns	PD Gun	\$ 1,300.00						\$ 1,300.00
Klotz	Misc. Parts				\$ 219.38		\$ 148.89	\$ 368.27
Larson & Son Hardware	DPW Garage Lights	\$ 329.75						\$ 329.75
Oceana County Road Commission	Cold Patch & Blade Bolts		\$ 119.82	\$ 119.82			\$ 56.61	\$ 296.25
Oceana Herald Journal	Public Hearing Notice 23/24 Budget	\$ 180.60						\$ 180.60
Parmenter Law	Misc. Legal Services	\$ 864.00						\$ 864.00
Quadient	Postage				\$ 301.19	\$ 301.20		\$ 602.39
Rescom Evironmental Corporation	Getty Park Archelogical Survey	\$ 4,000.00						\$ 4,000.00
Rowleys Wholesale	Hydraulic Fluid						\$ 457.83	\$ 457.83
Spectrum Business	Village DPW Phone & Alarms	\$ 149.98			\$ 44.99	\$ 44.99		\$ 239.96
Staples	Office Supplies	\$ 40.17						\$ 40.17
VC3	Repair of server equipment	\$ 38.58						\$ 38.58
Verizon	Village Hall Phones	\$ 150.45						\$ 150.45
Village of Shelby	DPW & Village Hall Water/Sewer	\$ 106.98						\$ 106.98
								\$ -
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								\$ -
General		\$ 19,519.74						\$ -
Major Street		\$ 1,756.86						
Local Street		\$ 1,756.85						
Sewer		\$ 7,481.17						
Water		\$ 4,750.34						
Motor Pool		\$ 3,985.01						
Total		\$ 46,982.48						
Check Total		\$ 24,870.65						

Signature: Steven Crothers
Date: 3/18/2023

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-403.000	CURRENT PROP TAXES	293,804.71		285,000.00		195.29	99.93
101-000.000-405.000	PILOT REVENUES	4,911.61		7,500.00		2,588.39	65.49
101-000.000-407.000	DELINQUENT PROP TAXES	33,902.12		45,000.00		11,097.88	75.34
101-000.000-451.000	BUSINESS LICENSES-PERMITS	25.00		100.00		75.00	25.00
101-000.000-508.000	MDNR GETTY PARK GRANT	0.00		0.00		0.00	0.00
101-000.000-511.000	MEDC RAP GRANT GETTY PARK	0.00		0.00		0.00	0.00
101-000.000-514.000	CDBG GETTY PARK GRANT	0.00		0.00		0.00	0.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00		50,000.00		0.00	0.00
101-000.000-529.000	ARPA FUNDS	0.00		0.00		5,000.00	0.00
101-000.000-543.000	PD 302 STATE FUNDING	500.00		500.00		0.00	100.00
101-000.000-569.000	STATE GRANTS - LIQUOR FEES	2,515.47		1,300.00		9.53	99.62
101-000.000-569.100	OTHER STATE GRANTS	0.00		0.00		0.00	0.00
101-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	50,928.31		8,000.00		(14,928.31)	141.47
101-000.000-574.000	STATE REVENUE SHARING	216,979.92		191,000.00		(25,979.92)	113.60
101-000.000-580.000	STATE REVENUE EVIP	51,596.00		50,000.00		(1,596.00)	103.19
101-000.000-590.000	TRSNF FROM RESERVES	0.00		8,706.00		8,706.00	0.00
101-000.000-607.000	Zoning Permit Fees	585.00		585.00		0.00	100.00
101-000.000-618.000	TAX COLLECTION FEES	474.06		4,200.00		3,725.94	11.29
101-000.000-645.000	LEAF BAGS	29.50		50.00		20.50	59.00
101-000.000-652.000	POLICE FINES, FEES, REPORTS	150.00		500.00		350.00	30.00
101-000.000-652.100	DUIL RESTITUTIONS	400.00		400.00		0.00	100.00
101-000.000-657.000	DISTRICT COURT FINES	0.00		0.00		0.00	0.00
101-000.000-661.000	FORFEITURE MONIES	0.00		0.00		0.00	0.00
101-000.000-664.000	INTEREST EARNED	7,021.58		3,200.00		98.42	98.62
101-000.000-664.900	INT-PRIME VEST	0.00		0.00		0.00	0.00
101-000.000-667.000	BUILDING RENTAL	24,000.00		24,000.00		0.00	100.00
101-000.000-667.100	BUILDING RENTAL OCEANA EMS	0.00		0.00		0.00	0.00
101-000.000-671.000	SPONSORSHIP-SHELBY SUMMER KICK OFF	0.00		0.00		0.00	0.00
101-000.000-671.100	SHELBY SPONSORSHIP EVENTS	3,900.00		0.00		0.00	100.00
101-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00		0.00	0.00
101-000.000-673.200	SALE IND PARK LAND	0.00		0.00		0.00	0.00
101-000.000-675.000	Donations	0.00		0.00		0.00	0.00
101-000.000-675.100	GETTY PARK DONATIONS	0.00		0.00		0.00	0.00
101-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00		0.00	0.00
101-000.000-677.000	REIMBURSEMENTS	0.00		0.00		0.00	0.00
101-000.000-677.100	FEMA REIMBURSEMENTS	0.00		0.00		0.00	0.00
101-000.000-677.200	REIMB: WORKERS COMP	0.00		0.00		0.00	0.00
101-000.000-685.000	REIMB-SALVAGE INSPECTIONS	0.00		0.00		0.00	0.00
101-000.000-695.000	MISC. REVENUES	18,052.10		13,299.00		(122.10)	100.68
101-000.000-695.400	DELINQUENT DIVERSION PROGRAM REVENUE	0.00		0.00		0.00	0.00
Total Dept 000.000		709,775.38		699,016.00		(10,759.38)	101.54
TOTAL REVENUES		709,775.38		699,016.00		(10,759.38)	101.54
Expenditures							
Dept 000.000							
101-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00		0.00	0.00
Total Dept 000.000		0.00		0.00		0.00	0.00
Dept 101.000 - VILLAGE COUNCIL							
101-101.000-702.000	SALARIES & WAGES	9,600.00		12,750.00		3,150.00	75.29

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-101.000-714.000	MEDICARE EXPENSE	139.21		255.00	255.00	115.79	54.59
101-101.000-715.000	PAYROLL W/H FICA	595.20		893.00	893.00	297.80	66.65
101-101.000-740.000	GEN OPER SUPPLIES	0.00		0.00	0.00	0.00	0.00
101-101.000-860.000	MILEAGE & MEALS	0.00		100.00	100.00	100.00	0.00
101-101.000-864.000	CONFERENCES & WORKSHOPS	0.00		1,200.00	1,200.00	1,200.00	0.00
Total Dept 101.000 - VILLAGE COUNCIL		10,334.41		15,198.00	15,198.00	4,863.59	68.00
Dept 191.000 - ELECTIONS COMMISSION							
101-191.000-740.000	GEN OPER SUPPLIES	0.00		0.00	0.00	0.00	0.00
101-191.000-800.000	SERVICES	174.23		175.00	0.00	0.77	99.56
101-191.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00	0.00	0.00
Total Dept 191.000 - ELECTIONS COMMISSION		174.23		175.00	0.00	0.77	99.56
Dept 215.000 - VILLAGE CLERK							
101-215.000-702.000	SALARIES & WAGES	6,433.39		8,409.00	8,409.00	1,975.61	76.51
101-215.000-702.100	WAGES PART TIME ADMIN. ASST.	1,296.27		1,369.00	1,319.00	72.73	94.69
101-215.000-714.000	MEDICARE EXPENSE	110.99		137.00	137.00	26.01	81.01
101-215.000-715.000	PAYROLL W/H FICA	474.86		592.00	592.00	117.14	80.21
101-215.000-715.100	PAYROLL W/H RETIREMENT	360.31		428.00	428.00	67.69	84.18
101-215.000-716.000	HOSPITALIZATION	1,956.47		2,040.00	2,040.00	83.53	95.91
101-215.000-717.000	DENTAL INSURANCE	38.52		144.00	144.00	105.48	26.75
101-215.000-718.000	LIFE INSURANCE	33.69		36.00	24.00	2.31	93.58
101-215.000-719.000	VISION	41.19		42.00	42.00	0.81	98.07
101-215.000-727.000	OFFICE SUPPLIES-GEN	1,887.61		2,000.00	2,000.00	112.39	94.38
101-215.000-742.000	PRINTING SERVICES-OFFICE	0.00		0.00	0.00	0.00	0.00
101-215.000-801.000	PROFESSIONAL SERVICES	2,188.10		2,400.00	2,400.00	211.90	91.17
101-215.000-807.000	AUDIT FEES	0.00		0.00	0.00	0.00	0.00
101-215.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00	0.00	0.00
101-215.000-858.000	MEMBERSHIPS & DUES	174.00		175.00	70.00	1.00	99.43
101-215.000-860.000	MILEAGE & MEALS	0.00		88.00	100.00	88.00	0.00
101-215.000-864.000	CONFERENCES & WORKSHOPS	0.00		200.00	200.00	200.00	0.00
101-215.000-900.000	PRINTING - PUBLISHINGS	872.50		1,445.00	1,500.00	572.50	60.38
101-215.000-910.000	INSURANCES	0.00		0.00	0.00	0.00	0.00
101-215.000-916.000	WORKMANS COMP INS.	0.00		0.00	0.00	0.00	0.00
101-215.000-930.000	CONTRACTED REPAIRS/MAINT	0.00		0.00	0.00	0.00	0.00
101-215.000-956.000	MISCELLANEOUS	0.00		0.00	100.00	0.00	0.00
101-215.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 215.000 - VILLAGE CLERK		15,867.90		19,505.00	19,505.00	3,637.10	81.35
Dept 253.000 - VILLAGE TREASURER							
101-253.000-702.000	SALARIES & WAGES	5,033.43		5,249.00	5,209.00	215.57	95.89
101-253.000-702.100	WAGES PART TIME	1,296.24		1,369.00	1,319.00	72.76	94.69
101-253.000-714.000	MEDICARE EXPENSE	91.06		132.00	132.00	40.94	68.98
101-253.000-715.000	PAYROLL W/H FICA	389.54		458.00	458.00	68.46	85.05
101-253.000-715.100	PAYROLL W/H RETIREMENT	288.97		313.00	313.00	24.03	92.32
101-253.000-716.000	HOSPITALIZATION	1,956.47		2,040.00	2,040.00	83.53	95.91
101-253.000-717.000	DENTAL INSURANCE	38.52		144.00	144.00	105.48	26.75
101-253.000-718.000	LIFE INSURANCE	33.66		36.00	24.00	2.34	93.50
101-253.000-719.000	VISION	41.21		42.00	42.00	0.79	98.12
101-253.000-727.000	OFFICE SUPPLIES-GEN	1,674.99		2,000.00	2,000.00	325.01	83.75

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-253.000-800.000	SERVICES	1,989.94		2,730.00	2,820.00	740.06	72.89
101-253.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00	0.00	0.00
101-253.000-858.000	MEMBERSHIPS & DUES	0.00		50.00	50.00	50.00	0.00
101-253.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00	0.00	0.00
101-253.000-864.000	CONFERENCES & WORKSHOPS	0.00		0.00	0.00	0.00	0.00
101-253.000-900.000	PRINTING - PUBLISHINGS	0.00		488.00	500.00	488.00	0.00
101-253.000-910.000	INSURANCES	0.00		0.00	0.00	0.00	0.00
101-253.000-956.000	MISCELLANEOUS	0.00		0.00	0.00	0.00	0.00
101-253.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 253.000 - VILLAGE TREASURER		12,834.03		15,051.00	15,051.00	2,216.97	85.27
Dept 255.000 - VILLAGE ADMINISTRATOR							
101-255.000-702.000	SALARIES & WAGES	16,095.77		16,570.00	15,835.00	474.23	97.14
101-255.000-714.000	MEDICARE EXPENSE	220.80		317.00	317.00	96.20	69.65
101-255.000-715.000	PAYROLL W/H FICA	944.05		1,109.00	1,109.00	164.95	85.13
101-255.000-715.100	PAYROLL W/H RETIREMENT	939.11		951.00	951.00	11.89	98.75
101-255.000-716.000	HOSPITALIZATION	1,370.78		1,440.00	1,440.00	69.22	95.19
101-255.000-717.000	DENTAL INSURANCE	60.72		168.00	168.00	107.28	36.14
101-255.000-718.000	LIFE INSURANCE	57.38		68.00	48.00	10.62	84.38
101-255.000-719.000	VISION	20.99		48.00	48.00	27.01	43.73
101-255.000-727.000	OFFICE SUPPLIES-GEN	0.00		0.00	600.00	0.00	0.00
101-255.000-800.000	CONTRACTED REPAIRS/MAINT	0.00		0.00	0.00	0.00	0.00
101-255.000-858.000	MEMBERSHIPS & DUES	576.00		1,000.00	1,000.00	424.00	57.60
101-255.000-860.000	MILEAGE & MEALS	410.00		450.00	400.00	40.00	91.11
101-255.000-864.000	CONFERENCES & WORKSHOPS	0.00		1,045.00	1,200.00	1,045.00	0.00
101-255.000-956.000	MISCELLANEOUS	0.00		50.00	100.00	50.00	0.00
101-255.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 255.000 - VILLAGE ADMINISTRATOR		20,695.60		23,216.00	23,216.00	2,520.40	89.14
Dept 265.000 - VILLAGE HALL/GROUNDS							
101-265.000-702.000	SALARIES & WAGES	1,051.30		3,159.00	3,159.00	2,107.70	33.28
101-265.000-714.000	MEDICARE EXPENSE	15.25		64.00	64.00	48.75	23.83
101-265.000-715.000	PAYROLL W/H FICA	65.18		222.00	222.00	156.82	29.36
101-265.000-740.000	GEN OPER SUPPLIES	1,135.07		1,140.00	500.00	4.93	99.57
101-265.000-775.000	REPAIR/MAINT SUPPLIES	4,488.55		4,499.00	5,000.00	10.45	99.77
101-265.000-851.000	COMMUNICATIONS PHONE	3,664.86		4,500.00	4,500.00	835.14	81.44
101-265.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00	0.00	0.00
101-265.000-910.000	INSURANCES	836.50		1,500.00	1,500.00	663.50	55.77
101-265.000-917.000	SEWER UTILITIES	368.64		409.00	350.00	40.36	90.13
101-265.000-918.000	WATER UTILITY	245.96		350.00	350.00	104.04	70.27
101-265.000-920.000	PUBLIC UTILITIES - CONSUMERS	3,210.56		3,500.00	3,500.00	289.44	91.73
101-265.000-921.000	PUBLIC UTILITIES - MICH CON	1,051.36		1,302.00	450.00	250.64	80.75
101-265.000-930.000	CONTRACTED REPAIRS/MAINT	200.00		950.00	2,000.00	750.00	21.05
101-265.000-956.000	MISCELLANEOUS	0.00		100.00	100.00	100.00	0.00
101-265.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00
Total Dept 265.000 - VILLAGE HALL/GROUNDS		16,333.23		21,695.00	21,695.00	5,361.77	75.29
Dept 299.000 - OTHER GENERAL GOVT							
101-299.000-800.000	SERVICES	5,735.27		13,100.00	13,100.00	7,364.73	43.78
101-299.000-801.000	PROFESSIONAL SERVICES	19,114.39		29,483.00	30,300.00	10,368.61	64.83

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BGDG USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-299.000-807.000	AUDIT FEES	9,490.00		7,400.00	0.00	100.00	
101-299.000-858.000	MEMBERSHIPS & DUES	2,027.27		1,600.00	2.73	99.87	
101-299.000-910.000	INSURANCES	9,143.50		10,000.00	413.50	95.67	
101-299.000-916.000	WORKMANS COMP INS.	288.30		250.00	1.70	99.41	
101-299.000-916.100	UNEMPLOYMENT INS.	71.10		1,500.00	128.90	35.55	
101-299.000-956.000	MISCELLANEOUS	0.00		48,000.00	0.00	0.00	
101-299.000-956.200	FACADE GRANT EXPENSES	0.00		0.00	0.00	0.00	
101-299.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	
101-299.000-971.100	CAPITOL OUTLAY-LAND	0.00		0.00	0.00	0.00	
Total Dept 299.000 - OTHER GENERAL GOVT		45,869.83		112,150.00	18,280.17	71.50	
Dept 301.000 - POLICE DEPT							
101-301.000-702.000	SALARIES & WAGES	163,727.90		190,000.00	22,730.10	87.81	
101-301.000-702.100	WAGES PART TIME	18,815.43		16,473.00	1,199.57	94.01	
101-301.000-702.200	LIASON DIVERSION PROGRAM	0.00		0.00	0.00	0.00	
101-301.000-714.000	MEDICARE EXPENSE	2,632.13		4,121.00	1,488.87	63.87	
101-301.000-715.000	PAYROLL W/H FICA	11,254.67		14,421.00	3,166.33	78.04	
101-301.000-715.100	PAYROLL W/H RETIREMENT	8,631.45		10,272.00	1,640.55	84.03	
101-301.000-716.000	HOSPITALIZATION	22,026.30		29,400.00	7,373.70	74.92	
101-301.000-716.100	EMPLOYEE COST REIMBURSEMENT	0.00		0.00	0.00	0.00	
101-301.000-717.000	DENTAL INSURANCE	1,213.95		2,820.00	1,606.05	43.05	
101-301.000-718.000	LIFE INSURANCE	581.93		600.00	240.00	96.99	
101-301.000-719.000	VISION	701.64		900.00	198.36	77.96	
101-301.000-727.000	OFFICE SUPPLIES-GEN	570.03		400.00	(170.03)	142.51	
101-301.000-740.000	GEN OPER SUPPLIES	3,417.17		5,600.00	2,182.83	61.02	
101-301.000-744.000	UNIFORMS	1,132.46		1,800.00	667.54	62.91	
101-301.000-744.100	UNIFORMS -MAINTENANCE	0.00		50.00	50.00	0.00	
101-301.000-775.000	REPAIR/MAINT SUPPLIES	0.00		0.00	0.00	0.00	
101-301.000-800.000	SERVICES	0.00		3,032.00	3,032.00	0.00	
101-301.000-851.000	COMMUNICATIONS PHONE	1,907.04		1,908.00	0.96	99.95	
101-301.000-858.000	MEMBERSHIPS & DUES	515.00		600.00	85.00	85.83	
101-301.000-860.000	MILEAGE & MEALS	11.98		350.00	338.02	3.42	
101-301.000-862.000	TRAINING-LOCAL	25.00		800.00	775.00	3.13	
101-301.000-862.100	TRAINING-STATE	0.00		0.00	0.00	0.00	
101-301.000-862.200	Drunk Driving Enforcement	0.00		0.00	0.00	0.00	
101-301.000-862.300	PA 302 EXPENDITURES	0.00		500.00	500.00	0.00	
101-301.000-864.000	CONFERENCES & WORKSHOPS	0.00		700.00	700.00	0.00	
101-301.000-866.000	SCHOOL CROSSING GUARDS	0.00		7,500.00	7,500.00	0.00	
101-301.000-910.000	INSURANCES	10,746.50		11,160.00	413.50	96.29	
101-301.000-916.000	WORKMANS COMP INS.	576.60		1,390.00	813.40	41.48	
101-301.000-917.000	SEWER UTILITIES	0.00		0.00	0.00	0.00	
101-301.000-918.000	WATER UTILITY	0.00		0.00	0.00	0.00	
101-301.000-920.000	PUBLIC UTILITIES - CONSUMERS	0.00		0.00	0.00	0.00	
101-301.000-921.000	PUBLIC UTILITIES - MICH CON	0.00		0.00	0.00	0.00	
101-301.000-940.000	BUILDING RENTAL	0.00		0.00	0.00	0.00	
101-301.000-943.000	EQUIPMENT RENTAL	11,000.00		12,000.00	1,000.00	91.67	
101-301.000-956.000	MISCELLANEOUS	0.00		200.00	200.00	0.00	
101-301.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	
Total Dept 301.000 - POLICE DEPT		259,487.18		316,997.00	57,509.82	81.86	
Dept 400.000 - Planning Commission							
101-400.000-702.000	SALARIES & WAGES	1,370.00		2,880.00	1,510.00	47.57	

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-400.000-714.000	MEDICARE EXPENSE		19.87	58.00	58.00	38.13	34.26
101-400.000-715.000	PAYROLL W/H FICA		84.94	202.00	202.00	117.06	42.05
101-400.000-801.000	PROFESSIONAL SERVICES		9,619.29	12,000.00	12,000.00	2,380.71	80.16
101-400.000-860.000	MILEAGE & MEALS		0.00	0.00	0.00	0.00	0.00
101-400.000-864.000	CONFERENCES & WORKSHOPS		0.00	1,000.00	1,000.00	1,000.00	0.00
Total Dept 400.000 - Planning Commission			11,094.10	16,140.00	16,140.00	5,045.90	68.74
Dept 441.000 - DEPT OF PUBLIC WORKS							
101-441.000-702.000	SALARIES & WAGES		28,354.01	29,954.00	17,485.00	1,599.99	94.66
101-441.000-714.000	MEDICARE EXPENSE		402.98	428.00	345.00	25.02	94.15
101-441.000-715.000	PAYROLL W/H FICA		1,722.52	1,827.00	1,200.00	104.48	94.28
101-441.000-715.100	PAYROLL W/H RETIREMENT		1,193.04	1,263.00	1,025.00	69.96	94.46
101-441.000-716.000	HOSPITALIZATION		1,272.45	2,442.00	2,442.00	1,169.55	52.11
101-441.000-716.100	EMPLOYEE COST REIMBURSEMENT		0.00	0.00	0.00	0.00	0.00
101-441.000-717.000	DENTAL INSURANCE		93.38	144.00	144.00	50.62	64.85
101-441.000-718.000	LIFE INSURANCE		40.44	48.00	48.00	7.56	84.25
101-441.000-719.000	VISION		43.68	57.00	57.00	13.32	76.63
101-441.000-727.000	OFFICE SUPPLIES-GEN		336.80	500.00	500.00	163.20	67.36
101-441.000-740.000	GEN OPER SUPPLIES		1,497.85	2,000.00	2,000.00	502.15	74.89
101-441.000-775.000	REPAIR/MAINT SUPPLIES		104.27	300.00	300.00	195.73	34.76
101-441.000-818.000	CONTRACTURAL SERVICES		0.00	500.00	500.00	500.00	0.00
101-441.000-850.000	COMMUNICATIONS - RADIO		0.00	0.00	0.00	0.00	0.00
101-441.000-851.000	COMMUNICATIONS PHONE		1,664.96	2,000.00	2,000.00	335.04	83.25
101-441.000-858.000	MEMBERSHIPS & DUES		0.00	0.00	0.00	0.00	0.00
101-441.000-860.000	MILEAGE & MEALS		0.00	0.00	0.00	0.00	0.00
101-441.000-864.000	CONFERENCES & WORKSHOPS		0.00	0.00	0.00	0.00	0.00
101-441.000-900.000	PRINTING - PUBLISHINGS		0.00	0.00	0.00	0.00	0.00
101-441.000-910.000	INSURANCES		(143.50)	1,144.00	1,000.00	1,287.50	(12.54)
101-441.000-916.000	WORKMANS COMP INS.		144.15	500.00	500.00	355.85	28.83
101-441.000-917.000	SEWER UTILITIES		366.75	402.00	350.00	35.25	91.23
101-441.000-918.000	WATER UTILITY		267.58	300.00	250.00	32.42	89.19
101-441.000-920.000	PUBLIC UTILITIES - CONSUMERS		3,898.42	4,379.00	3,500.00	480.58	89.03
101-441.000-921.000	PUBLIC UTILITIES - MICH CON		4,735.07	5,755.00	3,500.00	1,019.93	82.28
101-441.000-930.000	CONTRACTED REPAIRS/MAINT		0.00	0.00	650.00	0.00	0.00
101-441.000-931.000	BUILDING REPAIRS/MAINT.		598.74	1,000.00	1,000.00	401.26	59.87
101-441.000-943.000	EQUIPMENT RENTAL		5,695.40	12,000.00	12,000.00	6,304.60	47.46
101-441.000-956.000	MISCELLANEOUS		0.00	0.00	200.00	0.00	0.00
101-441.000-976.000	BUILDING & YARDS IMPROVEMENT		0.00	0.00	0.00	0.00	0.00
101-441.000-976.100	OFFSITE IMPROVE.-SIDEWALKS		0.00	0.00	0.00	0.00	0.00
101-441.000-976.500	OFFSITE IMPROVE TREES		0.00	225.00	500.00	225.00	0.00
101-441.000-977.000	EQUIPMENT PURCHASES		0.00	0.00	0.00	0.00	0.00
101-441.000-977.100	BLDG YARDS REP/MAINT SUP		0.00	0.00	0.00	0.00	0.00
Total Dept 441.000 - DEPT OF PUBLIC WORKS			52,288.99	67,168.00	51,496.00	14,879.01	77.85
Dept 448.000 - ST LIGHTING, CROSS/CHRIST.							
101-448.000-923.000	STREET LIGHTS		30,323.49	35,000.00	35,000.00	4,676.51	86.64
Total Dept 448.000 - ST LIGHTING, CROSS/CHRIST.			30,323.49	35,000.00	35,000.00	4,676.51	86.64
Dept 528.000 - WASTE COLLECTION FEES							
101-528.000-818.000	CONTRACTURAL SERVICES		7,778.21	8,000.00	5,000.00	221.79	97.23

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 528.000 - WASTE COLLECTION FEES		7,778.21		8,000.00	5,000.00		221.79	97.23
Dept 691.000 - PARKS RECREATION								
101-691.000-702.000	SALARIES & WAGES	23,376.57		23,637.00	17,490.00		260.43	98.90
101-691.000-714.000	MEDICARE EXPENSE	333.89		345.00	345.00		11.11	96.78
101-691.000-715.000	PAYROLL W/H FICA	1,446.12		1,466.00	1,200.00		19.88	98.64
101-691.000-715.100	PAYROLL W/H RETIREMENT	841.71		1,025.00	1,025.00		183.29	82.12
101-691.000-715.200	MED	0.00		0.00	0.00		0.00	0.00
101-691.000-715.300	SS-	0.00		0.00	0.00		0.00	0.00
101-691.000-716.000	HOSPITALIZATION	1,272.45		2,011.00	2,442.00		738.55	63.27
101-691.000-717.000	DENTAL INSURANCE	83.20		144.00	144.00		60.80	57.78
101-691.000-718.000	LIFE INSURANCE	39.86		48.00	48.00		8.14	83.04
101-691.000-719.000	VISION	43.68		57.00	57.00		13.32	76.63
101-691.000-740.000	GEN OPER SUPPLIES	244.32		204.00	100.00		(40.32)	119.76
101-691.000-775.000	REPAIR/MAINT SUPPLIES	1,400.19		1,500.00	1,500.00		99.81	93.35
101-691.000-801.000	PROFESSIONAL SERVICES	0.00		0.00	2,750.00		0.00	0.00
101-691.000-802.000	SHELBY SPONSORED EVENT	10,623.06		10,650.00	0.00		26.94	99.75
101-691.000-802.100	CHRISTMAS TREE LIGHTING	0.00		0.00	0.00		0.00	0.00
101-691.000-818.000	CONTRACTURAL SERVICES	4,252.83		4,253.00	4,200.00		0.17	100.00
101-691.000-910.000	INSURANCES	(158.50)		660.00	500.00		818.50	(24.02)
101-691.000-918.000	WATER UTILITY	721.41		725.00	2,000.00		3.59	99.50
101-691.000-920.000	PUBLIC UTILITIES - CONSUMERS	1,751.51		2,122.00	1,600.00		370.49	82.54
101-691.000-930.000	CONTRACTED REPAIRS/MAINT	0.00		0.00	0.00		0.00	0.00
101-691.000-931.000	BUILDING REPAIRS/MAINT.	0.00		0.00	0.00		0.00	0.00
101-691.000-943.000	EQUIPMENT RENTAL	8,706.56		11,000.00	11,000.00		2,293.44	79.15
101-691.000-967.000	PROJECT COSTS	8,640.19		8,641.00	5,400.00		0.81	99.99
101-691.000-967.100	GETTY PARK RENOVATION - MDNR	105,904.69		105,905.00	20,000.00		0.31	100.00
101-691.000-967.200	MEDC RAP - GETTY PARK RENOVATION	37,080.63		37,081.00	0.00		0.37	100.00
101-691.000-967.300	CDBG GETTY PARK RENOVATION	4,000.00		0.00	0.00		(4,000.00)	100.00
101-691.000-967.400	GETTY PARK RENOVATION LOCAL MATCH	32,400.80		35,000.00	0.00		2,599.20	92.57
101-691.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00		0.00	0.00
101-691.000-976.000	BUILDING & YARDS IMPROVEMENT	218.36		220.00	750.00		1.64	99.25
101-691.000-976.200	TREE/FLOWER	0.00		0.00	150.00		0.00	0.00
Total Dept 691.000 - PARKS RECREATION		243,223.53		246,694.00	72,701.00		3,470.47	98.59
TOTAL EXPENDITURES		726,304.73		848,989.00	704,149.00		122,684.27	85.55
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		709,775.38		699,016.00	704,149.00		(10,759.38)	101.54
TOTAL EXPENDITURES		726,304.73		848,989.00	704,149.00		122,684.27	85.55
NET OF REVENUES & EXPENDITURES		(16,529.35)		(149,973.00)	0.00		(133,443.65)	11.02

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 103 - GENERAL INVESTMENT FUND								
Revenues								
Dept 000.000								
103-000.000-590.000	TRSNF FROM RESERVES		0.00	0.00	0.00		0.00	0.00
103-000.000-664.000	INTEREST EARNED		4,199.65	5,000.00	5,000.00		800.35	83.99
103-000.000-676.000	CONT. FROM OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			4,199.65	5,000.00	5,000.00		800.35	83.99
TOTAL REVENUES			4,199.65	5,000.00	5,000.00		800.35	83.99
Expenditures								
Dept 000.000								
103-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
Fund 103 - GENERAL INVESTMENT FUND:								
TOTAL REVENUES			4,199.65	5,000.00	5,000.00		800.35	83.99
TOTAL EXPENDITURES			0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES			4,199.65	5,000.00	5,000.00		800.35	83.99

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
Revenues								
Dept 000.000								
202-000.000-521.000	EGLE DWSRF GRANT	0.00		0.00	0.00	0.00	0.00	0.00
202-000.000-546.000	ACT 51 MONIES	283,988.82		284,000.00	260,000.00	11.18	100.00	
202-000.000-571.000	OTHER STATE GRANTS	52,350.00		52,350.00	52,350.00	0.00	100.00	
202-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	78,125.00	0.00	0.00	
202-000.000-664.000	INTEREST EARNED	12,584.11		9,100.00	100.00	(3,484.11)	138.29	
202-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00	0.00	0.00	
202-000.000-674.200	DOT MONIES (TASK FORCE)	0.00		0.00	0.00	0.00	0.00	
202-000.000-675.000	FEDERAL REVENUE	0.00		0.00	0.00	0.00	0.00	
202-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00	0.00	
202-000.000-695.000	MISC. REVENUES	347.50		350.00	0.00	2.50	99.29	
Total Dept 000.000		349,270.43		345,800.00	390,575.00	(3,470.43)	101.00	
TOTAL REVENUES		349,270.43		345,800.00	390,575.00	(3,470.43)	101.00	
Expenditures								
Dept 000.000								
202-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00	
202-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00	
202-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00		0.00	0.00	0.00	0.00	
202-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00	0.00	0.00	0.00	
Total Dept 000.000		0.00		0.00	0.00	0.00	0.00	
Dept 451.000 - CONSTRUCTION								
202-451.000-702.000	SALARIES & WAGES	0.00		0.00	0.00	0.00	0.00	
202-451.000-714.000	MEDICARE EXPENSE	0.00		0.00	0.00	0.00	0.00	
202-451.000-715.000	PAYROLL W/H FICA	0.00		0.00	0.00	0.00	0.00	
202-451.000-715.100	PAYROLL W/H RETIREMENT	0.00		0.00	0.00	0.00	0.00	
202-451.000-716.000	HOSPITALIZATION	0.00		0.00	0.00	0.00	0.00	
202-451.000-818.000	CONTRACTURAL SERVICES	0.00		0.00	104,700.00	0.00	0.00	
202-451.000-818.700	EGLE DWSRF	1,303.27		0.00	0.00	(1,303.27)	100.00	
202-451.000-819.000	NEW SIDEWALK	0.00		0.00	112,000.00	0.00	0.00	
202-451.000-821.000	ENGINEERING SERVICES	13,858.67		52,050.00	52,050.00	38,191.33	26.63	
202-451.000-943.000	EQUIPMENT RENTAL	0.00		1,279.00	1,279.00	1,279.00	0.00	
202-451.000-970.000	CAPITAL OUTLAY	0.00		0.00	0.00	0.00	0.00	
Total Dept 451.000 - CONSTRUCTION		15,161.94		53,329.00	270,029.00	38,167.06	28.43	
Dept 463.000 - ROUTINE MAINTENANCE								
202-463.000-702.000	SALARIES & WAGES	21,727.45		22,758.00	17,250.00	1,030.55	95.47	
202-463.000-714.000	MEDICARE EXPENSE	311.11		350.00	350.00	38.89	88.89	
202-463.000-715.000	PAYROLL W/H FICA	1,332.55		1,398.00	1,200.00	65.45	95.32	
202-463.000-715.100	PAYROLL W/H RETIREMENT	1,108.61		1,169.00	1,081.00	60.39	94.83	
202-463.000-716.000	HOSPITALIZATION	3,181.26		6,105.00	6,105.00	2,923.74	52.11	
202-463.000-717.000	DENTAL INSURANCE	591.42		682.00	360.00	90.58	86.72	
202-463.000-718.000	LIFE INSURANCE	175.09		215.00	120.00	39.91	81.44	
202-463.000-719.000	VISION	177.06		182.00	143.00	4.94	97.29	
202-463.000-740.000	GEN OPER SUPPLIES	370.45		500.00	500.00	129.55	74.09	
202-463.000-782.000	ROAD MAINT. MATERIALS	1,842.28		4,170.00	4,500.00	2,327.72	44.18	
202-463.000-818.000	CONTRACTURAL SERVICES	9,561.42		9,600.00	9,275.00	38.58	99.60	

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET							
Expenditures							
202-463.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
202-463.000-916.000	WORKMANS COMP INS.	0.00		600.00		600.00	0.00
202-463.000-943.000	EQUIPMENT RENTAL	732.19		6,000.00		5,267.81	12.20
202-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	331.50		2,000.00		1,668.50	16.58
Total Dept 463.000 - ROUTINE MAINTENANCE		41,442.39		55,729.00		49,484.00	74.36
Dept 474.000 - TRAFFIC SERVICES							
202-474.000-702.000	SALARIES & WAGES	86.22		705.00		618.78	12.23
202-474.000-714.000	MEDICARE EXPENSE	1.26		14.00		12.74	9.00
202-474.000-715.000	PAYROLL W/H FICA	5.35		50.00		44.65	10.70
202-474.000-715.100	PAYROLL W/H RETIREMENT	0.00		45.00		45.00	0.00
202-474.000-716.000	HOSPITALIZATION	0.00		0.00		0.00	0.00
202-474.000-786.000	TRAFFICE CONTROL SUPPLIES	0.00		1,500.00		1,500.00	0.00
202-474.000-818.000	CONTRACTURAL SERVICES	0.00		0.00		0.00	0.00
202-474.000-943.000	EQUIPMENT RENTAL	58.42		500.00		441.58	11.68
Total Dept 474.000 - TRAFFIC SERVICES		151.25		2,814.00		2,814.00	5.37
Dept 478.000 - WINTER MAINTENANCE							
202-478.000-702.000	SALARIES & WAGES	4,355.81		13,305.00		8,949.19	32.74
202-478.000-714.000	MEDICARE EXPENSE	62.00		270.00		208.00	22.96
202-478.000-715.000	PAYROLL W/H FICA	264.89		935.00		670.11	28.33
202-478.000-715.100	PAYROLL W/H RETIREMENT	50.84		800.00		749.16	6.36
202-478.000-716.000	HOSPITALIZATION	0.00		0.00		0.00	0.00
202-478.000-784.000	SNOW REMOVAL SUPPLIES	5,639.20		15,000.00		9,360.80	37.59
202-478.000-818.000	CONTRACTURAL SERVICES	0.00		0.00		0.00	0.00
202-478.000-864.000	CONFERENCES & WORKSHOPS	52.50		0.00		(52.50)	100.00
202-478.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
202-478.000-916.000	WORKMANS COMP INS.	0.00		0.00		0.00	0.00
202-478.000-943.000	EQUIPMENT RENTAL	1,724.61		10,000.00		8,275.39	17.25
Total Dept 478.000 - WINTER MAINTENANCE		12,149.85		40,310.00		28,160.15	30.14
Dept 482.000 - BOOKKEEPING-ADMINISTRATION							
202-482.000-702.000	SALARIES & WAGES	20,092.62		21,065.00		972.38	95.38
202-482.000-714.000	MEDICARE EXPENSE	279.73		364.00		84.27	76.85
202-482.000-715.000	PAYROLL W/H FICA	1,196.18		1,363.00		166.82	87.76
202-482.000-715.100	PAYROLL W/H RETIREMENT	1,183.23		1,242.00		58.77	95.27
202-482.000-716.000	HOSPITALIZATION	3,962.60		4,068.00		105.40	97.41
202-482.000-717.000	DENTAL INSURANCE	159.34		255.00		95.66	62.49
202-482.000-718.000	LIFE INSURANCE	82.26		93.00		10.74	88.45
202-482.000-719.000	VISION	67.57		74.00		6.43	91.31
202-482.000-727.000	OFFICE SUPPLIES-GEN	0.00		0.00		0.00	0.00
202-482.000-801.000	PROFESSIONAL SERVICES	634.16		1,200.00		565.84	52.85
202-482.000-807.000	AUDIT FEES	565.00		600.00		35.00	94.17
202-482.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
202-482.000-916.000	WORKMANS COMP INS.	288.30		600.00		311.70	48.05
202-482.000-956.000	MISCELLANEOUS	0.00		0.00		0.00	0.00
Total Dept 482.000 - BOOKKEEPING-ADMINISTRATION		28,510.99		30,924.00		2,413.01	92.20

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
Expenditures								
	TOTAL EXPENDITURES	97,416.42		183,106.00	390,575.00		85,689.58	53.20
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Fund 202 - MAJOR STREET:								
	TOTAL REVENUES	349,270.43		345,800.00	390,575.00		(3,470.43)	101.00
	TOTAL EXPENDITURES	97,416.42		183,106.00	390,575.00		85,689.58	53.20
	NET OF REVENUES & EXPENDITURES	251,854.01		162,694.00	0.00		(89,160.01)	154.80

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET							
Revenues							
Dept 000.000							
203-000.000-403.000	CURRENT PROP TAXES	116,254.66		110,000.00		(54.66)	100.05
203-000.000-405.000	PILOT REVENUES	2,006.16		1,800.00		3.84	99.81
203-000.000-407.000	DELINQUENT PROP TAXES	13,560.13		14,000.00		439.87	96.86
203-000.000-521.000	EGLE DWSRF GRANT	0.00		0.00		0.00	0.00
203-000.000-546.000	ACT 51 MONIES	76,349.21		70,000.00		0.79	100.00
203-000.000-570.000	Metro Authority Maintenance	0.00		10,000.00		10,000.00	0.00
203-000.000-571.000	OTHER STATE GRANTS	84,400.00		84,400.00		0.00	100.00
203-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	20,512.18		0.00		(6,012.18)	141.46
203-000.000-590.000	TRSNF FROM RESERVES	0.00		126,475.00		0.00	0.00
203-000.000-664.000	INTEREST EARNED	13,714.89		1,000.00		(3,814.89)	138.53
203-000.000-664.900	INT-PRIME VEST	0.00		0.00		0.00	0.00
203-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00		0.00	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00		0.00		0.00	0.00
203-000.000-695.000	MISC. REVENUES	347.50		0.00		2.50	99.29
Total Dept 000.000		327,144.73		417,675.00		565.27	99.83
TOTAL REVENUES		327,144.73		417,675.00		565.27	99.83
Expenditures							
Dept 000.000							
203-000.000-818.700	EGLE DWSRF	0.00		0.00		0.00	0.00
203-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00		0.00	0.00
Total Dept 000.000		0.00		0.00		0.00	0.00
Dept 451.000 - CONSTRUCTION							
203-451.000-702.000	SALARIES & WAGES	0.00		0.00		0.00	0.00
203-451.000-714.000	MEDICARE EXPENSE	0.00		0.00		0.00	0.00
203-451.000-715.000	PAYROLL W/H FICA	0.00		0.00		0.00	0.00
203-451.000-715.100	PAYROLL W/H RETIREMENT	0.00		0.00		0.00	0.00
203-451.000-716.000	HOSPITALIZATION	0.00		0.00		0.00	0.00
203-451.000-818.000	CONTRACTURAL SERVICES	0.00		168,800.00		0.00	0.00
203-451.000-821.000	ENGINEERING SERVICES	291.17		1,000.00		708.83	29.12
203-451.000-943.000	EQUIPMENT RENTAL	0.00		0.00		0.00	0.00
203-451.000-970.000	CAPITAL OUTLAY	0.00		0.00		0.00	0.00
Total Dept 451.000 - CONSTRUCTION		291.17		1,000.00		708.83	29.12
Dept 463.000 - ROUTINE MAINTENANCE							
203-463.000-702.000	SALARIES & WAGES	21,723.44		17,277.00		1,030.56	95.47
203-463.000-714.000	MEDICARE EXPENSE	311.30		341.00		29.70	91.29
203-463.000-715.000	PAYROLL W/H FICA	1,332.23		1,193.00		65.77	95.30
203-463.000-715.100	PAYROLL W/H RETIREMENT	1,108.36		1,023.00		60.64	94.81
203-463.000-716.000	HOSPITALIZATION	3,169.90		6,105.00		2,935.10	51.92
203-463.000-717.000	DENTAL INSURANCE	417.44		360.00		90.56	82.17
203-463.000-718.000	LIFE INSURANCE	174.50		120.00		40.50	81.16
203-463.000-719.000	VISION	188.31		143.00		5.69	97.07
203-463.000-740.000	GEN OPER SUPPLIES	315.16		500.00		184.84	63.03
203-463.000-782.000	ROAD MAINT. MATERIALS	1,814.84		4,500.00		2,680.16	40.37
203-463.000-818.000	CONTRACTURAL SERVICES	7,042.88		9,275.00		2,232.12	75.93

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREET							
Expenditures							
203-463.000-821.000	ENGINEERING SERVICES	0.00		0.00		0.00	0.00
203-463.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
203-463.000-916.000	WORKMANS COMP INS.	0.00		800.00		800.00	0.00
203-463.000-943.000	EQUIPMENT RENTAL	1,577.31		6,000.00		4,422.69	26.29
203-463.000-945.000	ROUTINE SIDEWALK MAINTENANCE	91.80		1,000.00		908.20	9.18
203-463.000-946.000	ALLEY IMPROVEMNTS	0.00		0.00		0.00	0.00
Total Dept 463.000 - ROUTINE MAINTENANCE		39,267.47		54,754.00		48,637.00	71.72
Dept 474.000 - TRAFFIC SERVICES							
203-474.000-702.000	SALARIES & WAGES	86.16		705.00		618.84	12.22
203-474.000-714.000	MEDICARE EXPENSE	1.24		14.00		12.76	8.86
203-474.000-715.000	PAYROLL W/H FICA	5.34		50.00		44.66	10.68
203-474.000-715.100	PAYROLL W/H RETIREMENT	0.00		45.00		45.00	0.00
203-474.000-716.000	HOSPITALIZATION	0.00		0.00		0.00	0.00
203-474.000-786.000	TRAFFICE CONTROL SUPPLIES	0.00		750.00		750.00	0.00
203-474.000-818.000	CONTRACTURAL SERVICES	0.00		0.00		0.00	0.00
203-474.000-943.000	EQUIPMENT RENTAL	88.33		500.00		411.67	17.67
203-474.000-970.000	CAPITAL OUTLAY	0.00		0.00		0.00	0.00
Total Dept 474.000 - TRAFFIC SERVICES		181.07		2,064.00		2,064.00	8.77
Dept 478.000 - WINTER MAINTENANCE							
203-478.000-702.000	SALARIES & WAGES	4,354.66		13,305.00		8,950.34	32.73
203-478.000-714.000	MEDICARE EXPENSE	61.86		270.00		208.14	22.91
203-478.000-715.000	PAYROLL W/H FICA	264.77		940.00		675.23	28.17
203-478.000-715.100	PAYROLL W/H RETIREMENT	50.81		800.00		749.19	6.35
203-478.000-716.000	HOSPITALIZATION	0.00		0.00		0.00	0.00
203-478.000-782.000	ROAD MAINT. MATERIALS	40.82		50.00		9.18	81.64
203-478.000-784.000	SNOW REMOVAL SUPPLIES	5,598.39		14,897.00		9,298.61	37.58
203-478.000-818.000	CONTRACTURAL SERVICES	0.00		0.00		0.00	0.00
203-478.000-864.000	CONFERENCES & WORKSHOPS	52.50		53.00		0.50	99.06
203-478.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
203-478.000-916.000	WORKMANS COMP INS.	0.00		33.00		33.00	0.00
203-478.000-943.000	EQUIPMENT RENTAL	1,341.14		10,000.00		8,658.86	13.41
Total Dept 478.000 - WINTER MAINTENANCE		11,764.95		40,348.00		40,348.00	29.16
Dept 482.000 - BOOKKEEPING-ADMINISTRATION							
203-482.000-702.000	SALARIES & WAGES	20,092.50		20,367.00		274.50	98.65
203-482.000-714.000	MEDICARE EXPENSE	279.71		382.00		102.29	73.22
203-482.000-715.000	PAYROLL W/H FICA	1,196.08		1,426.00		229.92	83.88
203-482.000-715.100	PAYROLL W/H RETIREMENT	1,182.93		1,222.00		39.07	96.80
203-482.000-716.000	HOSPITALIZATION	3,327.42		2,790.00		(537.42)	119.26
203-482.000-717.000	DENTAL INSURANCE	159.33		255.00		95.67	62.48
203-482.000-718.000	LIFE INSURANCE	82.26		75.00		(7.26)	109.68
203-482.000-719.000	VISION	67.57		74.00		6.43	91.31
203-482.000-727.000	OFFICE SUPPLIES-GEN	0.00		0.00		0.00	0.00
203-482.000-740.000	GEN OPER SUPPLIES	0.00		0.00		0.00	0.00
203-482.000-801.000	PROFESSIONAL SERVICES	634.16		805.00		170.84	78.78
203-482.000-807.000	AUDIT FEES	565.00		565.00		0.00	100.00
203-482.000-910.000	INSURANCES	0.00		0.00		0.00	0.00
203-482.000-916.000	WORKMANS COMP INS.	288.30		290.00		1.70	99.41

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED	
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)		
Fund 203 - LOCAL STREET									
Expenditures									
203-482.000-956.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00	
Total Dept 482.000 - BOOKKEEPING-ADMINISTRATION		27,875.26		28,251.00	27,776.00		375.74	98.67	
TOTAL EXPENDITURES		79,379.92		126,417.00	417,675.00		47,037.08	62.79	
Fund 203 - LOCAL STREET:									
TOTAL REVENUES		327,144.73		327,710.00	417,675.00		565.27	99.83	
TOTAL EXPENDITURES		79,379.92		126,417.00	417,675.00		47,037.08	62.79	
NET OF REVENUES & EXPENDITURES		247,764.81		201,293.00	0.00		(46,471.81)	123.09	

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 304 - ST IMPROVEMENT-DEBT SERVICE								
Revenues								
Dept 000.000								
304-000.000-403.000	CURRENT PROP TAXES	0.00		0.00	0.00		0.00	0.00
304-000.000-405.000	PILOT REVENUES	0.00		0.00	0.00		0.00	0.00
304-000.000-407.000	DELINQUENT PROP TAXES	0.00		0.00	0.00		0.00	0.00
304-000.000-573.000	PERSONAL PROPERTY TAX REIMBURSEMENT	0.00		0.00	0.00		0.00	0.00
304-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	0.00		0.00	0.00
304-000.000-664.000	INTEREST EARNED	0.00		0.00	0.00		0.00	0.00
304-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00		0.00	0.00
Total Dept 000.000		0.00		0.00	0.00		0.00	0.00
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00
Expenditures								
Dept 000.000								
304-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	0.00		0.00	0.00		0.00	0.00
304-000.000-995.000	INTEREST ON BOND PAYMENTS	0.00		0.00	0.00		0.00	0.00
304-000.000-996.000	AGENT FEES ON BOND PAYMENTS	0.00		0.00	0.00		0.00	0.00
Total Dept 000.000		0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
Fund 304 - ST IMPROVEMENT-DEBT SERVICE:								
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		0.00		0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00	0.00		0.00	0.00

User: Clewadowski

DB: Shelby

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND							
Revenues							
Dept 000.000							
590-000.000-525.000	MEDC - WRI REVENUE	5,949.99		6,000.00	0.00	50.01	99.17
590-000.000-550.000	SAW GRANT	0.00		0.00	0.00	0.00	0.00
590-000.000-590.000	TRSNF FROM RESERVES	0.00		0.00	195,830.00	0.00	0.00
590-000.000-630.000	NEW SERVICE, TURNON, NON OPER	300.00		300.00	0.00	0.00	100.00
590-000.000-631.000	PERMIT FEES	0.00		0.00	0.00	0.00	0.00
590-000.000-635.000	ECCI FEES	10,759.76		11,650.00	10,500.00	890.24	92.36
590-000.000-655.000	LATE FEES/PENALTIES	7,222.85		7,873.00	6,000.00	650.15	91.74
590-000.000-660.000	SEWER SALES	176,171.86		186,172.00	181,500.00	10,000.14	94.63
590-000.000-660.100	SEWER-READY TO SERVE CHG	236,645.14		255,645.00	225,500.00	18,999.86	92.57
590-000.000-664.000	INTEREST EARNED	5,049.58		5,041.00	500.00	(8.58)	100.17
590-000.000-664.200	INT-SEWER REPLACEMENT	412.24		500.00	500.00	87.76	82.45
590-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
590-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00	0.00
590-000.000-677.000	REIMBURSEMENTS	0.00		0.00	537,625.00	0.00	0.00
590-000.000-690.000	LOAN PROCEEDS	0.00		0.00	0.00	0.00	0.00
590-000.000-695.000	MISC. REVENUES	347.50		348.00	0.00	0.50	99.86
590-000.000-698.000	SALE OF BONDS/STOCKS	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		442,858.92		473,529.00	1,157,955.00	30,670.08	93.52
TOTAL REVENUES		442,858.92		473,529.00	1,157,955.00	30,670.08	93.52
Expenditures							
Dept 000.000							
590-000.000-702.000	SALARIES & WAGES	77,583.04		87,033.00	87,033.00	9,449.96	89.14
590-000.000-714.000	MEDICARE EXPENSE	1,102.52		1,694.00	1,694.00	591.48	65.08
590-000.000-715.000	PAYROLL W/H FICA	4,713.93		5,400.00	5,400.00	686.07	87.30
590-000.000-715.100	PAYROLL W/H RETIREMENT	3,288.06		4,628.00	4,628.00	1,339.94	71.05
590-000.000-716.000	HOSPITALIZATION	13,896.50		22,212.00	22,212.00	8,315.50	62.56
590-000.000-717.000	DENTAL INSURANCE	384.23		1,464.00	1,464.00	1,079.77	26.25
590-000.000-718.000	LIFE INSURANCE	225.33		408.00	408.00	182.67	55.23
590-000.000-719.000	VISION	201.18		516.00	516.00	314.82	38.99
590-000.000-727.000	OFFICE SUPPLIES-GEN	2,411.10		2,412.00	5,000.00	0.90	99.96
590-000.000-740.000	GEN OPER SUPPLIES	14,796.64		14,756.00	10,000.00	(40.64)	100.28
590-000.000-741.000	OP SUP SEWER GENERAL	166.85		500.00	1,000.00	333.15	33.37
590-000.000-752.000	SAW GRANT EXPENSE	0.00		0.00	0.00	0.00	0.00
590-000.000-776.100	REP/MAINT SUP S MAINS/INTER	91.34		500.00	500.00	408.66	18.27
590-000.000-776.200	REP/MAINT SUP S CUST SERVICE	0.00		750.00	750.00	750.00	0.00
590-000.000-776.300	REP/MAINT SUP S LIFT STATIONS	592.13		1,000.00	1,500.00	407.87	59.21
590-000.000-776.400	REP/MAINT SUP S LAGOONS	11,679.01		13,000.00	43,000.00	1,320.99	89.84
590-000.000-801.000	PROFESSIONAL SERVICES	3,593.08		9,175.00	12,175.00	5,581.92	39.16
590-000.000-807.000	AUDIT FEES	1,905.00		2,000.00	2,000.00	95.00	95.25
590-000.000-807.500	PERMIT FEES	3,650.00		4,000.00	4,000.00	350.00	91.25
590-000.000-818.200	CONTRACTED SERVICES SEWER	29,197.68		29,200.00	5,000.00	2.32	99.99
590-000.000-818.400	CONTRACT SER SEWER ECCI	5,664.96		5,665.00	5,000.00	0.04	100.00
590-000.000-818.600	WRI GRANT PROJECT	35,543.94		40,000.00	696,675.00	4,456.06	88.86
590-000.000-821.200	ENGINEERING SERVICES SEWER	3,668.93		4,175.00	0.00	506.07	87.88
590-000.000-851.000	COMMUNICATIONS PHONE	500.38		1,000.00	1,000.00	499.62	50.04
590-000.000-851.100	COMMUNICATIONS IPAD	0.00		0.00	0.00	0.00	0.00
590-000.000-858.000	MEMBERSHIPS & DUES	868.24		1,000.00	1,000.00	131.76	86.82
590-000.000-860.000	MILEAGE & MEALS	161.93		492.00	500.00	330.07	32.91
590-000.000-864.000	CONFERENCES & WORKSHOPS	287.53		1,500.00	1,500.00	1,212.47	19.17
590-000.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00	0.00	0.00

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 590 - SEWER FUND								
Expenditures								
590-000.000-910.000	INSURANCES		704.50	1,125.00	800.00		420.50	62.62
590-000.000-916.000	WORKMANS COMP INS.		576.60	1,500.00	1,500.00		923.40	38.44
590-000.000-920.100	UTILITIES WWTP		46,576.76	50,000.00	50,000.00		3,423.24	93.15
590-000.000-920.200	SEWER LIFT PUMPS		5,369.21	6,000.00	6,000.00		630.79	89.49
590-000.000-940.000	BUILDING RENTAL		3,600.00	3,600.00	3,600.00		0.00	100.00
590-000.000-943.000	EQUIPMENT RENTAL		4,694.29	10,000.00	0.00		5,305.71	46.94
590-000.000-943.200	EQUIP RENTAL SEWER		0.00	0.00	10,000.00		0.00	0.00
590-000.000-956.000	MISCELLANEOUS		7.50	8.00	0.00		0.50	93.75
590-000.000-956.100	ACH File Direct Payment		0.00	0.00	0.00		0.00	0.00
590-000.000-957.100	BAD DEBT EXPENSE		0.00	0.00	0.00		0.00	0.00
590-000.000-968.000	DEPRECIATION EXPENSE		0.00	0.00	0.00		0.00	0.00
590-000.000-969.000	BOND ISSUE AMORTIZATION		0.00	0.00	0.00		0.00	0.00
590-000.000-971.000	CAP OUTLAY-LSCA MONIES		0.00	0.00	0.00		0.00	0.00
590-000.000-971.100	CAPITOL OUTLAY-LAND		0.00	0.00	0.00		0.00	0.00
590-000.000-972.000	CAP OUT-COMPUTERS		0.00	0.00	0.00		0.00	0.00
590-000.000-977.000	EQUIPMENT PURCHASES		0.00	0.00	0.00		0.00	0.00
590-000.000-990.000	PRINCIPAL ON BOND PAYMENTS		154,449.60	154,500.00	154,500.00		50.40	99.97
590-000.000-995.000	INTEREST ON BOND PAYMENTS		17,600.00	17,600.00	17,600.00		0.00	100.00
590-000.000-995.100	INTEREST EXPENSE		0.00	0.00	0.00		0.00	0.00
590-000.000-996.000	AGENT FEES ON BOND PAYMENTS		0.00	0.00	0.00		0.00	0.00
590-000.000-997.000	BOND ISSUANCE COST		0.00	0.00	0.00		0.00	0.00
590-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
590-000.000-999.100	Loan Payment to Motor Pool		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			449,751.99	498,813.00	1,157,955.00		49,061.01	90.16
Dept 537.000 - WASTEWATER TREATMENT PROGRAM								
590-537.000-801.000	PROFESSIONAL SERVICES		0.00	0.00	0.00		0.00	0.00
590-537.000-807.000	AUDIT FEES		0.00	0.00	0.00		0.00	0.00
590-537.000-807.500	PERMIT FEES		0.00	0.00	0.00		0.00	0.00
590-537.000-818.200	CONTRACTED SERVICES SEWER		0.00	0.00	0.00		0.00	0.00
590-537.000-821.200	ENGINEERING SERVICES SEWER		0.00	0.00	0.00		0.00	0.00
590-537.000-977.000	EQUIPMENT PURCHASES		0.00	0.00	0.00		0.00	0.00
Total Dept 537.000 - WASTEWATER TREATMENT PROGRAM			0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES			449,751.99	498,813.00	1,157,955.00		49,061.01	90.16
Fund 590 - SEWER FUND:								
TOTAL REVENUES			442,858.92	473,529.00	1,157,955.00		30,670.08	93.52
TOTAL EXPENDITURES			449,751.99	498,813.00	1,157,955.00		49,061.01	90.16
NET OF REVENUES & EXPENDITURES			(6,893.07)	(25,284.00)	0.00		(18,390.93)	27.26

User: Clewandowski

DB: Shelby

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BDGT USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND							
Revenues							
Dept 000.000							
591-000.000-521.000	EGLE DWSRF GRANT	0.00		0.00		0.00	0.00
591-000.000-525.000	MEDC - WRI REVENUE	1,275.01		1,276.00		0.99	99.92
591-000.000-555.000	GRANT WHPP	0.00		0.00		0.00	0.00
591-000.000-566.000	STATE GRANTS	0.00		0.00	115,215.00	0.00	0.00
591-000.000-590.000	TRSNF FROM RESERVES	0.00		5,637.00	5,637.00	5,637.00	0.00
591-000.000-630.000	NEW SERVICE, TURNON, NON OPER	4,838.50		4,800.00		(38.50)	100.80
591-000.000-631.000	PERMIT FEES	0.00		0.00		0.00	0.00
591-000.000-635.000	ECCI FEES	6,156.00		6,656.00	5,500.00	500.00	92.49
591-000.000-650.000	WATER SALES	163,636.60		175,637.00	162,000.00	12,000.40	93.17
591-000.000-650.100	WATER READY TO SERVE CHARGE	131,657.77		142,658.00	120,000.00	11,000.23	92.29
591-000.000-655.000	LATE FEES/PENALTIES	5,752.17		6,253.00	3,500.00	500.83	91.99
591-000.000-664.000	INTEREST EARNED	3,449.04		3,444.00	100.00	(5.04)	100.15
591-000.000-664.300	INT-REDEMPTION WATER	52.60		200.00	200.00	147.40	26.30
591-000.000-664.400	INT-REPLACEMENT WATER	192.68		300.00	300.00	107.32	64.23
591-000.000-664.500	INT-RESERVE DWRP BONDS	0.00		0.00	0.00	0.00	0.00
591-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
591-000.000-676.000	CONT. FROM OTHER FUNDS	0.00		0.00	0.00	0.00	0.00
591-000.000-677.000	REIMBURSEMENTS	0.00		0.00	311,100.00	0.00	0.00
591-000.000-690.000	LOAN PROCEEDS	0.00		0.00	0.00	0.00	0.00
591-000.000-695.000	MISC. REVENUES	407.50		410.00	0.00	2.50	99.39
591-000.000-695.200	TOWER RENTAL-NPI	23,473.94		24,480.00	24,480.00	1,006.06	95.89
591-000.000-695.300	TOWER RENTAL T-MOBILE	28,920.18		27,660.00	27,660.00	(1,260.18)	104.56
591-000.000-698.000	SALE OF BONDS/STOCKS	0.00		0.00	0.00	0.00	0.00
Total Dept 000.000		369,811.99		399,411.00	775,692.00	29,599.01	92.59
TOTAL REVENUES		369,811.99		399,411.00	775,692.00	29,599.01	92.59
Expenditures							
Dept 000.000							
591-000.000-702.000	SALARIES & WAGES	87,787.72		91,875.00	87,033.00	4,087.28	95.55
591-000.000-714.000	MEDICARE EXPENSE	1,244.96		1,694.00	1,694.00	449.04	73.49
591-000.000-715.000	PAYROLL W/H FICA	5,323.66		5,400.00	5,400.00	76.34	98.59
591-000.000-715.100	PAYROLL W/H RETIREMENT	3,725.33		4,268.00	462.00	542.67	87.29
591-000.000-716.000	HOSPITALIZATION	13,896.50		22,212.00	22,212.00	8,315.50	62.56
591-000.000-717.000	DENTAL INSURANCE	384.24		1,464.00	1,464.00	1,079.76	26.25
591-000.000-718.000	LIFE INSURANCE	225.33		408.00	408.00	182.67	55.23
591-000.000-719.000	VISION	187.49		516.00	516.00	328.51	36.34
591-000.000-727.000	OFFICE SUPPLIES-GEN	2,411.12		4,000.00	5,000.00	1,588.88	60.28
591-000.000-740.000	GEN OPER SUPPLIES	3,155.13		3,115.00	2,500.00	(40.13)	101.29
591-000.000-740.300	OP SUP WATER TRANS/DIST	0.00		300.00	300.00	300.00	0.00
591-000.000-752.000	SAW GRANT EXPENSE	0.00		0.00	0.00	0.00	0.00
591-000.000-777.100	REP/MAINT SUP WATER TRANS/DIS	379.72		1,000.00	1,000.00	620.28	37.97
591-000.000-777.200	REP/MAINT SUP W CUSTOMER SER	1,340.87		1,500.00	1,000.00	159.13	89.39
591-000.000-777.300	REP/MAINT SUP W WELLS	2,849.80		3,000.00	3,000.00	150.20	94.99
591-000.000-801.000	PROFESSIONAL SERVICES	4,365.88		4,366.00	4,300.00	0.12	100.00
591-000.000-801.100	PETERSON FARMS PROJECT	215.00		1,000.00	0.00	785.00	21.50
591-000.000-807.000	AUDIT FEES	1,905.00		1,905.00	1,900.00	0.00	100.00
591-000.000-818.100	CONTRACTED SERVICES WATER	2,099.30		2,100.00	0.00	0.70	99.97
591-000.000-818.300	CONTRACT SER WATER ECCI	14,452.40		15,000.00	15,000.00	547.60	96.35
591-000.000-818.500	Well Head Protection Program	0.00		0.00	0.00	0.00	0.00
591-000.000-818.600	WRI GRANT PROJECT	27,744.38		30,000.00	149,290.00	2,255.62	92.48
591-000.000-818.700	EGLE DWSRF	13,975.53		18,000.00	0.00	4,024.47	77.64

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE		% BGD USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 591 - WATER FUND								
Expenditures								
591-000.000-821.100	ENGINEERING SERVICES WATER	883.17		1,500.00	311,100.00		616.83	58.88
591-000.000-851.000	COMMUNICATIONS PHONE	500.38		600.00	600.00		99.62	83.40
591-000.000-858.000	MEMBERSHIPS & DUES	2,301.96		2,305.00	2,200.00		3.04	99.87
591-000.000-860.000	MILEAGE & MEALS	0.00		400.00	400.00		400.00	0.00
591-000.000-864.000	CONFERENCES & WORKSHOPS	650.00		1,250.00	1,250.00		600.00	52.00
591-000.000-900.000	PRINTING - PUBLISHINGS	3,321.00		3,325.00	0.00		4.00	99.88
591-000.000-910.000	INSURANCES	840.50		1,500.00	1,500.00		659.50	56.03
591-000.000-916.000	WORKMANS COMP INS.	576.60		1,500.00	1,500.00		923.40	38.44
591-000.000-920.100	WATER PUMPING	19,919.49		25,000.00	25,000.00		5,080.51	79.68
591-000.000-940.000	BUILDING RENTAL	8,400.00		8,400.00	8,400.00		0.00	100.00
591-000.000-943.000	EQUIPMENT RENTAL	6,011.20		15,000.00	0.00		8,988.80	40.07
591-000.000-943.100	EQUIP RENTAL WATER	0.00		0.00	15,000.00		0.00	0.00
591-000.000-956.000	MISCELLANEOUS	37.50		65.00	200.00		27.50	57.69
591-000.000-956.100	ACH File Direct Payment	0.00		0.00	0.00		0.00	0.00
591-000.000-957.100	BAD DEBT EXPENSE	0.00		0.00	0.00		0.00	0.00
591-000.000-968.000	DEPRECIATION EXPENSE	0.00		0.00	0.00		0.00	0.00
591-000.000-969.000	BOND ISSUE AMORTIZATION	0.00		0.00	0.00		0.00	0.00
591-000.000-970.100	CAPITAL IMPROVE WATER	0.00		0.00	0.00		0.00	0.00
591-000.000-970.200	Meter Replacement	3,958.00		19,495.00	20,000.00		15,537.00	20.30
591-000.000-977.000	EQUIPMENT PURCHASES	0.00		0.00	0.00		0.00	0.00
591-000.000-982.000	WHPP	0.00		0.00	0.00		0.00	0.00
591-000.000-990.000	PRINCIPAL ON BOND PAYMENTS	85,000.00		85,000.00	85,000.00		0.00	100.00
591-000.000-995.000	INTEREST ON BOND PAYMENTS	2,125.00		2,125.00	1,063.00		0.00	100.00
591-000.000-995.100	INTEREST EXPENSE	0.00		0.00	0.00		0.00	0.00
591-000.000-996.000	AGENT FEES ON BOND PAYMENTS	30.00		30.00	0.00		0.00	100.00
591-000.000-997.000	BOND ISSUANCE COST	44,187.50		44,288.00	0.00		100.50	99.77
591-000.000-999.000	TRANSFER TO OTHER FUNDS	0.00		0.00	0.00		0.00	0.00
Total Dept 000.000		366,411.66		424,906.00	775,692.00		58,494.34	86.23
TOTAL EXPENDITURES		366,411.66		424,906.00	775,692.00		58,494.34	86.23
Fund 591 - WATER FUND:								
TOTAL REVENUES		369,811.99		399,411.00	775,692.00		29,599.01	92.59
TOTAL EXPENDITURES		366,411.66		424,906.00	775,692.00		58,494.34	86.23
NET OF REVENUES & EXPENDITURES		3,400.33		(25,495.00)	0.00		(28,895.33)	13.34

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE		2022-23 ORIGINAL BUDGET	AVAILABLE		% BGDG USED
		NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 661 - EQUIPMENT POOL FUND							
Revenues							
Dept 000.000							
661-000.000-590.000	TRSNF FROM RESERVES	0.00		135,000.00	135,000.00	135,000.00	0.00
661-000.000-664.000	INTEREST EARNED	3,482.50		500.00	500.00	(2,982.50)	696.50
661-000.000-664.100	INT EARNED -EQ POOL REPLACE	0.00		0.00	0.00	0.00	0.00
661-000.000-664.900	INT-PRIME VEST	0.00		0.00	0.00	0.00	0.00
661-000.000-673.000	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
661-000.000-677.000	REIMBURSEMENTS	0.00		0.00	0.00	0.00	0.00
661-000.000-679.000	EQUIPMENT RENTAL	41,632.13		0.00	0.00	(41,632.13)	100.00
661-000.000-679.100	REIMB FROM: MAJOR STREETS	0.00		16,500.00	16,500.00	16,500.00	0.00
661-000.000-679.200	REIMB FROM: LOCAL STREETS	0.00		16,500.00	16,500.00	16,500.00	0.00
661-000.000-679.300	REIMB FROM: WATER	0.00		15,000.00	15,000.00	15,000.00	0.00
661-000.000-679.400	REIMB FROM: SEWER	0.00		10,000.00	10,000.00	10,000.00	0.00
661-000.000-679.500	REIMB FROM: GENERAL	0.00		45,000.00	45,000.00	45,000.00	0.00
661-000.000-680.000	REIMB FROM: WATER LOAN	0.00		0.00	0.00	0.00	0.00
661-000.000-680.100	REIM FROM:SEWER LOAN	0.00		0.00	0.00	0.00	0.00
661-000.000-695.000	MISC. REVENUES	14,091.30		9,950.00	0.00	(4,141.30)	141.62
Total Dept 000.000		59,205.93		248,450.00	238,500.00	189,244.07	23.83
TOTAL REVENUES		59,205.93		248,450.00	238,500.00	189,244.07	23.83
Expenditures							
Dept 000.000							
661-000.000-702.000	SALARIES & WAGES	19,419.77		25,099.00	25,099.00	5,679.23	77.37
661-000.000-714.000	MEDICARE EXPENSE	276.16		484.00	484.00	207.84	57.06
661-000.000-715.000	PAYROLL W/H FICA	1,180.30		1,691.00	1,691.00	510.70	69.80
661-000.000-715.100	PAYROLL W/H RETIREMENT	826.75		1,450.00	1,450.00	623.25	57.02
661-000.000-716.000	HOSPITALIZATION	2,592.56		3,822.00	3,822.00	1,229.44	67.83
661-000.000-717.000	DENTAL INSURANCE	144.51		258.00	258.00	113.49	56.01
661-000.000-718.000	LIFE INSURANCE	64.17		72.00	72.00	7.83	89.13
661-000.000-719.000	VISION	41.87		90.00	90.00	48.13	46.52
661-000.000-727.000	OFFICE SUPPLIES-GEN	0.00		0.00	0.00	0.00	0.00
661-000.000-740.000	GEN OPER SUPPLIES	719.78		680.00	650.00	(39.78)	105.85
661-000.000-740.100	OPER SUP - VEHICLES	0.00		0.00	0.00	0.00	0.00
661-000.000-740.200	OPER SUP - OTHER EQUIP	698.70		1,000.00	250.00	301.30	69.87
661-000.000-751.000	GASOLINE-OIL	31,445.98		33,760.00	30,000.00	2,314.02	93.15
661-000.000-775.000	REPAIR/MAINT SUPPLIES	1,011.23		1,990.00	2,000.00	978.77	50.82
661-000.000-775.100	REPAIR/MAINT SUP-VEHICLES	523.80		1,000.00	1,000.00	476.20	52.38
661-000.000-775.200	REPAIR/MAINT SUP-OTHER EQUIP	3,301.61		3,350.00	2,000.00	48.39	98.56
661-000.000-775.300	REPAIR/MAINT SUP-POLICE CRUISER	6.89		500.00	500.00	493.11	1.38
661-000.000-775.400	REPAIR/MAINT SUP-WINTER VEHICLES	2,114.19		2,025.00	1,000.00	(89.19)	104.40
661-000.000-801.000	PROFESSIONAL SERVICES	874.20		1,700.00	1,700.00	825.80	51.42
661-000.000-807.000	AUDIT FEES	1,245.00		1,245.00	1,500.00	0.00	100.00
661-000.000-850.000	COMMUNICATIONS - RADIO	0.00		0.00	0.00	0.00	0.00
661-000.000-851.000	COMMUNICATIONS PHONE	0.00		0.00	0.00	0.00	0.00
661-000.000-860.000	MILEAGE & MEALS	0.00		0.00	0.00	0.00	0.00
661-000.000-864.000	CONFERENCES & WORKSHOPS	0.00		0.00	0.00	0.00	0.00
661-000.000-900.000	PRINTING - PUBLISHINGS	0.00		0.00	0.00	0.00	0.00
661-000.000-910.000	INSURANCES	8,617.50		9,050.00	10,000.00	432.50	95.22
661-000.000-916.000	WORKMANS COMP INS.	144.15		150.00	1,000.00	5.85	96.10
661-000.000-930.000	CONTRACTED REPAIRS/MAINT	1,641.67		1,700.00	1,000.00	58.33	96.57
661-000.000-930.100	CONTRACT. REP/MAIN-OTHER EQUIP	2,611.75		3,934.00	3,934.00	1,322.25	66.39
661-000.000-930.200	CONTRACT. REP/MAIN-POLICE CRUISER	2,444.12		2,450.00	2,000.00	5.88	99.76
661-000.000-940.000	BUILDING RENTAL	12,000.00		12,000.00	12,000.00	0.00	100.00

PERIOD ENDING 02/28/2023

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2023		2022-23 AMENDED BUDGET	2022-23 ORIGINAL BUDGET	AVAILABLE BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)			NORMAL	(ABNORMAL)	
Fund 661 - EQUIPMENT POOL FUND								
Expenditures								
661-000.000-943.000	EQUIPMENT RENTAL		2.68	0.00	0.00		(2.68)	100.00
661-000.000-956.000	MISCELLANEOUS		0.00	0.00	0.00		0.00	0.00
661-000.000-968.000	DEPRECIATION EXPENSE		0.00	0.00	0.00		0.00	0.00
661-000.000-976.400	SHOP IMPROVEMENT		0.00	0.00	0.00		0.00	0.00
661-000.000-977.000	EQUIPMENT PURCHASES		81,439.58	135,000.00	135,000.00		53,560.42	60.33
661-000.000-980.000	LOSS ON SALE		0.00	0.00	0.00		0.00	0.00
661-000.000-999.000	TRANSFER TO OTHER FUNDS		0.00	0.00	0.00		0.00	0.00
Total Dept 000.000			175,388.92	244,500.00	238,500.00		69,111.08	71.73
TOTAL EXPENDITURES			175,388.92	244,500.00	238,500.00		69,111.08	71.73
Fund 661 - EQUIPMENT POOL FUND:								
TOTAL REVENUES			59,205.93	248,450.00	238,500.00		189,244.07	23.83
TOTAL EXPENDITURES			175,388.92	244,500.00	238,500.00		69,111.08	71.73
NET OF REVENUES & EXPENDITURES			(116,182.99)	3,950.00	0.00		120,132.99	2,941.34
TOTAL REVENUES - ALL FUNDS			2,262,267.03	2,498,916.00	3,689,546.00		236,648.97	90.53
TOTAL EXPENDITURES - ALL FUNDS			1,894,653.64	2,326,731.00	3,684,546.00		432,077.36	81.43
NET OF REVENUES & EXPENDITURES			367,613.39	172,185.00	5,000.00		(195,428.39)	213.50

FROM 02/01/2023 TO 02/28/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	300.00	41,949.47	41,949.47	300.00
002.000	CASH INVESTMENT POOL	133,444.49	84,803.24	41,949.47	176,298.26
006.000	MICLASS INVESTMENT	302,675.95	1,100.01	0.00	303,775.96
009.000	INVESTMENT SSB CD 200090743	0.00	0.00	0.00	0.00
010.000	ESCROW	0.00	0.00	0.00	0.00
	GENERAL FUND	436,420.44	127,852.72	83,898.94	480,374.22
Fund 103	GENERAL INVESTMENT FUND				
001.000	CASH - CHECKING	0.00	0.00	0.00	0.00
002.000	CASH INVESTMENT POOL	39,503.53	57.36	0.00	39,560.89
006.000	MICLASS INVESTMENT	302,675.95	1,100.01	0.00	303,775.96
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	GENERAL INVESTMENT FUND	342,179.48	1,157.37	0.00	343,336.85
Fund 202	MAJOR STREET				
001.000	CASH - CHECKING	0.00	8,395.31	8,395.31	0.00
002.000	CASH INVESTMENT POOL	231,063.29	44,003.55	8,395.31	266,671.53
002.400	MAJOR ST FUND SAVINGS	0.00	0.00	0.00	0.00
006.000	MICLASS INVESTMENT	857,581.77	3,116.72	0.00	860,698.49
009.000	PRIME INVESTMENTS SSB	0.00	0.00	0.00	0.00
	MAJOR STREET	1,088,645.06	55,515.58	16,790.62	1,127,370.02
Fund 203	LOCAL STREET				
001.000	CASH - CHECKING	0.00	9,382.85	9,382.85	0.00
002.000	CASH INVESTMENT POOL	490,295.86	23,983.29	9,382.85	504,896.30
006.000	MICLASS INVESTMENT	857,581.77	3,116.72	0.00	860,698.49
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	LOCAL STREET	1,347,877.63	36,482.86	18,765.70	1,365,594.79
Fund 304	ST IMPROVEMENT-DEBT SERVICE				
001.000	CASH - CHECKING	0.00	0.00	0.00	0.00
002.000	CASH INVESTMENT POOL	0.00	0.01	0.01	0.00
	ST IMPROVEMENT-DEBT SERVICE	0.00	0.01	0.01	0.00
Fund 590	SEWER FUND				
001.000	CASH - CHECKING	0.00	24,083.05	24,083.05	0.00
002.000	CASH INVESTMENT POOL	204,716.39	36,195.61	24,308.95	216,603.05
002.200	REPLACE FUND-CASH INVESTMENT	0.00	0.00	0.00	0.00
005.100	WWTP BONDS CASH RESERVE	0.00	0.00	0.00	0.00
005.120	WWTP REDEMPTION BONDS & INT	51,680.56	75.04	0.00	51,755.60
006.000	MICLASS INVESTMENT	302,675.95	1,100.01	0.00	303,775.96
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	SEWER FUND	559,072.90	61,453.71	48,392.00	572,134.61
Fund 591	WATER FUND				
001.000	CASH - CHECKING	0.00	17,804.98	17,804.98	0.00
002.000	CASH INVESTMENT POOL	113,566.33	27,076.64	17,900.53	122,742.44
002.110	CASH RESERVES DWRFB BONDS	8,540.20	12.40	0.00	8,552.60
002.120	REDEMPTION-BONDS & INT W/2002	36,441.31	52.91	0.00	36,494.22
002.200	REPLACE FUND-CASH INVESTMENT	0.00	0.00	0.00	0.00
006.000	MICLASS INVESTMENT	201,783.93	733.36	0.00	202,517.29
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	WATER FUND	360,331.77	45,680.29	35,705.51	370,306.55

FROM 02/01/2023 TO 02/28/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
Fund 661	EQUIPMENT POOL FUND				
001.000	CASH - CHECKING	0.00	13,737.38	13,737.38	0.00
002.000	CASH INVESTMENT POOL	136,826.94	7,402.07	11,201.87	133,027.14
002.300	SAVINGS-EQUIP POOL REPLACEMENT	0.00	0.00	0.00	0.00
006.000	MICLASS INVESTMENT	201,783.93	733.36	0.00	202,517.29
009.000	SSB CD 200090743 5-YR 2020	0.00	0.00	0.00	0.00
	EQUIPMENT POOL FUND	<u>338,610.87</u>	<u>21,872.81</u>	<u>24,939.25</u>	<u>335,544.43</u>
Fund 701	TRUST & AGENCY FUND				
001.000	CASH - CHECKING	2,992.50	15,320.73	15,040.97	3,272.26
002.000	CASH INVESTMENT POOL	(2,701.82)	0.00	260.98	(2,962.80)
	TRUST & AGENCY FUND	<u>290.68</u>	<u>15,320.73</u>	<u>15,301.95</u>	<u>309.46</u>
	TOTAL - ALL FUNDS	<u>4,473,428.83</u>	<u>365,336.08</u>	<u>243,793.98</u>	<u>4,594,970.93</u>