

Red Lion Municipal Authority
Meeting Minutes
Wednesday May 24th, 2023

Members Present

Dennis Klinedinst-Chairman
Gary LaTulippe- Vice Chairman
Kelly Henshaw- Secretary
Chris Minnich- Asst. Sec/Treasurer

Others Present

John Krantz-Superintendent
Jason Reichard- Engineer
Kyrsten Scutta- Recorder

Visitors Present

Dianne Price

The Authority elected to forgo zoom attendance for the time being due to poor audio quality

Meeting Agenda/Minutes:

The meeting was called to order at 6:59 p.m. and the pledge was recited. Mr. Minnich made a motion to approve tonight's agenda and Mr. LaTulippe seconded. All were in favor and the motion carried. Mr. LaTulippe made a motion to approve the April 26, 2023, meeting minutes and Mr. Henshaw seconded. All were in favor and the motion carried.

Water Usage Report: the report was distributed to the Board.

Connections Report: there was one new connection.

Visitors: Ms. Price wished to discuss billing and invoices between the Borough and the Authority.

- She proposed that the Authority waive or contribute to the water bills at the two Borough facilities where water testing is done. The Authority agreed to discuss this matter in Executive Session.
- Ms. Price also wished to discuss hydrant issues. Mr. Minnich presented her with the hydrant report from the Authority.
 - The Wise Avenue fire hydrant matter is still not resolved. Ms. Price stated that the leak was found between the curb stop and the water main in the road, thus making it the Authority's responsibility and not a burden for taxpayers to bear. The Board discussed the matter at length, noting that this hydrant does have a unique design making the matter more complex. Mr. Klinedinst noted that historically the Authority does not take responsibility where repaving would need to be done.
 - Mr. J. Reichard stated that other authorities would take responsibility for this type of leak, as it connects directly to our main and thus, we should oversee the work.
 - Mr. LaTulippe motioned that we pay this one-time bill, and then have Mr. Dillinger work up an agreement for all future hydrant matters (that includes all the caveats and different locations/designs). Mr. Minnich seconded, and all were in favor.
 - Mr. Klinedinst stated that once the agreement is written he would like himself (as Chairman) and the Borough Council President, Mr. Tony Musso, to both sign it.

Water & Sewer- New Business:

- **Integrated Contingency Plan for Cabin Creek Water Treatment Plant**
 - CS Davidson and Liberty Environmental developed this plan after we received notice from DEP of an outstanding violation from 2019 stating we did not have a Spill Response Plan for our chemical and fuel tanks. This plan has now been submitted to DEP.
 - Mr. Henshaw motioned to adopt the plan and Mr. Minnich seconded. All were in favor.

Solicitor's Report: (presented by Mr. Krantz)

- Mr. Dillinger was unable to attend so Mr. Krantz updated the Authority.
- A customer reached out requesting to connect to our sewer line but stated they currently do not have the funds to also connect to our water line (it's a far distance to connect). Mr. Dillinger is going to draft an agreement with stipulations that would require the customer to connect to our waterline within 24 months to avoid enforcement issues. The Authority would also like repercussions for non-compliance outlined.
- We are still waiting to hear back from Windsor Township on the Intermunicipal Agreement. EDU interpretation of Mia Brae is also still on hold.
- We are still waiting for the meters at Beaver Creek to be calibrated by the Meter Guy LLC so we can update our monitoring system. It is expected to be completed next week.
- The Authority plans to visit the treatment plant to scope out possible locations for solar panels.

Engineer's Report: (Jason Reichard)

- **Country Club Hills Pump Station & Force Main Replacement**
 - Mr. J. Reichard reported this project is on hold, waiting for the Authority to decide whether to proceed with right-of-way negotiations or to utilize the public roadway.
 - The Authority discussed these options as well as the idea of just running water through the public roadway (instead of water and sewer) to cut costs.
 - Mr. Klinedinst says the Board will look at all current potential projects before deciding.
- **Windsor Borough Master Meter Remote Reading**
 - CS Davidson is working with Keystone Engineering Group for the preliminary phases as they have experience with this type of project (from Dallastown). Mr. J. Reichard requests authorization to proceed with the design phase and scope of work for \$12,500. This would bring the total cost of the project to \$72-75,000.
 - Mr. Krantz mentioned a salesman from Metron that stopped by with a much cheaper proposal that uses Verizon cellular data and asked if Mr. J. Reichard has heard of this approach. He replied that this type of thing can be investigated during the preliminary analysis for which he has requested funds.
 - The board discussed many things, and then Mr. LaTulippe motioned to let Mr. J. Reichard continue this research for \$12,500 and Mr. Henshaw seconded. All were in favor and the motion carried.

Superintendent's Report: (John Krantz)

- Mr. Krantz filed all necessary reports for April 2023.
- Dallastown completed their hydrant flushing after ours.
- The VFD at the filter plant was broken and a whole new one would take 6 months to arrive. It is a critical component of our water system, so the decision was made to replace just the fan. Everything at the plant is now running great and we are ready for inspection around mid-June.
- Mr. Krantz met with Mr. Dennis Craybill (the Superintendent at Springettsbury Township) to see a camera truck they are looking to sell. The Authority discussed the idea and decided it's not a necessary purchase right now, as we can easily rent one. We plan to keep communication open for future opportunities on both sides.

- Mr. Andy Almoney retired 5/5/23 after 11 years of service. The Authority recognized his hard work and dedication and noted he will be greatly missed. Interviews are being held to fill his position.
- We are still having issues with our 457 B policy through MetLife. Our invoice is still connected to the Borough's and employee contributions do not match. We have our broker and our HR representative working on the issue, but MetLife is being difficult and unresponsive.
 - Our HR Rep met with the employees to go over the new handbook and pension benefits. He assured everyone at that time that he is working toward fixing the 457B plan.
- We updated our bill to include our new email address and correct hours, as well as to include the delinquent payment fee increase from \$50 to \$150.
- Mr. Krantz completed the Consumer Confidence Report (CCR) and submitted it to DEP as well as to Dallastown and Windsor. It will be posted on our website in mid-June, closer to the due date.
- In addition to the hydrant report given to Ms. Price at the beginning of the meeting, Mr. Krantz plans to provide a fire hydrant part inventory to the Borough. These reports will be given by June 1st each year going forward. We will probably stop stocking hydrant parts in the future due to lack of need for the Authority.
- We submitted our Government Entity Census Report to the US Census Bureau and renewed all storage tank permits with DEP on 5/15/23.
- A letter written by Mr. J. Reichard stating that sewer capacity is available at 214 N. Franklin Street was given to Mr. Dan Shaw to pass on to Mr. Jordan Ilyes.
- Speedwell Construction, the contractor for the Aldi project, was scheduled to begin lowering the waterline on Lombard Road tomorrow (5/25/23). They postponed it because the tapping company, Blue Water, needs to install temporary valves for the work to be completed. This is an extension of our main so an inspector will be present during installation.
- Interviews were held for the Full-Time Collection and Distribution Tech position and will be discussed in Executive Session.
- As of yesterday (5/23/23), the Edgewood Tank is completely empty and ready to be demolished.
 - We still have not received our permit for the work from DEP and cannot begin anything until we do.
 - Mr. Krantz stated that our current contract includes demolishing and rebuilding the tank; however, we can contract someone to demolish the tank earlier if we wish to expedite the process. He plans to put a request on MunicBid for someone to demolish and scrap the tank. Mr. Klinedinst also has a contractor we can reach out to for pricing.

Other Business:

Library Road:

- Mr. Klinedinst stated that he is unhappy with the condition of the library road and questioned why Mr. J. Reichard has not taken steps to get it fixed. Mr. J. Reichard said he was unaware this task was left to him and is unsure what leverage we have in the matter as the work was done independently of the Authority. He is also not sure which contractor completed the work.
- After some discussion, it was agreed that Mr. J. Reichard will consult with Mr. Dillinger and Mr. Krantz about how to rectify the situation and provide necessary language for a letter to be sent.

Statement and Bill Approval:

- Mr. LaTulippe questioned a large payment sent to York Township. Mr. Krantz noted that it's a quarterly payment for sewage to Springettsbury Township (that gets sent to York and they then send it to Springettsbury).
- Mr. Henshaw motioned to approve the bills and was seconded by Mr. Minnich. All were in favor and the motion carried.

Executive Session: The Authority moved to Executive Session to discuss personnel issues among other matters at 7:58 p.m.

Adjournment: The Authority reconvened and there was nothing to vote on. Mr. Klinedinst adjourned the meeting at 8:34 p.m.

Respectfully submitted by Kyrsten Scutta