

Riding/Assistance with Riding	Date of Completion	Assessor	Signed
Know how and where to stand your pony when coming into the school a) empty and b) with other ponies			
Know how to check all tack is ready for mounting for yourself and another rider			
Know the common mistakes when to check when tacking up			
Understand and know how to correctly apply the aids for Walk & Halt			
Understand and demonstrate how to Halt & Walk On to another rider			
Understand how to <b>correctly</b> hold the reins and show another rider how to do this			
Understand and perform a leg-up for mounting for yourself and another rider			
Stable Management			
Know which brushes to use to prepare a pony <b>before</b> tacking up			
Know how to put on a headcollar & tie-up a tacked-up pony safely			
Know which ponies have specific requirements when working with them			
Know where the items you will need are kept and how to/not to apply them			
Know and understand what you should do or who to go to if you are unhappy/unsure/have any questions/etc.			

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Mount another rider & yourself with a leg up and at a mounting block			
Know how to check the girth whilst on and for another rider			
Know how to and explain to another rider the shortening and lengthening of reins			
Know how to assist another rider in walking on from trotting and turning			
Assist another rider in trot			
Understand and show another rider the correct position in the saddle in walk, trot & canter			
Understand the 'Rules of the School' for the ponies while in group & private lessons			
Stable Management			
Remove the saddle and bridle and put it away inc. washing the bit, etc.			
Understand and know how to put all tack away <b>correctly</b> and <b>safely</b> .			
Understand how and pick out a pony's feet			
Brush a horse/pony with a suitable sequence of brushes ready for a lesson			
Identify and understand the mood changes of a horse/pony			
Recognise and describe the difference between hay and haylage			

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Check girth & stirrups before mounting for yourself & another rider			
Know how to cross the stirrups for 'No Stirrups' for yourself or another rider			
Know how to <b>correctly</b> ride a 20m circle at A and C. Perform in walk and trot			
Understand and know how to <b>correctly</b> apply the aids for Progressive Transitions			
Understand and perform a light seat/jumping position in the saddle			
Understand the <b>correct</b> position and balance for yourself and another rider			
Have a basic understanding of trot diagonals			
Stable Management			
Know how to put on a saddle <b>correctly</b>			
Lead a tacked-up horse/pony correctly to the school			
Know how to pick up and dispose of droppings properly inc. the use of tools			
Know how to catch & turnout a horse/pony in the barn/field			
Know two rules of watering			
Have a basic understanding of which horses and ponies live in which herd			
Put on and take off a rug <b>correctly</b> and <b>safely</b> .			

Riding/Assistance with Riding	Date of Completion	Assessor	Signed
Know how to check stirrup length for yourself and another rider			
Understand the differences when dealing with complete beginner riders in comparison to regular clients			
Know how to alert the Coach/Party Host that there is a problem either with yourself, your rider or your pony			
Understand and explain how to <b>correctly</b> ride over a trot pole and token cross pole			
Understand and explain how to perform all Progressive Transitions for yourself and another rider			
Understand what is required of a 'leader' when in a group lesson/party			
Understand and perform a transition to Canter on each rein			
Stable Management			
Know how to put away a saddle <b>correctly</b>			
Lead a tacked-up horse/pony correctly on both the right and left rein			
Know, understand and apply sensible decisions when leading a horse/pony with others			
Describe what to do when you put your pony away after riding in all different weather conditions e.g. Sunny, Raining, Cold, Snowing etc.			
Understand and set-up <b>3 different</b> exercises for the riders you are assisting on your Coach's advice			
Know, describe and understand all 'Yard Tasks' you may be asked to do			
Put on a bridle <b>safely</b> and <b>correctly</b> . Understand the difference between bits, martingales, how to tie them up, etc.			
Turnout a Pony appropriately for a lesson including Spot Washing, etc.			
Wash a horse or pony's legs from the field, walker, etc. Ensure they are clean and check for any abnormalities.			

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Demonstrate 4 school movements in walk and trot			
Understand and ride the Centre Line in walk and trot			
Understand and apply the <b>correct</b> aids for canter on both reins			
Jump a cross-pole with a trot pole in balance with your horse/pony			
Assist another rider to canter			
Assist another rider to walk and trot over poles and a small cross-pole			
Be aware of other horses & ponies while riding or assisting another rider			
Stable Management			
Know how to check horses and ponies at grass			
Describe a horse-sick field			
Know when a horse/pony looks unwell			
Ensure the horse/pony is comfortable after being ridden in summer and winter			
Assist another leaner in learning to brush a pony			
Understand and build a cross-pole			
Empty and clean Stable and Barn Water Troughs			
Clean a set of tack <b>correctly</b> and <b>properly</b> .			